

# QUICK TMS

Developed for Windows



**Quick TMS** (Time Management System) has been engineered to satisfy both simple & complex attendance monitoring including 24-hours rotating shift environment.

It provides extensive facilities to allow definition of employee working patterns using Time Zone logic control. Exceptions on employee's expected working hours are highlighted, including lateness, early leaving, unapproved overtime and absence. Payable hours are calculated and finally transferred to QUICK PAY - Payroll system.



## A Simplified Time & Attendance Management System...

QUICK TMS integrates with Quick Pay payroll, with capabilities of processing swipe records from popular bar-code time clocks, proximity Touch-n-Go clocks, Hand-Punch and Finger-Print devices...

### After Sales Services

- Hotline & E-mail Support
- Software Update via Internet Download
- Remote PC support via **TeamViewer**



### EASY TO USE

- ❑ User-Friendly "Button Menus" with On-Line Help
- ❑ Easy Processing Flow
- ❑ One-Screen Employee Time-Sheet Entry
- ❑ Pick List with Search functions

### PRODUCT FEATURES

- ❑ Multiple Company Management
- ❑ Multiple Concurrent User access
- ❑ Runs on Win10 / Win 2012-2019
- ❑ Easy single screen TIME CARD ENTRY window
- ❑ Attendance detection using latest TIME ZONE Logic
- ❑ Supports data capture from 80+ clock formats in Malaysia ie. Bar-coded, Touch-n-Go cards, hand-punch and finger-print devices
- ❑ User definable minute rounding, grace period, normal working hours, early-in, early-out, overtime, lunch, prayer breaks and lateness
- ❑ Flexible attendance incentives/bonuses, and lateness/absenteeism penalty deduction settings
- ❑ Monthly/Daily/Hourly payment schedules
- ❑ Employee Calendar of Event utility
- ❑ Comprehensive Daily, Weekly and Yearly reports
- ❑ Bard-Code Label Generator
- ❑ Data Import & Export Features
- ❑ Global Change Features
- ❑ Password Security & Audit Trail
- ❑ Fully support wide range of Windows Printers
- ❑ Database DOCTOR
- ❑ Export report to PDF, XLS, HTM, CSV, TXT

### TIME MACHINE Brand Supported

|           |              |            |
|-----------|--------------|------------|
| Amano     | ALC          | ADC        |
| Castle    | CIS          | Elid       |
| EntryPass | E-Jari       | Falco      |
| IES       | Integrity    | J@ntech    |
| KanTech   | PerfectEntry | RCG        |
| Sierra    | Synel        | TimePortal |
| UZ1000    | Vigilance    | Xenix      |

HR 2000 SDN BHD



- Malaysian Payroll
- Human Resource
- Time Attendance
- E-Leave

# Quick TMS

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03-5632-9094

E-Mail:  
sales@hr2000.com.my

Website:  
www.hr2000.com.my

## Quick TMS for Windows



Quick TMS (Time Management System) has been specifically engineered to satisfy both simple attendance monitoring & complex 24-hours rotating shift environment.

It provides extensive facilities to allow definition of employee working patterns using Time Zone logic control. Exceptions on employee's expected working hours are highlighted, including lateness, early leaving, unapproved overtime and absence.

Payable hours are calculated and finally transferred to QUICK PAY - Payroll system.

*"Simplified Time & Attendance system with full compatibilities with wide range of Electronic Time Clock hardware..."*

## Monthly Time Card

## Calendar of Events

## Conditional Allowances



## Barcode printing

## Product Features

- ▶ Designed for Windows 98/2000/NT/XP/MS7A/Win7
- ▶ Multiple Company Management
- ▶ Multiple User & Network access
- ▶ Real-Time Data Update
- ▶ Multiple working Time-Zone Recognition
- ▶ Conditional Allowance/Deduction
- ▶ Automatic Overtime, Leave, Shift
- ▶ Holiday & Working Calendars
- ▶ Comprehensive Attendance Reports
- ▶ Password Security & Control
- ▶ Audit Trail
- ▶ Bar-Code ID Generator
- ▶ Operates with/without Clock Hardware
- ▶ Data Import & Export Feature
- ▶ Password Security
- ▶ Audit Trail
- ▶ Employee Photo
- ▶ Fully support wide range of Windows Printers
- ▶ Support Bar-Code, Magnetic, Proximity, Finger Scan Technology
- ▶ Incorporated 50+ time-clock formats in Malaysia

Incorporated with 50+ Time-Clock Formats



## After Sales Services

- Hotline Support & E-mail Support
- Internet Download Software Update
- In-House retraining @ HR2000 office
- Remote PC support via TeamViewer (web)

## QUICK TMS - Time Management System

*A Simplified Employee Attendance management system...*

### Step 1 of 4

From **SELECT PERIOD**, choose the current processing Period. For example, November 1998.

### Step 2 of 4

From **EMPLOYEE MASTER**, update employees' personal particulars. For example, working section, hire date, resign date, access card number, etc.

### Step 3 of 4

Execute **DATA POLLING**. Data polling will collect employee daily swipe records from hardware time-clocks.

### Step 4 of 4

Execute **PROCESS DATA**. This will intelligently translate employee daily attendance records into hours worked, overtime hours, lateness, etc.



*After completing the monthly steps, you may proceed to generate management attendance reports and also export final result to your payroll system ...*

## TIME CARD ENTRY Module

### Easy One-Screen Time Card Entry...

Time Card : Mar 16/02/2004 - 15/03/2004

Empl Code: AD5001 Name: KOH AI PONG

Period: Mar Year: 2004 Section: OFF-2

Time In/Out Time Breaks Employee Master Section

| Date   | Sh | Time In | Time Out | Act. OT | App. OT | Remarks | Date   | Sh | Time In | Time Out | Act. OT | App. OT | Remarks |
|--------|----|---------|----------|---------|---------|---------|--------|----|---------|----------|---------|---------|---------|
| 16 MON | 1  | 08:03   | 17:16    |         |         |         | 02 TUE | 2  | 08:27   | 18:36    | 01:00   |         |         |
| 17 TUE | 2  | 08:28   | 17:45    |         |         |         | 03 WED | 2  | 08:29   | 18:19    | 00:45   |         |         |
| 18 WED | 2  | 08:17   | 17:47    |         |         |         | 04 THU | 2  | 08:57   | 18:21    | 00:45   |         |         |
| 19 THU | 2  | 08:29   | 20:10    | 02:30   |         |         | 05 FRI | 3  | 08:33   | 17:41    | 00:30   |         |         |
| 20 FRI | 3  | 08:28   | 18:13    | 01:00   |         |         | 06 SAT |    |         |          |         |         |         |
| 21 SAT |    |         |          |         |         |         | 07 SUN |    |         |          |         |         |         |
| 22 SUN |    |         |          |         |         |         | 08 MON | 1  | 08:08   | 17:19    |         |         |         |
| 23 MON |    |         |          |         |         |         | 09 TUE | 2  | 08:33   | 17:59    |         |         |         |
| 24 TUE | 2  | 13:00   | 20:00    | 02:30   |         | AL      | 10 WED | 2  | 08:21   | 18:16    | 00:45   |         |         |
| 25 WED | 2  | 08:41   | 18:15    | 00:45   |         | NPL     | 11 THU | 2  | 08:36   | 18:45    | 01:15   |         |         |
| 26 THU | 2  | 08:26   | 17:53    |         |         |         | 12 FRI | 3  | 08:25   | 17:50    | 00:45   |         |         |
| 27 FRI | 3  | 10:06   | 17:28    |         |         | OUT     | 13 SAT |    |         |          |         |         |         |
| 28 SAT |    |         |          |         |         |         | 14 SUN |    |         |          |         |         |         |
| 29 SUN |    |         |          |         |         |         | 15 MON | 1  | 08:00   | 17:37    | 00:30   |         |         |
| 01 MON | 1  | 13:29   | 17:55    | 00:45   |         | OUT     |        |    |         |          |         |         |         |

Mon 16/02/2004

Shift Zone : 08:00 until 17:00

Day: N Shift: 1 Work Hour: 08:57 Late In: 00:00 Early Out: 00:00 Break: 00:00 Late IN: 00:00 Day: NPL Hour: 00:04

Rem 1: Rem 2:

First Prev Next Last Find Edit Save Cancel

Print Delete Help Exit

## TIME CARD ENTRY MODULE

In this module, you may adjust the time in/time out including breaks for each employee.

**Act OT** refers to the Actual Overtime which is automatically calculated based on Time Out and user define overtime setting.

**App OT** refers to Approved Overtime which you can input in order to change the overtime given in Act Ot.

To see the number of card swiping for the day, just click the 'Time In' column. You will then see the day's card swiping in the bottom right corner.

Worked hours, overtime and lateness are computed immediately upon saving changes !

Immediate display of overtime worked and lateness hours...

Actual employee card swipes of the day...

System captured employee daily swipe clocking.  
\* With alert indicator on lateness & irregular daily swipes

Detail on shift worked, day type, lateness in/out, early in/out for the day...

# HR2000 – TIME ATTENDANCE SOFTWARE

Incorporated with 80+ clock formats such as barcode, magnetic, proximity, MiFARE, finger scan, palm scan, and face recognition.

**QUICK TMS supports many popular Time Machine hardware brands such as SIERRA, ELID, CASTLE, TIME PORTAL, CTI, AMANO, SYNEL, FINGERPRINT, E-JARI, GEOFFREY, ADC Clock, ACEPOLL and UZ SERIES...**



**Sierra Technology**



**ELID**



**Castle**



**Hand Punch**



**MicroEngine**



**CTI Resources**



**Vigilance**



**IES**



**E-Jari**



**ALC Global**



**J@ntech**



**Kantech**

## MONTHLY TIME CARD

- |                                      |                                                                              |
|--------------------------------------|------------------------------------------------------------------------------|
| 1. Time Card Detail                  | Report monthly Time In & Out, Overtime, Lateness                             |
| 2. Time Card Detail (with allowance) | Report monthly Time In & Out, Overtime, Lateness<br>* with allowances detail |

## DAILY REPORTS

- |                                       |                                                                              |
|---------------------------------------|------------------------------------------------------------------------------|
| 1. Daily Work Hour                    | Report on work hour detail for each day.<br>* Based on time zone setting     |
| 2. Daily Actual Work Hour             | Report on work hour detail for each day.<br>* Based on time-in and time-out  |
| 3. Daily Overtime                     | Report on overtime detail for each day.                                      |
| 4. Detail Overtime (Export)           | Report on overtime detail for each day<br>* Export to Quick Pay              |
| 5. Daily Lateness                     | Report on lateness detail for each day                                       |
| 6. Daily Break - Break Detail         | Report to show the break minutes taken daily<br>* Based on time zone setting |
| 7. Daily Break - Break Detail (Swipe) | Report to show the break minutes taken daily<br>* Based on card swiping      |
| 8. Daily Leave / NPL / Remarks        | Report on leave detail for each day                                          |
| 9. Daily Allowance                    | Report on total allowance daily                                              |
| 10. Daily Attendance                  | Report on attendance daily                                                   |
| 11. Daily Card Swipe                  | Report on the number of card swiping made daily                              |

## WEEKLY REPORTS

- |                      |                                                     |
|----------------------|-----------------------------------------------------|
| 1. Weekly Work Hours | Report on total working hours for the week          |
| 2. Weekly Overtime   | Report on total overtime hours for the week         |
| 3. Weekly Lateness   | Report on total lateness & leave early for the week |

## YEAR-TO-DATE REPORTS

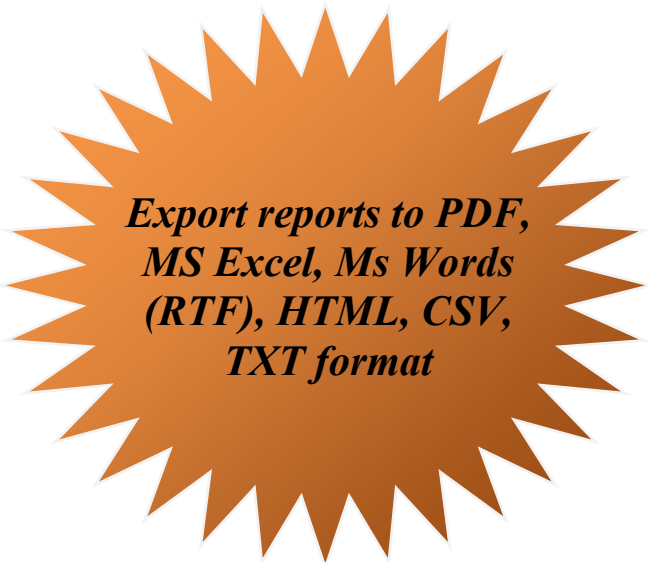
- |                           |                                                              |
|---------------------------|--------------------------------------------------------------|
| 1. YTD Overtime           | Report on overtime shown monthly from Jan to Dec             |
| 2. YTD Lateness           | Report on lateness/leave early shown monthly from Jan to Dec |
| 3. YTD Work Hour          | Report on work hour shown monthly from Jan to Dec            |
| 4. YTD Actual Hour Worked | Report on actual hour worked shown monthly from Jan to Dec   |

## CROSS-TAB REPORTS

- |                       |                                            |
|-----------------------|--------------------------------------------|
| 1. Work hour          | Cross Tab report on work hour for each day |
| 2. Actual Hour Worked | Cross Tab report on work hour for each day |
| 3. Overtime           | Cross Tab report on overtime for each day  |
| 4. Lateness           | Cross Tab report on lateness for each day  |
| 5. Leave              | Cross Tab report on leave for each day     |

## MISCELLANEOUS REPORTS

- |                                 |                                                                   |
|---------------------------------|-------------------------------------------------------------------|
| 1. Daily Rated – Detail Report  | Report on daily worker detail for each day                        |
| 2. Hourly Rated – Detail Report | Report on hourly worker detail for each day                       |
| 3. Attendance Statistic         | Report on overtime and lateness statistic with vertical bar chart |
| 4. Employee Master Detail       | Report on employee detail                                         |
| 5. Exception Report             | Report on employees who forgot to swipe their cards               |
| 6. Duplicated Card #            | Report on duplicated employee card number                         |



***Export reports to PDF,  
MS Excel, Ms Words  
(RTF), HTML, CSV,  
TXT format***



## Management Reports



Company : DEMO COMPANY SDN BHD  
Report Title : TimeCard Detail (Allowance) Report  
Period From : 16/03/2004 To 15/04/2004

Sorted By: Employee Code

Date : 26/05/2014  
Time : 10:38 AM  
Page : 1

|                     |     |             |       |       | Work     | Leave |      |     |       |           |      | Overtime     |     |               |        | OT_MEAL | TRANSP | WORKBO |
|---------------------|-----|-------------|-------|-------|----------|-------|------|-----|-------|-----------|------|--------------|-----|---------------|--------|---------|--------|--------|
| Date                | Day | Shff#       | IN    | OUT   | Hour     | Code  | Unit | NPL | Lates | Norm      | Resi | Hol          | Off |               |        |         |        |        |
| AD5001              |     | KOH AI PONG |       |       |          |       |      |     |       | Dept: AOP |      | Sect: FLOOR1 |     | Occu: P&C-SEC |        |         |        |        |
| 16/03/2004          | TUE | 1           | 06:17 | 19:02 | 09:00    |       |      |     |       | 02:00     |      |              |     | 1.50          | 9.00   |         |        |        |
| 17/03/2004          | WED | 1           | 06:21 | 19:02 | 09:00    |       |      |     | 00:05 | 02:00     |      |              |     | 1.50          | 9.00   |         |        |        |
| 18/03/2004          | THU | 1           | 06:30 | 17:59 | 09:00    |       |      |     |       | 00:45     |      |              |     |               | 9.00   |         |        |        |
| 19/03/2004          | FRI | 2           | 07:29 | 17:21 | 08:45 AL |       | Half |     |       | 00:30     |      |              |     |               |        |         |        |        |
| 20/03/2004          | SAT | 3           | 07:25 | 17:03 | 09:00    |       |      |     | 00:50 |           |      |              |     |               |        |         |        |        |
| 21/03/2004          | R   |             |       |       |          |       |      |     |       |           |      |              |     |               |        |         |        |        |
| 22/03/2004          | MON | 1           | 07:15 | 17:39 | 09:00    |       |      |     |       | 00:30     |      |              |     |               | 9.00   |         |        |        |
| 23/03/2004          | TUE | 1           | 07:33 | 19:03 | 09:00    |       |      |     |       | 02:00     |      |              |     | 1.50          | 9.00   |         |        |        |
| 24/03/2004          | WED | 1           | 07:15 | 18:34 | 09:00    |       |      |     | 00:05 | 01:30     |      |              |     |               | 9.00   |         |        |        |
| 25/03/2004          | THU | 1           | 07:23 | 18:15 | 09:00    |       |      |     |       | 01:15     |      |              |     |               | 9.00   |         |        |        |
| 26/03/2004          | FRI | 2           | 07:40 | 18:08 | 08:45    |       |      |     |       | 01:15     |      |              |     |               |        |         |        |        |
| 27/03/2004          | SAT |             |       |       |          |       |      |     |       |           |      |              |     |               |        |         |        |        |
| 28/03/2004          | R   |             |       |       |          |       |      |     |       |           |      |              |     |               |        |         |        |        |
| 29/03/2004          | MON | 1           | 07:22 | 17:23 | 09:00    |       |      |     |       |           |      |              |     |               | 9.00   |         |        |        |
| 30/03/2004          | TUE | 1           | 07:27 | 19:02 | 09:00    |       |      |     |       | 02:00     |      |              |     | 1.50          | 9.00   |         |        |        |
| 31/03/2004          | WED | 1           | 07:26 | 17:34 | 09:00    |       |      |     |       | 00:30     |      |              |     |               | 9.00   |         |        |        |
| 01/04/2004          | THU | 1           | 07:32 | 19:03 | 09:00    |       |      |     | 00:10 | 02:00     |      |              |     | 1.50          | 9.00   |         |        |        |
| 02/04/2004          | FRI | 2           | 07:24 | 16:48 | 08:45 AL |       | Full |     |       |           |      |              |     |               |        |         |        |        |
| 03/04/2004          | SAT | 3           | 07:28 | 13:40 | 05:40    |       |      |     | 03:20 |           |      |              |     |               |        |         |        |        |
| 04/04/2004          | R   |             |       |       |          |       |      |     |       |           |      |              |     |               |        |         |        |        |
| 05/04/2004          | MON | 1           | 07:03 | 17:28 | 09:00    |       |      |     |       |           |      |              |     |               | 9.00   |         |        |        |
| 06/04/2004          | TUE | 1           | 07:37 | 17:46 | 09:00    |       |      |     |       | 00:45     |      |              |     |               | 9.00   |         |        |        |
| 07/04/2004          | WED | 1           | 07:26 | 19:08 | 09:00    |       |      |     |       | 02:00     |      |              |     | 1.50          | 9.00   |         |        |        |
| 08/04/2004          | THU | 1           | 07:21 | 19:02 | 09:00    |       |      |     |       | 02:00     |      |              |     | 1.50          | 9.00   |         |        |        |
| 09/04/2004          | FRI | 2           | 07:28 | 19:21 | 08:45    |       |      |     |       | 02:30     |      |              |     | 2.50          |        |         |        |        |
| 10/04/2004          | SAT | 3           | 07:49 | 15:01 | 07:01    |       |      |     | 01:55 |           |      |              |     |               |        |         |        |        |
| 11/04/2004          | R   |             |       |       |          |       |      |     |       |           |      |              |     |               |        |         |        |        |
| 12/04/2004          | MON | 1           | 07:27 | 17:58 | 09:00    |       |      |     |       | 00:45     |      |              |     |               | 9.00   |         |        |        |
| 13/04/2004          | TUE | 1           | 07:28 | 18:08 | 09:00    |       |      |     |       | 01:00     |      |              |     |               | 9.00   |         |        |        |
| 14/04/2004          | WED | 1           | 07:19 | 17:03 | 09:00    | MATER |      |     |       |           |      |              |     |               | 9.00   |         |        |        |
| 15/04/2004          | THU | 1           | 07:40 | 18:02 | 09:00    | MATER |      |     |       | 01:00     |      |              |     |               | 9.00   | 100.00  |        |        |
| Attendance: 26 Days |     |             |       |       | 227:41   |       |      |     | 06:25 | 26:15     |      |              |     | 13.00         | 171.00 | 100.00  |        |        |

|                     |     |      |                       |       | Work   |      | Leave |       | Overtime |       |          |     |             |  |              |  |
|---------------------|-----|------|-----------------------|-------|--------|------|-------|-------|----------|-------|----------|-----|-------------|--|--------------|--|
| Date                | Day | Shf# | IN                    | OUT   | Hour   | Code | Unit  | NPL   | Lates    | Norm  | Resl     | Hol | Off         |  |              |  |
| AD5002              |     |      | SERIYANTI BINTI AHMAD |       |        |      |       |       |          |       | Dept: HR |     | Sect: OFF-2 |  | Occu: RECEP. |  |
| 16/03/2004          | TUE | 2    | 07:51                 | 17:37 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 17/03/2004          | WED | 2    | 07:50                 | 17:35 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 18/03/2004          | THU | 2    | 07:52                 | 17:39 | 09:00  |      |       |       | 00:15    |       |          |     |             |  |              |  |
| 19/03/2004          | FRI | 3    | 08:10                 | 17:07 | 08:30  |      |       |       | 00:20    |       |          |     |             |  |              |  |
| 20/03/2004          | O   |      |                       |       |        |      |       |       |          |       |          |     |             |  |              |  |
| 21/03/2004          | R   |      |                       |       |        |      |       |       |          |       |          |     |             |  |              |  |
| 22/03/2004          | MON | 1    | 07:48                 | 17:14 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 23/03/2004          | TUE | 2    | 07:49                 | 17:32 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 24/03/2004          | WED | 2    | 07:53                 | 17:42 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 25/03/2004          | THU | 2    | 07:52                 | 17:35 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 26/03/2004          | FRI | 3    | 07:58                 | 17:21 | 08:30  |      |       |       | 00:30    |       |          |     |             |  |              |  |
| 27/03/2004          | O   |      |                       |       |        |      |       |       |          |       |          |     |             |  |              |  |
| 28/03/2004          | R   |      |                       |       |        |      |       |       |          |       |          |     |             |  |              |  |
| 29/03/2004          | MON | 1    | 07:53                 | 17:44 | 09:00  |      |       |       |          | 00:30 |          |     |             |  |              |  |
| 30/03/2004          | TUE | 2    | 07:58                 | 18:01 | 09:00  |      |       |       |          | 00:30 |          |     |             |  |              |  |
| 31/03/2004          | WED | 2    | 07:53                 | 15:58 | 07:28  |      |       |       | 01:30    |       |          |     |             |  |              |  |
| 01/04/2004          | THU | 2    | 07:59                 | 17:35 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 02/04/2004          | FRI | 3    | 07:57                 | 17:11 | 08:30  |      |       |       |          |       |          |     |             |  |              |  |
| 03/04/2004          | O   |      |                       |       |        |      |       |       |          |       |          |     |             |  |              |  |
| 04/04/2004          | R   |      |                       |       |        |      |       |       |          |       |          |     |             |  |              |  |
| 05/04/2004          | MON | 1    | 07:57                 | 17:20 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 06/04/2004          | TUE | 2    | 07:51                 | 17:48 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 07/04/2004          | WED | 2    | 08:01                 | 17:46 | 09:00  |      |       |       | 00:10    |       |          |     |             |  |              |  |
| 08/04/2004          | THU |      |                       |       |        | AL   | Full  |       |          |       |          |     |             |  |              |  |
| 09/04/2004          | FRI |      |                       |       |        | AL   | Full  |       |          |       |          |     |             |  |              |  |
| 10/04/2004          | O   |      |                       |       |        |      |       |       |          |       |          |     |             |  |              |  |
| 11/04/2004          | R   |      |                       |       |        |      |       |       |          |       |          |     |             |  |              |  |
| 12/04/2004          | MON | 1    | 07:52                 | 17:39 | 09:00  |      |       |       |          | 00:30 |          |     |             |  |              |  |
| 13/04/2004          | TUE | 2    | 07:55                 | 18:05 | 09:00  |      |       |       |          | 00:30 |          |     |             |  |              |  |
| 14/04/2004          | WED | 2    | 07:53                 | 17:46 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| 15/04/2004          | THU | 2    | 07:55                 | 17:37 | 09:00  |      |       |       |          |       |          |     |             |  |              |  |
| Attendance: 21 Days |     |      |                       |       | 185:58 |      |       | 02:45 |          | 02:00 |          |     |             |  |              |  |

|                     |     |             |       |       | Work        | Leave |      | Overtime |       |           |      | OT_MEAL TRANSPO WORKBO |       |               |        |
|---------------------|-----|-------------|-------|-------|-------------|-------|------|----------|-------|-----------|------|------------------------|-------|---------------|--------|
| Date                | Day | Shf#        | IN    | OUT   | Hour        | Code  | Unit | NPL      | Lates | Norm      | Resi | Hol                    | Off   |               |        |
| AD5001              |     | KOH AI PONG |       |       |             |       |      |          |       | Dept: AOP |      | Sect: FLOOR1           |       | Occu: P&C-SEC |        |
| 16/03/2004          | TUE | 1           | 06:17 | 19:02 | 09:00       |       |      |          |       | 02:00     |      |                        | 1.50  | 9.00          |        |
| 17/03/2004          | WED | 1           | 06:21 | 19:02 | 09:00       |       |      |          | 00:05 | 02:00     |      |                        | 1.50  | 9.00          |        |
| 18/03/2004          | THU | 1           | 06:30 | 17:59 | 09:00       |       |      |          |       | 00:45     |      |                        |       | 9.00          |        |
| 19/03/2004          | FRI | 2           | 07:29 | 17:21 | 08:45 AL    |       | Half |          |       | 00:30     |      |                        |       |               |        |
| 20/03/2004          | SAT | 3           | 07:25 | 17:03 | 09:00       |       |      |          | 00:50 |           |      |                        |       |               |        |
| 21/03/2004          | R   |             |       |       |             |       |      |          |       |           |      |                        |       |               |        |
| 22/03/2004          | MON | 1           | 07:15 | 17:39 | 09:00       |       |      |          |       | 00:30     |      |                        |       | 9.00          |        |
| 23/03/2004          | TUE | 1           | 07:33 | 19:03 | 09:00       |       |      |          |       | 02:00     |      |                        | 1.50  | 9.00          |        |
| 24/03/2004          | WED | 1           | 07:15 | 18:34 | 09:00       |       |      |          | 00:05 | 01:30     |      |                        |       | 9.00          |        |
| 25/03/2004          | THU | 1           | 07:23 | 18:15 | 09:00       |       |      |          |       | 01:15     |      |                        |       | 9.00          |        |
| 26/03/2004          | FRI | 2           | 07:40 | 18:08 | 08:45       |       |      |          |       | 01:15     |      |                        |       |               |        |
| 27/03/2004          | SAT |             |       |       |             |       |      |          |       |           |      |                        |       |               |        |
| 28/03/2004          | R   |             |       |       |             |       |      |          |       |           |      |                        |       |               |        |
| 29/03/2004          | MON | 1           | 07:22 | 17:23 | 09:00       |       |      |          |       |           |      |                        |       | 9.00          |        |
| 30/03/2004          | TUE | 1           | 07:27 | 19:02 | 09:00       |       |      |          |       | 02:00     |      |                        | 1.50  | 9.00          |        |
| 31/03/2004          | WED | 1           | 07:26 | 17:34 | 09:00       |       |      |          |       | 00:30     |      |                        |       | 9.00          |        |
| 01/04/2004          | THU | 1           | 07:32 | 19:03 | 09:00       |       |      |          | 00:10 | 02:00     |      |                        | 1.50  | 9.00          |        |
| 02/04/2004          | FRI | 2           | 07:24 | 16:48 | 08:45 AL    |       | Full |          |       |           |      |                        |       |               |        |
| 03/04/2004          | SAT | 3           | 07:28 | 13:40 | 05:40       |       |      |          | 03:20 |           |      |                        |       |               |        |
| 04/04/2004          | R   |             |       |       |             |       |      |          |       |           |      |                        |       |               |        |
| 05/04/2004          | MON | 1           | 07:03 | 17:28 | 09:00       |       |      |          |       |           |      |                        |       | 9.00          |        |
| 06/04/2004          | TUE | 1           | 07:37 | 17:46 | 09:00       |       |      |          |       | 00:45     |      |                        |       | 9.00          |        |
| 07/04/2004          | WED | 1           | 07:26 | 19:08 | 09:00       |       |      |          |       | 02:00     |      |                        | 1.50  | 9.00          |        |
| 08/04/2004          | THU | 1           | 07:21 | 19:02 | 09:00       |       |      |          |       | 02:00     |      |                        | 1.50  | 9.00          |        |
| 09/04/2004          | FRI | 2           | 07:28 | 19:21 | 08:45       |       |      |          |       | 02:30     |      |                        | 2.50  |               |        |
| 10/04/2004          | SAT | 3           | 07:49 | 15:01 | 07:01       |       |      |          | 01:55 |           |      |                        |       |               |        |
| 11/04/2004          | R   |             |       |       |             |       |      |          |       |           |      |                        |       |               |        |
| 12/04/2004          | MON | 1           | 07:27 | 17:58 | 09:00       |       |      |          |       | 00:45     |      |                        |       | 9.00          |        |
| 13/04/2004          | TUE | 1           | 07:28 | 18:08 | 09:00       |       |      |          |       | 01:00     |      |                        |       | 9.00          |        |
| 14/04/2004          | WED | 1           | 07:19 | 17:03 | 09:00 MATER |       |      |          |       |           |      |                        |       | 9.00          |        |
| 15/04/2004          | THU | 1           | 07:40 | 18:02 | 09:00 MATER |       |      |          |       | 01:00     |      |                        |       | 9.00          |        |
| Attendance: 26 Days |     |             |       |       | 227:41      |       |      |          | 06:25 | 26:15     |      |                        | 13.00 | 171.00        | 100.00 |

| Date                | Day | Shf#                  | IN    | OUT   | Work   | Leave | NPL  | Lates | Overtime |             |              |     |     |
|---------------------|-----|-----------------------|-------|-------|--------|-------|------|-------|----------|-------------|--------------|-----|-----|
|                     |     |                       |       |       | Hour   | Code  |      |       | Unit     | Norm        | Resi         | Hol | Off |
| AD5002              |     | SERIYANTI BINTI AHMAD |       |       |        |       |      |       | Dept: HR | Sect: OFF-2 | Occu: RECEP. |     |     |
| 16/03/2004          | TUE | 2                     | 07:51 | 17:37 | 09:00  |       |      |       |          |             |              |     |     |
| 17/03/2004          | WED | 2                     | 07:50 | 17:35 | 09:00  |       |      |       |          |             |              |     |     |
| 18/03/2004          | THU | 2                     | 07:52 | 17:39 | 09:00  |       |      | 00:15 |          |             |              |     |     |
| 19/03/2004          | FRI | 3                     | 08:10 | 17:07 | 08:30  |       |      | 00:20 |          |             |              |     |     |
| 20/03/2004          | O   |                       |       |       |        |       |      |       |          |             |              |     |     |
| 21/03/2004          | R   |                       |       |       |        |       |      |       |          |             |              |     |     |
| 22/03/2004          | MON | 1                     | 07:48 | 17:14 | 09:00  |       |      |       |          |             |              |     |     |
| 23/03/2004          | TUE | 2                     | 07:49 | 17:32 | 09:00  |       |      |       |          |             |              |     |     |
| 24/03/2004          | WED | 2                     | 07:53 | 17:42 | 09:00  |       |      |       |          |             |              |     |     |
| 25/03/2004          | THU | 2                     | 07:52 | 17:35 | 09:00  |       |      |       |          |             |              |     |     |
| 26/03/2004          | FRI | 3                     | 07:58 | 17:21 | 08:30  |       |      | 00:30 |          |             |              |     |     |
| 27/03/2004          | O   |                       |       |       |        |       |      |       |          |             |              |     |     |
| 28/03/2004          | R   |                       |       |       |        |       |      |       |          |             |              |     |     |
| 29/03/2004          | MON | 1                     | 07:53 | 17:44 | 09:00  |       |      |       | 00:30    |             |              |     |     |
| 30/03/2004          | TUE | 2                     | 07:58 | 18:01 | 09:00  |       |      |       | 00:30    |             |              |     |     |
| 31/03/2004          | WED | 2                     | 07:53 | 15:58 | 07:28  |       |      | 01:30 |          |             |              |     |     |
| 01/04/2004          | THU | 2                     | 07:59 | 17:35 | 09:00  |       |      |       |          |             |              |     |     |
| 02/04/2004          | FRI | 3                     | 07:57 | 17:11 | 08:30  |       |      |       |          |             |              |     |     |
| 03/04/2004          | O   |                       |       |       |        |       |      |       |          |             |              |     |     |
| 04/04/2004          | R   |                       |       |       |        |       |      |       |          |             |              |     |     |
| 05/04/2004          | MON | 1                     | 07:57 | 17:20 | 09:00  |       |      |       |          |             |              |     |     |
| 06/04/2004          | TUE | 2                     | 07:51 | 17:48 | 09:00  |       |      |       |          |             |              |     |     |
| 07/04/2004          | WED | 2                     | 08:01 | 17:46 | 09:00  |       |      | 00:10 |          |             |              |     |     |
| 08/04/2004          | THU |                       |       |       |        | AL    | Full |       |          |             |              |     |     |
| 09/04/2004          | FRI |                       |       |       |        | AL    | Full |       |          |             |              |     |     |
| 10/04/2004          | O   |                       |       |       |        |       |      |       |          |             |              |     |     |
| 11/04/2004          | R   |                       |       |       |        |       |      |       |          |             |              |     |     |
| 12/04/2004          | MON | 1                     | 07:52 | 17:39 | 09:00  |       |      |       | 00:30    |             |              |     |     |
| 13/04/2004          | TUE | 2                     | 07:55 | 18:05 | 09:00  |       |      |       | 00:30    |             |              |     |     |
| 14/04/2004          | WED | 2                     | 07:53 | 17:46 | 09:00  |       |      |       |          |             |              |     |     |
| 15/04/2004          | THU | 2                     | 07:55 | 17:37 | 09:00  |       |      |       |          |             |              |     |     |
| Attendance: 21 Days |     |                       |       |       | 185:58 |       |      | 02:45 | 02:00    |             |              |     |     |

