



# HR 2000 Sdn Bhd

## Company Profile

### HR 2000 Sdn Bhd

Address: No. 9A, Jalan USJ 10/1C, 47620 UEP Subang Jaya, Selangor Darul Ehsan, Malaysia.

Service Tax No. B16-1808-31028512

ROC: 475163-M / 199901000263

Telephone: 03-5632 9094 ( Hunting lines ) / Fax: 03-5631 9736

Website: [www.hr2000.com.my](http://www.hr2000.com.my)





# 1.0 Company Background

## 1.1(a) About Us

### Company Overview

HR 2000 SDN BHD, since 1999, is the most trusted name in Malaysia providing Payroll and Human Resource software solutions. HR2000 is focused on developing and marketing payroll software, human resource software and time attendance software in Malaysia. HR2000 has worked hard to successfully build a strong reputation for providing leading-edge HR technology, and reliable professional services and support to our customers.

### Company Vision

Our vision is to be Malaysia's top provider of Human Resources solutions. This vision has been the driving force for us to stay focused on delivering the leading-edge technology in Human Resources Information System solutions.

### Company Mission

Our mission is to realize customers' satisfaction through consistent and innovative quality products and services in meeting customers' growing needs and expectations.

### Company Objectives

We are committed to benefit our shareholders, realize the potential of our people and meet our customer requirements.

### Core Values

Meeting our commitments to stakeholders, developing and retaining the best talent for our business, creating long-term relationships by being responsive and relevant ,and by consistently delivering value to customers.



# 1.0 Company Background

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## 1.1(b) About Us

### Establishment

Incorporate in 1999 (25 years)

### Business

Payroll and Human Resource Software Solutions Provider

### Clientele

3,500 active corporate clients

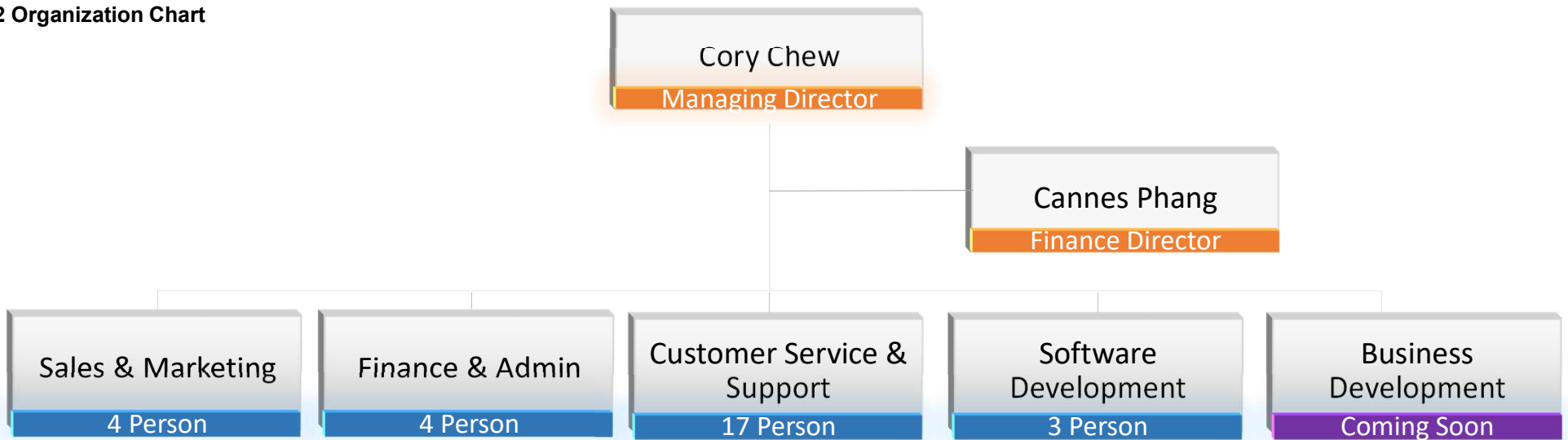
### Manpower

30 persons



# 1.0 Company Background

## 1.2 Organization Chart



Head Count 30 person @ Mar'2023



## 2.0 Software Products

### 2.1 Software Products



i-PAYROLL

**HR2000 i-Payroll** is a web-based Employee Self-Service (ESS) system that simplifies the processes of e-Payroll, e-HR, e-Leave, e-Claim, e-TMS and e-Appraisal. Employee Self Service allows employees and department managers to apply and manage leave and claim transactions.



