

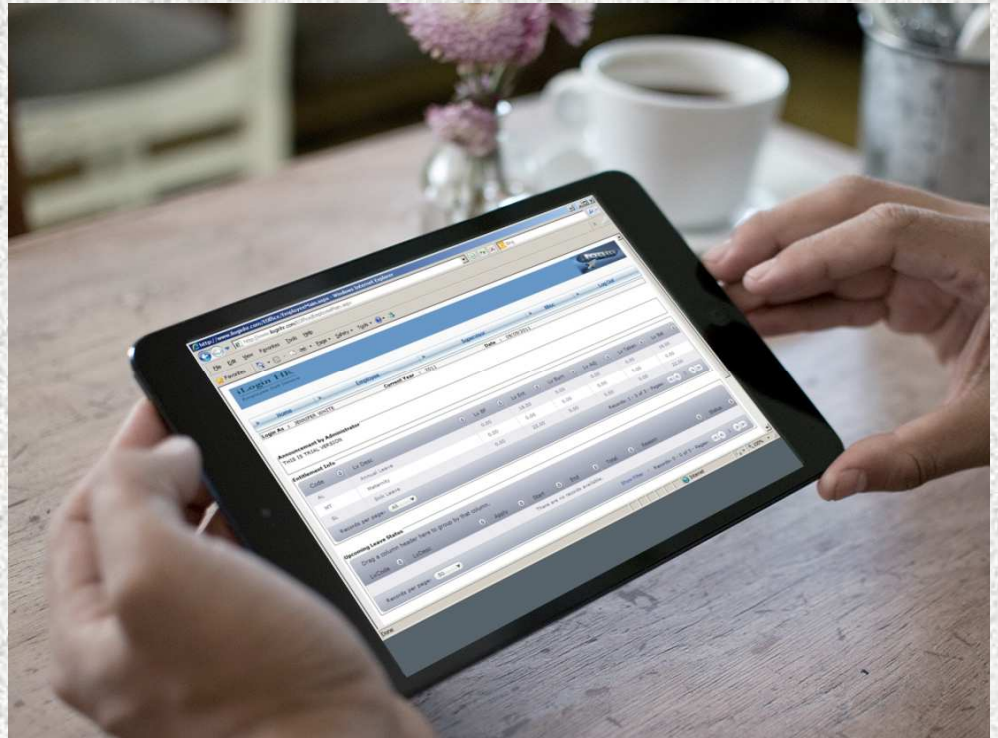
**New
Release
2013**

HR2000 e-Claim

The Employee Self Service solution for Monthly Claim Submissions

HR 2000 SDN BHD

e-Claim is the Self Service solution enabling employees to enter their own mileage and expense claims from their workplace PC or home computer.



Introducing E-CLAIM a new plug-in-play of HR2000 E-OFFICE module!

Call us at 03-56329094 (8 lines) or visit www.hr2000.com.my to learn more about our range of payroll and human resource software solutions.

What is HR2000 e-Claim?

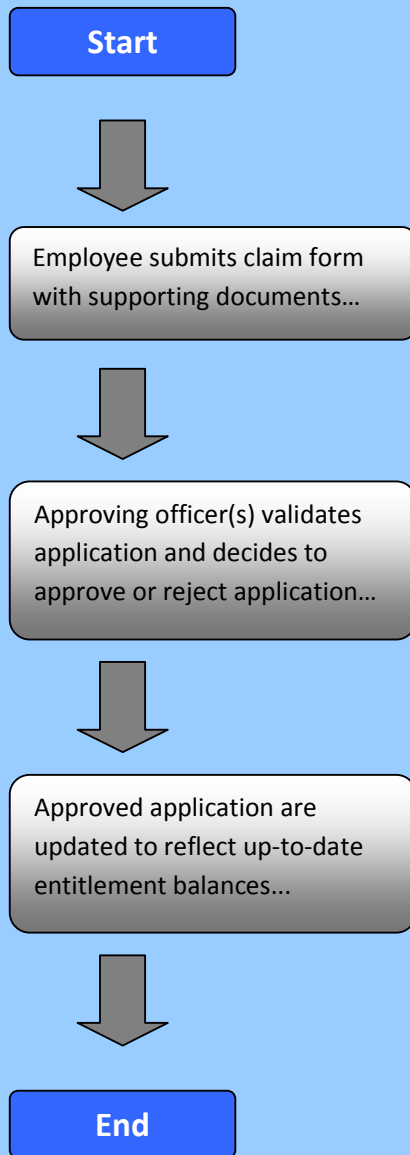
e-Claim is the Self Service solution enabling employees to enter their own mileage and expense claims from their workplace PC or home computer.

Amongst the prime objectives of the e-Claim is ease of input and allow employees to follow the progress of their claims through the e-Claim Workflow process.

By enabling claimants to submit their travel and subsistence claims throughout the period, e-Claim speeds up the flow of claims processing thereby avoiding the traditional month end bottlenecks. This will assist the timely payment of employees' claims whilst retaining the necessary controls within e-Claim to safeguard the integrity of the data and accuracy of payments.

HOW IT WORKS !

** E-mail notifications are sent to notify relevant parties upon claim application, approval, rejection and cancellation process.*



HR2000 e-Claim Features :

MODULES

- Allows user-friendly employee claims submission
- Allows employees to check claims status and balances
- Allows HR Administrator to assess employees' current & history claim details
- Easy pre-defined common claim types
- Apply claim in advance and save as "draft"
- Submit claims with scanned receipts
- Unlimited Employees Creation & Access
- Claims management reports

CONTROL

- Limit claim amount by per claim, per month or per year basis
- Supported claim type are Travelling, Medical & Dental, Entertainment, etc
- Auto-calculate claims entitlement

MANAGEMENT REPORTS

- Claim Entitlement Report
- Claim Approve Report
- Claim Reject Report
- Claim Pending Report
- Claim Cancellation Report

SECURITY & NOTIFICATION

- User identification & password protected login
- Support multi-tier claims approval via email
- Notifies relevant departments upon approval or rejection
- Web-based application using MS SQL secured database

INTEGRATION

- Export claim records for external software applications integration use