Company : DEMO COMPANY SDN BHD  
Report Title : TimeCard Detail Report  
Period From : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
Time : 10:40 AM  
Page : 1

Sorted By: Employee Code

| Date                | Day | Shf#        | IN    | Break #1 |       | Break #2 |     | OUT   | Leave |      | Actual<br>Hour<br>Worked | NPL       | Lates        | Allw          | Overtime |      |     |     |  |
|---------------------|-----|-------------|-------|----------|-------|----------|-----|-------|-------|------|--------------------------|-----------|--------------|---------------|----------|------|-----|-----|--|
|                     |     |             |       | Start    | End   | Start    | End |       | Code  | Unit |                          |           |              |               | Norm     | Rest | Hol | Off |  |
| AD5001              |     | KOH AI PONG |       |          |       |          |     |       |       |      |                          | Dept: AOP | Sect: FLOOR1 | Occu: P&C-SEC |          |      |     |     |  |
| 16/03/2004          | TUE | 1           | 06:17 | 12:25    | 12:25 |          |     | 19:02 |       |      | 12:45                    |           |              | 10.50         | 02:00    |      |     |     |  |
| 17/03/2004          | WED | 1           | 06:21 | 11:54    | 12:33 |          |     | 19:02 |       |      | 12:41                    |           | 00:05        | 10.50         | 02:00    |      |     |     |  |
| 18/03/2004          | THU | 1           | 06:30 | 12:34    | 12:52 |          |     | 17:59 |       |      | 11:29                    |           |              | 9.00          | 00:45    |      |     |     |  |
| 19/03/2004          | FRI | 2           | 07:29 | 12:48    |       |          |     | 17:21 | AL    | Half | 09:52                    |           |              |               | 00:30    |      |     |     |  |
| 20/03/2004          | SAT | 3           | 07:25 | 13:02    | 13:54 |          |     | 17:03 |       |      | 09:38                    |           | 00:50        |               |          |      |     |     |  |
| 21/03/2004          | R   |             |       |          |       |          |     |       |       |      |                          |           |              |               |          |      |     |     |  |
| 22/03/2004          | MON | 1           | 07:15 | 12:33    | 12:54 |          |     | 17:39 |       |      | 10:24                    |           |              | 9.00          | 00:30    |      |     |     |  |
| 23/03/2004          | TUE | 1           | 07:33 | 12:33    | 12:56 |          |     | 19:03 |       |      | 11:30                    |           |              | 10.50         | 02:00    |      |     |     |  |
| 24/03/2004          | WED | 1           | 07:15 | 11:53    | 12:04 |          |     | 18:34 |       |      | 11:19                    |           | 00:05        | 9.00          | 01:30    |      |     |     |  |
| 25/03/2004          | THU | 1           | 07:23 | 12:33    | 12:55 |          |     | 18:15 |       |      | 10:52                    |           |              | 9.00          | 01:15    |      |     |     |  |
| 26/03/2004          | FRI | 2           | 07:40 | 12:48    |       |          |     | 18:08 |       |      | 10:28                    |           |              |               | 01:15    |      |     |     |  |
| 27/03/2004          | SAT |             |       |          |       |          |     |       |       |      |                          |           |              |               |          |      |     |     |  |
| 28/03/2004          | R   |             |       |          |       |          |     |       |       |      |                          |           |              |               |          |      |     |     |  |
| 29/03/2004          | MON | 1           | 07:22 | 12:34    |       |          |     | 17:23 |       |      | 10:01                    |           |              | 9.00          |          |      |     |     |  |
| 30/03/2004          | TUE | 1           | 07:27 | 12:33    | 12:53 |          |     | 19:02 |       |      | 11:35                    |           |              | 10.50         | 02:00    |      |     |     |  |
| 31/03/2004          | WED | 1           | 07:26 | 12:33    | 12:53 |          |     | 17:34 |       |      | 10:08                    |           |              | 9.00          | 00:30    |      |     |     |  |
| 01/04/2004          | THU | 1           | 07:32 | 11:48    | 12:34 |          |     | 19:03 |       |      | 11:31                    |           | 00:10        | 10.50         | 02:00    |      |     |     |  |
| 02/04/2004          | FRI | 2           | 07:24 | 12:49    |       |          |     | 16:48 | AL    | Full | 09:24                    |           |              |               |          |      |     |     |  |
| 03/04/2004          | SAT | 3           | 07:28 | 13:01    |       |          |     | 13:40 |       |      | 06:12                    |           | 03:20        |               |          |      |     |     |  |
| 04/04/2004          | R   |             |       |          |       |          |     |       |       |      |                          |           |              |               |          |      |     |     |  |
| 05/04/2004          | MON | 1           | 07:03 | 12:33    | 12:33 |          |     | 17:28 |       |      | 10:25                    |           |              | 9.00          |          |      |     |     |  |
| 06/04/2004          | TUE | 1           | 07:37 | 12:33    | 12:57 |          |     | 17:46 |       |      | 10:09                    |           |              | 9.00          | 00:45    |      |     |     |  |
| 07/04/2004          | WED | 1           | 07:26 | 12:13    | 12:22 |          |     | 19:08 |       |      | 11:42                    |           |              | 10.50         | 02:00    |      |     |     |  |
| 08/04/2004          | THU | 1           | 07:21 | 12:33    | 12:49 |          |     | 19:02 |       |      | 11:41                    |           |              | 10.50         | 02:00    |      |     |     |  |
| 09/04/2004          | FRI | 2           | 07:28 | 12:49    | 12:49 |          |     | 19:21 |       |      | 11:53                    |           |              | 2.50          | 02:30    |      |     |     |  |
| 10/04/2004          | SAT | 3           | 07:49 |          |       |          |     | 15:01 |       |      | 07:12                    |           | 01:55        |               |          |      |     |     |  |
| 11/04/2004          | R   |             |       |          |       |          |     |       |       |      |                          |           |              |               |          |      |     |     |  |
| 12/04/2004          | MON | 1           | 07:27 | 12:32    | 12:52 |          |     | 17:58 |       |      | 10:31                    |           |              | 9.00          | 00:45    |      |     |     |  |
| 13/04/2004          | TUE | 1           | 07:28 | 11:57    | 12:05 |          |     | 18:08 |       |      | 10:40                    |           |              | 9.00          | 01:00    |      |     |     |  |
| 14/04/2004          | WED | 1           | 07:19 | 12:32    | 12:49 |          |     | 17:03 | MATER |      | 09:44                    |           |              | 9.00          |          |      |     |     |  |
| 15/04/2004          | THU | 1           | 07:40 | 12:33    | 12:52 |          |     | 18:02 | MATER |      | 10:22                    |           |              | 109.00        | 01:00    |      |     |     |  |
| Attendance: 26 Days |     |             |       |          |       |          |     |       |       |      | 274:08                   |           | 06:25        | 284.00        | 26:15    |      |     |     |  |

| Date                | Day | Shf#                  | IN    | Break #1 |       | Break #2 |     | OUT   | Leave |      | Actual<br>Hour<br>Worked | NPL      | Lates       | Allw         | Overtime |      |     |     |
|---------------------|-----|-----------------------|-------|----------|-------|----------|-----|-------|-------|------|--------------------------|----------|-------------|--------------|----------|------|-----|-----|
|                     |     |                       |       | Start    | End   | Start    | End |       | Code  | Unit |                          |          |             |              | Norm     | Rest | Hol | Off |
| AD5002              |     | SERIYANTI BINTI AHMAD |       |          |       |          |     |       |       |      |                          | Dept: HR | Sect: OFF-2 | Occu: RECEP. |          |      |     |     |
| 16/03/2004          | TUE | 2                     | 07:51 |          |       |          |     | 17:37 |       |      | 09:46                    |          |             |              |          |      |     |     |
| 17/03/2004          | WED | 2                     | 07:50 |          |       |          |     | 17:35 |       |      | 09:45                    |          |             |              |          |      |     |     |
| 18/03/2004          | THU | 2                     | 07:52 | 12:46    | 13:19 |          |     | 17:39 |       |      | 09:47                    |          | 00:15       |              |          |      |     |     |
| 19/03/2004          | FRI | 3                     | 08:10 | 12:48    | 13:20 |          |     | 17:07 |       |      | 08:57                    |          | 00:20       |              |          |      |     |     |
| 20/03/2004          | O   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |      |     |     |
| 21/03/2004          | R   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |      |     |     |
| 22/03/2004          | MON | 1                     | 07:48 | 12:16    | 12:17 |          |     | 17:14 |       |      | 09:26                    |          |             |              |          |      |     |     |
| 23/03/2004          | TUE | 2                     | 07:49 |          |       |          |     | 17:32 |       |      | 09:43                    |          |             |              |          |      |     |     |
| 24/03/2004          | WED | 2                     | 07:53 | 13:43    |       |          |     | 17:42 |       |      | 09:49                    |          |             |              |          |      |     |     |
| 25/03/2004          | THU | 2                     | 07:52 | 13:41    |       |          |     | 17:35 |       |      | 09:43                    |          |             |              |          |      |     |     |
| 26/03/2004          | FRI | 3                     | 07:58 | 12:51    | 13:33 |          |     | 17:21 |       |      | 09:23                    |          | 00:30       |              |          |      |     |     |
| 27/03/2004          | O   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |      |     |     |
| 28/03/2004          | R   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |      |     |     |
| 29/03/2004          | MON | 1                     | 07:53 |          |       |          |     | 17:44 |       |      | 09:51                    |          |             |              | 00:30    |      |     |     |
| 30/03/2004          | TUE | 2                     | 07:58 | 13:40    |       |          |     | 18:01 |       |      | 10:03                    |          |             |              | 00:30    |      |     |     |
| 31/03/2004          | WED | 2                     | 07:53 |          |       |          |     | 15:58 |       |      | 08:05                    |          | 01:30       |              |          |      |     |     |
| 01/04/2004          | THU | 2                     | 07:59 | 12:02    | 12:48 |          |     | 17:35 |       |      | 09:36                    |          |             |              |          |      |     |     |
| 02/04/2004          | FRI | 3                     | 07:57 | 12:48    |       |          |     | 17:11 |       |      | 09:14                    |          |             |              |          |      |     |     |
| 03/04/2004          | O   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |      |     |     |
| 04/04/2004          | R   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |      |     |     |
| 05/04/2004          | MON | 1                     | 07:57 |          |       |          |     | 17:20 |       |      | 09:23                    |          |             |              |          |      |     |     |
| 06/04/2004          | TUE | 2                     | 07:51 |          |       |          |     | 17:48 |       |      | 09:57                    |          |             |              |          |      |     |     |
| 07/04/2004          | WED | 2                     | 08:01 | 11:50    | 11:50 |          |     | 17:46 |       |      | 09:45                    |          | 00:10       |              |          |      |     |     |
| 08/04/2004          | THU |                       |       |          |       |          |     |       | AL    | Full |                          |          |             |              |          |      |     |     |
| 09/04/2004          | FRI |                       |       |          |       |          |     |       | AL    | Full |                          |          |             |              |          |      |     |     |
| 10/04/2004          | O   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |      |     |     |
| 11/04/2004          | R   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |      |     |     |
| 12/04/2004          | MON | 1                     | 07:52 | 13:43    |       |          |     | 17:39 |       |      | 09:47                    |          |             |              | 00:30    |      |     |     |
| 13/04/2004          | TUE | 2                     | 07:55 |          |       |          |     | 18:05 |       |      | 10:10                    |          |             |              | 00:30    |      |     |     |
| 14/04/2004          | WED | 2                     | 07:53 |          |       |          |     | 17:46 |       |      | 09:53                    |          |             |              |          |      |     |     |
| 15/04/2004          | THU | 2                     | 07:55 |          |       |          |     | 17:37 |       |      | 09:42                    |          |             |              |          |      |     |     |
| Attendance: 21 Days |     |                       |       |          |       |          |     |       |       |      | 201:45                   |          | 02:45       |              | 02:00    |      |     |     |

| Date                | Day | Shf#        | IN    | Break #1 |       | Break #2 |     | OUT   | Leave |      | Actual<br>Hour<br>Worked | NPL       | Lates | Allw         | Overtime |               |     |     |  |
|---------------------|-----|-------------|-------|----------|-------|----------|-----|-------|-------|------|--------------------------|-----------|-------|--------------|----------|---------------|-----|-----|--|
|                     |     |             |       | Start    | End   | Start    | End |       | Code  | Unit |                          |           |       |              | Norm     | Rest          | Hol | Off |  |
| AD5001              |     | KOH AI PONG |       |          |       |          |     |       |       |      |                          | Dept: AOP |       | Sect: FLOOR1 |          | Occu: P&C-SEC |     |     |  |
| 16/03/2004          | TUE | 1           | 06:17 | 12:25    | 12:25 |          |     | 19:02 |       |      | 12:45                    |           |       | 10.50        | 02:00    |               |     |     |  |
| 17/03/2004          | WED | 1           | 06:21 | 11:54    | 12:33 |          |     | 19:02 |       |      | 12:41                    |           | 00:05 | 10.50        | 02:00    |               |     |     |  |
| 18/03/2004          | THU | 1           | 06:30 | 12:34    | 12:52 |          |     | 17:59 |       |      | 11:29                    |           |       | 9.00         | 00:45    |               |     |     |  |
| 19/03/2004          | FRI | 2           | 07:29 | 12:48    |       |          |     | 17:21 | AL    | Half | 09:52                    |           |       |              | 00:30    |               |     |     |  |
| 20/03/2004          | SAT | 3           | 07:25 | 13:02    | 13:54 |          |     | 17:03 |       |      | 09:38                    |           | 00:50 |              |          |               |     |     |  |
| 21/03/2004          | R   |             |       |          |       |          |     |       |       |      |                          |           |       |              |          |               |     |     |  |
| 22/03/2004          | MON | 1           | 07:15 | 12:33    | 12:54 |          |     | 17:39 |       |      | 10:24                    |           |       | 9.00         | 00:30    |               |     |     |  |
| 23/03/2004          | TUE | 1           | 07:33 | 12:33    | 12:56 |          |     | 19:03 |       |      | 11:30                    |           |       | 10.50        | 02:00    |               |     |     |  |
| 24/03/2004          | WED | 1           | 07:15 | 11:53    | 12:04 |          |     | 18:34 |       |      | 11:19                    |           | 00:05 | 9.00         | 01:30    |               |     |     |  |
| 25/03/2004          | THU | 1           | 07:23 | 12:33    | 12:55 |          |     | 18:15 |       |      | 10:52                    |           |       | 9.00         | 01:15    |               |     |     |  |
| 26/03/2004          | FRI | 2           | 07:40 | 12:48    |       |          |     | 18:08 |       |      | 10:28                    |           |       |              | 01:15    |               |     |     |  |
| 27/03/2004          | SAT |             |       |          |       |          |     |       |       |      |                          |           |       |              |          |               |     |     |  |
| 28/03/2004          | R   |             |       |          |       |          |     |       |       |      |                          |           |       |              |          |               |     |     |  |
| 29/03/2004          | MON | 1           | 07:22 | 12:34    |       |          |     | 17:23 |       |      | 10:01                    |           |       | 9.00         |          |               |     |     |  |
| 30/03/2004          | TUE | 1           | 07:27 | 12:33    | 12:53 |          |     | 19:02 |       |      | 11:35                    |           |       | 10.50        | 02:00    |               |     |     |  |
| 31/03/2004          | WED | 1           | 07:26 | 12:33    | 12:53 |          |     | 17:34 |       |      | 10:08                    |           |       | 9.00         | 00:30    |               |     |     |  |
| 01/04/2004          | THU | 1           | 07:32 | 11:48    | 12:34 |          |     | 19:03 |       |      | 11:31                    |           | 00:10 | 10.50        | 02:00    |               |     |     |  |
| 02/04/2004          | FRI | 2           | 07:24 | 12:49    |       |          |     | 16:48 | AL    | Full | 09:24                    |           |       |              |          |               |     |     |  |
| 03/04/2004          | SAT | 3           | 07:28 | 13:01    |       |          |     | 13:40 |       |      | 06:12                    |           | 03:20 |              |          |               |     |     |  |
| 04/04/2004          | R   |             |       |          |       |          |     |       |       |      |                          |           |       |              |          |               |     |     |  |
| 05/04/2004          | MON | 1           | 07:03 | 12:33    | 12:33 |          |     | 17:28 |       |      | 10:25                    |           |       | 9.00         |          |               |     |     |  |
| 06/04/2004          | TUE | 1           | 07:37 | 12:33    | 12:57 |          |     | 17:46 |       |      | 10:09                    |           |       | 9.00         | 00:45    |               |     |     |  |
| 07/04/2004          | WED | 1           | 07:26 | 12:13    | 12:22 |          |     | 19:08 |       |      | 11:42                    |           |       | 10.50        | 02:00    |               |     |     |  |
| 08/04/2004          | THU | 1           | 07:21 | 12:33    | 12:49 |          |     | 19:02 |       |      | 11:41                    |           |       | 10.50        | 02:00    |               |     |     |  |
| 09/04/2004          | FRI | 2           | 07:28 | 12:49    | 12:49 |          |     | 19:21 |       |      | 11:53                    |           |       | 2.50         | 02:30    |               |     |     |  |
| 10/04/2004          | SAT | 3           | 07:49 |          |       |          |     | 15:01 |       |      | 07:12                    |           | 01:55 |              |          |               |     |     |  |
| 11/04/2004          | R   |             |       |          |       |          |     |       |       |      |                          |           |       |              |          |               |     |     |  |
| 12/04/2004          | MON | 1           | 07:27 | 12:32    | 12:52 |          |     | 17:58 |       |      | 10:31                    |           |       | 9.00         | 00:45    |               |     |     |  |
| 13/04/2004          | TUE | 1           | 07:28 | 11:57    | 12:05 |          |     | 18:08 |       |      | 10:40                    |           |       | 9.00         | 01:00    |               |     |     |  |
| 14/04/2004          | WED | 1           | 07:19 | 12:32    | 12:49 |          |     | 17:03 | MATER |      | 09:44                    |           |       | 9.00         |          |               |     |     |  |
| 15/04/2004          | THU | 1           | 07:40 | 12:33    | 12:52 |          |     | 18:02 | MATER |      | 10:22                    |           |       | 109.00       | 01:00    |               |     |     |  |
| Attendance: 26 Days |     |             |       |          |       |          |     |       |       |      | 274:08                   |           | 06:25 | 284.00       | 26:15    |               |     |     |  |

| Date                | Day | Shf#                  | IN    | Break #1 |       | Break #2 |     | OUT   | Leave |      | Actual<br>Hour<br>Worked | NPL      | Lates       | Allw         | Overtime |       |     |     |
|---------------------|-----|-----------------------|-------|----------|-------|----------|-----|-------|-------|------|--------------------------|----------|-------------|--------------|----------|-------|-----|-----|
|                     |     |                       |       | Start    | End   | Start    | End |       | Code  | Unit |                          |          |             |              | Norm     | Rest  | Hol | Off |
| AD5002              |     | SERIYANTI BINTI AHMAD |       |          |       |          |     |       |       |      |                          | Dept: HR | Sect: OFF-2 | Occu: RECEP. |          |       |     |     |
| 16/03/2004          | TUE | 2                     | 07:51 |          |       |          |     | 17:37 |       |      | 09:46                    |          |             |              |          |       |     |     |
| 17/03/2004          | WED | 2                     | 07:50 |          |       |          |     | 17:35 |       |      | 09:45                    |          |             |              |          |       |     |     |
| 18/03/2004          | THU | 2                     | 07:52 | 12:46    | 13:19 |          |     | 17:39 |       |      | 09:47                    |          | 00:15       |              |          |       |     |     |
| 19/03/2004          | FRI | 3                     | 08:10 | 12:48    | 13:20 |          |     | 17:07 |       |      | 08:57                    |          | 00:20       |              |          |       |     |     |
| 20/03/2004          | O   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |       |     |     |
| 21/03/2004          | R   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |       |     |     |
| 22/03/2004          | MON | 1                     | 07:48 | 12:16    | 12:17 |          |     | 17:14 |       |      | 09:26                    |          |             |              |          |       |     |     |
| 23/03/2004          | TUE | 2                     | 07:49 |          |       |          |     | 17:32 |       |      | 09:43                    |          |             |              |          |       |     |     |
| 24/03/2004          | WED | 2                     | 07:53 | 13:43    |       |          |     | 17:42 |       |      | 09:49                    |          |             |              |          |       |     |     |
| 25/03/2004          | THU | 2                     | 07:52 | 13:41    |       |          |     | 17:35 |       |      | 09:43                    |          |             |              |          |       |     |     |
| 26/03/2004          | FRI | 3                     | 07:58 | 12:51    | 13:33 |          |     | 17:21 |       |      | 09:23                    |          | 00:30       |              |          |       |     |     |
| 27/03/2004          | O   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |       |     |     |
| 28/03/2004          | R   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |       |     |     |
| 29/03/2004          | MON | 1                     | 07:53 |          |       |          |     | 17:44 |       |      | 09:51                    |          |             |              |          | 00:30 |     |     |
| 30/03/2004          | TUE | 2                     | 07:58 | 13:40    |       |          |     | 18:01 |       |      | 10:03                    |          |             |              |          | 00:30 |     |     |
| 31/03/2004          | WED | 2                     | 07:53 |          |       |          |     | 15:58 |       |      | 08:05                    |          | 01:30       |              |          |       |     |     |
| 01/04/2004          | THU | 2                     | 07:59 | 12:02    | 12:48 |          |     | 17:35 |       |      | 09:36                    |          |             |              |          |       |     |     |
| 02/04/2004          | FRI | 3                     | 07:57 | 12:48    |       |          |     | 17:11 |       |      | 09:14                    |          |             |              |          |       |     |     |
| 03/04/2004          | O   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |       |     |     |
| 04/04/2004          | R   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |       |     |     |
| 05/04/2004          | MON | 1                     | 07:57 |          |       |          |     | 17:20 |       |      | 09:23                    |          |             |              |          |       |     |     |
| 06/04/2004          | TUE | 2                     | 07:51 |          |       |          |     | 17:48 |       |      | 09:57                    |          |             |              |          |       |     |     |
| 07/04/2004          | WED | 2                     | 08:01 | 11:50    | 11:50 |          |     | 17:46 |       |      | 09:45                    |          | 00:10       |              |          |       |     |     |
| 08/04/2004          | THU |                       |       |          |       |          |     |       | AL    | Full |                          |          |             |              |          |       |     |     |
| 09/04/2004          | FRI |                       |       |          |       |          |     |       | AL    | Full |                          |          |             |              |          |       |     |     |
| 10/04/2004          | O   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |       |     |     |
| 11/04/2004          | R   |                       |       |          |       |          |     |       |       |      |                          |          |             |              |          |       |     |     |
| 12/04/2004          | MON | 1                     | 07:52 | 13:43    |       |          |     | 17:39 |       |      | 09:47                    |          |             |              |          | 00:30 |     |     |
| 13/04/2004          | TUE | 2                     | 07:55 |          |       |          |     | 18:05 |       |      | 10:10                    |          |             |              |          | 00:30 |     |     |
| 14/04/2004          | WED | 2                     | 07:53 |          |       |          |     | 17:46 |       |      | 09:53                    |          |             |              |          |       |     |     |
| 15/04/2004          | THU | 2                     | 07:55 |          |       |          |     | 17:37 |       |      | 09:42                    |          |             |              |          |       |     |     |
| Attendance: 21 Days |     |                       |       |          |       |          |     |       |       |      | 201:45                   |          | 02:45       |              | 02:00    |       |     |     |