Quick Pay/Staff

**Quick Pay** is a user-friendly Malaysian payroll and human resource (HRMS) management software designed to suit Malaysian labour law. It provides Easy Data Entry, Simplified Flow and incorporated with Internal Power Reporting tool - plus Data Exchange capabilities to popular Windows word-processors and spreadsheets applications.



Quick TMS

**Quick TMS** (Time Management System) has been engineered to satisfy both simple & complex attendance monitoring including 24-hours rotating shift environment.

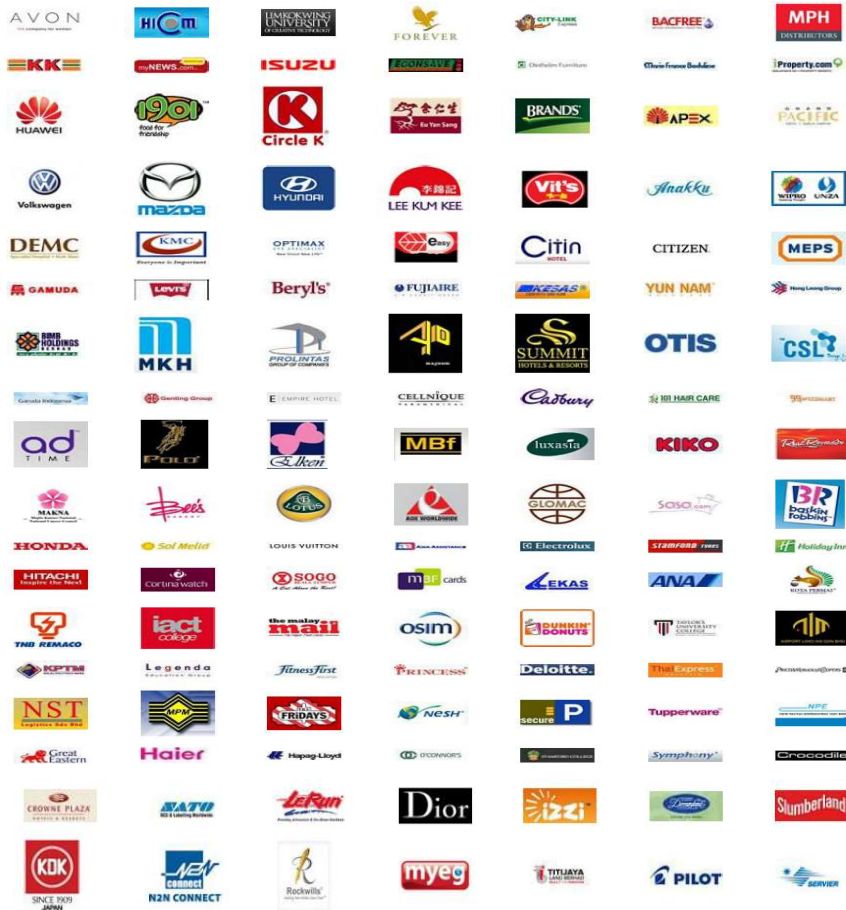


E-Office

**E-OFFICE** e-Leave / e-Claim (WEB) modules are Employee Self Service systems to simplify the process of planning, applying and approving of leave & claim management. While, WebSPACE module lets employees access their e-payslips, e-CP8A, e-CP8C, e-PCB2 forms directly from a secure website.