Date : 22/11/2016  
Time : 4:47 PM  
Page : 1

Page : 1

| Date                | Day | Sh#                     | Time Zone |       | IN    | Break #1 |       | Break #2 |       | OUT   | Leave |           | Actual Hour Worked | NPL          | Lates | Allw          | Overtime |      |       |       | ATTDINC | EXEC | NITESHF | OT_MEAL | TRANSP | WKBON | ATTN | LATENES |   |
|---------------------|-----|-------------------------|-----------|-------|-------|----------|-------|----------|-------|-------|-------|-----------|--------------------|--------------|-------|---------------|----------|------|-------|-------|---------|------|---------|---------|--------|-------|------|---------|---|
|                     |     |                         | IN        | OUT   |       | Start    | End   | Start    | End   |       | Code  | Unit      |                    |              |       |               | Norm     | Rest | Hol   | Off   |         |      |         |         |        |       |      |         |   |
|                     |     |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          |      |       |       |         |      |         |         |        |       |      |         |   |
| AD5001              |     | KOH AI PONG             |           |       |       |          |       |          |       |       |       | Dept: AOP |                    | Sect: FLOOR1 |       | Occu: P&C-SEC |          |      |       |       |         |      |         |         |        |       |      |         |   |
| 16/03/2004          | O   | 1                       | 08:00     | 17:00 | 06:17 | 12:25    | 12:25 | 16:00    | 22:00 | 19:02 | AL    | Half      | 12:45              |              |       | 11:00         |          |      | 11:00 | 2:00  | -       | -    | -       |         | 9:00   | -     | -    | -       |   |
| 17/03/2004          | WED | 1                       | 08:00     | 17:00 | 06:21 | 11:54    | 12:33 |          | 19:02 | 12:41 |       |           | 11:11              | 00:05        | 12:50 | 02:00         |          | 2:00 | -     | -     | 1:50    | 9:00 | -       | -       |        | 9:00  | -    | -       | - |
| 18/03/2004          | THU | 1                       | 08:00     | 17:00 | 06:30 | 12:34    | 12:52 |          | 17:59 | 11:29 |       |           |                    |              | 11:00 | 00:45         |          | 2:00 | -     | -     | -       | 9:00 | -       | -       |        | 9:00  | -    | -       | - |
| 19/03/2004          | FRI | 2                       | 08:00     | 16:45 | 07:29 | 12:48    |       |          | 17:21 | 09:52 |       |           |                    |              | 2:00  | 00:30         |          | 2:00 | -     | -     | -       | -    | -       | -       |        | -     | -    | -       | - |
| 20/03/2004          | SAT | 3                       | 08:00     | 17:00 | 07:25 | 13:02    | 13:54 |          | 17:03 | 09:38 |       |           |                    | 00:50        | 2:00  |               |          | 2:00 | -     | -     | -       | -    | -       | -       |        | -     | -    | -       | - |
| 21/03/2004          | R   |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          | -    | -     | -     | -       | -    | -       | -       |        | -     | -    | -       | - |
| 22/03/2004          | MON | 1                       | 08:00     | 17:00 | 07:15 | 12:33    | 12:54 |          | 17:39 | 10:24 |       |           |                    |              | 11:00 | 00:30         |          | 2:00 | -     | -     | -       | 9:00 | -       | -       |        | 9:00  | -    | -       | - |
| 23/03/2004          | TUE | 1                       | 08:00     | 17:00 | 07:33 | 12:33    | 12:56 |          | 19:03 | 11:30 |       |           |                    |              | 12:50 | 02:00         |          | 2:00 | -     | -     | 1:50    | 9:00 | -       | -       |        | 9:00  | -    | -       | - |
| 24/03/2004          | WED | 1                       | 08:00     | 17:00 | 07:15 | 11:53    | 12:04 |          | 18:34 | 11:19 |       |           |                    | 00:05        | 11:00 | 01:30         |          | 2:00 | -     | -     | -       | 9:00 | -       | -       |        | 9:00  | -    | -       | - |
| 25/03/2004          | THU | 1                       | 08:00     | 17:00 | 07:23 | 12:33    | 12:55 |          | 18:15 | 10:52 |       |           |                    |              | 11:00 | 01:15         |          | 2:00 | -     | -     | -       | 9:00 | -       | -       |        | 9:00  | -    | -       | - |
| 26/03/2004          | FRI | 2                       | 08:00     | 16:45 | 07:40 | 12:48    |       |          | 18:08 | 10:28 |       |           |                    |              | 2:00  | 01:15         |          | 2:00 | -     | -     | -       | -    | -       | -       |        | -     | -    | -       | - |
| 27/03/2004          | SAT |                         |           |       |       |          |       |          |       | AL    | Full  |           | 2:00               |              |       | 2:00          | -        | -    | -     | -     | -       | -    |         | -       | -      | -     | -    |         |   |
| 28/03/2004          | R   |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          | -    | -     | -     | -       | -    | -       |         | -      | -     | -    | -       |   |
| 29/03/2004          | MON | 1                       | 08:00     | 17:00 | 07:22 | 12:34    |       |          | 17:23 |       |       | 10:01     |                    |              | 11:00 |               |          | 2:00 | -     | -     | -       | 9:00 | -       | -       |        | 9:00  | -    | -       | - |
| Attendance: 11 Days |     |                         |           |       |       |          |       |          |       |       |       |           | 120:59             | 11:11        | 01:00 | 99:00         | 09:45    |      |       | 11:00 | 24:00   | -    | -       |         | 3:00   | 72:00 | -    | -       | - |
|                     |     |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          |      |       |       |         |      |         |         |        |       |      |         |   |
| AD5002              |     | SERIYANTI BINTI AHMAD   |           |       |       |          |       |          |       |       |       | Dept: HR  |                    | Sect: OFF-2  |       | Occu: RECEP.  |          |      |       |       |         |      |         |         |        |       |      |         |   |
| 16/03/2004          | TUE | 2                       | 08:30     | 17:30 | 07:51 |          |       |          |       | 17:37 |       |           | 09:46              |              |       |               |          |      |       | -     | -       | -    | -       | -       | -      | -     | -    | -       |   |
| 17/03/2004          | WED | 2                       | 08:30     | 17:30 | 07:50 |          |       |          |       | 17:35 |       |           | 09:45              |              |       |               |          |      |       | -     | -       | -    | -       | -       | -      | -     | -    | -       |   |
| 18/03/2004          | THU | 2                       | 08:30     | 17:30 | 07:52 | 12:46    | 13:19 |          |       | 17:39 |       |           | 09:47              |              | 00:15 |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    | -       |   |
| 19/03/2004          | FRI | 3                       | 08:30     | 17:00 | 08:10 | 12:48    | 13:20 |          |       | 17:07 |       |           | 08:57              |              | 00:20 |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    | -       |   |
| 20/03/2004          | O   |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 21/03/2004          | R   |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 22/03/2004          | MON | 1                       | 08:00     | 17:00 | 07:48 | 12:16    | 12:17 |          |       | 17:14 |       |           | 09:26              |              |       |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 23/03/2004          | TUE | 2                       | 08:30     | 17:30 | 07:49 |          |       |          |       | 17:32 |       |           | 09:43              |              |       |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 24/03/2004          | WED | 2                       | 08:30     | 17:30 | 07:53 | 13:43    |       |          |       | 17:42 |       |           | 09:49              |              |       |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 25/03/2004          | THU | 2                       | 08:30     | 17:30 | 07:52 | 13:41    |       |          |       | 17:35 |       |           | 09:43              |              |       |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 26/03/2004          | FRI | 3                       | 08:30     | 17:00 | 07:58 | 12:51    | 13:33 |          |       | 17:21 |       |           | 09:23              |              | 00:30 |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 27/03/2004          | O   |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 28/03/2004          | R   |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 29/03/2004          | MON | 1                       | 08:00     | 17:00 | 07:53 |          |       |          |       | 17:44 |       |           | 09:51              |              |       | 00:30         |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| Attendance: 10 Days |     |                         |           |       |       |          |       |          |       |       |       |           | 96:10              |              | 01:05 |               | 00:30    |      |       | -     | -       | -    | -       | -       | -      | -     | -    | -       |   |
|                     |     |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          |      |       |       |         |      |         |         |        |       |      |         |   |
| AD5003              |     | NORLI IZHAR BIN ABDULAH |           |       |       |          |       |          |       |       |       | Dept: HR  |                    | Sect: OFF-2  |       | Occu: DESP.   |          |      |       |       |         |      |         |         |        |       |      |         |   |
| 16/03/2004          | TUE | 2                       | 08:30     | 17:30 | 08:38 |          |       |          |       | 18:15 |       |           | 09:37              |              | 00:05 |               | 00:45    |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 17/03/2004          | WED | 2                       | 08:30     | 17:30 | 08:23 |          |       |          |       | 11:36 |       |           | 03:13              |              | 05:50 |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 18/03/2004          | THU | 2                       | 08:30     | 17:30 | 08:15 |          |       |          |       | 18:05 |       |           | 09:50              |              |       |               | 00:30    |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 19/03/2004          | FRI | 3                       | 08:30     | 17:00 | 08:24 |          |       |          |       | 09:38 |       |           | 01:14              |              | 07:20 |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |
| 20/03/2004          | O   |                         |           |       |       |          |       |          |       |       |       |           |                    |              |       |               |          |      | -     | -     | -       | -    | -       | -       | -      | -     | -    |         |   |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Attendance Report - PRESENT ALL  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 3:26 PM  
 Page : 1

|    | Date       | Day                     | Type | Shift | Time Zone |       | Time IN | Time OUT | LateIN | Leave                                | Remarks              |
|----|------------|-------------------------|------|-------|-----------|-------|---------|----------|--------|--------------------------------------|----------------------|
|    |            |                         |      |       | IN        | OUT   |         |          |        |                                      |                      |
| 1. | AD5001     | KOH AI PONG             |      |       |           |       |         |          |        | Dept: AOP Sect: FLOOR1 Occu: P&C-SEC |                      |
|    | 16/03/2004 | TUE                     | N    | 1     | 08:00     | 17:00 | 06:17   | 19:02    |        |                                      |                      |
|    | 17/03/2004 | WED                     | N    | 1     | 08:00     | 17:00 | 06:21   | 19:02    |        |                                      |                      |
|    | 18/03/2004 | THU                     | N    | 1     | 08:00     | 17:00 | 06:30   | 17:59    |        |                                      |                      |
|    | 19/03/2004 | FRI                     | N    | 2     | 08:00     | 16:45 | 07:29   | 17:21    |        | AL                                   | ANNUAL LEAVE         |
|    | 20/03/2004 | SAT                     | N    | 3     | 08:00     | 17:00 | 07:25   | 17:03    |        |                                      |                      |
|    | 22/03/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 07:15   | 17:39    |        |                                      |                      |
|    | 23/03/2004 | TUE                     | N    | 1     | 08:00     | 17:00 | 07:33   | 19:03    |        |                                      |                      |
|    | 24/03/2004 | WED                     | N    | 1     | 08:00     | 17:00 | 07:15   | 18:34    |        |                                      |                      |
|    | 25/03/2004 | THU                     | N    | 1     | 08:00     | 17:00 | 07:23   | 18:15    |        |                                      |                      |
|    | 26/03/2004 | FRI                     | N    | 2     | 08:00     | 16:45 | 07:40   | 18:08    |        |                                      |                      |
|    | 29/03/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 07:22   | 17:23    |        |                                      |                      |
|    | 30/03/2004 | TUE                     | N    | 1     | 08:00     | 17:00 | 07:27   | 19:02    |        |                                      |                      |
|    | 31/03/2004 | WED                     | N    | 1     | 08:00     | 17:00 | 07:26   | 17:34    |        |                                      |                      |
|    | 01/04/2004 | THU                     | N    | 1     | 08:00     | 17:00 | 07:32   | 19:03    |        |                                      |                      |
|    | 02/04/2004 | FRI                     | N    | 2     | 08:00     | 16:45 | 07:24   | 16:48    |        | AL                                   | ANNUAL LEAVE         |
|    | 03/04/2004 | SAT                     | N    | 3     | 08:00     | 17:00 | 07:28   | 13:40    |        |                                      |                      |
|    | 05/04/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 07:03   | 17:28    |        |                                      |                      |
|    | 06/04/2004 | TUE                     | N    | 1     | 08:00     | 17:00 | 07:37   | 17:46    |        |                                      |                      |
|    | 07/04/2004 | WED                     | N    | 1     | 08:00     | 17:00 | 07:26   | 19:08    |        |                                      |                      |
|    | 08/04/2004 | THU                     | N    | 1     | 08:00     | 17:00 | 07:21   | 19:02    |        |                                      |                      |
|    | 09/04/2004 | FRI                     | N    | 2     | 08:00     | 16:45 | 07:28   | 19:21    |        |                                      |                      |
|    | 10/04/2004 | SAT                     | N    | 3     | 08:00     | 17:00 | 07:49   | 15:01    |        |                                      |                      |
|    | 12/04/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 07:27   | 17:58    |        |                                      |                      |
|    | 13/04/2004 | TUE                     | N    | 1     | 08:00     | 17:00 | 07:28   | 18:08    |        |                                      |                      |
|    | 14/04/2004 | WED                     | N    | 1     | 08:00     | 17:00 | 07:19   | 17:03    |        | MATER                                | MATERNITY LEAVE      |
|    | 15/04/2004 | THU                     | N    | 1     | 08:00     | 17:00 | 07:40   | 18:02    |        | MATER                                | MATERNITY LEAVE      |
|    |            |                         |      |       |           |       |         |          |        | Total Lateness:                      | 00:00                |
| 2. | AD5002     | SERIYANTI BINTI AHMAD   |      |       |           |       |         |          |        | Dept: HR Sect: OFF-2 Occu: RECEP.    |                      |
|    | 16/03/2004 | TUE                     | N    | 2     | 08:30     | 17:30 | 07:51   | 17:37    |        |                                      |                      |
|    | 17/03/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 07:50   | 17:35    |        |                                      |                      |
|    | 18/03/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 07:52   | 17:39    |        |                                      |                      |
|    | 19/03/2004 | FRI                     | N    | 3     | 08:30     | 17:00 | 08:10   | 17:07    |        |                                      |                      |
|    | 22/03/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 07:48   | 17:14    |        |                                      |                      |
|    | 23/03/2004 | TUE                     | N    | 2     | 08:30     | 17:30 | 07:49   | 17:32    |        |                                      |                      |
|    | 24/03/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 07:53   | 17:42    |        |                                      |                      |
|    | 25/03/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 07:52   | 17:35    |        |                                      |                      |
|    | 26/03/2004 | FRI                     | N    | 3     | 08:30     | 17:00 | 07:58   | 17:21    |        |                                      |                      |
|    | 29/03/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 07:53   | 17:44    |        |                                      |                      |
|    | 30/03/2004 | TUE                     | N    | 2     | 08:30     | 17:30 | 07:58   | 18:01    |        |                                      |                      |
|    | 31/03/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 07:53   | 15:58    |        |                                      |                      |
|    | 01/04/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 07:59   | 17:35    |        |                                      |                      |
|    | 02/04/2004 | FRI                     | N    | 3     | 08:30     | 17:00 | 07:57   | 17:11    |        |                                      |                      |
|    | 05/04/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 07:57   | 17:20    |        |                                      |                      |
|    | 06/04/2004 | TUE                     | N    | 2     | 08:30     | 17:30 | 07:51   | 17:48    |        |                                      |                      |
|    | 07/04/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 08:01   | 17:46    |        |                                      |                      |
|    | 12/04/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 07:52   | 17:39    |        |                                      |                      |
|    | 13/04/2004 | TUE                     | N    | 2     | 08:30     | 17:30 | 07:55   | 18:05    |        |                                      |                      |
|    | 14/04/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 07:53   | 17:46    |        |                                      |                      |
|    | 15/04/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 07:55   | 17:37    |        |                                      |                      |
|    |            |                         |      |       |           |       |         |          |        | Total Lateness:                      | 00:00                |
| 3. | AD5003     | NORLI IZHAR BIN ABDULAH |      |       |           |       |         |          |        | Dept: HR Sect: OFF-2 Occu: DESP.     |                      |
|    | 16/03/2004 | TUE                     | N    | 2     | 08:30     | 17:30 | 08:38   | 18:15    | 00:05  |                                      |                      |
|    | 17/03/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 08:23   | 11:36    |        |                                      |                      |
|    | 18/03/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 08:15   | 18:05    |        |                                      |                      |
|    | 19/03/2004 | FRI                     | N    | 3     | 08:30     | 17:00 | 08:24   | 09:38    |        |                                      |                      |
|    | 22/03/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 08:15   | 10:15    | 00:15  |                                      |                      |
|    | 24/03/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 08:16   | 10:56    |        |                                      |                      |
|    | 25/03/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 08:29   | 18:09    |        |                                      |                      |
|    | 26/03/2004 | FRI                     | N    | 3     | 08:30     | 17:00 | 08:33   | 18:01    |        |                                      |                      |
|    | 01/04/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 08:11   | 10:21    |        |                                      |                      |
|    | 02/04/2004 | FRI                     | N    | 3     | 08:30     | 17:00 | 08:22   | 19:01    |        |                                      |                      |
|    | 05/04/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 09:17   | 11:09    |        | BREAKDOWN                            | CAR/MOTORCYCLE BREAK |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Attendance Report - PRESENT ALL  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 3:28 PM  
 Page : 1

|                                | Date       | Day                     | Type | Shift | Time Zone |       | Time IN | Time OUT | LateIN   | Leave           | Remarks     |
|--------------------------------|------------|-------------------------|------|-------|-----------|-------|---------|----------|----------|-----------------|-------------|
|                                |            |                         |      |       | IN        | OUT   |         |          |          |                 |             |
| 1.                             | AD5003     | NORLI IZHAR BIN ABDULAH |      |       |           |       |         |          | Dept: HR | Sect: OFF-2     | Occu: DESP. |
|                                | 16/03/2004 | TUE                     | N    | 2     | 08:30     | 17:30 | 08:38   | 18:15    | 00:05    |                 |             |
|                                | 22/03/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 08:15   | 10:15    | 00:15    |                 |             |
|                                | 07/04/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 08:48   | 10:26    | 00:15    |                 |             |
|                                | 14/04/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 08:35   | 10:22    | 00:05    |                 |             |
|                                | 15/04/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 08:39   | 17:40    | 00:05    |                 |             |
|                                |            |                         |      |       |           |       |         |          |          | Total Lateness: | 00:45       |
| 2.                             | FN5001     | MARIANI BINTI AZIM      |      |       |           |       |         |          | Dept: FA | Sect: OFF-2     | Occu: FC1   |
|                                | 30/03/2004 | TUE                     | N    | 2     | 08:30     | 17:30 | 08:36   | 18:15    | 00:05    |                 |             |
|                                | 31/03/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 08:35   | 18:38    | 00:05    |                 |             |
|                                | 01/04/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 08:39   | 18:06    | 00:05    |                 |             |
|                                | 08/04/2004 | THU                     | N    | 2     | 08:30     | 17:30 | 08:35   | 18:13    | 00:05    |                 |             |
|                                | 12/04/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 08:08   | 17:34    | 00:05    |                 |             |
|                                |            |                         |      |       |           |       |         |          |          | Total Lateness: | 00:25       |
| 3.                             | FN5002     | YAP CHOR PING           |      |       |           |       |         |          | Dept: FA | Sect: OFF-2     | Occu: AM    |
|                                | 23/03/2004 | TUE                     | N    | 2     | 08:30     | 17:30 | 08:57   | 18:30    | 00:25    |                 |             |
|                                |            |                         |      |       |           |       |         |          |          | Total Lateness: | 00:25       |
| 4.                             | HR5001     | HATIKA BINTI JOHAN      |      |       |           |       |         |          | Dept: HR | Sect: OFF-2     | Occu: OFF   |
|                                | 29/03/2004 | MON                     | N    | 1     | 08:00     | 17:00 | 08:15   | 17:07    | 00:15    |                 |             |
|                                | 31/03/2004 | WED                     | N    | 2     | 08:30     | 17:30 | 08:37   | 17:34    | 00:05    |                 |             |
|                                |            |                         |      |       |           |       |         |          |          | Total Lateness: | 00:20       |
| Total Employees: 4 Records: 13 |            |                         |      |       |           |       |         |          |          | Grand Total:    | 01:55       |

Date : 26/05/2014  
Time : 3:36 PM  
Page : 1

|     | Date       | Day                         | Type | Shift | Time Zone |     | Time IN | Time OUT | LateIN     | Leave          | Remarks         |
|-----|------------|-----------------------------|------|-------|-----------|-----|---------|----------|------------|----------------|-----------------|
|     |            |                             |      |       | IN        | OUT |         |          |            |                |                 |
| 1.  | AD5001     | KOH AI PONG                 |      |       |           |     |         |          | Dept: AOP  | Sect: FLOOR1   | Occu: P&C-SEC   |
|     | 27/03/2004 | SAT                         | N    |       |           |     |         |          |            |                |                 |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 1               |
| 2.  | AD5002     | SERIYANTI BINTI AHMAD       |      |       |           |     |         |          | Dept: HR   | Sect: OFF-2    | Occu: RECEP.    |
|     | 08/04/2004 | THU                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     | 09/04/2004 | FRI                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 2               |
| 3.  | AD5003     | NORLI IZHAR BIN ABDULAH     |      |       |           |     |         |          | Dept: HR   | Sect: OFF-2    | Occu: DESP.     |
|     | 23/03/2004 | TUE                         | N    |       |           |     |         |          |            | EL             | EMERGENCY LEAVE |
|     | 29/03/2004 | MON                         | N    |       |           |     |         |          |            | EL             | EMERGENCY LEAVE |
|     | 30/03/2004 | TUE                         | N    |       |           |     |         |          |            |                |                 |
|     | 31/03/2004 | WED                         | N    |       |           |     |         |          |            |                |                 |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 4               |
| 4.  | DS5005     | GUNAVATHY A/L GUNASEGARAN   |      |       |           |     |         |          | Dept: EDDL | Sect: FLOOR3   | Occu: OPR3      |
|     | 06/04/2004 | TUE                         | N    |       |           |     |         |          |            | SL             | SICK LEAVE      |
|     | 07/04/2004 | WED                         | N    |       |           |     |         |          |            | ML             | MARRIAGE LEAVE  |
|     | 08/04/2004 | THU                         | N    |       |           |     |         |          |            | ML             | MARRIAGE LEAVE  |
|     | 09/04/2004 | FRI                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     | 12/04/2004 | MON                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     | 13/04/2004 | TUE                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     | 14/04/2004 | WED                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     | 15/04/2004 | THU                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 8               |
| 5.  | DS5012     | NEDRIYANANDAN A/L SAMIVELLU |      |       |           |     |         |          | Dept: EDDL | Sect: FLOOR3   | Occu: OPR3      |
|     | 17/03/2004 | WED                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 1               |
| 6.  | DS5014     | TAN KING TONG               |      |       |           |     |         |          | Dept: EDDL | Sect: FLOOR3   | Occu: OPR3      |
|     | 29/03/2004 | MON                         | N    |       |           |     |         |          |            | HOSPITAL       | HOSPITALISATION |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 1               |
| 7.  | DS5032     | FADZLIYATON BINTI YUSOF     |      |       |           |     |         |          | Dept: EDDL | Sect: FLOOR3   | Occu: OPR3      |
|     | 01/04/2004 | THU                         | N    |       |           |     |         |          |            |                |                 |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 1               |
| 8.  | DS5036     | ROSLIZAI BINTI MUSA         |      |       |           |     |         |          | Dept: EDDL | Sect: FLOOR3   | Occu: OPR3      |
|     | 05/04/2004 | MON                         | N    |       |           |     |         |          |            |                |                 |
|     | 06/04/2004 | TUE                         | N    |       |           |     |         |          |            |                |                 |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 2               |
| 9.  | FN5001     | MARIANI BINTI AZIM          |      |       |           |     |         |          | Dept: FA   | Sect: OFF-2    | Occu: FC1       |
|     | 19/03/2004 | FRI                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 1               |
| 10. | FN5002     | YAP CHOR PING               |      |       |           |     |         |          | Dept: FA   | Sect: OFF-2    | Occu: AM        |
|     | 26/03/2004 | FRI                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     | 02/04/2004 | FRI                         | N    |       |           |     |         |          |            | OUT            | OUTSTATION      |
|     | 12/04/2004 | MON                         | N    |       |           |     |         |          |            |                |                 |
|     | 13/04/2004 | TUE                         | N    |       |           |     |         |          |            |                |                 |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 4               |
| 11. | HR5001     | HATIKA BINTI JOHAN          |      |       |           |     |         |          | Dept: HR   | Sect: OFF-2    | Occu: OFF       |
|     | 19/03/2004 | FRI                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     | 22/03/2004 | MON                         | N    |       |           |     |         |          |            | AL             | ANNUAL LEAVE    |
|     | 24/03/2004 | WED                         | N    |       |           |     |         |          |            | SL             | SICK LEAVE      |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 3               |
| 12. | MP5001     | HASLINA BT HUSSIN           |      |       |           |     |         |          | Dept: MTBS | Sect: OFF-1    | Occu: CLK 1     |
|     | 12/04/2004 | MON                         | N    |       |           |     |         |          |            |                |                 |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 1               |
| 13. | MP5002     | SURAYAH BINTI SUJANGI       |      |       |           |     |         |          | Dept: MTBS | Sect: OFF-1    | Occu: OFF       |
|     | 12/04/2004 | MON                         | N    |       |           |     |         |          |            |                |                 |
|     | 13/04/2004 | TUE                         | N    |       |           |     |         |          |            |                |                 |
|     | 14/04/2004 | WED                         | N    |       |           |     |         |          |            |                |                 |
|     | 15/04/2004 | THU                         | N    |       |           |     |         |          |            |                |                 |
|     |            |                             |      |       |           |     |         |          |            | Total Records: | 4               |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Work Hour Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 3:43 PM  
 Page : 1

|    | Date       | Day                     | Type | Shf | Time  |       | Actual<br>Hour<br>Worked | Actual<br>OT | Approve<br>OT | Work Hour    |               |       |       | Total  |
|----|------------|-------------------------|------|-----|-------|-------|--------------------------|--------------|---------------|--------------|---------------|-------|-------|--------|
|    |            |                         |      |     | IN    | OUT   |                          |              |               | Norm         | Rest          | Hol   | Off   |        |
| 1. | AD5001     | KOH AI PONG             |      |     |       |       |                          |              | Dept: AOP     | Sect: FLOOR1 | Occu: P&C-SEC |       |       |        |
|    | 16/03/2004 | TUE                     | N    | 1   | 06:17 | 19:02 | 12:45                    | 02:00        |               | 09:00        |               |       |       |        |
|    | 17/03/2004 | WED                     | N    | 1   | 06:21 | 19:02 | 12:41                    | 02:00        |               | 09:00        |               |       |       |        |
|    | 18/03/2004 | THU                     | N    | 1   | 06:30 | 17:59 | 11:29                    | 00:45        |               | 09:00        |               |       |       |        |
|    | 19/03/2004 | FRI                     | N    | 2   | 07:29 | 17:21 | 09:52                    | 00:30        |               | 08:45        |               |       |       |        |
|    | 20/03/2004 | SAT                     | N    | 3   | 07:25 | 17:03 | 09:38                    |              |               | 09:00        |               |       |       |        |
|    | 22/03/2004 | MON                     | N    | 1   | 07:15 | 17:39 | 10:24                    | 00:30        |               | 09:00        |               |       |       |        |
|    | 23/03/2004 | TUE                     | N    | 1   | 07:33 | 19:03 | 11:30                    | 02:00        |               | 09:00        |               |       |       |        |
|    | 24/03/2004 | WED                     | N    | 1   | 07:15 | 18:34 | 11:19                    | 01:30        |               | 09:00        |               |       |       |        |
|    | 25/03/2004 | THU                     | N    | 1   | 07:23 | 18:15 | 10:52                    | 01:15        |               | 09:00        |               |       |       |        |
|    | 26/03/2004 | FRI                     | N    | 2   | 07:40 | 18:08 | 10:28                    | 01:15        |               | 08:45        |               |       |       |        |
|    | 29/03/2004 | MON                     | N    | 1   | 07:22 | 17:23 | 10:01                    |              |               | 09:00        |               |       |       |        |
|    | 30/03/2004 | TUE                     | N    | 1   | 07:27 | 19:02 | 11:35                    | 02:00        |               | 09:00        |               |       |       |        |
|    | 31/03/2004 | WED                     | N    | 1   | 07:26 | 17:34 | 10:08                    | 00:30        |               | 09:00        |               |       |       |        |
|    | 01/04/2004 | THU                     | N    | 1   | 07:32 | 19:03 | 11:31                    | 02:00        |               | 09:00        |               |       |       |        |
|    | 02/04/2004 | FRI                     | N    | 2   | 07:24 | 16:48 | 09:24                    |              |               | 08:45        |               |       |       |        |
|    | 03/04/2004 | SAT                     | N    | 3   | 07:28 | 13:40 | 06:12                    |              |               | 05:40        |               |       |       |        |
|    | 05/04/2004 | MON                     | N    | 1   | 07:03 | 17:28 | 10:25                    |              |               | 09:00        |               |       |       |        |
|    | 06/04/2004 | TUE                     | N    | 1   | 07:37 | 17:46 | 10:09                    | 00:45        |               | 09:00        |               |       |       |        |
|    | 07/04/2004 | WED                     | N    | 1   | 07:26 | 19:08 | 11:42                    | 02:00        |               | 09:00        |               |       |       |        |
|    | 08/04/2004 | THU                     | N    | 1   | 07:21 | 19:02 | 11:41                    | 02:00        |               | 09:00        |               |       |       |        |
|    | 09/04/2004 | FRI                     | N    | 2   | 07:28 | 19:21 | 11:53                    | 02:30        |               | 08:45        |               |       |       |        |
|    | 10/04/2004 | SAT                     | N    | 3   | 07:49 | 15:01 | 07:12                    |              |               | 07:01        |               |       |       |        |
|    | 12/04/2004 | MON                     | N    | 1   | 07:27 | 17:58 | 10:31                    | 00:45        |               | 09:00        |               |       |       |        |
|    | 13/04/2004 | TUE                     | N    | 1   | 07:28 | 18:08 | 10:40                    | 01:00        |               | 09:00        |               |       |       |        |
|    | 14/04/2004 | WED                     | N    | 1   | 07:19 | 17:03 | 09:44                    |              |               | 09:00        |               |       |       |        |
|    | 15/04/2004 | THU                     | N    | 1   | 07:40 | 18:02 | 10:22                    | 01:00        |               | 09:00        |               |       |       |        |
|    |            |                         |      |     |       |       | 274:08                   |              |               | 227:41       | 00:00         | 00:00 | 00:00 | 227:41 |
|    |            |                         |      |     |       |       |                          |              |               | 26           | 0             | 0     | 0     | 26     |
| 2. | AD5002     | SERIYANTI BINTI AHMAD   |      |     |       |       |                          |              | Dept: HR      | Sect: OFF-2  | Occu: RECEP.  |       |       |        |
|    | 16/03/2004 | TUE                     | N    | 2   | 07:51 | 17:37 | 09:46                    |              |               | 09:00        |               |       |       |        |
|    | 17/03/2004 | WED                     | N    | 2   | 07:50 | 17:35 | 09:45                    |              |               | 09:00        |               |       |       |        |
|    | 18/03/2004 | THU                     | N    | 2   | 07:52 | 17:39 | 09:47                    |              |               | 09:00        |               |       |       |        |
|    | 19/03/2004 | FRI                     | N    | 3   | 08:10 | 17:07 | 08:57                    |              |               | 08:30        |               |       |       |        |
|    | 22/03/2004 | MON                     | N    | 1   | 07:48 | 17:14 | 09:26                    |              |               | 09:00        |               |       |       |        |
|    | 23/03/2004 | TUE                     | N    | 2   | 07:49 | 17:32 | 09:43                    |              |               | 09:00        |               |       |       |        |
|    | 24/03/2004 | WED                     | N    | 2   | 07:53 | 17:42 | 09:49                    |              |               | 09:00        |               |       |       |        |
|    | 25/03/2004 | THU                     | N    | 2   | 07:52 | 17:35 | 09:43                    |              |               | 09:00        |               |       |       |        |
|    | 26/03/2004 | FRI                     | N    | 3   | 07:58 | 17:21 | 09:23                    |              |               | 08:30        |               |       |       |        |
|    | 29/03/2004 | MON                     | N    | 1   | 07:53 | 17:44 | 09:51                    | 00:30        |               | 09:00        |               |       |       |        |
|    | 30/03/2004 | TUE                     | N    | 2   | 07:58 | 18:01 | 10:03                    | 00:30        |               | 09:00        |               |       |       |        |
|    | 31/03/2004 | WED                     | N    | 2   | 07:53 | 15:58 | 08:05                    |              |               | 07:28        |               |       |       |        |
|    | 01/04/2004 | THU                     | N    | 2   | 07:59 | 17:35 | 09:36                    |              |               | 09:00        |               |       |       |        |
|    | 02/04/2004 | FRI                     | N    | 3   | 07:57 | 17:11 | 09:14                    |              |               | 08:30        |               |       |       |        |
|    | 05/04/2004 | MON                     | N    | 1   | 07:57 | 17:20 | 09:23                    |              |               | 09:00        |               |       |       |        |
|    | 06/04/2004 | TUE                     | N    | 2   | 07:51 | 17:48 | 09:57                    |              |               | 09:00        |               |       |       |        |
|    | 07/04/2004 | WED                     | N    | 2   | 08:01 | 17:46 | 09:45                    |              |               | 09:00        |               |       |       |        |
|    | 12/04/2004 | MON                     | N    | 1   | 07:52 | 17:39 | 09:47                    | 00:30        |               | 09:00        |               |       |       |        |
|    | 13/04/2004 | TUE                     | N    | 2   | 07:55 | 18:05 | 10:10                    | 00:30        |               | 09:00        |               |       |       |        |
|    | 14/04/2004 | WED                     | N    | 2   | 07:53 | 17:46 | 09:53                    |              |               | 09:00        |               |       |       |        |
|    | 15/04/2004 | THU                     | N    | 2   | 07:55 | 17:37 | 09:42                    |              |               | 09:00        |               |       |       |        |
|    |            |                         |      |     |       |       | 201:45                   |              |               | 185:58       | 00:00         | 00:00 | 00:00 | 185:58 |
|    |            |                         |      |     |       |       |                          |              |               | 21           | 0             | 0     | 0     | 21     |
| 3. | AD5003     | NORLI IZHAR BIN ABDULAH |      |     |       |       |                          |              | Dept: HR      | Sect: OFF-2  | Occu: DESP.   |       |       |        |
|    | 16/03/2004 | TUE                     | N    | 2   | 08:38 | 18:15 | 09:37                    | 00:45        |               | 08:52        |               |       |       |        |
|    | 17/03/2004 | WED                     | N    | 2   | 08:23 | 11:36 | 03:13                    |              |               | 03:06        |               |       |       |        |
|    | 18/03/2004 | THU                     | N    | 2   | 08:15 | 18:05 | 09:50                    | 00:30        |               | 09:00        |               |       |       |        |
|    | 19/03/2004 | FRI                     | N    | 3   | 08:24 | 09:38 | 01:14                    |              |               | 01:08        |               |       |       |        |
|    | 22/03/2004 | MON                     | N    | 1   | 08:15 | 10:15 | 02:00                    |              |               | 02:00        |               |       |       |        |
|    | 24/03/2004 | WED                     | N    | 2   | 08:16 | 10:56 | 02:40                    |              |               | 02:26        |               |       |       |        |
|    | 25/03/2004 | THU                     | N    | 2   | 08:29 | 18:09 | 09:40                    | 00:30        |               | 09:00        |               |       |       |        |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Work Hour Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 3:50 PM  
 Page : 1