## 3.0 Clientele



HR2000 is currently providing Payroll/HR product services to more than **3,500 active corporate clients...**



## 4.0 Accreditation & Compliances



HR2000 is registered as a training provider under **PEMBANGUNAN SUMBER MANUSIA BERHAD**.

As a HRD Corp Accredited Trainer, HR2000 training is claimable to HRD Corp Registered employer. This accreditation serves to guarantee the high quality of the training programme, the training facilities, and the instructors leading the training.



HR2000 is a certified provider of computerized payroll software that complies with **LHDN's PCB calculation** requirements.

Users of HR2000's payroll solutions are assured that they stay compliant with all local regulatory standards in Malaysia.



HR2000 is registered as a **Microsoft Certified Partner**.

As a Microsoft Certified Partner, HR2000 is always up to date on the most recent advancements in Microsoft software.



HR 2000 is committed to protecting the privacy of our users, and strives to provide a safe, secure user experience. This privacy policy is formulated in accordance with the **Malaysian Personal Data Protection Act 2010** ("Act").



HR2000 web-based solutions are fully hosted in **SHINJIRU Malaysia**.

SHINJIRU Malaysia is a leading web hosting solutions company in Malaysia (since 1998). Over the years SHINJIRU has achieved numerous awards and certifications such as the ISO9001:2008 Certification, APNIC IP Provider, Certified ICANN Registrar, Official MYNIC Partner, MSC Status, Deloitte Technology Fast500 Award, Microsoft 1-Tier Cloud Solutions Provider, Microsoft Silver Certified Partner and many more.

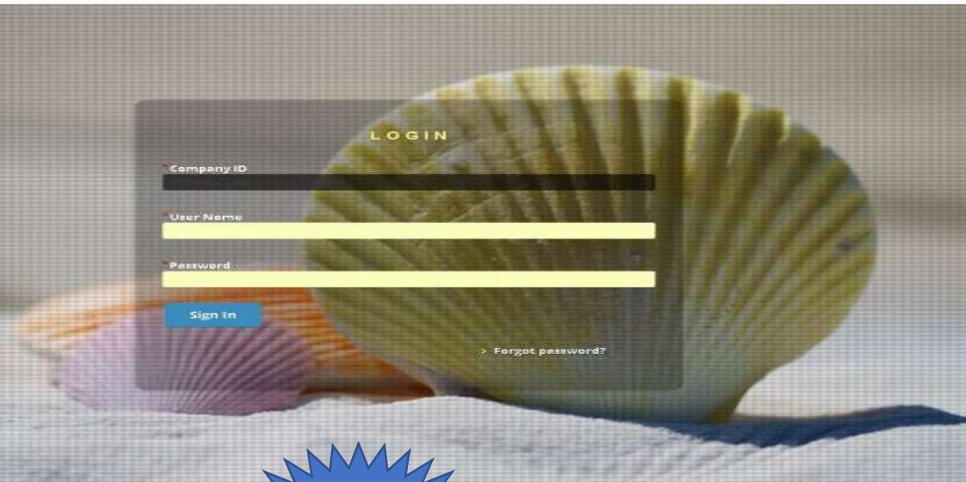


## 5.0 System Walk Through Session

### 5.1 i-Payroll Modules

# HR2000 iPayroll

- e-Payroll
- e-HR
- e-Leave
- e-Claim
- e-TMS
- e-Appraisal
- e-Document



With  
Mobile  
Apps

A simplified web-based  
Human Resource & Payroll  
Management System

Hosted on Cloud  
or On-Premise

One-off Purchase  
with optional  
yearly  
maintenance fee

Secure SSL, 2FA  
and SSO





# Network & Data Centres



HR2000 web-based solutions are fully hosted in **SHINJIRU Malaysia**.

## About Shinjiru Malaysia

Shinjiru has 2 data centres in Malaysia, one in Menara AIMS, Kuala Lumpur and another in CX2, Cyberjaya. SHINJIRU Malaysia is a leading web hosting solutions company in Malaysia (since 1998). Over the years SHINJIRU has achieved numerous awards and certifications such as the ISO9001:2008 Certification, APNIC IP Provider, Certified ICANN Registrar, Official MYNIC Partner, MSC Status, Deloitte Technology Fast500 Award, Microsoft 1-Tier Cloud Solutions Provider, Microsoft Silver Certified Partner and many more.

### Anti-DDoS Protection

With the help of our built-in Distributed Denial of Service (DDoS) detection and mitigation services, our premium network is able to absorb the DDoS attack before it reaches your server.

### Sophisticated Detection Techniques

Built-in attack profiles, statistical and behavioral analysis methods to quickly identify attacks in progress.

### Advanced Monitoring Network System

Scrutinizes network traffic in real-time to identify anomalies, quarantines attack packets and blocks malicious traffic.

### Clean Pipe Network

Our premium network cleans all internet traffic, eliminates malware, spam and viruses without you incurring capital expenditure on hardware. Rest assured that your data is clean and secured.

### Higher Burstable Level

Our premium network allows you to burst your bandwidth up to 10 times more than a normal network.

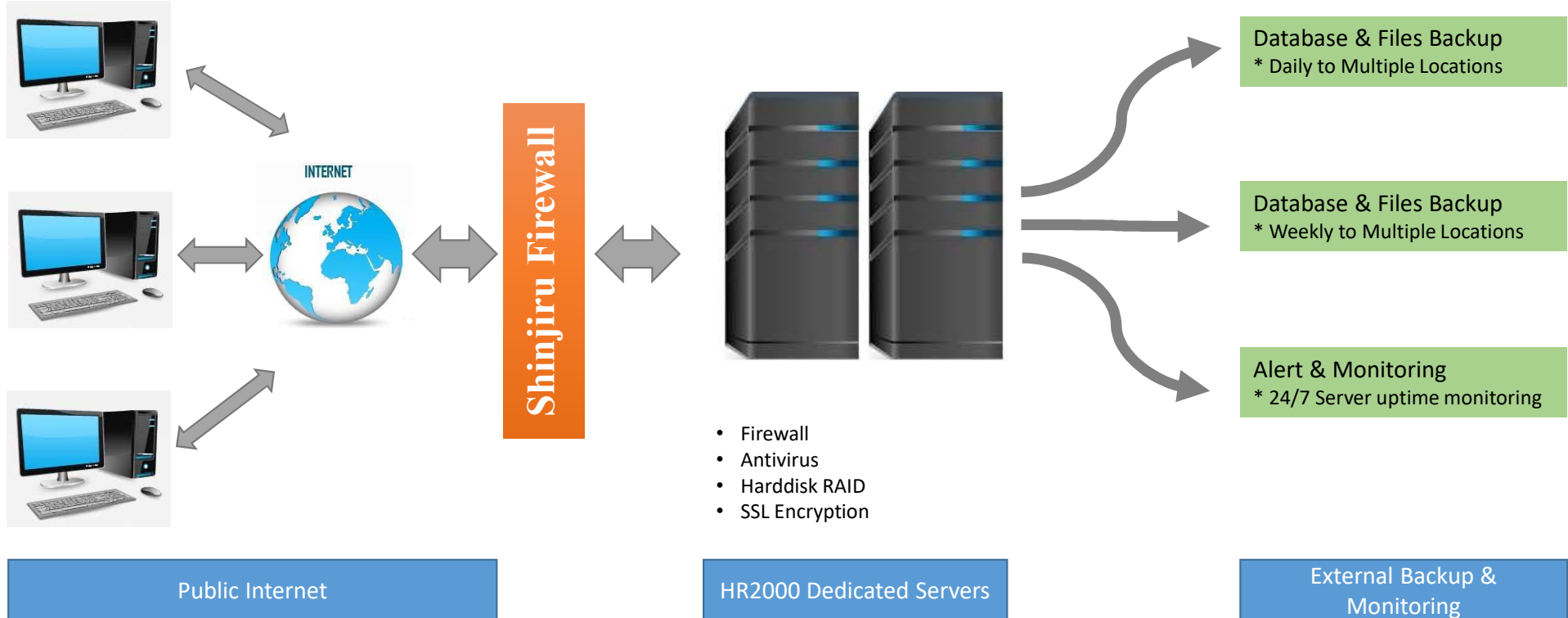
### 100% Bandwidth Utilisation

Our system eliminates threats and ensures clean traffic, which is why you get the optimal utilization of bandwidth you purchased. You get 100% of what you paid for!