|     | Date   | Day | Type                          | Shf | Time |     | Actual<br>Hour<br>Worked | Actual<br>OT | Approve<br>OT | Work Hour    |               |       |       | Total  |
|-----|--------|-----|-------------------------------|-----|------|-----|--------------------------|--------------|---------------|--------------|---------------|-------|-------|--------|
|     |        |     |                               |     | IN   | OUT |                          |              |               | Norm         | Rest          | Hol   | Off   |        |
| 1.  | AD5001 |     | KOH AI PONG                   |     |      |     |                          |              | Dept: AOP     | Sect: FLOOR1 | Occu: P&C-SEC |       |       |        |
|     |        |     |                               |     |      |     | 274:08                   |              |               | 227:41       | 00:00         | 00:00 | 00:00 | 227:41 |
|     |        |     |                               |     |      |     |                          |              |               | 26           | 0             | 0     | 0     | 26     |
| 2.  | AD5002 |     | SERIYANTI BINTI AHMAD         |     |      |     |                          |              | Dept: HR      | Sect: OFF-2  | Occu: RECEP.  |       |       |        |
|     |        |     |                               |     |      |     | 201:45                   |              |               | 185:58       | 00:00         | 00:00 | 00:00 | 185:58 |
|     |        |     |                               |     |      |     |                          |              |               | 21           | 0             | 0     | 0     | 21     |
| 3.  | AD5003 |     | NORLI IZHAR BIN ABDULAH       |     |      |     |                          |              | Dept: HR      | Sect: OFF-2  | Occu: DESP.   |       |       |        |
|     |        |     |                               |     |      |     | 116:55                   |              |               | 106:34       | 00:00         | 00:00 | 00:00 | 106:34 |
|     |        |     |                               |     |      |     |                          |              |               | 19           | 0             | 0     | 0     | 19     |
| 4.  | DS5001 |     | SHAMSUL BIN MOHAMAD           |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR2    |       |       |        |
|     |        |     |                               |     |      |     | 251:21                   |              |               | 207:00       | 00:00         | 00:00 | 00:00 | 207:00 |
|     |        |     |                               |     |      |     |                          |              |               | 23           | 0             | 0     | 0     | 23     |
| 5.  | DS5002 |     | ROSHIDI BIN YAACOB            |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: LL      |       |       |        |
|     |        |     |                               |     |      |     | 221:21                   |              |               | 206:17       | 00:00         | 00:00 | 00:00 | 206:17 |
|     |        |     |                               |     |      |     |                          |              |               | 23           | 0             | 0     | 0     | 23     |
| 6.  | DS5005 |     | GUNAVATHY A/L GUNASEGARAN     |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 141:56                   |              |               | 134:20       | 00:00         | 00:00 | 00:00 | 134:20 |
|     |        |     |                               |     |      |     |                          |              |               | 15           | 0             | 0     | 0     | 15     |
| 7.  | DS5006 |     | CHEA SWEE CHONG               |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 254:34                   |              |               | 206:39       | 00:00         | 00:00 | 00:00 | 206:39 |
|     |        |     |                               |     |      |     |                          |              |               | 23           | 0             | 0     | 0     | 23     |
| 8.  | DS5012 |     | NEDRIYANANDAN A/L SAMIVELLU   |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 214:03                   |              |               | 197:12       | 00:00         | 00:00 | 00:00 | 197:12 |
|     |        |     |                               |     |      |     |                          |              |               | 22           | 0             | 0     | 0     | 22     |
| 9.  | DS5013 |     | THANALECHUMY A/P SHARUKH KHAN |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 248:53                   |              |               | 207:00       | 00:00         | 00:00 | 00:00 | 207:00 |
|     |        |     |                               |     |      |     |                          |              |               | 23           | 0             | 0     | 0     | 23     |
| 10. | DS5014 |     | TAN KING TONG                 |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 202:42                   |              |               | 186:46       | 00:00         | 00:00 | 00:00 | 186:46 |
|     |        |     |                               |     |      |     |                          |              |               | 22           | 0             | 0     | 0     | 22     |
| 11. | DS5015 |     | ZAINAB BTE ALI                |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: LL      |       |       |        |
|     |        |     |                               |     |      |     | 237:14                   |              |               | 206:23       | 00:00         | 00:00 | 00:00 | 206:23 |
|     |        |     |                               |     |      |     |                          |              |               | 23           | 0             | 0     | 0     | 23     |
| 12. | DS5032 |     | FADZLIYATON BINTI YUSOF       |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 91:32                    |              |               | 89:36        | 00:00         | 00:00 | 00:00 | 89:36  |
|     |        |     |                               |     |      |     |                          |              |               | 10           | 0             | 0     | 0     | 10     |
| 13. | DS5036 |     | ROSLIZAI BINTI MUSA           |     |      |     |                          |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 66:14                    |              |               | 62:47        | 00:00         | 00:00 | 00:00 | 62:47  |
|     |        |     |                               |     |      |     |                          |              |               | 7            | 0             | 0     | 0     | 7      |
| 14. | FN5001 |     | MARIANI BINTI AZIM            |     |      |     |                          |              | Dept: FA      | Sect: OFF-2  | Occu: FC1     |       |       |        |
|     |        |     |                               |     |      |     | 220:09                   |              |               | 195:47       | 00:00         | 00:00 | 00:00 | 195:47 |
|     |        |     |                               |     |      |     |                          |              |               | 22           | 0             | 0     | 0     | 22     |
| 15. | FN5002 |     | YAP CHOR PING                 |     |      |     |                          |              | Dept: FA      | Sect: OFF-2  | Occu: AM      |       |       |        |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Actual Hour Worked Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 3:52 PM  
 Page : 1

|    | Date       | Day                     | Type | Shf | Time  |       | Work Hour | Actual OT | Approve OT | Actual Hour Worked |               |       |       | Total  |
|----|------------|-------------------------|------|-----|-------|-------|-----------|-----------|------------|--------------------|---------------|-------|-------|--------|
|    |            |                         |      |     | IN    | OUT   |           |           |            | Norm               | Rest          | Hol   | Off   |        |
| 1. | AD5001     | KOH AI PONG             |      |     |       |       |           |           | Dept: AOP  | Sect: FLOOR1       | Occu: P&C-SEC |       |       |        |
|    | 16/03/2004 | TUE                     | N    | 1   | 06:17 | 19:02 | 09:00     | 02:00     |            | 12:45              |               |       |       |        |
|    | 17/03/2004 | WED                     | N    | 1   | 06:21 | 19:02 | 09:00     | 02:00     |            | 12:41              |               |       |       |        |
|    | 18/03/2004 | THU                     | N    | 1   | 06:30 | 17:59 | 09:00     | 00:45     |            | 11:29              |               |       |       |        |
|    | 19/03/2004 | FRI                     | N    | 2   | 07:29 | 17:21 | 08:45     | 00:30     |            | 09:52              |               |       |       |        |
|    | 20/03/2004 | SAT                     | N    | 3   | 07:25 | 17:03 | 09:00     |           |            | 09:38              |               |       |       |        |
|    | 22/03/2004 | MON                     | N    | 1   | 07:15 | 17:39 | 09:00     | 00:30     |            | 10:24              |               |       |       |        |
|    | 23/03/2004 | TUE                     | N    | 1   | 07:33 | 19:03 | 09:00     | 02:00     |            | 11:30              |               |       |       |        |
|    | 24/03/2004 | WED                     | N    | 1   | 07:15 | 18:34 | 09:00     | 01:30     |            | 11:19              |               |       |       |        |
|    | 25/03/2004 | THU                     | N    | 1   | 07:23 | 18:15 | 09:00     | 01:15     |            | 10:52              |               |       |       |        |
|    | 26/03/2004 | FRI                     | N    | 2   | 07:40 | 18:08 | 08:45     | 01:15     |            | 10:28              |               |       |       |        |
|    | 29/03/2004 | MON                     | N    | 1   | 07:22 | 17:23 | 09:00     |           |            | 10:01              |               |       |       |        |
|    | 30/03/2004 | TUE                     | N    | 1   | 07:27 | 19:02 | 09:00     | 02:00     |            | 11:35              |               |       |       |        |
|    | 31/03/2004 | WED                     | N    | 1   | 07:26 | 17:34 | 09:00     | 00:30     |            | 10:08              |               |       |       |        |
|    | 01/04/2004 | THU                     | N    | 1   | 07:32 | 19:03 | 09:00     | 02:00     |            | 11:31              |               |       |       |        |
|    | 02/04/2004 | FRI                     | N    | 2   | 07:24 | 16:48 | 08:45     |           |            | 09:24              |               |       |       |        |
|    | 03/04/2004 | SAT                     | N    | 3   | 07:28 | 13:40 | 05:40     |           |            | 06:12              |               |       |       |        |
|    | 05/04/2004 | MON                     | N    | 1   | 07:03 | 17:28 | 09:00     |           |            | 10:25              |               |       |       |        |
|    | 06/04/2004 | TUE                     | N    | 1   | 07:37 | 17:46 | 09:00     | 00:45     |            | 10:09              |               |       |       |        |
|    | 07/04/2004 | WED                     | N    | 1   | 07:26 | 19:08 | 09:00     | 02:00     |            | 11:42              |               |       |       |        |
|    | 08/04/2004 | THU                     | N    | 1   | 07:21 | 19:02 | 09:00     | 02:00     |            | 11:41              |               |       |       |        |
|    | 09/04/2004 | FRI                     | N    | 2   | 07:28 | 19:21 | 08:45     | 02:30     |            | 11:53              |               |       |       |        |
|    | 10/04/2004 | SAT                     | N    | 3   | 07:49 | 15:01 | 07:01     |           |            | 07:12              |               |       |       |        |
|    | 12/04/2004 | MON                     | N    | 1   | 07:27 | 17:58 | 09:00     | 00:45     |            | 10:31              |               |       |       |        |
|    | 13/04/2004 | TUE                     | N    | 1   | 07:28 | 18:08 | 09:00     | 01:00     |            | 10:40              |               |       |       |        |
|    | 14/04/2004 | WED                     | N    | 1   | 07:19 | 17:03 | 09:00     |           |            | 09:44              |               |       |       |        |
|    | 15/04/2004 | THU                     | N    | 1   | 07:40 | 18:02 | 09:00     | 01:00     |            | 10:22              |               |       |       |        |
|    |            |                         |      |     |       |       | 227:41    |           |            | 274:08             | 00:00         | 00:00 | 00:00 | 274:08 |
|    |            |                         |      |     |       |       |           |           |            | 26                 | 0             | 0     | 0     | 26     |
| 2. | AD5002     | SERIYANTI BINTI AHMAD   |      |     |       |       |           |           | Dept: HR   | Sect: OFF-2        | Occu: RECEP.  |       |       |        |
|    | 16/03/2004 | TUE                     | N    | 2   | 07:51 | 17:37 | 09:00     |           |            | 09:46              |               |       |       |        |
|    | 17/03/2004 | WED                     | N    | 2   | 07:50 | 17:35 | 09:00     |           |            | 09:45              |               |       |       |        |
|    | 18/03/2004 | THU                     | N    | 2   | 07:52 | 17:39 | 09:00     |           |            | 09:47              |               |       |       |        |
|    | 19/03/2004 | FRI                     | N    | 3   | 08:10 | 17:07 | 08:30     |           |            | 08:57              |               |       |       |        |
|    | 22/03/2004 | MON                     | N    | 1   | 07:48 | 17:14 | 09:00     |           |            | 09:26              |               |       |       |        |
|    | 23/03/2004 | TUE                     | N    | 2   | 07:49 | 17:32 | 09:00     |           |            | 09:43              |               |       |       |        |
|    | 24/03/2004 | WED                     | N    | 2   | 07:53 | 17:42 | 09:00     |           |            | 09:49              |               |       |       |        |
|    | 25/03/2004 | THU                     | N    | 2   | 07:52 | 17:35 | 09:00     |           |            | 09:43              |               |       |       |        |
|    | 26/03/2004 | FRI                     | N    | 3   | 07:58 | 17:21 | 08:30     |           |            | 09:23              |               |       |       |        |
|    | 29/03/2004 | MON                     | N    | 1   | 07:53 | 17:44 | 09:00     | 00:30     |            | 09:51              |               |       |       |        |
|    | 30/03/2004 | TUE                     | N    | 2   | 07:58 | 18:01 | 09:00     | 00:30     |            | 10:03              |               |       |       |        |
|    | 31/03/2004 | WED                     | N    | 2   | 07:53 | 15:58 | 07:28     |           |            | 08:05              |               |       |       |        |
|    | 01/04/2004 | THU                     | N    | 2   | 07:59 | 17:35 | 09:00     |           |            | 09:36              |               |       |       |        |
|    | 02/04/2004 | FRI                     | N    | 3   | 07:57 | 17:11 | 08:30     |           |            | 09:14              |               |       |       |        |
|    | 05/04/2004 | MON                     | N    | 1   | 07:57 | 17:20 | 09:00     |           |            | 09:23              |               |       |       |        |
|    | 06/04/2004 | TUE                     | N    | 2   | 07:51 | 17:48 | 09:00     |           |            | 09:57              |               |       |       |        |
|    | 07/04/2004 | WED                     | N    | 2   | 08:01 | 17:46 | 09:00     |           |            | 09:45              |               |       |       |        |
|    | 12/04/2004 | MON                     | N    | 1   | 07:52 | 17:39 | 09:00     | 00:30     |            | 09:47              |               |       |       |        |
|    | 13/04/2004 | TUE                     | N    | 2   | 07:55 | 18:05 | 09:00     | 00:30     |            | 10:10              |               |       |       |        |
|    | 14/04/2004 | WED                     | N    | 2   | 07:53 | 17:46 | 09:00     |           |            | 09:53              |               |       |       |        |
|    | 15/04/2004 | THU                     | N    | 2   | 07:55 | 17:37 | 09:00     |           |            | 09:42              |               |       |       |        |
|    |            |                         |      |     |       |       | 185:58    |           |            | 201:45             | 00:00         | 00:00 | 00:00 | 201:45 |
|    |            |                         |      |     |       |       |           |           |            | 21                 | 0             | 0     | 0     | 21     |
| 3. | AD5003     | NORLI IZHAR BIN ABDULAH |      |     |       |       |           |           | Dept: HR   | Sect: OFF-2        | Occu: DESP.   |       |       |        |
|    | 16/03/2004 | TUE                     | N    | 2   | 08:38 | 18:15 | 08:52     | 00:45     |            | 09:37              |               |       |       |        |
|    | 17/03/2004 | WED                     | N    | 2   | 08:23 | 11:36 | 03:06     |           |            | 03:13              |               |       |       |        |
|    | 18/03/2004 | THU                     | N    | 2   | 08:15 | 18:05 | 09:00     | 00:30     |            | 09:50              |               |       |       |        |
|    | 19/03/2004 | FRI                     | N    | 3   | 08:24 | 09:38 | 01:08     |           |            | 01:14              |               |       |       |        |
|    | 22/03/2004 | MON                     | N    | 1   | 08:15 | 10:15 | 02:00     |           |            | 02:00              |               |       |       |        |
|    | 24/03/2004 | WED                     | N    | 2   | 08:16 | 10:56 | 02:26     |           |            | 02:40              |               |       |       |        |
|    | 25/03/2004 | THU                     | N    | 2   | 08:29 | 18:09 | 09:00     | 00:30     |            | 09:40              |               |       |       |        |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Actual Hour Worked Report (Summary)  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 3:57 PM  
 Page : 1

|     | Date   | Day | Type                          | Shf | Time |     | Work<br>Hour | Actual<br>OT | Approve<br>OT | Actual Hour Worked |               |       |       | Total  |
|-----|--------|-----|-------------------------------|-----|------|-----|--------------|--------------|---------------|--------------------|---------------|-------|-------|--------|
|     |        |     |                               |     | IN   | OUT |              |              |               | Norm               | Rest          | Hol   | Off   |        |
| 1.  | AD5001 |     | KOH AI PONG                   |     |      |     |              |              | Dept: AOP     | Sect: FLOOR1       | Occu: P&C-SEC |       |       |        |
|     |        |     |                               |     |      |     | 227:41       |              |               | 274:08             | 00:00         | 00:00 | 00:00 | 274:08 |
|     |        |     |                               |     |      |     |              |              |               | 26                 | 0             | 0     | 0     | 26     |
| 2.  | AD5002 |     | SERIYANTI BINTI AHMAD         |     |      |     |              |              | Dept: HR      | Sect: OFF-2        | Occu: RECEP.  |       |       |        |
|     |        |     |                               |     |      |     | 185:58       |              |               | 201:45             | 00:00         | 00:00 | 00:00 | 201:45 |
|     |        |     |                               |     |      |     |              |              |               | 21                 | 0             | 0     | 0     | 21     |
| 3.  | AD5003 |     | NORLI IZHAR BIN ABDULAH       |     |      |     |              |              | Dept: HR      | Sect: OFF-2        | Occu: DESP.   |       |       |        |
|     |        |     |                               |     |      |     | 106:34       |              |               | 116:55             | 00:00         | 00:00 | 00:00 | 116:55 |
|     |        |     |                               |     |      |     |              |              |               | 19                 | 0             | 0     | 0     | 19     |
| 4.  | DS5001 |     | SHAMSUL BIN MOHAMAD           |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: OPR2    |       |       |        |
|     |        |     |                               |     |      |     | 207:00       |              |               | 251:21             | 00:00         | 00:00 | 11:20 | 262:41 |
|     |        |     |                               |     |      |     |              |              |               | 23                 | 0             | 0     | 2     | 25     |
| 5.  | DS5002 |     | ROSHIDI BIN YAACOB            |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: LL      |       |       |        |
|     |        |     |                               |     |      |     | 206:17       |              |               | 221:21             | 00:00         | 00:00 | 16:45 | 238:06 |
|     |        |     |                               |     |      |     |              |              |               | 23                 | 0             | 0     | 2     | 25     |
| 6.  | DS5005 |     | GUNAVATHY A/L GUNASEGARAN     |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 134:20       |              |               | 141:56             | 00:00         | 00:00 | 00:00 | 141:56 |
|     |        |     |                               |     |      |     |              |              |               | 15                 | 0             | 0     | 0     | 15     |
| 7.  | DS5006 |     | CHEA SWEE CHONG               |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 206:39       |              |               | 254:34             | 00:00         | 00:00 | 31:26 | 286:00 |
|     |        |     |                               |     |      |     |              |              |               | 23                 | 0             | 0     | 3     | 26     |
| 8.  | DS5012 |     | NEDRIYANANDAN A/L SAMIVELLU   |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 197:12       |              |               | 214:03             | 00:00         | 00:00 | 18:21 | 232:24 |
|     |        |     |                               |     |      |     |              |              |               | 22                 | 0             | 0     | 2     | 24     |
| 9.  | DS5013 |     | THANALECHUMY A/P SHARUKH KHAN |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 207:00       |              |               | 248:53             | 00:00         | 00:00 | 31:15 | 280:08 |
|     |        |     |                               |     |      |     |              |              |               | 23                 | 0             | 0     | 4     | 27     |
| 10. | DS5014 |     | TAN KING TONG                 |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 186:46       |              |               | 202:42             | 00:00         | 00:00 | 10:30 | 213:12 |
|     |        |     |                               |     |      |     |              |              |               | 22                 | 0             | 0     | 2     | 24     |
| 11. | DS5015 |     | ZAINAB BTE ALI                |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: LL      |       |       |        |
|     |        |     |                               |     |      |     | 206:23       |              |               | 237:14             | 00:00         | 00:00 | 09:13 | 246:27 |
|     |        |     |                               |     |      |     |              |              |               | 23                 | 0             | 0     | 1     | 24     |
| 12. | DS5032 |     | FADZLIYATON BINTI YUSOF       |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 89:36        |              |               | 91:32              | 00:00         | 00:00 | 00:00 | 91:32  |
|     |        |     |                               |     |      |     |              |              |               | 10                 | 0             | 0     | 0     | 10     |
| 13. | DS5036 |     | ROSLIZAI BINTI MUSA           |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3       | Occu: OPR3    |       |       |        |
|     |        |     |                               |     |      |     | 62:47        |              |               | 66:14              | 00:00         | 00:00 | 00:00 | 66:14  |
|     |        |     |                               |     |      |     |              |              |               | 7                  | 0             | 0     | 0     | 7      |
| 14. | FN5001 |     | MARIANI BINTI AZIM            |     |      |     |              |              | Dept: FA      | Sect: OFF-2        | Occu: FC1     |       |       |        |
|     |        |     |                               |     |      |     | 195:47       |              |               | 220:09             | 00:00         | 00:00 | 00:00 | 220:09 |
|     |        |     |                               |     |      |     |              |              |               | 22                 | 0             | 0     | 0     | 22     |
| 15. | FN5002 |     | YAP CHOR PING                 |     |      |     |              |              | Dept: FA      | Sect: OFF-2        | Occu: AM      |       |       |        |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Overtime Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 4:17 PM  
 Page : 1

|    | Date       | Day                     | Type | Shf | Time  |       | Work Hour | Actual OT | Approve OT | Overtime     |               |       |       | Total |
|----|------------|-------------------------|------|-----|-------|-------|-----------|-----------|------------|--------------|---------------|-------|-------|-------|
|    |            |                         |      |     | IN    | OUT   |           |           |            | Norm         | Rest          | Hol   | Off   |       |
| 1. | AD5001     | KOH AI PONG             |      |     |       |       |           |           | Dept: AOP  | Sect: FLOOR1 | Occu: P&C-SEC |       |       |       |
|    | 16/03/2004 | TUE                     | N    | 1   | 06:17 | 19:02 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 17/03/2004 | WED                     | N    | 1   | 06:21 | 19:02 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 18/03/2004 | THU                     | N    | 1   | 06:30 | 17:59 | 09:00     | 00:45     |            | 00:45        |               |       |       |       |
|    | 19/03/2004 | FRI                     | N    | 2   | 07:29 | 17:21 | 08:45     | 00:30     |            | 00:30        |               |       |       |       |
|    | 22/03/2004 | MON                     | N    | 1   | 07:15 | 17:39 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    | 23/03/2004 | TUE                     | N    | 1   | 07:33 | 19:03 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 24/03/2004 | WED                     | N    | 1   | 07:15 | 18:34 | 09:00     | 01:30     |            | 01:30        |               |       |       |       |
|    | 25/03/2004 | THU                     | N    | 1   | 07:23 | 18:15 | 09:00     | 01:15     |            | 01:15        |               |       |       |       |
|    | 26/03/2004 | FRI                     | N    | 2   | 07:40 | 18:08 | 08:45     | 01:15     |            | 01:15        |               |       |       |       |
|    | 30/03/2004 | TUE                     | N    | 1   | 07:27 | 19:02 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 31/03/2004 | WED                     | N    | 1   | 07:26 | 17:34 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    | 01/04/2004 | THU                     | N    | 1   | 07:32 | 19:03 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 06/04/2004 | TUE                     | N    | 1   | 07:37 | 17:46 | 09:00     | 00:45     |            | 00:45        |               |       |       |       |
|    | 07/04/2004 | WED                     | N    | 1   | 07:26 | 19:08 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 08/04/2004 | THU                     | N    | 1   | 07:21 | 19:02 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 09/04/2004 | FRI                     | N    | 2   | 07:28 | 19:21 | 08:45     | 02:30     |            | 02:30        |               |       |       |       |
|    | 12/04/2004 | MON                     | N    | 1   | 07:27 | 17:58 | 09:00     | 00:45     |            | 00:45        |               |       |       |       |
|    | 13/04/2004 | TUE                     | N    | 1   | 07:28 | 18:08 | 09:00     | 01:00     |            | 01:00        |               |       |       |       |
|    | 15/04/2004 | THU                     | N    | 1   | 07:40 | 18:02 | 09:00     | 01:00     |            | 01:00        |               |       |       |       |
|    |            |                         |      |     |       |       | 170:15    |           |            | 26:15        | 00:00         | 00:00 | 00:00 | 26:15 |
|    |            |                         |      |     |       |       |           |           |            | 19           | 0             | 0     | 0     | 19    |
| 2. | AD5002     | SERIYANTI BINTI AHMAD   |      |     |       |       |           |           | Dept: HR   | Sect: OFF-2  | Occu: RECEP.  |       |       |       |
|    | 29/03/2004 | MON                     | N    | 1   | 07:53 | 17:44 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    | 30/03/2004 | TUE                     | N    | 2   | 07:58 | 18:01 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    | 12/04/2004 | MON                     | N    | 1   | 07:52 | 17:39 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    | 13/04/2004 | TUE                     | N    | 2   | 07:55 | 18:05 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    |            |                         |      |     |       |       | 36:00     |           |            | 02:00        | 00:00         | 00:00 | 00:00 | 02:00 |
|    |            |                         |      |     |       |       |           |           |            | 4            | 0             | 0     | 0     | 4     |
| 3. | AD5003     | NORLI IZHAR BIN ABDULAH |      |     |       |       |           |           | Dept: HR   | Sect: OFF-2  | Occu: DESP.   |       |       |       |
|    | 16/03/2004 | TUE                     | N    | 2   | 08:38 | 18:15 | 08:52     | 00:45     |            | 00:45        |               |       |       |       |
|    | 18/03/2004 | THU                     | N    | 2   | 08:15 | 18:05 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    | 25/03/2004 | THU                     | N    | 2   | 08:29 | 18:09 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    | 26/03/2004 | FRI                     | N    | 3   | 08:33 | 18:01 | 08:27     | 01:00     |            | 01:00        |               |       |       |       |
|    | 02/04/2004 | FRI                     | N    | 3   | 08:22 | 19:01 | 08:30     | 02:00     |            | 02:00        |               |       |       |       |
|    | 09/04/2004 | FRI                     | N    | 3   | 08:29 | 18:05 | 08:30     | 01:00     |            | 01:00        |               |       |       |       |
|    | 12/04/2004 | MON                     | N    | 1   | 07:51 | 18:23 | 09:00     | 01:15     |            | 01:15        |               |       |       |       |
|    | 13/04/2004 | TUE                     | N    | 2   | 08:10 | 18:10 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    |            |                         |      |     |       |       | 70:19     |           |            | 07:30        | 00:00         | 00:00 | 00:00 | 07:30 |
|    |            |                         |      |     |       |       |           |           |            | 8            | 0             | 0     | 0     | 8     |
| 4. | DS5001     | SHAMSUL BIN MOHAMAD     |      |     |       |       |           |           | Dept: EDDL | Sect: FLOOR3 | Occu: OPR2    |       |       |       |
|    | 16/03/2004 | TUE                     | N    | 1   | 07:16 | 18:47 | 09:00     | 01:45     |            | 01:45        |               |       |       |       |
|    | 17/03/2004 | WED                     | N    | 1   | 07:17 | 18:03 | 09:00     | 01:00     |            | 01:00        |               |       |       |       |
|    | 18/03/2004 | THU                     | N    | 1   | 07:20 | 19:02 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 20/03/2004 | SAT                     | O    | 1   | 10:01 | 15:54 |           | 05:45     |            |              |               |       | 05:45 |       |
|    | 22/03/2004 | MON                     | N    | 1   | 07:13 | 18:34 | 09:00     | 01:30     |            | 01:30        |               |       |       |       |
|    | 23/03/2004 | TUE                     | N    | 1   | 07:36 | 18:57 | 09:00     | 01:45     |            | 01:45        |               |       |       |       |
|    | 24/03/2004 | WED                     | N    | 1   | 07:20 | 18:23 | 09:00     | 01:15     |            | 01:15        |               |       |       |       |
|    | 25/03/2004 | THU                     | N    | 1   | 07:16 | 19:11 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 29/03/2004 | MON                     | N    | 1   | 07:15 | 18:42 | 09:00     | 01:30     |            | 01:30        |               |       |       |       |
|    | 30/03/2004 | TUE                     | N    | 1   | 07:13 | 18:35 | 09:00     | 01:30     |            | 01:30        |               |       |       |       |
|    | 31/03/2004 | WED                     | N    | 1   | 07:13 | 19:03 | 09:00     | 02:00     |            | 02:00        |               |       |       |       |
|    | 01/04/2004 | THU                     | N    | 1   | 07:16 | 17:35 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    | 06/04/2004 | TUE                     | N    | 1   | 07:16 | 18:57 | 09:00     | 01:45     |            | 01:45        |               |       |       |       |
|    | 07/04/2004 | WED                     | N    | 1   | 07:10 | 17:39 | 09:00     | 00:30     |            | 00:30        |               |       |       |       |
|    | 08/04/2004 | THU                     | N    | 1   | 07:17 | 18:12 | 09:00     | 01:00     |            | 01:00        |               |       |       |       |
|    | 10/04/2004 | SAT                     | O    | 1   | 09:35 | 15:02 |           | 05:15     |            |              |               |       | 05:15 |       |
|    | 12/04/2004 | MON                     | N    | 1   | 07:16 | 18:33 | 09:00     | 01:30     |            | 01:30        |               |       |       |       |
|    | 13/04/2004 | TUE                     | N    | 1   | 07:16 | 18:14 | 09:00     | 01:00     |            | 01:00        |               |       |       |       |
|    | 14/04/2004 | WED                     | N    | 1   | 07:14 | 18:58 | 09:00     | 01:45     |            | 01:45        |               |       |       |       |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Overtime Report (Summary)  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 4:18 PM  
 Page : 1