# Server Infrastructure Diagram





## 5.0 System Walk Through Session

Edit Salary Entry : END-SEPTEMBER-2019

Update Option Recalc PCB Close

Employee No. 001 Name JENNIFER WHITE

Salary Entry TP Section Information

Basic Pay 4,000.00 Gross Pay : 4,300.00 Nett Pay : 3,732.35

No.	Non Paid Leave	Rate	Unit	Amount
1	NPL Days	153.8500	0.00	0.00
2	NPL Hours	19.2300	0.00	0.00
3	NPL Days (Prev)	153.8500	0.00	0.00
4	NPL Hours (Prev)	19.2300	0.00	0.00
5	NPL Days - Old Rates	0.0000	0.00	0.00
				Sum: 0.00

No.	Additional Pay	Rate	Unit	Amount
1	Rest Day	153.8500	0.00	0.00
2	2 Day Pay	307.6900	0.00	0.00
3	3 Day Pay	461.5400	0.00	0.00
4	4 Day Pay	615.3800	0.00	0.00
5	5 Day Pay	769.2300	0.00	0.00
				Sum: 0.00

No.	Overtime	Rate	Unit	Amount
1	NORMAL OT	28.8500	0.00	0.00
2	RestDay OT	38.4600	0.00	0.00
3	Public OT	57.6900	0.00	0.00
4		0.0000	0.00	0.00
5		0.0000	0.00	0.00
				Sum: 0.00

No.	Shift	Rate	Unit	Amount
1	Meal Allow	10.0000	0.00	0.00
2	Shift #1	8.0000	0.00	0.00
3	Shift #2	5.0000	0.00	0.00
				Sum: 0.00

No.	Code	Allowance/ Deduction	Amount
1	ALLOW	ALLOWANCE	300.00
2	LOAN	HOUSING LOAN DEDUCTION	-100.00
			200.00

Summary	Wages	Employee	Employer
EPF	4,000.00	-440.00	480.00
SOCSCO	4,000.00	-19.75	69.05
EIS	4,000.00	-7.90	7.90
PCB	4,000.00	0.00	0.00
VOL	0.00	0.00	0.00
LEVY	4,000.00	0.00	0.00

### 5.2 e-Payroll

#### Features

- One company per database
- Unlimited Employee records
- Unlimited years of data storage
- Supports Monthly, Daily and Hourly payment
- Auto EPF, SOCSCO, EIS and PCB computation. PCB computation endorsed by LHDN
- Government reports / Management Reports / Free Format reports / Internet banking modules
- Export reports to text, PDF, Ms Excel, Ms Words, images, RTF, HTML, etc
- E-mail and ESS payslip, CP8A and PCB2 forms



## 5.0 System Walk Through Session

Employee : 001 - JENNIFER WHITE

Update Delete Close

Personal Setup HRIS

Career Development Address Education Family Benefits  
Accident Achievement Discipline Event Non Pay Leave  
Insurance Skill Training Employment History Employee Document

Career Development

No.	Effective Date	Date Type	Description	Category	Cost Center	Department	Job Grade	Ocr
1	01/01/2019 (0)	Hire Date	Hired	A3	PG	PROD		AD
2	01/06/2019 (0)	Confirm Date	Confirm	A3	PG	PROD		AD
3	15/06/2019 (0)	Increment Date	Increment	A3	PG	PROD		AD

Showing 1 to 3 of 3 total records

Edit Career Development (Increment)