|                                  | Date   | Day | Type                          | Shf | Time |     | Work<br>Hour | Actual<br>OT | Approve<br>OT | Overtime     |               |       |        | Total  |
|----------------------------------|--------|-----|-------------------------------|-----|------|-----|--------------|--------------|---------------|--------------|---------------|-------|--------|--------|
|                                  |        |     |                               |     | IN   | OUT |              |              |               | Norm         | Rest          | Hol   | Off    |        |
| 1.                               | AD5001 |     | KOH AI PONG                   |     |      |     |              |              | Dept: AOP     | Sect: FLOOR1 | Occu: P&C-SEC |       |        |        |
|                                  |        |     |                               |     |      |     | 170:15       |              |               | 26:15        | 00:00         | 00:00 | 00:00  | 26:15  |
|                                  |        |     |                               |     |      |     |              |              |               | 19           | 0             | 0     | 0      | 19     |
| 2.                               | AD5002 |     | SERIYANTI BINTI AHMAD         |     |      |     |              |              | Dept: HR      | Sect: OFF-2  | Occu: RECEP.  |       |        |        |
|                                  |        |     |                               |     |      |     | 36:00        |              |               | 02:00        | 00:00         | 00:00 | 00:00  | 02:00  |
|                                  |        |     |                               |     |      |     |              |              |               | 4            | 0             | 0     | 0      | 4      |
| 3.                               | AD5003 |     | NORLI IZHAR BIN ABDULAH       |     |      |     |              |              | Dept: HR      | Sect: OFF-2  | Occu: DESP.   |       |        |        |
|                                  |        |     |                               |     |      |     | 70:19        |              |               | 07:30        | 00:00         | 00:00 | 00:00  | 07:30  |
|                                  |        |     |                               |     |      |     |              |              |               | 8            | 0             | 0     | 0      | 8      |
| 4.                               | DS5001 |     | SHAMSUL BIN MOHAMAD           |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR2    |       |        |        |
|                                  |        |     |                               |     |      |     | 162:00       |              |               | 24:45        | 00:00         | 00:00 | 11:00  | 35:45  |
|                                  |        |     |                               |     |      |     |              |              |               | 18           | 0             | 0     | 2      | 20     |
| 5.                               | DS5002 |     | ROSHIDI BIN YAACOB            |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3 | Occu: LL      |       |        |        |
|                                  |        |     |                               |     |      |     | 18:00        |              |               | 02:30        | 00:00         | 00:00 | 16:00  | 18:30  |
|                                  |        |     |                               |     |      |     |              |              |               | 2            | 0             | 0     | 2      | 4      |
| 6.                               | DS5005 |     | GUNAVATHY A/L GUNASEGARAN     |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |        |        |
|                                  |        |     |                               |     |      |     | 27:00        |              |               | 03:00        | 00:00         | 00:00 | 00:00  | 03:00  |
|                                  |        |     |                               |     |      |     |              |              |               | 3            | 0             | 0     | 0      | 3      |
| 7.                               | DS5006 |     | CHEA SWEE CHONG               |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |        |        |
|                                  |        |     |                               |     |      |     | 162:00       |              |               | 38:45        | 00:00         | 00:00 | 29:45  | 68:30  |
|                                  |        |     |                               |     |      |     |              |              |               | 18           | 0             | 0     | 3      | 21     |
| 8.                               | DS5012 |     | NEDRIYANANDAN A/L SAMIVELLU   |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |        |        |
|                                  |        |     |                               |     |      |     | 36:00        |              |               | 08:00        | 00:00         | 00:00 | 18:00  | 26:00  |
|                                  |        |     |                               |     |      |     |              |              |               | 4            | 0             | 0     | 2      | 6      |
| 9.                               | DS5013 |     | THANALECHUMY A/P SHARUKH KHAN |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |        |        |
|                                  |        |     |                               |     |      |     | 189:00       |              |               | 38:30        | 00:00         | 00:00 | 30:00  | 68:30  |
|                                  |        |     |                               |     |      |     |              |              |               | 21           | 0             | 0     | 4      | 25     |
| 10.                              | DS5014 |     | TAN KING TONG                 |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3 | Occu: OPR3    |       |        |        |
|                                  |        |     |                               |     |      |     | 123:51       |              |               | 11:45        | 00:00         | 00:00 | 10:15  | 22:00  |
|                                  |        |     |                               |     |      |     |              |              |               | 14           | 0             | 0     | 2      | 16     |
| 11.                              | DS5015 |     | ZAINAB BTE ALI                |     |      |     |              |              | Dept: EDDL    | Sect: FLOOR3 | Occu: LL      |       |        |        |
|                                  |        |     |                               |     |      |     | 116:59       |              |               | 25:00        | 00:00         | 00:00 | 09:00  | 34:00  |
|                                  |        |     |                               |     |      |     |              |              |               | 13           | 0             | 0     | 1      | 14     |
| 12.                              | MP5001 |     | HASLINA BT HUSSIN             |     |      |     |              |              | Dept: MTBS    | Sect: OFF-1  | Occu: CLK 1   |       |        |        |
|                                  |        |     |                               |     |      |     | 18:00        |              |               | 04:30        | 00:00         | 00:00 | 00:00  | 04:30  |
|                                  |        |     |                               |     |      |     |              |              |               | 2            | 0             | 0     | 0      | 2      |
| Total Employees: 12 Records: 142 |        |     |                               |     |      |     | 1129:24      |              |               | 192:30       | 00:00         | 00:00 | 124:00 | 316:30 |
|                                  |        |     |                               |     |      |     |              |              |               | 126          | 0             | 0     | 16     | 142    |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Lateness Report - Detail  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 4:46 PM  
 Page : 1

|    | Date       | Day                       | Type | Shf | Time  |       | Break #1 |       | Break #2   |              | Late<br>In    | Early<br>Out | Break 1 & 2 |         | Total |
|----|------------|---------------------------|------|-----|-------|-------|----------|-------|------------|--------------|---------------|--------------|-------------|---------|-------|
|    |            |                           |      |     | IN    | OUT   | IN       | OUT   | IN         | OUT          |               |              | Ea Out      | Late In |       |
| 1. | AD5001     | KOH AI PONG               |      |     |       |       |          |       | Dept: AOP  | Sect: FLOOR1 | Occu: P&C-SEC |              |             |         |       |
|    | 17/03/2004 | WED                       | N    | 1   | 06:21 | 19:02 | 11:54    | 12:33 |            |              |               |              | 00:05       |         | 00:05 |
|    | 20/03/2004 | SAT                       | N    | 3   | 07:25 | 17:03 | 13:02    | 13:54 |            |              |               |              |             | 00:50   | 00:50 |
|    | 24/03/2004 | WED                       | N    | 1   | 07:15 | 18:34 | 11:53    | 12:04 |            |              |               |              | 00:05       |         | 00:05 |
|    | 01/04/2004 | THU                       | N    | 1   | 07:32 | 19:03 | 11:48    | 12:34 |            |              |               |              | 00:10       |         | 00:10 |
|    | 03/04/2004 | SAT                       | N    | 3   | 07:28 | 13:40 | 13:01    |       |            |              |               | 03:20        |             |         | 03:20 |
|    | 10/04/2004 | SAT                       | N    | 3   | 07:49 | 15:01 |          |       |            |              |               | 01:55        |             |         | 01:55 |
|    |            |                           |      |     |       |       |          |       | Total      |              |               | 05:15        | 00:20       | 00:50   | 06:25 |
|    |            |                           |      |     |       |       |          |       | Freq       |              |               | 2.00         | 3.00        | 1.00    | 6.00  |
| 2. | AD5002     | SERIYANTI BINTI AHMAD     |      |     |       |       |          |       | Dept: HR   | Sect: OFF-2  | Occu: RECEP.  |              |             |         |       |
|    | 18/03/2004 | THU                       | N    | 2   | 07:52 | 17:39 | 12:46    | 13:19 |            |              |               |              |             | 00:15   | 00:15 |
|    | 19/03/2004 | FRI                       | N    | 3   | 08:10 | 17:07 | 12:48    | 13:20 |            |              |               |              |             | 00:20   | 00:20 |
|    | 26/03/2004 | FRI                       | N    | 3   | 07:58 | 17:21 | 12:51    | 13:33 |            |              |               |              |             | 00:30   | 00:30 |
|    | 31/03/2004 | WED                       | N    | 2   | 07:53 | 15:58 |          |       |            |              |               | 01:30        |             |         | 01:30 |
|    | 07/04/2004 | WED                       | N    | 2   | 08:01 | 17:46 | 11:50    | 11:50 |            |              |               |              | 00:10       |         | 00:10 |
|    |            |                           |      |     |       |       |          |       | Total      |              |               | 01:30        | 00:10       | 01:05   | 02:45 |
|    |            |                           |      |     |       |       |          |       | Freq       |              |               | 1.00         | 1.00        | 3.00    | 5.00  |
| 3. | AD5003     | NORLI IZHAR BIN ABDULAH   |      |     |       |       |          |       | Dept: HR   | Sect: OFF-2  | Occu: DESP.   |              |             |         |       |
|    | 16/03/2004 | TUE                       | N    | 2   | 08:38 | 18:15 |          |       |            |              | 00:05         |              |             |         | 00:05 |
|    | 17/03/2004 | WED                       | N    | 2   | 08:23 | 11:36 |          |       |            |              |               | 05:50        |             |         | 05:50 |
|    | 19/03/2004 | FRI                       | N    | 3   | 08:24 | 09:38 |          |       |            |              |               | 07:20        |             |         | 07:20 |
|    | 22/03/2004 | MON                       | N    | 1   | 08:15 | 10:15 |          |       |            |              | 00:15         | 06:45        |             |         | 07:00 |
|    | 24/03/2004 | WED                       | N    | 2   | 08:16 | 10:56 |          |       |            |              |               | 06:30        |             |         | 06:30 |
|    | 01/04/2004 | THU                       | N    | 2   | 08:11 | 10:21 |          |       |            |              |               | 07:05        |             |         | 07:05 |
|    | 07/04/2004 | WED                       | N    | 2   | 08:48 | 10:26 |          |       |            |              | 00:15         | 07:00        |             |         | 07:15 |
|    | 08/04/2004 | THU                       | N    | 2   | 08:27 | 11:09 |          |       |            |              |               | 06:20        |             |         | 06:20 |
|    | 14/04/2004 | WED                       | N    | 2   | 08:35 | 10:22 |          |       |            |              | 00:05         | 07:05        |             |         | 07:10 |
|    | 15/04/2004 | THU                       | N    | 2   | 08:39 | 17:40 |          |       |            |              | 00:05         |              |             |         | 00:05 |
|    |            |                           |      |     |       |       |          |       | Total      |              |               | 00:45        | 53:55       |         | 54:40 |
|    |            |                           |      |     |       |       |          |       | Freq       |              |               | 5.00         | 8.00        |         | 13.00 |
| 4. | DS5001     | SHAMSUL BIN MOHAMAD       |      |     |       |       |          |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR2    |              |             |         |       |
|    | 20/03/2004 | SAT                       | O    | 1   | 10:01 | 15:54 |          |       |            |              | 02:00         | 01:05        |             |         | 03:05 |
|    | 10/04/2004 | SAT                       | O    | 1   | 09:35 | 15:02 |          |       |            |              | 01:35         | 01:55        |             |         | 03:30 |
|    |            |                           |      |     |       |       |          |       | Total      |              |               | 03:35        | 03:00       |         | 06:35 |
|    |            |                           |      |     |       |       |          |       | Freq       |              |               | 2.00         | 2.00        |         | 4.00  |
| 5. | DS5002     | ROSHIDI BIN YAACOB        |      |     |       |       |          |       | Dept: EDDL | Sect: FLOOR3 | Occu: LL      |              |             |         |       |
|    | 19/03/2004 | FRI                       | N    | 1   | 07:47 | 16:48 |          |       |            |              |               | 00:10        |             |         | 00:10 |
|    | 26/03/2004 | FRI                       | N    | 1   | 07:17 | 16:51 |          |       |            |              |               | 00:05        |             |         | 00:05 |
|    | 02/04/2004 | FRI                       | N    | 1   | 07:40 | 16:50 |          |       |            |              |               | 00:10        |             |         | 00:10 |
|    | 09/04/2004 | FRI                       | N    | 1   | 07:21 | 16:48 |          |       |            |              |               | 00:10        |             |         | 00:10 |
|    | 10/04/2004 | SAT                       | O    | 1   | 07:42 | 15:02 |          |       |            |              |               | 01:55        |             |         | 01:55 |
|    |            |                           |      |     |       |       |          |       | Total      |              |               | 02:30        |             |         | 02:30 |
|    |            |                           |      |     |       |       |          |       | Freq       |              |               | 5.00         |             |         | 5.00  |
| 6. | DS5005     | GUNAVATHY A/L GUNASEGARAN |      |     |       |       |          |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |              |             |         |       |
|    | 19/03/2004 | FRI                       | N    | 1   | 07:36 | 16:47 |          |       |            |              |               | 00:10        |             |         | 00:10 |
|    | 26/03/2004 | FRI                       | N    | 1   | 07:43 | 16:47 |          |       |            |              |               | 00:10        |             |         | 00:10 |
|    | 02/04/2004 | FRI                       | N    | 1   | 07:43 | 16:47 |          |       |            |              |               | 00:10        |             |         | 00:10 |
|    |            |                           |      |     |       |       |          |       | Total      |              |               | 00:30        |             |         | 00:30 |
|    |            |                           |      |     |       |       |          |       | Freq       |              |               | 3.00         |             |         | 3.00  |
| 7. | DS5006     | CHEA SWEE CHONG           |      |     |       |       |          |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |              |             |         |       |
|    | 19/03/2004 | FRI                       | N    | 1   | 07:48 | 16:48 |          |       |            |              |               | 00:10        |             |         | 00:10 |
|    | 09/04/2004 | FRI                       | N    | 1   | 07:42 | 16:51 |          |       |            |              |               | 00:05        |             |         | 00:05 |
|    |            |                           |      |     |       |       |          |       | Total      |              |               | 00:15        |             |         | 00:15 |
|    |            |                           |      |     |       |       |          |       | Freq       |              |               | 2.00         |             |         | 2.00  |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Lateness Report - Summary  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 4:46 PM  
 Page : 1

|     | Date   | Day | Type                          | Shf | Time |     | Break #1 |     | Break #2   |              | Late  | Early         | Break 1 & 2 |         | Total |
|-----|--------|-----|-------------------------------|-----|------|-----|----------|-----|------------|--------------|-------|---------------|-------------|---------|-------|
|     |        |     |                               |     | IN   | OUT | IN       | OUT | IN         | OUT          | In    | Out           | Ea Out      | Late In |       |
| 1.  | AD5001 |     | KOH AI PONG                   |     |      |     |          |     | Dept: AOP  | Sect: FLOOR1 |       | Occu: P&C-SEC |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 05:15         | 00:20       | 00:50   | 06:25 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 2.00          | 3.00        | 1.00    | 6.00  |
| 2.  | AD5002 |     | SERIYANTI BINTI AHMAD         |     |      |     |          |     | Dept: HR   | Sect: OFF-2  |       | Occu: RECEP.  |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 01:30         | 00:10       | 01:05   | 02:45 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 1.00          | 1.00        | 3.00    | 5.00  |
| 3.  | AD5003 |     | NORLI IZHAR BIN ABDULAH       |     |      |     |          |     | Dept: HR   | Sect: OFF-2  |       | Occu: DESP.   |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              | 00:45 | 53:55         |             |         | 54:40 |
|     |        |     |                               |     |      |     |          |     | Freq       |              | 5.00  | 8.00          |             |         | 13.00 |
| 4.  | DS5001 |     | SHAMSUL BIN MOHAMAD           |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: OPR2    |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              | 03:35 | 03:00         |             |         | 06:35 |
|     |        |     |                               |     |      |     |          |     | Freq       |              | 2.00  | 2.00          |             |         | 4.00  |
| 5.  | DS5002 |     | ROSHIDI BIN YAACOB            |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: LL      |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 02:30         |             |         | 02:30 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 5.00          |             |         | 5.00  |
| 6.  | DS5005 |     | GUNAVATHY A/L GUNASEGARAN     |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: OPR3    |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 00:30         |             |         | 00:30 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 3.00          |             |         | 3.00  |
| 7.  | DS5006 |     | CHEA SWEE CHONG               |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: OPR3    |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 00:15         |             |         | 00:15 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 2.00          |             |         | 2.00  |
| 8.  | DS5012 |     | NEDRIYANANDAN A/L SAMIVELLU   |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: OPR3    |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 00:40         |             |         | 00:40 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 4.00          |             |         | 4.00  |
| 9.  | DS5013 |     | THANALECHUMY A/P SHARUKH KHAN |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: OPR3    |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 05:35         |             |         | 05:35 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 2.00          |             |         | 2.00  |
| 10. | DS5014 |     | TAN KING TONG                 |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: OPR3    |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              | 00:15 | 06:50         |             |         | 07:05 |
|     |        |     |                               |     |      |     |          |     | Freq       |              | 1.00  | 3.00          |             |         | 4.00  |
| 11. | DS5015 |     | ZAINAB BTE ALI                |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: LL      |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 00:25         |             |         | 00:25 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 4.00          |             |         | 4.00  |
| 12. | DS5032 |     | FADZLIYATON BINTI YUSOF       |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: OPR3    |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 00:20         |             |         | 00:20 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 2.00          |             |         | 2.00  |
| 13. | DS5036 |     | ROSLIZAI BINTI MUSA           |     |      |     |          |     | Dept: EDDL | Sect: FLOOR3 |       | Occu: OPR3    |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              |       | 00:10         |             |         | 00:10 |
|     |        |     |                               |     |      |     |          |     | Freq       |              |       | 1.00          |             |         | 1.00  |
| 14. | FN5001 |     | MARIANI BINTI AZIM            |     |      |     |          |     | Dept: FA   | Sect: OFF-2  |       | Occu: FC1     |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              | 00:25 |               | 00:10       |         | 00:35 |
|     |        |     |                               |     |      |     |          |     | Freq       |              | 5.00  |               | 1.00        |         | 6.00  |
| 15. | FN5002 |     | YAP CHOR PING                 |     |      |     |          |     | Dept: FA   | Sect: OFF-2  |       | Occu: AM      |             |         |       |
|     |        |     |                               |     |      |     |          |     | Total      |              | 00:25 |               | 00:15       |         | 00:40 |
|     |        |     |                               |     |      |     |          |     | Freq       |              | 1.00  |               | 2.00        |         | 3.00  |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Leave Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 5:06 PM  
 Page : 1

|     | Date          | Day                                  | Time IN | Time OUT | Leave  | Unit     | QP Code                  | Reason              |
|-----|---------------|--------------------------------------|---------|----------|--------|----------|--------------------------|---------------------|
| 1.  | <b>AD5001</b> | <b>KOH AI PONG</b>                   |         |          |        |          | <b>Dept: AOP</b>         | <b>Sect: FLOOR1</b> |
|     |               |                                      |         |          |        |          | <b>Occu: P&amp;C-SEC</b> |                     |
|     | 19/03/2004    | FRI                                  | 07:29   | 17:21    | AL     | Half Day | Leave01                  |                     |
|     | 02/04/2004    | FRI                                  | 07:24   | 16:48    | AL     | Full Day | Leave01                  |                     |
|     | 14/04/2004    | WED                                  | 07:19   | 17:03    | MATER  |          | Leave05                  |                     |
|     | 15/04/2004    | THU                                  | 07:40   | 18:02    | MATER  |          | Leave05                  |                     |
| 2.  | <b>AD5002</b> | <b>SERIYANTI BINTI AHMAD</b>         |         |          |        |          | <b>Dept: HR</b>          | <b>Sect: OFF-2</b>  |
|     |               |                                      |         |          |        |          | <b>Occu: RECEP.</b>      |                     |
|     | 08/04/2004    | THU                                  |         |          | AL     | Full Day | Leave01                  |                     |
|     | 09/04/2004    | FRI                                  |         |          | AL     | Full Day | Leave01                  |                     |
| 3.  | <b>AD5003</b> | <b>NORLI IZHAR BIN ABDULAH</b>       |         |          |        |          | <b>Dept: HR</b>          | <b>Sect: OFF-2</b>  |
|     |               |                                      |         |          |        |          | <b>Occu: DESP.</b>       |                     |
|     | 23/03/2004    | TUE                                  |         |          | EL     | Full Day | Leave01                  |                     |
|     | 29/03/2004    | MON                                  |         |          | EL     | Full Day | Leave01                  |                     |
|     | 05/04/2004    | MON                                  | 09:17   | 11:09    | BREAK  |          |                          |                     |
| 4.  | <b>DS5001</b> | <b>SHAMSUL BIN MOHAMAD</b>           |         |          |        |          | <b>Dept: EDDL</b>        | <b>Sect: FLOOR3</b> |
|     |               |                                      |         |          |        |          | <b>Occu: OPR2</b>        |                     |
|     | 02/04/2004    | FRI                                  | 07:56   | 17:02    | AL     | Full Day | Leave01                  |                     |
| 5.  | <b>DS5002</b> | <b>ROSHIDI BIN YAACOB</b>            |         |          |        |          | <b>Dept: EDDL</b>        | <b>Sect: FLOOR3</b> |
|     |               |                                      |         |          |        |          | <b>Occu: LL</b>          |                     |
|     | 07/04/2004    | WED                                  | 07:32   | 17:04    | AL     | Half Day | Leave01                  |                     |
| 6.  | <b>DS5005</b> | <b>GUNAVATHY A/L GUNASEGARAN</b>     |         |          |        |          | <b>Dept: EDDL</b>        | <b>Sect: FLOOR3</b> |
|     |               |                                      |         |          |        |          | <b>Occu: OPR3</b>        |                     |
|     | 06/04/2004    | TUE                                  |         |          | SL     | Full Day | Leave02                  |                     |
|     | 07/04/2004    | WED                                  |         |          | ML     | Full Day | Leave04                  |                     |
|     | 08/04/2004    | THU                                  |         |          | ML     | Full Day | Leave04                  |                     |
|     | 09/04/2004    | FRI                                  |         |          | AL     | Full Day | Leave01                  |                     |
|     | 12/04/2004    | MON                                  |         |          | AL     | Full Day | Leave01                  |                     |
|     | 13/04/2004    | TUE                                  |         |          | AL     | Full Day | Leave01                  |                     |
|     | 14/04/2004    | WED                                  |         |          | AL     | Full Day | Leave01                  |                     |
|     | 15/04/2004    | THU                                  |         |          | AL     | Full Day | Leave01                  |                     |
| 7.  | <b>DS5012</b> | <b>NEDRIYANANDAN A/L SAMIVELLU</b>   |         |          |        |          | <b>Dept: EDDL</b>        | <b>Sect: FLOOR3</b> |
|     |               |                                      |         |          |        |          | <b>Occu: OPR3</b>        |                     |
|     | 17/03/2004    | WED                                  |         |          | AL     | Full Day | Leave01                  |                     |
| 8.  | <b>DS5013</b> | <b>THANALECHUMY A/P SHARUKH KHAN</b> |         |          |        |          | <b>Dept: EDDL</b>        | <b>Sect: FLOOR3</b> |
|     |               |                                      |         |          |        |          | <b>Occu: OPR3</b>        |                     |
|     | 22/03/2004    | MON                                  | 07:59   | 19:32    | AL     | Full Day | Leave01                  |                     |
| 9.  | <b>DS5014</b> | <b>TAN KING TONG</b>                 |         |          |        |          | <b>Dept: EDDL</b>        | <b>Sect: FLOOR3</b> |
|     |               |                                      |         |          |        |          | <b>Occu: OPR3</b>        |                     |
|     | 16/03/2004    | TUE                                  | 07:44   | 18:13    | HOSPIT |          | Leave02                  |                     |
|     | 17/03/2004    | WED                                  | 08:15   | 19:26    | HOSPIT |          | Leave02                  |                     |
|     | 18/03/2004    | THU                                  | 08:15   | 17:55    | HOSPIT |          | Leave02                  |                     |
|     | 19/03/2004    | FRI                                  | 07:12   | 17:52    | HOSPIT |          | Leave02                  |                     |
|     | 22/03/2004    | MON                                  | 08:04   | 17:30    | HOSPIT |          | Leave02                  |                     |
|     | 23/03/2004    | TUE                                  | 08:12   | 18:00    | HOSPIT |          | Leave02                  |                     |
|     | 24/03/2004    | WED                                  | 08:44   | 17:33    | HOSPIT |          | Leave02                  |                     |
|     | 25/03/2004    | THU                                  | 08:20   | 17:52    | HOSPIT |          | Leave02                  |                     |
|     | 26/03/2004    | FRI                                  | 08:25   | 17:10    | HOSPIT |          | Leave02                  |                     |
|     | 29/03/2004    | MON                                  |         |          | HOSPIT |          | Leave02                  |                     |
|     | 30/03/2004    | TUE                                  | 08:19   | 17:41    | HOSPIT |          | Leave02                  |                     |
|     | 31/03/2004    | WED                                  | 08:23   | 09:10    | HOSPIT | Full Day | Leave02                  |                     |
| 10. | <b>FN5001</b> | <b>MARIANI BINTI AZIM</b>            |         |          |        |          | <b>Dept: FA</b>          | <b>Sect: OFF-2</b>  |
|     |               |                                      |         |          |        |          | <b>Occu: FC1</b>         |                     |
|     | 19/03/2004    | FRI                                  |         |          | AL     | Full Day | Leave01                  |                     |
| 11. | <b>FN5002</b> | <b>YAP CHOR PING</b>                 |         |          |        |          | <b>Dept: FA</b>          | <b>Sect: OFF-2</b>  |
|     |               |                                      |         |          |        |          | <b>Occu: AM</b>          |                     |
|     | 25/03/2004    | THU                                  | 08:32   | 12:48    | AL     | Half Day | Leave01                  |                     |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Allowance Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 5:10 PM  
 Page : 1

|    | A/D Code  | Date                        | Day | Type | Shift | Amount        | QPCode                               | Remark        |
|----|-----------|-----------------------------|-----|------|-------|---------------|--------------------------------------|---------------|
| 1. | AD5001    | KOH AI PONG                 |     |      |       |               | Dept: AOP Sect: FLOOR1 Occu: P&C-SEC |               |
|    | OT_MEAL   | 16/03/2004                  | TUE | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 17/03/2004                  | WED | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 23/03/2004                  | TUE | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 30/03/2004                  | TUE | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 01/04/2004                  | THU | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 07/04/2004                  | WED | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 08/04/2004                  | THU | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 16/03/2004                  | TUE | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 17/03/2004                  | WED | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 18/03/2004                  | THU | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 22/03/2004                  | MON | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 23/03/2004                  | TUE | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 24/03/2004                  | WED | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 25/03/2004                  | THU | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 29/03/2004                  | MON | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 30/03/2004                  | TUE | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 31/03/2004                  | WED | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 01/04/2004                  | THU | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 05/04/2004                  | MON | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 06/04/2004                  | TUE | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 07/04/2004                  | WED | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 08/04/2004                  | THU | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 12/04/2004                  | MON | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 13/04/2004                  | TUE | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 14/04/2004                  | WED | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | TRANSPORT | 15/04/2004                  | THU | N    | 1     | 9.00          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 09/04/2004                  | FRI | N    | 2     | 2.50          |                                      | DAILY ALLOW   |
|    | WORKBONUS | 15/04/2004                  | THU | -    | -     | 100.00        |                                      | MONTHLY ALLOW |
|    |           |                             |     |      |       | <b>284.00</b> |                                      |               |
| 2. | AD5003    | NORLI IZHAR BIN ABDULAH     |     |      |       |               | Dept: HR Sect: OFF-2 Occu: DESP.     |               |
|    | OT_MEAL   | 02/04/2004                  | FRI | N    | 3     | 1.50          |                                      | DAILY ALLOW   |
|    |           |                             |     |      |       | <b>1.50</b>   |                                      |               |
| 3. | DS5001    | SHAMSUL BIN MOHAMAD         |     |      |       |               | Dept: EDDL Sect: FLOOR3 Occu: OPR2   |               |
|    | OT_MEAL   | 18/03/2004                  | THU | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 25/03/2004                  | THU | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 31/03/2004                  | WED | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    |           |                             |     |      |       | <b>4.50</b>   |                                      |               |
| 4. | DS5002    | ROSHIDI BIN YAACOB          |     |      |       |               | Dept: EDDL Sect: FLOOR3 Occu: LL     |               |
|    | OT_MEAL   | 16/03/2004                  | TUE | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    |           |                             |     |      |       | <b>1.50</b>   |                                      |               |
| 5. | DS5005    | GUNAVATHY A/L GUNASEGARAN   |     |      |       |               | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |               |
|    | OT_MEAL   | 16/03/2004                  | TUE | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    |           |                             |     |      |       | <b>1.50</b>   |                                      |               |
| 6. | DS5006    | CHEA SWEE CHONG             |     |      |       |               | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |               |
|    | OT_MEAL   | 17/03/2004                  | WED | N    | 1     | 2.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 18/03/2004                  | THU | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 23/03/2004                  | TUE | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 29/03/2004                  | MON | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 30/03/2004                  | TUE | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 02/04/2004                  | FRI | N    | 1     | 2.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 06/04/2004                  | TUE | N    | 1     | 2.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 12/04/2004                  | MON | N    | 1     | 2.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 13/04/2004                  | TUE | N    | 1     | 2.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 14/04/2004                  | WED | N    | 1     | 2.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 15/04/2004                  | THU | N    | 1     | 2.50          |                                      | DAILY ALLOW   |
|    |           |                             |     |      |       | <b>23.50</b>  |                                      |               |
| 7. | DS5012    | NEDRIYANANDAN A/L SAMIVELLU |     |      |       |               | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |               |
|    | OT_MEAL   | 16/03/2004                  | TUE | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 23/03/2004                  | TUE | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 31/03/2004                  | WED | N    | 1     | 1.50          |                                      | DAILY ALLOW   |
|    | OT_MEAL   | 01/04/2004                  | THU | N    | 1     | 1.50          |                                      | DAILY ALLOW   |

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| Date       | Day Type | Time                  |       | Leave | Work Hr | NPL                 | Lates | OT    | After Knock-Off |              |               | DailyRated |
|------------|----------|-----------------------|-------|-------|---------|---------------------|-------|-------|-----------------|--------------|---------------|------------|
|            |          | IN                    | OUT   |       |         |                     |       |       | Work Hr         | NPL          | Lates         |            |
| 1.         | AD5001   | KOH AI PONG           |       |       |         | (LATE/OT Knock-Off) |       |       | Dept: AOP       | Sect: FLOOR1 | Occu: P&C-SEC |            |
| 16/03/2004 | TUE N    | 06:17                 | 19:02 |       | 09:00   |                     |       | 02:00 | 09:00           |              |               | 02:00      |
| 17/03/2004 | WEDN     | 06:21                 | 19:02 |       | 09:00   |                     |       | 02:00 | 09:00           |              |               | 02:00      |
| 18/03/2004 | THU N    | 06:30                 | 17:59 |       | 09:00   |                     |       | 00:45 | 09:00           |              |               | 00:45      |
| 19/03/2004 | FRI N    | 07:29                 | 17:21 | AL    | 08:45   |                     |       | 00:30 | 08:45           |              |               | 00:30      |
| 20/03/2004 | SAT N    | 07:25                 | 17:03 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 21/03/2004 | SUNR     |                       |       |       |         |                     |       |       |                 |              |               |            |
| 22/03/2004 | MONN     | 07:15                 | 17:39 |       | 09:00   |                     |       | 00:30 | 09:00           |              |               | 00:30      |
| 23/03/2004 | TUE N    | 07:33                 | 19:03 |       | 09:00   |                     |       | 02:00 | 09:00           |              |               | 02:00      |
| 24/03/2004 | WEDN     | 07:15                 | 18:34 |       | 09:00   |                     |       | 01:30 | 09:00           |              |               | 01:30      |
| 25/03/2004 | THU N    | 07:23                 | 18:15 |       | 09:00   |                     |       | 01:15 | 09:00           |              |               | 01:15      |
| 26/03/2004 | FRI N    | 07:40                 | 18:08 |       | 08:45   |                     |       | 01:15 | 08:45           |              |               | 01:15      |
| 27/03/2004 | SAT N    |                       |       |       |         |                     |       |       |                 |              |               |            |
| 28/03/2004 | SUNR     |                       |       |       |         |                     |       |       |                 |              |               |            |
| 29/03/2004 | MONN     | 07:22                 | 17:23 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 30/03/2004 | TUE N    | 07:27                 | 19:02 |       | 09:00   |                     |       | 02:00 | 09:00           |              |               | 02:00      |
| 31/03/2004 | WEDN     | 07:26                 | 17:34 |       | 09:00   |                     |       | 00:30 | 09:00           |              |               | 00:30      |
| 01/04/2004 | THU N    | 07:32                 | 19:03 |       | 09:00   |                     |       | 02:00 | 09:00           |              |               | 02:00      |
| 02/04/2004 | FRI N    | 07:24                 | 16:48 | AL    | 08:45   |                     |       |       | 08:45           |              |               |            |
| 03/04/2004 | SAT N    | 07:28                 | 13:40 |       | 05:40   |                     | 03:20 |       | 05:40           |              | 03:20         |            |
| 04/04/2004 | SUNR     |                       |       |       |         |                     |       |       |                 |              |               |            |
| 05/04/2004 | MONN     | 07:03                 | 17:28 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 06/04/2004 | TUE N    | 07:37                 | 17:46 |       | 09:00   |                     |       | 00:45 | 09:00           |              |               | 00:45      |
| 07/04/2004 | WEDN     | 07:26                 | 19:08 |       | 09:00   |                     |       | 02:00 | 09:00           |              |               | 02:00      |
| 08/04/2004 | THU N    | 07:21                 | 19:02 |       | 09:00   |                     |       | 02:00 | 09:00           |              |               | 02:00      |
| 09/04/2004 | FRI N    | 07:28                 | 19:21 |       | 08:45   |                     |       | 02:30 | 08:45           |              |               | 02:30      |
| 10/04/2004 | SAT N    | 07:49                 | 15:01 |       | 07:01   |                     | 01:55 |       | 07:01           |              | 01:55         |            |
| 11/04/2004 | SUNR     |                       |       |       |         |                     |       |       |                 |              |               |            |
| 12/04/2004 | MONN     | 07:27                 | 17:58 |       | 09:00   |                     |       | 00:45 | 09:00           |              |               | 00:45      |
| 13/04/2004 | TUE N    | 07:28                 | 18:08 |       | 09:00   |                     |       | 01:00 | 09:00           |              |               | 01:00      |
| 14/04/2004 | WEDN     | 07:19                 | 17:03 | MATER | 09:00   |                     |       |       | 09:00           |              |               |            |
| 15/04/2004 | THU N    | 07:40                 | 18:02 | MATER | 09:00   |                     |       | 01:00 | 09:00           |              |               | 01:00      |
|            |          |                       |       |       |         |                     |       |       | 227:41          | 05:15        | 26:15         |            |
| 2.         | AD5002   | SERIYANTI BINTI AHMAD |       |       |         | (No Knock-Off)      |       |       | Dept: HR        | Sect: OFF-2  | Occu: RECEP.  |            |
| 16/03/2004 | TUE N    | 07:51                 | 17:37 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 17/03/2004 | WEDN     | 07:50                 | 17:35 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 18/03/2004 | THU N    | 07:52                 | 17:39 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 19/03/2004 | FRI N    | 08:10                 | 17:07 |       | 08:30   |                     |       |       | 08:30           |              |               |            |
| 20/03/2004 | SAT O    |                       |       |       |         |                     |       |       |                 |              |               |            |
| 21/03/2004 | SUNR     |                       |       |       |         |                     |       |       |                 |              |               |            |
| 22/03/2004 | MONN     | 07:48                 | 17:14 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 23/03/2004 | TUE N    | 07:49                 | 17:32 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 24/03/2004 | WEDN     | 07:53                 | 17:42 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 25/03/2004 | THU N    | 07:52                 | 17:35 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 26/03/2004 | FRI N    | 07:58                 | 17:21 |       | 08:30   |                     |       |       | 08:30           |              |               |            |
| 27/03/2004 | SAT O    |                       |       |       |         |                     |       |       |                 |              |               |            |
| 28/03/2004 | SUNR     |                       |       |       |         |                     |       |       |                 |              |               |            |
| 29/03/2004 | MONN     | 07:53                 | 17:44 |       | 09:00   |                     |       | 00:30 | 09:00           |              |               | 00:30      |
| 30/03/2004 | TUE N    | 07:58                 | 18:01 |       | 09:00   |                     |       | 00:30 | 09:00           |              |               | 00:30      |
| 31/03/2004 | WEDN     | 07:53                 | 15:58 |       | 07:28   |                     | 01:30 |       | 07:28           |              | 01:30         |            |
| 01/04/2004 | THU N    | 07:59                 | 17:35 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 02/04/2004 | FRI N    | 07:57                 | 17:11 |       | 08:30   |                     |       |       | 08:30           |              |               |            |
| 03/04/2004 | SAT O    |                       |       |       |         |                     |       |       |                 |              |               |            |
| 04/04/2004 | SUNR     |                       |       |       |         |                     |       |       |                 |              |               |            |
| 05/04/2004 | MONN     | 07:57                 | 17:20 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 06/04/2004 | TUE N    | 07:51                 | 17:48 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 07/04/2004 | WEDN     | 08:01                 | 17:46 |       | 09:00   |                     |       |       | 09:00           |              |               |            |
| 08/04/2004 | THU N    |                       |       | AL    |         |                     |       |       |                 |              |               |            |
| 09/04/2004 | FRI N    |                       |       | AL    |         |                     |       |       |                 |              |               |            |
| 10/04/2004 | SAT O    |                       |       |       |         |                     |       |       |                 |              |               |            |

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|    | Date       | Day                     | OT     |      | NPL   | Paid  | OT-1      | OT-2         | OT-3          | OT-4 | OT-5 | OT-6 | OT-7 | OT-8 | OT-9 | OT-10 | Add-1 | Add-2 | Add-3 | Add-4 | Add-5 |
|----|------------|-------------------------|--------|------|-------|-------|-----------|--------------|---------------|------|------|------|------|------|------|-------|-------|-------|-------|-------|-------|
|    |            |                         | Actual | App. |       |       |           |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
| 1. | AD5001     | KOH AI PONG             |        |      |       |       | Dept: AOP | Sect: FLOOR1 | Occu: P&C-SEC |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 17/02/2004 | TUE                     | 00:45  |      | 00:25 | 00:20 | 00:20     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 18/02/2004 | WED                     | 00:45  |      | 00:15 | 00:30 | 00:30     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 19/02/2004 | THU                     | 03:00  |      | 00:25 | 02:35 | 02:35     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 20/02/2004 | FRI                     | 01:15  |      | 00:25 | 00:50 | 00:50     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 24/02/2004 | TUE                     | 01:00  |      |       | 01:00 | 01:00     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 25/02/2004 | WED                     | 01:15  |      |       | 01:15 | 01:15     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 26/02/2004 | THU                     | 00:45  |      | 00:25 | 00:20 | 00:20     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 27/02/2004 | FRI                     | 00:30  |      |       | 00:30 | 00:30     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 01/03/2004 | MON                     | 00:45  |      |       | 00:45 | 00:45     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 02/03/2004 | TUE                     | 01:30  |      | 00:25 | 01:05 | 01:05     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 03/03/2004 | WED                     | 01:15  |      | 00:25 | 00:50 | 00:50     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 04/03/2004 | THU                     | 01:15  |      | 00:55 | 00:20 | 00:20     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 05/03/2004 | FRI                     | 00:45  |      | 00:30 | 00:15 | 00:15     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 09/03/2004 | TUE                     | 00:45  |      | 00:30 | 00:15 | 00:15     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 10/03/2004 | WED                     | 01:15  |      | 00:20 | 00:55 | 00:55     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 11/03/2004 | THU                     | 01:45  |      | 00:35 | 01:10 | 01:10     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 12/03/2004 | FRI                     | 01:00  |      | 00:25 | 00:35 | 00:35     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 15/03/2004 | MON                     | 00:30  |      |       | 00:30 | 00:30     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    |            |                         |        |      | 06:00 | 14:00 | 14:00     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
| 2. | AD5002     | SERIYANTI BINTI AHMAD   |        |      |       |       | Dept: HR  | Sect: OFF-2  | Occu: RECEP.  |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 19/02/2004 | THU                     | 02:30  |      |       | 02:30 | 02:30     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 20/02/2004 | FRI                     | 01:00  |      |       | 01:00 | 01:00     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 24/02/2004 | TUE                     | 00:30  |      |       | 00:30 | 00:30     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 25/02/2004 | WED                     | 00:45  |      |       | 00:45 | 00:45     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 01/03/2004 | MON                     | 00:45  |      |       | 00:45 | 00:45     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 02/03/2004 | TUE                     | 01:00  |      |       | 01:00 | 01:00     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 03/03/2004 | WED                     | 00:45  |      |       | 00:45 | 00:45     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 04/03/2004 | THU                     | 00:45  |      |       | 00:45 | 00:45     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 10/03/2004 | WED                     | 00:45  |      |       | 00:45 | 00:45     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 11/03/2004 | THU                     | 01:15  |      |       | 01:15 | 01:15     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 12/03/2004 | FRI                     | 00:45  |      |       | 00:45 | 00:45     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 15/03/2004 | MON                     | 00:30  |      |       | 00:30 | 00:30     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    |            |                         |        |      |       | 11:15 | 11:15     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
| 3. | AD5003     | NORLI IZHAR BIN ABDULAH |        |      |       |       | Dept: HR  | Sect: OFF-2  | Occu: DESP.   |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 16/02/2004 | MON                     | 00:30  |      |       | 00:30 | 00:30     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 19/02/2004 | THU                     | 02:30  |      |       | 02:30 | 02:30     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 20/02/2004 | FRI                     | 01:00  |      |       | 01:00 | 01:00     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |
|    | 24/02/2004 | TUE                     | 01:00  |      |       | 01:00 | 01:00     |              |               |      |      |      |      |      |      |       |       |       |       |       |       |

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|    | Date       | Day                   | Shf# | Break 1 |       |       | Break 2   |              |               | Break        | Break   | Total        |
|----|------------|-----------------------|------|---------|-------|-------|-----------|--------------|---------------|--------------|---------|--------------|
|    |            |                       |      | Start   | End   | Hours | Start     | End          | Hours         | Early OUT    | Late IN | Lateness     |
| 1. | AD5001     | KOH AI PONG           |      |         |       |       | Dept: AOP | Sect: FLOOR1 | Occu: P&C-SEC |              |         |              |
|    | 16/03/2004 | TUE                   |      | 12:25   | 12:25 |       |           |              |               |              |         |              |
|    | 17/03/2004 | WED                   |      | 11:54   | 12:33 | 00:39 |           |              | 00:05         |              |         | 00:05        |
|    | 18/03/2004 | THU                   |      | 12:34   | 12:52 | 00:18 |           |              |               |              |         |              |
|    | 19/03/2004 | FRI                   |      | 12:48   |       |       |           |              |               |              |         |              |
|    | 20/03/2004 | SAT                   |      | 13:02   | 13:54 | 00:52 |           |              |               | 00:50        |         | 00:50        |
|    | 21/03/2004 | SUN                   |      |         |       |       |           |              |               |              |         |              |
|    | 22/03/2004 | MON                   |      | 12:33   | 12:54 | 00:21 |           |              |               |              |         |              |
|    | 23/03/2004 | TUE                   |      | 12:33   | 12:56 | 00:23 |           |              |               |              |         |              |
|    | 24/03/2004 | WED                   |      | 11:53   | 12:04 | 00:11 |           |              | 00:05         |              |         | 00:05        |
|    | 25/03/2004 | THU                   |      | 12:33   | 12:55 | 00:22 |           |              |               |              |         |              |
|    | 26/03/2004 | FRI                   |      | 12:48   |       |       |           |              |               |              |         |              |
|    | 27/03/2004 | SAT                   |      |         |       |       |           |              |               |              |         |              |
|    | 28/03/2004 | SUN                   |      |         |       |       |           |              |               |              |         |              |
|    | 29/03/2004 | MON                   |      | 12:34   |       |       |           |              |               |              |         |              |
|    | 30/03/2004 | TUE                   |      | 12:33   | 12:53 | 00:20 |           |              |               |              |         |              |
|    | 31/03/2004 | WED                   |      | 12:33   | 12:53 | 00:20 |           |              |               |              |         |              |
|    | 01/04/2004 | THU                   |      | 11:48   | 12:34 | 00:46 |           |              | 00:10         |              |         | 00:10        |
|    | 02/04/2004 | FRI                   |      | 12:49   |       |       |           |              |               |              |         |              |
|    | 03/04/2004 | SAT                   |      | 13:01   |       |       |           |              |               |              |         |              |
|    | 04/04/2004 | SUN                   |      |         |       |       |           |              |               |              |         |              |
|    | 05/04/2004 | MON                   |      | 12:33   | 12:33 |       |           |              |               |              |         |              |
|    | 06/04/2004 | TUE                   |      | 12:33   | 12:57 | 00:24 |           |              |               |              |         |              |
|    | 07/04/2004 | WED                   |      | 12:13   | 12:22 | 00:09 |           |              |               |              |         |              |
|    | 08/04/2004 | THU                   |      | 12:33   | 12:49 | 00:16 |           |              |               |              |         |              |
|    | 09/04/2004 | FRI                   |      | 12:49   | 12:49 |       |           |              |               |              |         |              |
|    | 10/04/2004 | SAT                   |      |         |       |       |           |              |               |              |         |              |
|    | 11/04/2004 | SUN                   |      |         |       |       |           |              |               |              |         |              |
|    | 12/04/2004 | MON                   |      | 12:32   | 12:52 | 00:20 |           |              |               |              |         |              |
|    | 13/04/2004 | TUE                   |      | 11:57   | 12:05 | 00:08 |           |              |               |              |         |              |
|    | 14/04/2004 | WED                   |      | 12:32   | 12:49 | 00:17 |           |              |               |              |         |              |
|    | 15/04/2004 | THU                   |      | 12:33   | 12:52 | 00:19 |           |              |               |              |         |              |
|    |            |                       |      |         |       |       |           |              | <u>00:20</u>  | <u>00:50</u> |         | <u>01:10</u> |
| 2. | AD5002     | SERIYANTI BINTI AHMAD |      |         |       |       | Dept: HR  | Sect: OFF-2  | Occu: RECEP.  |              |         |              |
|    | 16/03/2004 | TUE                   |      |         |       |       |           |              |               |              |         |              |
|    | 17/03/2004 | WED                   |      |         |       |       |           |              |               |              |         |              |
|    | 18/03/2004 | THU                   |      | 12:46   | 13:19 | 00:33 |           |              |               | 00:15        |         | 00:15        |
|    | 19/03/2004 | FRI                   |      | 12:48   | 13:20 | 00:32 |           |              |               | 00:20        |         | 00:20        |
|    | 20/03/2004 | SAT                   |      |         |       |       |           |              |               |              |         |              |
|    | 21/03/2004 | SUN                   |      |         |       |       |           |              |               |              |         |              |
|    | 22/03/2004 | MON                   |      | 12:16   | 12:17 | 00:01 |           |              |               |              |         |              |
|    | 23/03/2004 | TUE                   |      |         |       |       |           |              |               |              |         |              |
|    | 24/03/2004 | WED                   |      | 13:43   |       |       |           |              |               |              |         |              |
|    | 25/03/2004 | THU                   |      | 13:41   |       |       |           |              |               |              |         |              |
|    | 26/03/2004 | FRI                   |      | 12:51   | 13:33 | 00:42 |           |              |               | 00:30        |         | 00:30        |
|    | 27/03/2004 | SAT                   |      |         |       |       |           |              |               |              |         |              |
|    | 28/03/2004 | SUN                   |      |         |       |       |           |              |               |              |         |              |
|    | 29/03/2004 | MON                   |      |         |       |       |           |              |               |              |         |              |
|    | 30/03/2004 | TUE                   |      | 13:40   |       |       |           |              |               |              |         |              |
|    | 31/03/2004 | WED                   |      |         |       |       |           |              |               |              |         |              |
|    | 01/04/2004 | THU                   |      | 12:02   | 12:48 | 00:46 |           |              |               |              |         |              |
|    | 02/04/2004 | FRI                   |      | 12:48   |       |       |           |              |               |              |         |              |
|    | 03/04/2004 | SAT                   |      |         |       |       |           |              |               |              |         |              |
|    | 04/04/2004 | SUN                   |      |         |       |       |           |              |               |              |         |              |
|    | 05/04/2004 | MON                   |      |         |       |       |           |              |               |              |         |              |
|    | 06/04/2004 | TUE                   |      |         |       |       |           |              |               |              |         |              |
|    | 07/04/2004 | WED                   |      | 11:50   | 11:50 |       |           |              | 00:10         |              |         | 00:10        |
|    | 08/04/2004 | THU                   |      |         |       |       |           |              |               |              |         |              |
|    | 09/04/2004 | FRI                   |      |         |       |       |           |              |               |              |         |              |
|    | 10/04/2004 | SAT                   |      |         |       |       |           |              |               |              |         |              |
|    | 11/04/2004 | SUN                   |      |         |       |       |           |              |               |              |         |              |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Break (Swipe) - DETAIL  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 5:19 PM  
 Page : 1

|    | Date       | Day                     | IN    | Brk 1 |       | Brk 2 |       | Brk 3     |              | OUT           | Break Lateness |       |       | Remark |
|----|------------|-------------------------|-------|-------|-------|-------|-------|-----------|--------------|---------------|----------------|-------|-------|--------|
|    |            |                         |       | Start | End   | Start | End   | Start     | End          |               | Brk 1          | Brk 2 | Brk 3 |        |
| 1. | AD5001     | KOH AI PONG             |       |       |       |       |       | Dept: AOP | Sect: FLOOR1 | Occu: P&C-SEC |                |       |       |        |
|    | 16/03/2004 | TUE                     | 06:17 | 08:24 | 11:23 | 12:25 | 12:25 | 12:33     | 12:51        | 16:38         | 01:58          |       |       |        |
|    | 17/03/2004 | WED                     | 06:21 | 08:45 | 09:20 | 09:20 | 11:43 | 11:54     | 12:33        | 12:33         |                | 01:23 |       |        |
|    | 18/03/2004 | THU                     | 06:30 | 08:28 | 09:51 | 12:34 | 12:52 | 17:03     | 17:12        | 17:56         | 00:23          |       |       |        |
|    | 19/03/2004 | FRI                     | 07:29 | 11:22 | 12:48 | 14:05 | 14:35 | 14:53     | 16:48        | 17:21         | 00:26          |       | 00:54 |        |
|    | 20/03/2004 | SAT                     | 07:25 | 13:02 | 13:54 | 13:55 | 17:03 |           |              |               |                |       |       | Error  |
|    | 22/03/2004 | MON                     | 07:15 | 08:07 | 12:33 | 12:54 | 13:46 | 17:03     | 17:18        | 17:24         | 03:25          |       |       |        |
|    | 23/03/2004 | TUE                     | 07:33 | 07:33 | 08:33 | 12:33 | 12:56 | 18:02     | 19:03        | 19:03         | 00:00          |       | 00:00 |        |
|    | 24/03/2004 | WED                     | 07:15 | 08:27 | 10:29 | 11:53 | 12:04 | 12:33     | 12:54        | 17:02         | 01:01          |       |       |        |
|    | 25/03/2004 | THU                     | 07:23 | 08:32 | 12:33 | 12:55 | 17:03 | 17:03     | 18:15        |               |                |       |       | Error  |
|    | 26/03/2004 | FRI                     | 07:40 | 08:31 | 12:48 | 14:21 | 16:48 |           |              | 18:08         | 03:17          | 01:26 |       |        |
|    | 29/03/2004 | MON                     | 07:22 | 07:59 | 09:10 | 12:34 | 17:23 |           |              |               |                |       |       | Error  |
|    | 30/03/2004 | TUE                     | 07:27 | 08:25 | 12:33 | 12:53 | 18:12 |           |              | 19:02         | 03:07          | 04:19 |       |        |
|    | 31/03/2004 | WED                     | 07:26 | 08:27 | 12:33 | 12:53 | 17:03 | 17:03     | 17:29        | 17:34         | 03:05          | 03:09 |       |        |
|    | 01/04/2004 | THU                     | 07:32 | 08:28 | 11:38 | 11:48 | 12:34 | 17:38     | 17:38        | 17:44         | 02:09          |       |       |        |
|    | 02/04/2004 | FRI                     | 07:24 | 07:40 | 12:49 | 14:09 | 16:48 |           |              |               |                |       |       | Error  |
|    | 03/04/2004 | SAT                     | 07:28 | 13:01 | 13:40 |       |       |           |              |               |                |       |       | Error  |
|    | 05/04/2004 | MON                     | 07:03 | 08:29 | 12:33 | 12:33 | 12:51 | 14:25     | 14:30        | 14:37         | 03:03          |       |       |        |
|    | 06/04/2004 | TUE                     | 07:37 | 07:37 | 07:44 | 08:27 | 09:37 | 12:33     | 12:57        | 17:03         |                | 00:09 |       |        |
|    | 07/04/2004 | WED                     | 07:26 | 07:41 | 08:32 | 08:32 | 10:57 | 11:02     | 11:04        | 12:13         |                | 01:24 |       |        |
|    | 08/04/2004 | THU                     | 07:21 | 08:14 | 12:33 | 12:49 | 12:50 | 18:45     | 19:02        |               |                |       |       | Error  |
|    | 09/04/2004 | FRI                     | 07:28 | 08:27 | 09:04 | 09:05 | 09:40 | 09:45     | 09:59        | 10:41         |                |       |       |        |
|    | 10/04/2004 | SAT                     | 07:49 |       |       |       |       |           |              | 15:01         |                |       |       |        |
|    | 12/04/2004 | MON                     | 07:27 | 08:35 | 12:32 | 12:52 | 17:12 |           |              | 17:58         | 02:57          | 03:20 |       |        |
|    | 13/04/2004 | TUE                     | 07:28 | 08:31 | 11:57 | 12:05 | 12:32 | 12:52     | 13:39        | 13:45         | 02:25          |       |       |        |
|    | 14/04/2004 | WED                     | 07:19 | 12:32 | 12:49 |       |       |           |              | 17:03         |                |       |       |        |
|    |            |                         |       |       |       |       |       |           |              |               | 27:16          | 15:10 | 00:54 |        |
| 2. | AD5002     | SERIYANTI BINTI AHMAD   |       |       |       |       |       | Dept: HR  | Sect: OFF-2  | Occu: RECEP.  |                |       |       |        |
|    | 16/03/2004 | TUE                     | 07:51 | 10:01 | 13:49 | 15:03 | 15:04 |           |              | 17:37         | 02:47          |       |       |        |
|    | 17/03/2004 | WED                     | 07:50 | 08:38 | 08:42 | 10:15 | 10:16 | 10:33     | 10:38        | 10:41         |                |       |       |        |
|    | 18/03/2004 | THU                     | 07:52 | 12:46 | 13:19 | 16:25 | 17:39 |           |              |               |                |       |       | Error  |
|    | 19/03/2004 | FRI                     | 08:10 | 09:10 | 09:12 | 09:12 | 10:45 | 10:46     | 10:56        | 10:59         |                | 00:32 |       |        |
|    | 22/03/2004 | MON                     | 07:48 | 12:16 | 12:17 | 12:22 | 17:14 |           |              |               |                |       |       | Error  |
|    | 23/03/2004 | TUE                     | 07:49 | 09:02 | 09:04 | 11:03 | 11:06 | 15:38     | 15:40        | 16:48         |                |       |       |        |
|    | 24/03/2004 | WED                     | 07:53 | 10:30 | 10:31 | 13:43 | 14:35 | 14:36     | 15:32        | 15:39         |                |       |       |        |
|    | 25/03/2004 | THU                     | 07:52 | 09:00 | 10:29 | 13:41 | 13:45 | 15:46     | 15:47        | 15:49         | 00:28          |       |       |        |
|    | 26/03/2004 | FRI                     | 07:58 | 09:17 | 09:18 | 09:41 | 09:41 | 09:42     | 09:42        | 09:57         |                |       |       |        |
|    | 29/03/2004 | MON                     | 07:53 | 07:58 | 07:59 | 10:30 | 10:32 | 10:41     | 10:42        | 10:47         |                |       |       |        |
|    | 30/03/2004 | TUE                     | 07:58 | 08:03 | 09:23 | 09:28 | 09:28 | 09:45     | 09:51        | 10:03         | 00:19          |       |       |        |
|    | 31/03/2004 | WED                     | 07:53 | 08:40 | 09:08 | 09:09 | 09:11 | 09:14     | 10:09        | 10:11         |                |       |       |        |
|    | 01/04/2004 | THU                     | 07:59 | 09:43 | 09:44 | 12:02 | 12:48 | 13:24     | 15:39        | 15:42         |                |       | 01:14 |        |
|    | 02/04/2004 | FRI                     | 07:57 | 09:39 | 12:48 | 14:16 | 14:59 | 15:02     | 15:58        | 15:58         | 02:08          |       |       |        |
|    | 05/04/2004 | MON                     | 07:57 | 09:41 | 15:01 | 15:02 | 16:32 | 16:33     | 17:20        |               |                |       |       | Error  |
|    | 06/04/2004 | TUE                     | 07:51 | 09:04 | 09:11 | 13:56 | 13:57 | 14:33     | 14:33        | 15:13         |                |       |       |        |
|    | 07/04/2004 | WED                     | 08:01 | 08:37 | 11:50 | 11:50 | 12:31 | 15:21     | 15:23        | 17:46         | 02:12          |       |       |        |
|    | 12/04/2004 | MON                     | 07:52 | 08:21 | 08:23 | 10:53 | 10:54 | 11:34     | 11:35        | 13:43         |                |       |       |        |
|    | 13/04/2004 | TUE                     | 07:55 |       |       |       |       |           |              | 18:05         |                |       |       |        |
|    | 14/04/2004 | WED                     | 07:53 | 14:40 | 14:40 | 17:27 | 17:28 | 17:29     | 17:41        | 17:46         |                |       |       |        |
|    | 15/04/2004 | THU                     | 07:55 | 11:05 | 11:06 | 14:19 | 14:20 | 15:31     | 15:33        | 15:34         |                |       |       |        |
|    |            |                         |       |       |       |       |       |           |              |               | 07:54          | 00:32 | 01:14 |        |
| 3. | AD5003     | NORLI IZHAR BIN ABDULAH |       |       |       |       |       | Dept: HR  | Sect: OFF-2  | Occu: DESP.   |                |       |       |        |
|    | 16/03/2004 | TUE                     | 08:38 | 08:38 | 08:38 | 08:41 | 08:45 | 08:55     | 09:16        | 09:50         |                |       |       |        |
|    | 17/03/2004 | WED                     | 08:23 | 08:23 | 08:24 | 08:25 | 08:36 | 08:41     | 09:07        | 09:09         |                |       |       |        |
|    | 18/03/2004 | THU                     | 08:15 | 08:15 | 08:17 | 08:18 | 08:22 | 08:42     | 08:49        | 09:08         |                |       |       |        |
|    | 19/03/2004 | FRI                     | 08:24 | 08:24 | 08:25 | 08:27 | 08:39 | 08:40     | 08:43        | 08:43         |                |       |       |        |
|    | 22/03/2004 | MON                     | 08:15 | 08:15 | 08:24 | 08:28 | 08:42 | 08:50     | 08:54        | 08:55         |                |       |       |        |
|    | 24/03/2004 | WED                     | 08:16 | 08:16 | 08:37 | 08:37 | 08:42 | 08:45     | 08:46        | 08:50         |                |       |       |        |
|    | 25/03/2004 | THU                     | 08:29 | 08:29 | 08:30 | 08:30 | 08:32 | 08:42     | 08:42        | 09:02         |                |       |       |        |
|    | 26/03/2004 | FRI                     | 08:33 | 08:33 | 08:34 | 08:35 | 08:42 | 09:37     | 09:50        | 18:01         |                |       |       |        |
|    | 30/03/2004 | TUE                     | 17:52 | 17:53 | 17:54 |       |       |           |              | 17:54         |                |       |       |        |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Daily Card Swipe (TRANSACTION.DB)  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 5:22 PM  
 Page : 1