Update Delete Clone Close

\* Effective Date: 15/06/2019 00:00

Date Type: Increment Date  
Description: Increment  
\* NEW Basic: 4,000.00

Cost Center: PG - PENANG BRANCH Department: PROD - PRODUCTION  
Section: GEN - GENERAL Category: A3 - ASSISTANT MGR  
Occupation: ADMM - ADMINISTRATION MANA... Job Grade: --select--

Leave Group: --select--  
Claim Group: --select--  
Calendar Group: --select--

Report To: [Search]  
Comments: [Text Area]  
Remark: [Text Area]

### 5.3 e-HR

#### Features

- Career Development
- Accident
- Achievement
- Address
- Benefit
- Discipline
- Education
- Employment History
- Event
- Family
- Insurance
- Non Pay Leave
- Skill
- Training



# 5.0 System Walk Through Session

Timecard - HR2000 HRMS

Not secure | 10.0.0.20:9003/Qtms/EmployeeTimecard#1

Timecard (10113002) [10113002-MUHAMMAD BIN SHARIF]

Save Report SUM Swipe Planner Close

Pay Rate: Monthly  
 Export Option: DEFAULT - DEFAULT EXPORT  
 Card No. #1: 10113002

TMS Group: 8-5-FW-MTA100-8-5 (FOREIGN WORKER - MTA100)  
 Eligible for OT:   
 Card No. #2:

From: 01/05/2020 To: 31/05/2020

Time In/Out		Information																											
C..	Date	DT	Shift	In	>Brk #1	Brk #1<	>Brk #2	Brk #2<	Out	Leave ...	NPL	Act. OT	Ee. OT	App. OT	C...	Date	DT	Shift	In	>Brk #1	Brk #1<	>Brk #2	Brk #2<	Out	Leave ...	NPL	Act. OT	Ee. OT	A
H	01/05 Fri	H	99	07:57	--	--	--	--	20:07	--	--	11:10	--	--	N	16/05 Sat	N	1	07:52	14:49	15:53	--	--	19:01	--	--	02:01	--	--
N	02/05 Sat	N	1	07:56	13:54	15:05	--	--	20:03	--	--	03:03	--	--	N	17/05 Sun	N	1	07:47	14:58	16:01	--	--	20:04	--	--	03:04	--	--
N	03/05 Sun	N	1	07:56	15:04	--	--	--	20:04	--	--	03:04	--	--	N	18/05 Mon	N	1	07:56	14:35	15:35	--	--	20:07	--	--	03:07	--	--
N	04/05 Mon	N	1	07:48	--	--	--	--	20:08	--	--	03:08	--	--	N	19/05 Tue	N	1	07:56	14:55	16:01	--	--	20:14	--	--	03:14	--	--
N	05/05 Tue	N	1	07:56	14:58	15:58	--	--	18:11	--	--	01:11	--	--	R	20/05 Wed	N	1	--	--	--	--	--	--	--	--	--	--	
R	06/05 Wed	N	1	--	--	--	--	--	AL	--	--	--	--	--	N	21/05 Thu	N	1	07:52	14:53	15:57	--	--	20:10	--	--	03:10	--	--
N	07/05 Thu	N	1	07:49	14:28	15:34	--	--	20:03	--	--	03:03	--	--	N	22/05 Fri	N	1	08:02	13:34	14:41	--	--	20:05	--	--	03:05	--	--
N	08/05 Fri	N	1	08:00	13:35	14:36	--	--	20:02	--	--	03:02	--	--	N	23/05 Sat	N	1	07:48	15:15	16:16	--	--	19:02	--	--	02:02	--	--
N	09/05 Sat	N	1	07:56	14:35	15:33	--	--	20:01	--	--	03:01	--	--	H	24/05 Sun	H	99	07:55	--	--	--	--	20:02	--	--	11:07	--	--
N	10/05 Sun	N	1	07:54	14:22	15:24	--	--	18:15	--	--	01:15	--	--	H	25/05 Mon	H	99	07:55	--	--	--	--	20:01	--	--	11:06	--	--
N	11/05 Mon	N	1	07:55	14:56	15:57	--	--	19:59	--	--	02:59	--	--	N	26/05 Tue	N	1	08:59	11:49	12:47	--	--	20:02	--	--	03:02	--	--
N	12/05 Tue	N	1	07:55	13:41	14:39	--	--	20:02	--	--	03:02	--	--	R	27/05 Wed	N	1	--	--	--	--	--	--	--	--	--	--	--
R	13/05 Wed	N	1	--	--	--	--	--	--	--	--	--	--	--	N	28/05 Thu	N	1	07:59	11:41	12:43	--	--	19:01	--	--	02:01	--	--
N	14/05 Thu	N	1	07:51	14:24	15:23	--	--	20:01	--	--	03:01	--	--	N	29/05 Fri	N	1	07:56	13:44	14:45	--	--	20:05	--	--	03:05	--	--
N	15/05 Fri	N	1	08:11	13:36	14:43	--	--	20:01	--	--	03:01	--	--	N	30/05 Sat	N	1	07:57	11:34	12:39	--	--	20:08	--	--	03:08	--	--
															N	31/05 Sun	N	1	07:53	11:33	12:34	--	--	20:18	--	--	03:18	--	--