|    | Date       | Day         | Pair 1 & 11                                                        |       | Pair 2 & 12 |       | Pair 3 & 13 |       | Pair 4 & 14 |       | Pair 5 & 15 |       | Pair 6 & 16 |       | Pair 7 & 17 |       | Pair 8 & 18 |       | Pair 9 & 19 |       | Pair 10 & 20 |       |
|----|------------|-------------|--------------------------------------------------------------------|-------|-------------|-------|-------------|-------|-------------|-------|-------------|-------|-------------|-------|-------------|-------|-------------|-------|-------------|-------|--------------|-------|
|    |            |             | IN                                                                 | OUT   | IN          | OUT   | IN          | OUT   | IN          | OUT   | IN          | OUT   | IN          | OUT   | IN          | OUT   | IN          | OUT   | IN          | OUT   | IN           | OUT   |
| 1. | AD5001     | KOH AI PONG | Card#1: 061395 Card#2: 061385 Dept: AOP Sect: FLOOR1 Occu: P&C-SEC |       |             |       |             |       |             |       |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 16/03/2004 | TUE         | 06:17                                                              | 08:24 | 11:23       | 12:25 | 12:25       | 12:33 | 12:51       | 16:38 | 17:36       | 18:05 | 19:02       |       |             |       |             |       |             |       |              |       |
|    | 17/03/2004 | WED         | 06:21                                                              | 08:45 | 09:20       | 09:20 | 11:43       | 11:54 | 12:33       | 12:33 | 12:43       | 12:54 | 13:33       | 15:39 | 17:17       | 19:01 | 19:02       |       |             |       |              |       |
|    | 18/03/2004 | THU         | 06:30                                                              | 08:28 | 09:51       | 12:34 | 12:52       | 17:03 | 17:12       | 17:56 | 17:58       | 17:59 |             |       |             |       |             |       |             |       |              |       |
|    | 19/03/2004 | FRI         | 07:29                                                              | 11:22 | 12:48       | 14:05 | 14:35       | 14:53 | 16:48       | 17:21 |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 20/03/2004 | SAT         | 07:25                                                              | 13:02 | 13:54       | 13:55 | 17:03       |       |             |       |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 22/03/2004 | MON         | 07:15                                                              | 08:07 | 12:33       | 12:54 | 13:46       | 17:03 | 17:18       | 17:24 | 17:39       |       |             |       |             |       |             |       |             |       |              |       |
|    | 23/03/2004 | TUE         | 07:33                                                              | 07:33 | 08:33       | 12:33 | 12:56       | 18:02 | 19:03       | 19:03 |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 24/03/2004 | WED         | 07:15                                                              | 08:27 | 10:29       | 11:53 | 12:04       | 12:33 | 12:54       | 17:02 | 18:34       |       |             |       |             |       |             |       |             |       |              |       |
|    | 25/03/2004 | THU         | 07:23                                                              | 08:32 | 12:33       | 12:55 | 17:03       | 17:03 | 18:15       |       |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 26/03/2004 | FRI         | 07:40                                                              | 08:31 | 12:48       | 14:21 | 16:48       | 18:08 |             |       |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 29/03/2004 | MON         | 07:22                                                              | 07:59 | 09:10       | 12:34 | 17:23       |       |             |       |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 30/03/2004 | TUE         | 07:27                                                              | 08:25 | 12:33       | 12:53 | 18:12       | 19:02 |             |       |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 31/03/2004 | WED         | 07:26                                                              | 08:27 | 12:33       | 12:53 | 17:03       | 17:03 | 17:29       | 17:34 |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 01/04/2004 | THU         | 07:32                                                              | 08:28 | 11:38       | 11:48 | 12:34       | 17:38 | 17:38       | 17:44 | 19:03       |       |             |       |             |       |             |       |             |       |              |       |
|    | 02/04/2004 | FRI         | 07:24                                                              | 07:40 | 12:49       | 14:09 | 16:48       |       |             |       |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 03/04/2004 | SAT         | 07:28                                                              | 13:01 | 13:40       |       |             |       |             |       |             |       |             |       |             |       |             |       |             |       |              |       |
|    | 05/04/2004 | MON         | 07:03                                                              | 08:29 | 12:33       | 12:33 | 12:51       | 14:25 | 14:30       | 14:37 | 17:02       | 17:28 |             |       |             |       |             |       |             |       |              |       |
|    | 06/04/2004 | TUE         | 07:37                                                              | 07:37 | 07:44       | 08:27 | 09:37       | 12:33 | 12:57       | 17:03 | 17:46       |       |             |       |             |       |             |       |             |       |              |       |
|    | 07/04/2004 | WED         | 07:26                                                              | 07:41 | 08:32       | 08:32 | 10:57       | 11:02 | 11:04       | 12:13 | 12:22       | 12:27 | 12:28       | 12:32 | 12:41       | 12:42 | 12:47       | 14:34 | 14:41       | 16:06 | 17:02        | 19:08 |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Weekly Work Hour Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 22/03/2004

Date : 26/05/2014  
 Time : 5:24 PM  
 Page : 1

| Day Type                        |        |                               | 16/03                                | 17/03  | 18/03  | 19/03  | 20/03 | 21/03 | 22/03  | Total  |
|---------------------------------|--------|-------------------------------|--------------------------------------|--------|--------|--------|-------|-------|--------|--------|
|                                 |        |                               | TUE                                  | WED    | THU    | FRI    | SAT   | SUN   | MON    |        |
| 1.                              | AD5001 | KOH AI PONG                   | Dept: AOP Sect: FLOOR1 Occu: P&C-SEC |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 08:45  | 09:00 | -     | 09:00  | 53:45  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 08:45  | 09:00 | -     | 09:00  | 53:45  |
| 2.                              | AD5002 | SERIYANTI BINTI AHMAD         | Dept: HR Sect: OFF-2 Occu: RECEP.    |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 08:30  | -     | -     | 09:00  | 44:30  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 08:30  | -     | -     | 09:00  | 44:30  |
| 3.                              | AD5003 | NORLI IZHAR BIN ABDULAH       | Dept: HR Sect: OFF-2 Occu: DESP.     |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 08:52                                | 03:06  | 09:00  | 01:08  | -     | -     | 02:00  | 24:06  |
|                                 |        |                               | 08:52                                | 03:06  | 09:00  | 01:08  | -     | -     | 02:00  | 24:06  |
| 4.                              | DS5001 | SHAMSUL BIN MOHAMAD           | Dept: EDDL Sect: FLOOR3 Occu: OPR2   |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 09:00  | -     | -     | 09:00  | 45:00  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 09:00  | -     | -     | 09:00  | 45:00  |
| 5.                              | DS5002 | ROSHIDI BIN YAACOB            | Dept: EDDL Sect: FLOOR3 Occu: LL     |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 08:48  | -     | -     | 09:00  | 44:48  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 08:48  | -     | -     | 09:00  | 44:48  |
| 6.                              | DS5005 | GUNAVATHY A/L GUNASEGARAN     | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 08:47  | -     | -     | 09:00  | 44:47  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 08:47  | -     | -     | 09:00  | 44:47  |
| 7.                              | DS5006 | CHEA SWEE CHONG               | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 08:48  | -     | -     | 09:00  | 44:48  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 08:48  | -     | -     | 09:00  | 44:48  |
| 8.                              | DS5012 | NEDRIYANANDAN A/L SAMIVELLU   | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | -      | 09:00  | 08:48  | -     | -     | 09:00  | 35:48  |
|                                 |        |                               | 09:00                                | -      | 09:00  | 08:48  | -     | -     | 09:00  | 35:48  |
| 9.                              | DS5013 | THANALECHUMY A/P SHARUKH KHAN | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 09:00  | -     | -     | 09:00  | 45:00  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 09:00  | -     | -     | 09:00  | 45:00  |
| 10.                             | DS5014 | TAN KING TONG                 | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 08:45  | 08:45  | 09:00  | -     | -     | 08:56  | 44:26  |
|                                 |        |                               | 09:00                                | 08:45  | 08:45  | 09:00  | -     | -     | 08:56  | 44:26  |
| 11.                             | DS5015 | ZAINAB BTE ALI                | Dept: EDDL Sect: FLOOR3 Occu: LL     |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 08:52  | -     | -     | 09:00  | 44:52  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 08:52  | -     | -     | 09:00  | 44:52  |
| 12.                             | FN5001 | MARIANI BINTI AZIM            | Dept: FA Sect: OFF-2 Occu: FC1       |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 08:59  | 09:00  | -      | -     | -     | 09:00  | 35:59  |
|                                 |        |                               | 09:00                                | 08:59  | 09:00  | -      | -     | -     | 09:00  | 35:59  |
| 13.                             | FN5002 | YAP CHOR PING                 | Dept: FA Sect: OFF-2 Occu: AM        |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 08:30  | -     | -     | 09:00  | 44:30  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 08:30  | -     | -     | 09:00  | 44:30  |
| 14.                             | HR5001 | HATIKA BINTI JOHAN            | Dept: HR Sect: OFF-2 Occu: OFF       |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 08:39                                | 09:00  | 09:00  | -      | -     | -     | -      | 26:39  |
|                                 |        |                               | 08:39                                | 09:00  | 09:00  | -      | -     | -     | -      | 26:39  |
| 15.                             | MP5001 | HASLINA BT HUSSIN             | Dept: MTBS Sect: OFF-1 Occu: CLK 1   |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 08:30  | -     | -     | 09:00  | 44:30  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 08:30  | -     | -     | 09:00  | 44:30  |
| 16.                             | MP5002 | SURAYAH BINTI SUJANGI         | Dept: MTBS Sect: OFF-1 Occu: OFF     |        |        |        |       |       |        |        |
|                                 |        | NORMAL                        | 09:00                                | 09:00  | 09:00  | 08:30  | -     | -     | 09:00  | 44:30  |
|                                 |        |                               | 09:00                                | 09:00  | 09:00  | 08:30  | -     | -     | 09:00  | 44:30  |
| Total Employees: 16 Records: 16 |        |                               | 143:31                               | 128:50 | 143:45 | 114:56 | 09:00 | -     | 127:56 | 667:58 |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Weekly Actual Hour Worked Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 22/03/2004

Date : 26/05/2014  
 Time : 5:25 PM  
 Page : 1

|     |        |                               | Day Type | 16/03      | 17/03 | 18/03 | 19/03        | 20/03 | 21/03         | 22/03 | Total |
|-----|--------|-------------------------------|----------|------------|-------|-------|--------------|-------|---------------|-------|-------|
|     |        |                               |          | TUE        | WED   | THU   | FRI          | SAT   | SUN           | MON   |       |
| 1.  | AD5001 | KOH AI PONG                   |          | Dept: AOP  |       |       | Sect: FLOOR1 |       | Occu: P&C-SEC |       |       |
|     |        | NORMAL                        |          | 12:45      | 12:41 | 11:29 | 09:52        | 09:38 | -             | 10:24 | 66:49 |
|     |        |                               |          | 12:45      | 12:41 | 11:29 | 09:52        | 09:38 | -             | 10:24 | 66:49 |
| 2.  | AD5002 | SERIYANTI BINTI AHMAD         |          | Dept: HR   |       |       | Sect: OFF-2  |       | Occu: RECEP.  |       |       |
|     |        | NORMAL                        |          | 09:46      | 09:45 | 09:47 | 08:57        | -     | -             | 09:26 | 47:41 |
|     |        |                               |          | 09:46      | 09:45 | 09:47 | 08:57        | -     | -             | 09:26 | 47:41 |
| 3.  | AD5003 | NORLI IZHAR BIN ABDULAH       |          | Dept: HR   |       |       | Sect: OFF-2  |       | Occu: DESP.   |       |       |
|     |        | NORMAL                        |          | 09:37      | 03:13 | 09:50 | 01:14        | -     | -             | 02:00 | 25:54 |
|     |        |                               |          | 09:37      | 03:13 | 09:50 | 01:14        | -     | -             | 02:00 | 25:54 |
| 4.  | DS5001 | SHAMSUL BIN MOHAMAD           |          | Dept: EDDL |       |       | Sect: FLOOR3 |       | Occu: OPR2    |       |       |
|     |        | NORMAL                        |          | 11:31      | 10:46 | 11:42 | 09:44        | -     | -             | 11:21 | 55:04 |
|     |        | OFF DAY                       |          | -          | -     | -     | -            | 05:53 | -             | -     | 05:53 |
|     |        |                               |          | 11:31      | 10:46 | 11:42 | 09:44        | 05:53 | -             | 11:21 | 60:57 |
| 5.  | DS5002 | ROSHIDI BIN YAACOB            |          | Dept: EDDL |       |       | Sect: FLOOR3 |       | Occu: LL      |       |       |
|     |        | NORMAL                        |          | 11:09      | 09:30 | 09:27 | 09:01        | -     | -             | 09:20 | 48:27 |
|     |        | OFF DAY                       |          | -          | -     | -     | -            | 09:25 | -             | -     | 09:25 |
|     |        |                               |          | 11:09      | 09:30 | 09:27 | 09:01        | 09:25 | -             | 09:20 | 57:52 |
| 6.  | DS5005 | GUNAVATHY A/L GUNASEGARAN     |          | Dept: EDDL |       |       | Sect: FLOOR3 |       | Occu: OPR3    |       |       |
|     |        | NORMAL                        |          | 11:21      | 09:52 | 10:02 | 09:11        | -     | -             | 09:15 | 49:41 |
|     |        |                               |          | 11:21      | 09:52 | 10:02 | 09:11        | -     | -             | 09:15 | 49:41 |
| 7.  | DS5006 | CHEA SWEE CHONG               |          | Dept: EDDL |       |       | Sect: FLOOR3 |       | Occu: OPR3    |       |       |
|     |        | NORMAL                        |          | 10:52      | 11:36 | 11:13 | 09:00        | -     | -             | 09:25 | 52:06 |
|     |        | OFF DAY                       |          | -          | -     | -     | -            | 09:16 | -             | -     | 09:16 |
|     |        |                               |          | 10:52      | 11:36 | 11:13 | 09:00        | 09:16 | -             | 09:25 | 61:22 |
| 8.  | DS5012 | NEDRIYANANDAN A/L SAMIVELLU   |          | Dept: EDDL |       |       | Sect: FLOOR3 |       | Occu: OPR3    |       |       |
|     |        | NORMAL                        |          | 12:02      | -     | 09:28 | 09:09        | -     | -             | 09:30 | 40:09 |
|     |        | OFF DAY                       |          | -          | -     | -     | -            | 09:07 | -             | -     | 09:07 |
|     |        |                               |          | 12:02      | -     | 09:28 | 09:09        | 09:07 | -             | 09:30 | 49:16 |
| 9.  | DS5013 | THANALECHUMY A/P SHARUKH KHAN |          | Dept: EDDL |       |       | Sect: FLOOR3 |       | Occu: OPR3    |       |       |
|     |        | NORMAL                        |          | 11:05      | 11:05 | 11:05 | 10:06        | -     | -             | 11:33 | 54:54 |
|     |        | OFF DAY                       |          | -          | -     | -     | -            | 09:06 | -             | -     | 09:06 |
|     |        |                               |          | 11:05      | 11:05 | 11:05 | 10:06        | 09:06 | -             | 11:33 | 64:00 |
| 10. | DS5014 | TAN KING TONG                 |          | Dept: EDDL |       |       | Sect: FLOOR3 |       | Occu: OPR3    |       |       |
|     |        | NORMAL                        |          | 10:29      | 11:11 | 09:40 | 10:40        | -     | -             | 09:26 | 51:26 |
|     |        | OFF DAY                       |          | -          | -     | -     | -            | 06:24 | -             | -     | 06:24 |
|     |        |                               |          | 10:29      | 11:11 | 09:40 | 10:40        | 06:24 | -             | 09:26 | 57:50 |
| 11. | DS5015 | ZAINAB BTE ALI                |          | Dept: EDDL |       |       | Sect: FLOOR3 |       | Occu: LL      |       |       |
|     |        | NORMAL                        |          | 11:19      | 11:15 | 11:21 | 09:01        | -     | -             | 11:26 | 54:22 |
|     |        | OFF DAY                       |          | -          | -     | -     | -            | 09:13 | -             | -     | 09:13 |
|     |        |                               |          | 11:19      | 11:15 | 11:21 | 09:01        | 09:13 | -             | 11:26 | 63:35 |
| 12. | FN5001 | MARIANI BINTI AZIM            |          | Dept: FA   |       |       | Sect: OFF-2  |       | Occu: FC1     |       |       |
|     |        | NORMAL                        |          | 09:51      | 10:35 | 09:56 | -            | -     | -             | 10:18 | 40:40 |
|     |        |                               |          | 09:51      | 10:35 | 09:56 | -            | -     | -             | 10:18 | 40:40 |
| 13. | FN5002 | YAP CHOR PING                 |          | Dept: FA   |       |       | Sect: OFF-2  |       | Occu: AM      |       |       |
|     |        | NORMAL                        |          | 11:18      | 10:35 | 10:12 | 10:50        | -     | -             | 09:25 | 52:20 |
|     |        |                               |          | 11:18      | 10:35 | 10:12 | 10:50        | -     | -             | 09:25 | 52:20 |
| 14. | HR5001 | HATIKA BINTI JOHAN            |          | Dept: HR   |       |       | Sect: OFF-2  |       | Occu: OFF     |       |       |
|     |        | NORMAL                        |          | 08:43      | 09:23 | 09:24 | -            | -     | -             | -     | 27:30 |
|     |        |                               |          | 08:43      | 09:23 | 09:24 | -            | -     | -             | -     | 27:30 |
| 15. | MP5001 | HASLINA BT HUSSIN             |          | Dept: MTBS |       |       | Sect: OFF-1  |       | Occu: CLK 1   |       |       |
|     |        | NORMAL                        |          | 09:43      | 09:46 | 09:44 | 08:56        | -     | -             | 09:21 | 47:30 |
|     |        |                               |          | 09:43      | 09:46 | 09:44 | 08:56        | -     | -             | 09:21 | 47:30 |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Weekly Overtime Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 22/03/2004

Date : 26/05/2014  
 Time : 5:26 PM  
 Page : 1

| Day Type                        |        |                               | 16/03                                | 17/03 | 18/03 | 19/03 | 20/03 | 21/03 | 22/03 | Total  |
|---------------------------------|--------|-------------------------------|--------------------------------------|-------|-------|-------|-------|-------|-------|--------|
|                                 |        |                               | TUE                                  | WED   | THU   | FRI   | SAT   | SUN   | MON   |        |
| 1.                              | AD5001 | KOH AI PONG                   | Dept: AOP Sect: FLOOR1 Occu: P&C-SEC |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 02:00                                | 02:00 | 00:45 | 00:30 | -     | -     | 00:30 | 05:45  |
|                                 |        |                               | 02:00                                | 02:00 | 00:45 | 00:30 | -     | -     | 00:30 | 05:45  |
| 2.                              | AD5003 | NORLI IZHAR BIN ABDULAH       | Dept: HR Sect: OFF-2 Occu: DESP.     |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 00:45                                | -     | 00:30 | -     | -     | -     | -     | 01:15  |
|                                 |        |                               | 00:45                                | -     | 00:30 | -     | -     | -     | -     | 01:15  |
| 3.                              | DS5001 | SHAMSUL BIN MOHAMAD           | Dept: EDDL Sect: FLOOR3 Occu: OPR2   |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 01:45                                | 01:00 | 02:00 | -     | -     | -     | 01:30 | 06:15  |
|                                 |        | OFF DAY                       | -                                    | -     | -     | -     | 05:45 | -     | -     | 05:45  |
|                                 |        |                               | 01:45                                | 01:00 | 02:00 | -     | 05:45 | -     | 01:30 | 12:00  |
| 4.                              | DS5002 | ROSHIDI BIN YAACOB            | Dept: EDDL Sect: FLOOR3 Occu: LL     |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 02:00                                | -     | -     | -     | -     | -     | -     | 02:00  |
|                                 |        | OFF DAY                       | -                                    | -     | -     | -     | 09:00 | -     | -     | 09:00  |
|                                 |        |                               | 02:00                                | -     | -     | -     | 09:00 | -     | -     | 11:00  |
| 5.                              | DS5005 | GUNAVATHY A/L GUNASEGARAN     | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 02:00                                | 00:30 | 00:30 | -     | -     | -     | -     | 03:00  |
|                                 |        |                               | 02:00                                | 00:30 | 00:30 | -     | -     | -     | -     | 03:00  |
| 6.                              | DS5006 | CHEA SWEE CHONG               | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 01:30                                | 02:15 | 02:00 | -     | -     | -     | -     | 05:45  |
|                                 |        | OFF DAY                       | -                                    | -     | -     | -     | 09:00 | -     | -     | 09:00  |
|                                 |        |                               | 01:30                                | 02:15 | 02:00 | -     | 09:00 | -     | -     | 14:45  |
| 7.                              | DS5012 | NEDRIYANANDAN A/L SAMIVELLU   | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 02:00                                | -     | -     | -     | -     | -     | -     | 02:00  |
|                                 |        | OFF DAY                       | -                                    | -     | -     | -     | 09:00 | -     | -     | 09:00  |
|                                 |        |                               | 02:00                                | -     | -     | -     | 09:00 | -     | -     | 11:00  |
| 8.                              | DS5013 | THANALECHUMY A/P SHARUKH KHAN | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 02:00                                | 02:00 | 02:00 | 01:00 | -     | -     | 02:30 | 09:30  |
|                                 |        | OFF DAY                       | -                                    | -     | -     | -     | 09:00 | -     | -     | 09:00  |
|                                 |        |                               | 02:00                                | 02:00 | 02:00 | 01:00 | 09:00 | -     | 02:30 | 18:30  |
| 9.                              | DS5014 | TAN KING TONG                 | Dept: EDDL Sect: FLOOR3 Occu: OPR3   |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 01:00                                | 02:15 | 00:45 | 00:45 | -     | -     | 00:30 | 05:15  |
|                                 |        | OFF DAY                       | -                                    | -     | -     | -     | 06:15 | -     | -     | 06:15  |
|                                 |        |                               | 01:00                                | 02:15 | 00:45 | 00:45 | 06:15 | -     | 00:30 | 11:30  |
| 10.                             | DS5015 | ZAINAB BTE ALI                | Dept: EDDL Sect: FLOOR3 Occu: LL     |       |       |       |       |       |       |        |
|                                 |        | NORMAL                        | 02:00                                | 02:00 | 02:00 | -     | -     | -     | 02:00 | 08:00  |
|                                 |        | OFF DAY                       | -                                    | -     | -     | -     | 09:00 | -     | -     | 09:00  |
|                                 |        |                               | 02:00                                | 02:00 | 02:00 | -     | 09:00 | -     | 02:00 | 17:00  |
| Total Employees: 10 Records: 17 |        |                               | 17:00                                | 12:00 | 10:30 | 02:15 | 57:00 | -     | 07:00 | 105:45 |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Weekly Lateness Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 22/03/2004

Date : 26/05/2014  
 Time : 5:27 PM  
 Page : 1

| Day Type                        |        |                             | 16/03      | 17/03 | 18/03        | 19/03 | 20/03         | 21/03 | 22/03 | Total |
|---------------------------------|--------|-----------------------------|------------|-------|--------------|-------|---------------|-------|-------|-------|
|                                 |        |                             | TUE        | WED   | THU          | FRI   | SAT           | SUN   | MON   |       |
| 1.                              | AD5001 | KOH AI PONG                 | Dept: AOP  |       | Sect: FLOOR1 |       | Occu: P&C-SEC |       |       |       |
|                                 |        | Break Early OUT             | -          | 00:05 | -            | -     | -             | -     | -     | 00:05 |
|                                 |        | Break Late IN               | -          | -     | -            | -     | 00:50         | -     | -     | 00:50 |
|                                 |        |                             | -          | 00:05 | -            | -     | 00:50         | -     | -     | 00:55 |
| 2.                              | AD5002 | SERIYANTI BINTI AHMAD       | Dept: HR   |       | Sect: OFF-2  |       | Occu: RECEP.  |       |       |       |
|                                 |        | Break Late IN               | -          | -     | 00:15        | 00:20 | -             | -     | -     | 00:35 |
|                                 |        |                             | -          | -     | 00:15        | 00:20 | -             | -     | -     | 00:35 |
| 3.                              | AD5003 | NORLI IZHAR BIN ABDULAH     | Dept: HR   |       | Sect: OFF-2  |       | Occu: DESP.   |       |       |       |
|                                 |        | Late IN                     | 00:05      | -     | -            | -     | -             | -     | 00:15 | 00:20 |
|                                 |        | Early OUT                   | -          | 05:50 | -            | 07:20 | -             | -     | 06:45 | 19:55 |
|                                 |        |                             | 00:05      | 05:50 | -            | 07:20 | -             | -     | 07:00 | 20:15 |
| 4.                              | DS5001 | SHAMSUL BIN MOHAMAD         | Dept: EDDL |       | Sect: FLOOR3 |       | Occu: OPR2    |       |       |       |
|                                 |        | Late IN                     | -          | -     | -            | -     | 02:00         | -     | -     | 02:00 |
|                                 |        | Early OUT                   | -          | -     | -            | -     | 01:05         | -     | -     | 01:05 |
|                                 |        |                             | -          | -     | -            | -     | 03:05         | -     | -     | 03:05 |
| 5.                              | DS5002 | ROSHIDI BIN YAACOB          | Dept: EDDL |       | Sect: FLOOR3 |       | Occu: LL      |       |       |       |
|                                 |        | Early OUT                   | -          | -     | -            | 00:10 | -             | -     | -     | 00:10 |
|                                 |        |                             | -          | -     | -            | 00:10 | -             | -     | -     | 00:10 |
| 6.                              | DS5005 | GUNAVATHY A/L GUNASEGARAN   | Dept: EDDL |       | Sect: FLOOR3 |       | Occu: OPR3    |       |       |       |
|                                 |        | Early OUT                   | -          | -     | -            | 00:10 | -             | -     | -     | 00:10 |
|                                 |        |                             | -          | -     | -            | 00:10 | -             | -     | -     | 00:10 |
| 7.                              | DS5006 | CHEA SWEE CHONG             | Dept: EDDL |       | Sect: FLOOR3 |       | Occu: OPR3    |       |       |       |
|                                 |        | Early OUT                   | -          | -     | -            | 00:10 | -             | -     | -     | 00:10 |
|                                 |        |                             | -          | -     | -            | 00:10 | -             | -     | -     | 00:10 |
| 8.                              | DS5012 | NEDRIYANANDAN A/L SAMIVELLU | Dept: EDDL |       | Sect: FLOOR3 |       | Occu: OPR3    |       |       |       |
|                                 |        | Early OUT                   | -          | -     | -            | 00:10 | -             | -     | -     | 00:10 |
|                                 |        |                             | -          | -     | -            | 00:10 | -             | -     | -     | 00:10 |
| 9.                              | DS5014 | TAN KING TONG               | Dept: EDDL |       | Sect: FLOOR3 |       | Occu: OPR3    |       |       |       |
|                                 |        | Early OUT                   | -          | -     | -            | -     | 02:20         | -     | -     | 02:20 |
|                                 |        |                             | -          | -     | -            | -     | 02:20         | -     | -     | 02:20 |
| 10.                             | DS5015 | ZAINAB BTE ALI              | Dept: EDDL |       | Sect: FLOOR3 |       | Occu: LL      |       |       |       |
|                                 |        | Early OUT                   | -          | -     | -            | 00:05 | -             | -     | -     | 00:05 |
|                                 |        |                             | -          | -     | -            | 00:05 | -             | -     | -     | 00:05 |
| Total Employees: 10 Records: 13 |        |                             | 00:05      | 05:55 | 00:15        | 08:25 | 06:15         | -     | 07:00 | 27:55 |