Day	Shift	Day	Wrk Hr	Act. Wrk	Wrk-Late In	Wrk-Early...	Brk-Early...	Brk-Late In	Remark 1	Remark 2
01/05/2020	011	07:57 - 07:57 [8-5-FW-MTA10]	H	00:00	12:10	00:00	00:00	00:00		

## 5.4 e-Time Management

### Features:


- One company per database
- Unlimited Employee records
- Unlimited TMS Shift pattern settings
- Unlimited Conditional Allowances settings
- Overtime Application module
- Export reports to text, PDF, Ms Excel, Ms Words, images, RTF, HTML, etc
- Query Settings



## 5.0 System Walk Through Session

Leave Entry : 001 - JENNIFER WHITE □ ×

Calendar Year Planner Close ⏪ ⏩



Employee No.  Name

Cost Center  Department

Section  Category

Occupation  Job Grade

Hire On  2 y 2 m 1 d Resign On

Leave Workflow  Leave Group

Balance Entry

Year

Row#	Leave Type	Description	Last B/F	Earned	Leave Burn	Adjustment	Taken	Avail Bal	Future Taken	Next Year C/F	Year Ent.
1	ML	Maternity Leave	5.00	18.00	0.00	0.00	0.00	23.00	0.00	0.00	18.00
2	PTO	PaidTime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	NPL	Non Pay Leave	5.00	18.00	0.00	0.00	0.00	23.00	0.00	0.00	18.00
4	AL	Annual Leave	0.00	18.00	0.00	0.00	0.00	18.00	0.00	0.00	18.00
5	SL	Sick Leave	5.00	18.00	0.00	0.00	0.00	23.00	0.00	0.00	18.00
6	RP	Replacement Leave	1.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00

### 5.5 e-Leave

#### Features:


- Employee Self Service (ESS) & Manager Self Service (MSS) – Leave Approval
- Leave Entitlement (with Policy) , Leave Replacement (with expiry date), Burn Leave
- Options to Apply Leave, Cancel Application & Withdraw Approved Leave
- Option to apply full or halfday (am/pm), advance leave, maximum days per application, cancel & apply leave with multi-conditions, etc
- Option to attach documents during application
- Multi-Tier (with Multi-Level) approval
- Support various state holiday
- View LEAVE CALENDAR & YEAR PLANNER
- E-mail notification to employee and supervisors on application status



## 5.0 System Walk Through Session

Claim Entry : [001] - JENNIFER WHITE

Close



Employee No.	001	Name	JENNIFER WHITE
Cost Center	HQ	Department	ACCT
Section	GEN	Category	B2
Occupation	ACC EXEC	Job Grade	
Hire On	01/01/2020 <span>2 y 2 m 1 d</span>	Resign On	
Claim Workflow	CLM	Claim Group	EXEC

Claim Entry | Ledger

Status: Approved | Year (From Date): 2021 | Month (From Date): March

Row#	Submit On	From	To	Days	Employee No.	Name	Claim Amt	Approve Amt	Exce...	Hold?	Payroll Period	Process R
1	18/03/2021	18/03/2021	18/03/2021	1	001	JENNIFER WHITE	112.00	112.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2021-Mar-END	E00F53AC

### 5.6 e-Claim

#### Features:

- Employee Self Service (ESS) – Claim Application
- Manager Self Service (MSS) – Claim Approval
- Claim Entitlement (by single value, range, service year)
- Options to Apply Claim, Cancel application & Withdraw Approved Claim
- Option to apply advance claim, set maximum amount allowed for each approver, etc
- Option to attach documents during application
- Claim Reports





## 5.0 System Walk Through Session

DEMOORY

Dashboard

Payroll

Employee Master  
Process Salary  
Salary Entry  
Reports : Standard  
Reports : Government  
Reports : AutoBank  
Reports : Free Format  
Utilities : Salary Entry  
Utilities : Allowance  
Utilities : Recalculate Govt  
Utilities : YTD Entry  
Employee Request  
Employee Document

Leave Management  
Claim Management  
Setup Functions  
Miscellaneous  
Administration

Document

search...

Release Email

Row#	Doc Tran ...	YYYYMM	Desc	Emp No.	Name	Released	Created On	Created By	Email On		
<input type="checkbox"/>	1	PCB2	201904	002-END-APRIL-2019-PCBII.pdf	002	HARITH OSMAN B. MUSTAFA	<input checked="" type="checkbox"/>	20/04/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	2	PCB2	201904	009-END-APRIL-2019-PCBII.pdf	009	LIM KOK SAI	<input checked="" type="checkbox"/>	20/04/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	3	PCB2	201904	015-END-APRIL-2019-PCBII.pdf	015	CHENG LEE LEE	<input checked="" type="checkbox"/>	20/04/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	4	PCB2	201904	115-END-APRIL-2019-PCBII.pdf	115	MAH SEE SEE	<input checked="" type="checkbox"/>	20/04/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	5	Payslip	201905	001-END-MAY-2019-payslip.pdf	001	JENNIFER WHITE	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	6	Payslip	201905	002-END-MAY-2019-payslip.pdf	002	HARITH OSMAN B. MUSTAFA	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	7	Payslip	201905	003-END-MAY-2019-payslip.pdf	003	TAN CHENG MEI	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	8	Payslip	201905	004-END-MAY-2019-payslip.pdf	004	PHANG LEE BENG (TONY)	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	9	Payslip	201905	005-END-MAY-2019-payslip.pdf	005	ARUMUGAM A/L GUNASEKARAN	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	10	Payslip	201905	006-END-MAY-2019-payslip.pdf	006	FRANCOIS PIETTE	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	11	Payslip	201905	007-END-MAY-2019-payslip.pdf	007	SAKURA OSHIN YAMAHA	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	12	Payslip	201905	008-END-MAY-2019-payslip.pdf	008	TIAN FATT HUAT	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	13	Payslip	201905	009-END-MAY-2019-payslip.pdf	009	LIM KOK SAI	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>
<input type="checkbox"/>	14	Payslip	201905	014-END-MAY-2019-payslip.pdf	014	ANUAR BIN RAHIM	<input type="checkbox"/>	01/05/2019	Supervisor		<a href="#">View</a>

### 5.7 e-Document

#### Features:

- Employee Self Service (ESS) – Payslip, CP8A and PCB2 Forms
- Option to add password encryption (128bit) to PDF document
- Access documents via website or e-mail document to employees





# HR2000 Team





*Thank You ...*

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**See it Big, Keep it Simple**