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Time : 5:30 PM  
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|    |        | Day Type                    | Jan    | Feb    | Mar    | Apr        | May          | Jun           | Jul | Aug | Sep | Oct | Nov | Dec | Total  |
|----|--------|-----------------------------|--------|--------|--------|------------|--------------|---------------|-----|-----|-----|-----|-----|-----|--------|
| 1. | AD5001 | KOH AI PONG                 |        |        |        | Dept: AOP  | Sect: FLOOR1 | Occu: P&C-SEC |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 131:38 | 190:22 | 269:04 | 274:08     | 09:09        | -             | -   | -   | -   | -   | -   | -   | 874:21 |
|    |        | REST DAY                    | -      | 05:21  | -      | -          | -            | -             | -   | -   | -   | -   | -   | -   | 05:21  |
|    |        |                             | 131:38 | 195:43 | 269:04 | 274:08     | 09:09        | -             | -   | -   | -   | -   | -   | -   | 879:42 |
| 2. | AD5002 | SERIYANTI BINTI AHMAD       |        |        |        | Dept: HR   | Sect: OFF-2  | Occu: RECEP.  |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 153:41 | 132:30 | 173:59 | 201:45     | -            | -             | -   | -   | -   | -   | -   | -   | 661:55 |
|    |        |                             | 153:41 | 132:30 | 173:59 | 201:45     | -            | -             | -   | -   | -   | -   | -   | -   | 661:55 |
| 3. | AD5003 | NORLI IZHAR BIN ABDULAH     |        |        |        | Dept: HR   | Sect: OFF-2  | Occu: DESP.   |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 164:45 | 167:41 | 158:38 | 116:55     | -            | -             | -   | -   | -   | -   | -   | -   | 607:59 |
|    |        |                             | 164:45 | 167:41 | 158:38 | 116:55     | -            | -             | -   | -   | -   | -   | -   | -   | 607:59 |
| 4. | DS5001 | SHAMSUL BIN MOHAMAD         |        |        |        | Dept: EDDL | Sect: FLOOR3 | Occu: OPR2    |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 137:40 | 183:23 | 221:28 | 251:21     | -            | -             | -   | -   | -   | -   | -   | -   | 793:52 |
|    |        | HOLIDAY                     | -      | -      | 04:41  | -          | -            | -             | -   | -   | -   | -   | -   | -   | 04:41  |
|    |        | OFF DAY                     | 04:11  | 22:37  | 36:06  | 11:20      | 04:36        | -             | -   | -   | -   | -   | -   | -   | 78:50  |
|    |        |                             | 141:51 | 206:00 | 262:15 | 262:41     | 04:36        | -             | -   | -   | -   | -   | -   | -   | 877:23 |
| 5. | DS5002 | ROSHIDI BIN YAACOB          |        |        |        | Dept: EDDL | Sect: FLOOR3 | Occu: LL      |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 131:57 | 149:49 | 213:27 | 221:21     | -            | -             | -   | -   | -   | -   | -   | -   | 716:34 |
|    |        | OFF DAY                     | -      | 09:30  | 28:38  | 16:45      | -            | -             | -   | -   | -   | -   | -   | -   | 54:53  |
|    |        |                             | 131:57 | 159:19 | 242:05 | 238:06     | -            | -             | -   | -   | -   | -   | -   | -   | 771:27 |
| 6. | DS5005 | GUNAVATHY A/L GUNASEGARAN   |        |        |        | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 117:33 | 144:27 | 193:22 | 141:56     | -            | -             | -   | -   | -   | -   | -   | -   | 597:18 |
|    |        | HOLIDAY                     | -      | -      | 09:25  | -          | -            | -             | -   | -   | -   | -   | -   | -   | 09:25  |
|    |        | OFF DAY                     | -      | 18:28  | 28:07  | -          | -            | -             | -   | -   | -   | -   | -   | -   | 46:35  |
|    |        |                             | 117:33 | 162:55 | 230:54 | 141:56     | -            | -             | -   | -   | -   | -   | -   | -   | 653:18 |
| 7. | DS5006 | CHEA SWEE CHONG             |        |        |        | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 156:50 | 172:33 | 215:55 | 254:34     | -            | -             | -   | -   | -   | -   | -   | -   | 799:52 |
|    |        | HOLIDAY                     | -      | -      | 11:16  | -          | -            | -             | -   | -   | -   | -   | -   | -   | 11:16  |
|    |        | OFF DAY                     | 15:10  | 27:34  | 37:03  | 31:26      | 12:01        | -             | -   | -   | -   | -   | -   | -   | 123:14 |
|    |        |                             | 172:00 | 200:07 | 264:14 | 286:00     | 12:01        | -             | -   | -   | -   | -   | -   | -   | 934:22 |
| 8. | DS5012 | NEDRIYANANDAN A/L SAMIVELLU |        |        |        | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 161:42 | 142:24 | 219:03 | 214:03     | -            | -             | -   | -   | -   | -   | -   | -   | 737:12 |
|    |        | OFF DAY                     | 08:12  | -      | 36:53  | 18:21      | 09:10        | -             | -   | -   | -   | -   | -   | -   | 72:36  |
|    |        |                             | 169:54 | 142:24 | 255:56 | 232:24     | 09:10        | -             | -   | -   | -   | -   | -   | -   | 809:48 |

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|    |        | Day Type                    | Jan   | Feb   | Mar   | Apr        | May          | Jun           | Jul | Aug | Sep | Oct | Nov | Dec | Total  |
|----|--------|-----------------------------|-------|-------|-------|------------|--------------|---------------|-----|-----|-----|-----|-----|-----|--------|
| 1. | AD5001 | KOH AI PONG                 |       |       |       | Dept: AOP  | Sect: FLOOR1 | Occu: P&C-SEC |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 15:30 | 15:30 | 33:30 | 26:15      | -            | -             | -   | -   | -   | -   | -   | -   | 90:45  |
|    |        | REST DAY                    | -     | 05:00 | -     | -          | -            | -             | -   | -   | -   | -   | -   | -   | 05:00  |
|    |        |                             | 15:30 | 20:30 | 33:30 | 26:15      | -            | -             | -   | -   | -   | -   | -   | -   | 95:45  |
| 2. | AD5002 | SERIYANTI BINTI AHMAD       |       |       |       | Dept: HR   | Sect: OFF-2  | Occu: RECEP.  |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 01:00 | 00:30 | -     | 02:00      | -            | -             | -   | -   | -   | -   | -   | -   | 03:30  |
|    |        |                             | 01:00 | 00:30 | -     | 02:00      | -            | -             | -   | -   | -   | -   | -   | -   | 03:30  |
| 3. | AD5003 | NORLI IZHAR BIN ABDULAH     |       |       |       | Dept: HR   | Sect: OFF-2  | Occu: DESP.   |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 16:45 | 16:15 | 07:30 | 07:30      | -            | -             | -   | -   | -   | -   | -   | -   | 48:00  |
|    |        |                             | 16:45 | 16:15 | 07:30 | 07:30      | -            | -             | -   | -   | -   | -   | -   | -   | 48:00  |
| 4. | DS5001 | SHAMSUL BIN MOHAMAD         |       |       |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR2    |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 12:30 | 19:45 | 33:15 | 24:45      | -            | -             | -   | -   | -   | -   | -   | -   | 90:15  |
|    |        | HOLIDAY                     | -     | -     | 04:30 | -          | -            | -             | -   | -   | -   | -   | -   | -   | 04:30  |
|    |        | OFF DAY                     | 04:00 | 21:30 | 33:30 | 11:00      | 04:30        | -             | -   | -   | -   | -   | -   | -   | 74:30  |
|    |        |                             | 16:30 | 41:15 | 71:15 | 35:45      | 04:30        | -             | -   | -   | -   | -   | -   | -   | 169:15 |
| 5. | DS5002 | ROSHIDI BIN YAACOB          |       |       |       | Dept: EDDL | Sect: FLOOR3 | Occu: LL      |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 06:30 | 04:30 | 24:45 | 02:30      | -            | -             | -   | -   | -   | -   | -   | -   | 38:15  |
|    |        | OFF DAY                     | -     | 09:00 | 27:00 | 16:00      | -            | -             | -   | -   | -   | -   | -   | -   | 52:00  |
|    |        |                             | 06:30 | 13:30 | 51:45 | 18:30      | -            | -             | -   | -   | -   | -   | -   | -   | 90:15  |
| 6. | DS5005 | GUNAVATHY A/L GUNASEGARAN   |       |       |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 10:15 | 08:00 | 20:00 | 03:00      | -            | -             | -   | -   | -   | -   | -   | -   | 41:15  |
|    |        | HOLIDAY                     | -     | -     | 09:00 | -          | -            | -             | -   | -   | -   | -   | -   | -   | 09:00  |
|    |        | OFF DAY                     | -     | 18:00 | 27:00 | -          | -            | -             | -   | -   | -   | -   | -   | -   | 45:00  |
|    |        |                             | 10:15 | 26:00 | 56:00 | 03:00      | -            | -             | -   | -   | -   | -   | -   | -   | 95:15  |
| 7. | DS5006 | CHEA SWEE CHONG             |       |       |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 12:45 | 19:30 | 31:00 | 38:45      | -            | -             | -   | -   | -   | -   | -   | -   | 102:00 |
|    |        | HOLIDAY                     | -     | -     | 11:00 | -          | -            | -             | -   | -   | -   | -   | -   | -   | 11:00  |
|    |        | OFF DAY                     | 14:45 | 27:00 | 36:15 | 29:45      | 11:45        | -             | -   | -   | -   | -   | -   | -   | 119:30 |
|    |        |                             | 27:30 | 46:30 | 78:15 | 68:30      | 11:45        | -             | -   | -   | -   | -   | -   | -   | 232:30 |
| 8. | DS5012 | NEDRIYANANDAN A/L SAMIVELLU |       |       |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |     |     |     |     |     |     |        |
|    |        | NORMAL                      | 18:15 | 12:00 | 25:15 | 08:00      | -            | -             | -   | -   | -   | -   | -   | -   | 63:30  |
|    |        | OFF DAY                     | 08:00 | -     | 36:00 | 18:00      | 09:00        | -             | -   | -   | -   | -   | -   | -   | 71:00  |
|    |        |                             | 26:15 | 12:00 | 61:15 | 26:00      | 09:00        | -             | -   | -   | -   | -   | -   | -   | 134:30 |

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|    | Type   | Jan                       | Feb   | Mar   | Apr        | May          | Jun           | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|----|--------|---------------------------|-------|-------|------------|--------------|---------------|-----|-----|-----|-----|-----|-----|-------|
| 1. | AD5001 | KOH AI PONG               |       |       | Dept: AOP  | Sect: FLOOR1 | Occu: P&C-SEC |     |     |     |     |     |     |       |
|    |        | Late IN                   | 08:00 | 00:25 | 00:30      | -            | -             | -   | -   | -   | -   | -   | -   | 08:55 |
|    |        | Early OUT                 | -     | 03:55 | 00:55      | 05:15        | -             | -   | -   | -   | -   | -   | -   | 10:05 |
|    |        | Break Early OUT           | -     | -     | 00:20      | 00:20        | -             | -   | -   | -   | -   | -   | -   | 00:40 |
|    |        | Break Late IN             | -     | 02:00 | 03:55      | 00:50        | 00:30         | -   | -   | -   | -   | -   | -   | 07:15 |
|    |        | NPL Hours                 | -     | -     | 01:59      | -            | -             | -   | -   | -   | -   | -   | -   | 01:59 |
|    |        |                           | 08:00 | 06:20 | 07:39      | 06:25        | 00:30         | -   | -   | -   | -   | -   | -   | 28:54 |
| 2. | AD5002 | SERIYANTI BINTI AHMAD     |       |       | Dept: HR   | Sect: OFF-2  | Occu: RECEP.  |     |     |     |     |     |     |       |
|    |        | Late IN                   | 06:15 | 06:30 | -          | -            | -             | -   | -   | -   | -   | -   | -   | 12:45 |
|    |        | Early OUT                 | 00:30 | 00:35 | -          | 01:30        | -             | -   | -   | -   | -   | -   | -   | 02:35 |
|    |        | Break Early OUT           | 00:05 | 00:20 | 00:55      | 00:10        | -             | -   | -   | -   | -   | -   | -   | 01:30 |
|    |        | Break Late IN             | 01:20 | 02:35 | -          | 01:05        | -             | -   | -   | -   | -   | -   | -   | 05:00 |
|    |        |                           | 08:10 | 10:00 | 00:55      | 02:45        | -             | -   | -   | -   | -   | -   | -   | 21:50 |
| 3. | AD5003 | NORLI IZHAR BIN ABDULAH   |       |       | Dept: HR   | Sect: OFF-2  | Occu: DESP.   |     |     |     |     |     |     |       |
|    |        | Late IN                   | 01:05 | -     | 01:15      | 00:45        | -             | -   | -   | -   | -   | -   | -   | 03:05 |
|    |        | Early OUT                 | -     | -     | 07:25      | 53:55        | -             | -   | -   | -   | -   | -   | -   | 61:20 |
|    |        | Break Early OUT           | 00:15 | 00:10 | -          | -            | -             | -   | -   | -   | -   | -   | -   | 00:25 |
|    |        |                           | 01:20 | 00:10 | 08:40      | 54:40        | -             | -   | -   | -   | -   | -   | -   | 64:50 |
| 4. | DS5001 | SHAMSUL BIN MOHAMAD       |       |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR2    |     |     |     |     |     |     |       |
|    |        | Late IN                   | 15:15 | 00:40 | 00:25      | 03:35        | 00:35         | -   | -   | -   | -   | -   | -   | 20:30 |
|    |        | Early OUT                 | 26:25 | 04:45 | 05:55      | 03:00        | 03:45         | -   | -   | -   | -   | -   | -   | 43:50 |
|    |        |                           | 41:40 | 05:25 | 06:20      | 06:35        | 04:20         | -   | -   | -   | -   | -   | -   | 64:20 |
| 5. | DS5002 | ROSHIDI BIN YAACOB        |       |       | Dept: EDDL | Sect: FLOOR3 | Occu: LL      |     |     |     |     |     |     |       |
|    |        | Late IN                   | 09:15 | -     | -          | -            | -             | -   | -   | -   | -   | -   | -   | 09:15 |
|    |        | Early OUT                 | 09:05 | -     | 00:10      | 02:30        | -             | -   | -   | -   | -   | -   | -   | 11:45 |
|    |        |                           | 18:20 | -     | 00:10      | 02:30        | -             | -   | -   | -   | -   | -   | -   | 21:00 |
| 6. | DS5005 | GUNAVATHY A/L GUNASEGARAN |       |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |     |     |     |     |     |     |       |
|    |        | Late IN                   | 09:05 | -     | -          | -            | -             | -   | -   | -   | -   | -   | -   | 09:05 |
|    |        | Early OUT                 | 04:20 | 08:20 | 00:30      | 00:30        | -             | -   | -   | -   | -   | -   | -   | 13:40 |
|    |        |                           | 13:25 | 08:20 | 00:30      | 00:30        | -             | -   | -   | -   | -   | -   | -   | 22:45 |
| 7. | DS5006 | CHEA SWEE CHONG           |       |       | Dept: EDDL | Sect: FLOOR3 | Occu: OPR3    |     |     |     |     |     |     |       |
|    |        | Late IN                   | 13:40 | -     | 03:40      | -            | -             | -   | -   | -   | -   | -   | -   | 17:20 |
|    |        | Early OUT                 | 09:00 | 00:10 | 03:25      | 00:15        | -             | -   | -   | -   | -   | -   | -   | 12:50 |
|    |        |                           | 22:40 | 00:10 | 07:05      | 00:15        | -             | -   | -   | -   | -   | -   | -   | 30:10 |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : CrossTab - Work Hour Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Norm : Yes  
 Rest : Yes  
 Hol : Yes  
 Off : Yes  
 Date : 26/05/2014  
 Time : 5:35 PM  
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| No. | Emp No. | Employee Name                 | Dept | Occ   | Des  | 16    | 17    | 18    | 19    | 20    | 21 | 22    | 23    | 24    | 25    | 26    | 27 | 28 | 29    | 30    | 31    | 01    | 02    | 03    | 04 | 05    | 06    | 07    | 08    | 09    | 10    | 11  | 12    | 13    | 14    | 15    | Total  |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
|-----|---------|-------------------------------|------|-------|------|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|----|----|-------|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|-----|-------|-------|-------|-------|--------|--|--|--|--|--|--|--|-----|--|--|--|--|--|--|--|--|--|--|--|--|
|     |         |                               |      |       |      | TUE   |       |       |       |       |    |       |       |       |       |       |    |    | TUE   |       |       |       |       |       |    |       |       |       |       |       |       | TUE |       |       |       |       |        |  |  |  |  |  |  |  | TUE |  |  |  |  |  |  |  |  |  |  |  |  |
| 1.  | AD5001  | KOH AI PONG                   | AOP  | P&C-  | Norm | 09:00 | 09:00 | 09:00 | 08:45 | 09:00 | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:45 | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:45 | 05:40 | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:45 | 07:01 | -   | 09:00 | 09:00 | 09:00 | 09:00 | 227:41 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.  | AD5002  | SERIYANTI BINTI AHMAD         | HR   | RECE  | Norm | 09:00 | 09:00 | 09:00 | 08:30 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:30 | -  | -  | 09:00 | 09:00 | 07:28 | 09:00 | 08:30 | -     | -  | 09:00 | 09:00 | 09:00 | -     | -     | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 185:58 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.  | AD5003  | NORLI IZHAR BIN ABDULAH       | HR   | DESP  | Norm | 08:52 | 03:06 | 09:00 | 01:08 | -     | -  | 02:00 | -     | 02:26 | 09:00 | 08:27 | -  | -  | -     | -     | -     | 01:51 | 08:30 | -     | -  | 01:52 | 08:57 | 01:38 | 02:39 | 08:30 | -     | -   | 09:00 | 09:00 | 01:47 | 08:51 | 106:34 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 4.  | DS5001  | SHAMSUL BIN MOHAMAD           | EDDL | OPR2  | Norm | 09:00 | 09:00 | 09:00 | 09:00 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 09:00 | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | 09:00 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 09:00 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 207:00 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 5.  | DS5002  | ROSHIDI BIN YAACOB            | EDDL | LL    | Norm | 09:00 | 09:00 | 09:00 | 08:48 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:51 | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:50 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:48 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 206:17 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 6.  | DS5005  | GUNAVATHY A/L GUNASEGARAN     | EDDL | OPR3  | Norm | 09:00 | 09:00 | 09:00 | 08:47 | -     | -  | 09:00 | 09:00 | 08:59 | 09:00 | 08:47 | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:47 | -     | -  | 09:00 | -     | -     | -     | -     | -     | -   | -     | -     | -     | -     | 134:20 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 7.  | DS5006  | CHEA SWEE CHONG               | EDDL | OPR3  | Norm | 09:00 | 09:00 | 09:00 | 08:48 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 09:00 | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | 09:00 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:51 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 206:39 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 8.  | DS5012  | NEDRIYANANDAN A/L SAMIVELLU   | EDDL | OPR3  | Norm | 09:00 | -     | 09:00 | 08:48 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:48 | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:48 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:48 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 197:12 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 9.  | DS5013  | THANALECHUMY A/P SHARUKH KHAN | EDDL | OPR3  | Norm | 09:00 | 09:00 | 09:00 | 09:00 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 09:00 | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | 09:00 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 09:00 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 207:00 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 10. | DS5014  | TAN KING TONG                 | EDDL | OPR3  | Norm | 09:00 | 08:45 | 08:45 | 09:00 | -     | -  | 08:56 | 08:48 | 08:16 | 08:40 | 08:20 | -  | -  | -     | 08:41 | 00:47 | 09:00 | 09:00 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:48 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 186:46 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 11. | DS5015  | ZAINAB BTE ALI                | EDDL | LL    | Norm | 09:00 | 09:00 | 09:00 | 08:52 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:51 | -  | -  | 09:00 | 08:59 | 09:00 | 09:00 | 08:51 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:50 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 206:23 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 12. | DS5032  | FADZLIYATON BINTI YUSOF       | EDDL | OPR3  | Norm | -     | -     | -     | -     | -     | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | -     | 08:48 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:48 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 89:36  |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 13. | DS5036  | ROSLIZAI BINTI MUSA           | EDDL | OPR3  | Norm | -     | -     | -     | -     | -     | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | -     | -     | -     | -  | -     | -     | 09:00 | 09:00 | 08:47 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 62:47  |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 14. | FN5001  | MARIANI BINTI AZIM            | FA   | FC1   | Norm | 09:00 | 08:59 | 09:00 | -     | -     | -  | 09:00 | 09:00 | 09:00 | 08:59 | 08:29 | -  | -  | 08:57 | 08:54 | 08:55 | 08:51 | 08:30 | -     | -  | 09:00 | 08:57 | 09:00 | 08:55 | 08:30 | -     | -   | 08:52 | 08:59 | 09:00 | 09:00 | 195:47 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 15. | FN5002  | YAP CHOR PING                 | FA   | AM    | Norm | 09:00 | 09:00 | 09:00 | 08:30 | -     | -  | 09:00 | 08:33 | 09:00 | 04:16 | -     | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | -     | -     | -  | 09:00 | 08:59 | 09:00 | 09:00 | 08:30 | -     | -   | -     | -     | 09:00 | 09:00 | 164:48 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 16. | HR5001  | HATIKA BINTI JOHAN            | HR   | OFF   | Norm | 08:39 | 09:00 | 09:00 | -     | -     | -  | -     | 09:00 | -     | 09:00 | 08:30 | -  | -  | 08:45 | 09:00 | 08:53 | 09:00 | 08:22 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:30 | -     | -   | 09:00 | 09:00 | 09:00 | 09:00 | 177:39 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 17. | MP5001  | HASLINA BT HUSSIN             | MTBS | CLK 1 | Norm | 09:00 | 09:00 | 09:00 | 08:30 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:30 | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:30 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:30 | -     | -   | -     | 09:00 | 09:00 | 09:00 | 196:00 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |
| 18. | MP5002  | SURAYAH BINTI SUJANGI         | MTBS | OFF   | Norm | 09:00 | 09:00 | 09:00 | 08:30 | -     | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:30 | -  | -  | 09:00 | 09:00 | 09:00 | 09:00 | 08:30 | -     | -  | 08:56 | 09:00 | 09:00 | 09:00 | -     | -     | -   | -     | -     | -     | -     | 160:26 |  |  |  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |  |

Grand Total 3118:53

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : CrossTab - Actual Hour Worked Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Norm : Yes  
 Rest : Yes  
 Hol : Yes  
 Off : Yes

Date : 26/05/2014  
 Time : 5:37 PM  
 Page : 1

| No. | Emp No. | Employee Name                 | Dept | Occ   | Des  | 16    | 17    | 18    | 19    | 20    | 21 | 22    | 23    | 24    | 25    | 26    | 27 | 28  | 29    | 30    | 31    | 01    | 02    | 03    | 04    | 05    | 06    | 07    | 08    | 09    | 10    | 11    | 12    | 13    | 14    | 15     | Total  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
|-----|---------|-------------------------------|------|-------|------|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|----|-----|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--|--|--|--|-----|--|--|--|--|--|--|--|--|--|--|--|
|     |         |                               |      |       |      | TUE   |       |       |       |       |    |       |       |       |       |       |    | TUE |       |       |       |       |       |       |       |       |       |       |       | TUE   |       |       |       |       |       |        |        |  |  |  |  | TUE |  |  |  |  |  |  |  |  |  |  |  |
| 1.  | AD5001  | KOH AI PONG                   | AOP  | P&C-  | Norm | 12:45 | 12:41 | 11:29 | 09:52 | 09:38 | -  | 10:24 | 11:30 | 11:19 | 10:52 | 10:28 | -  | -   | 10:01 | 11:35 | 10:08 | 11:31 | 09:24 | 06:12 | -     | 10:25 | 10:09 | 11:42 | 11:41 | 11:53 | 07:12 | -     | 10:31 | 10:40 | 09:44 | 10:22  | 274:08 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 2.  | AD5002  | SERIYANTI BINTI AHMAD         | HR   | RECE  | Norm | 09:46 | 09:45 | 09:47 | 08:57 | -     | -  | 09:26 | 09:43 | 09:49 | 09:43 | 09:23 | -  | -   | 09:51 | 10:03 | 08:05 | 09:36 | 09:14 | -     | -     | 09:23 | 09:57 | 09:45 | -     | -     | -     | -     | 09:47 | 10:10 | 09:53 | 09:42  | 201:45 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 3.  | AD5003  | NORLI IZHAR BIN ABDULAH       | HR   | DESP  | Norm | 09:37 | 03:13 | 09:50 | 01:14 | -     | -  | 02:00 | -     | 02:40 | 09:40 | 09:28 | -  | -   | -     | -     | -     | 02:10 | 10:39 | -     | -     | 01:52 | 09:16 | 01:38 | 02:42 | 09:36 | -     | -     | 10:32 | 10:00 | 01:47 | 09:01  | 116:55 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 4.  | DS5001  | SHAMSUL BIN MOHAMAD           | EDDL | OPR2  | Norm | 11:31 | 10:46 | 11:42 | 09:44 | -     | -  | 11:21 | 11:21 | 11:03 | 11:55 | 10:04 | -  | -   | 11:27 | 11:22 | 11:50 | 10:19 | 09:06 | -     | -     | 10:11 | 11:41 | 10:29 | 10:55 | 10:09 | -     | -     | 11:17 | 10:58 | 11:44 | 10:26  | 251:21 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
|     |         |                               |      |       | Off  | -     | -     | -     | -     | 05:53 | -  | -     | -     | -     | -     | -     | -  | -   | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | 05:27 | -     | -     | -     | -     | 11:20  |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 5.  | DS5002  | ROSHIDI BIN YAACOB            | EDDL | LL    | Norm | 11:09 | 09:30 | 09:27 | 09:01 | -     | -  | 09:20 | 09:44 | 09:36 | 09:35 | 09:34 | -  | -   | 09:33 | 09:49 | 09:59 | 09:46 | 09:10 | -     | -     | 09:30 | 09:29 | 09:32 | 09:45 | 09:27 | -     | -     | 09:38 | 09:47 | 09:53 | 09:07  | 221:21 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
|     |         |                               |      |       | Off  | -     | -     | -     | -     | 09:25 | -  | -     | -     | -     | -     | -     | -  | -   | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | 07:20 | -     | -     | -     | -     | 16:45  |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 6.  | DS5005  | GUNAVATHY A/L GUNASEGARAN     | EDDL | OPR3  | Norm | 11:21 | 09:52 | 10:02 | 09:11 | -     | -  | 09:15 | 09:07 | 09:10 | 09:22 | 09:04 | -  | -   | 09:17 | 09:14 | 09:14 | 09:08 | 09:04 | -     | -     | 09:35 | -     | -     | -     | -     | -     | -     | -     | -     | -     | 141:56 |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 7.  | DS5006  | CHEA SWEE CHONG               | EDDL | OPR3  | Norm | 10:52 | 11:36 | 11:13 | 09:00 | -     | -  | 09:25 | 11:09 | 10:40 | 10:31 | 10:23 | -  | -   | 11:28 | 11:09 | 09:54 | 10:51 | 13:15 | -     | -     | 09:24 | 13:22 | 10:22 | 11:00 | 09:09 | -     | -     | 12:25 | 12:23 | 12:10 | 12:53  | 254:34 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
|     |         |                               |      |       | Off  | -     | -     | -     | -     | 09:16 | -  | -     | -     | -     | -     | 09:09 | -  | -   | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | 13:01 | -     | -     | -     | -     | 31:26  |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 8.  | DS5012  | NEDRIYANANDAN A/L SAMIVELLU   | EDDL | OPR3  | Norm | 12:02 | -     | 09:28 | 09:09 | -     | -  | 09:30 | 11:23 | 09:16 | 09:25 | 08:58 | -  | -   | 09:25 | 09:28 | 11:27 | 11:27 | 08:52 | -     | -     | 09:22 | 09:20 | 09:24 | 09:21 | 09:02 | -     | -     | 09:40 | 09:14 | 09:25 | 09:25  | 214:03 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
|     |         |                               |      |       | Off  | -     | -     | -     | -     | 09:07 | -  | -     | -     | -     | -     | 09:14 | -  | -   | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | 18:21  |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 9.  | DS5013  | THANALECHUMY A/P SHARUKH KHAN | EDDL | OPR3  | Norm | 11:05 | 11:05 | 11:05 | 10:06 | -     | -  | 11:33 | 10:49 | 11:27 | 10:08 | 10:42 | -  | -   | 11:17 | 11:18 | 11:26 | 11:06 | 09:53 | -     | -     | 09:29 | 11:03 | 11:12 | 11:09 | 09:17 | -     | -     | 10:26 | 10:47 | 11:10 | 11:20  | 248:53 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
|     |         |                               |      |       | Off  | -     | -     | -     | -     | 09:06 | -  | -     | -     | -     | -     | 09:02 | -  | -   | -     | -     | -     | -     | 05:03 | -     | -     | -     | -     | -     | -     | -     | 08:04 | -     | -     | -     | -     | 31:15  |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 10. | DS5014  | TAN KING TONG                 | EDDL | OPR3  | Norm | 10:29 | 11:11 | 09:40 | 10:40 | -     | -  | 09:26 | 09:48 | 08:49 | 09:32 | 08:45 | -  | -   | -     | 09:22 | 00:47 | 10:29 | 09:55 | -     | -     | 09:08 | 09:02 | 09:05 | 09:04 | 08:51 | -     | -     | 09:31 | 09:41 | 09:37 | 09:50  | 202:42 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
|     |         |                               |      |       | Off  | -     | -     | -     | -     | 06:24 | -  | -     | -     | -     | -     | -     | -  | -   | -     | -     | -     | -     | 04:06 | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | 10:30  |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 11. | DS5015  | ZAINAB BTE ALI                | EDDL | LL    | Norm | 11:19 | 11:15 | 11:21 | 09:01 | -     | -  | 11:26 | 11:07 | 09:22 | 09:09 | 09:03 | -  | -   | 11:23 | 11:02 | 11:11 | 09:20 | 09:12 | -     | -     | 09:17 | 09:31 | 10:08 | 11:11 | 08:54 | -     | -     | 11:31 | 11:10 | 11:10 | 09:11  | 237:14 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
|     |         |                               |      |       | Off  | -     | -     | -     | -     | 09:13 | -  | -     | -     | -     | -     | -     | -  | -   | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | -     | 09:13  |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 12. | DS5032  | FADZLIYATON BINTI YUSOF       | EDDL | OPR3  | Norm | -     | -     | -     | -     | -     | -  | -     | -     | -     | -     | -     | -  | -   | -     | -     | -     | 08:52 | -     | -     | 09:12 | 09:10 | 09:12 | 09:16 | 08:57 | -     | -     | 09:17 | 09:13 | 09:09 | 09:14 | 91:32  |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 13. | DS5036  | ROSLIZAI BINTI MUSA           | EDDL | OPR3  | Norm | -     | -     | -     | -     | -     | -  | -     | -     | -     | -     | -     | -  | -   | -     | -     | -     | -     | -     | -     | -     | -     | -     | 09:31 | 09:21 | 09:19 | -     | -     | 09:29 | 09:25 | 09:35 | 09:34  | 66:14  |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 14. | FN5001  | MARIANI BINTI AZIM            | FA   | FC1   | Norm | 09:51 | 10:35 | 09:56 | -     | -     | -  | 10:18 | 10:04 | 10:14 | 10:07 | 10:28 | -  | -   | 11:06 | 09:39 | 10:03 | 09:27 | 10:07 | -     | -     | 09:26 | 10:22 | 11:10 | 09:38 | 09:14 | -     | -     | 09:26 | 09:46 | 09:49 | 09:23  | 220:09 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 15. | FN5002  | YAP CHOR PING                 | FA   | AM    | Norm | 11:18 | 10:35 | 10:12 | 10:50 | -     | -  | 09:25 | 09:33 | 10:39 | 04:16 | -     | -  | -   | 11:07 | 11:20 | 11:26 | 09:28 | -     | -     | -     | 10:12 | 10:10 | 10:11 | 10:58 | 08:40 | -     | -     | -     | -     | 10:42 | 10:52  | 191:54 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 16. | HR5001  | HATIKA BINTI JOHAN            | HR   | OFF   | Norm | 08:43 | 09:23 | 09:24 | -     | -     | -  | -     | 09:33 | -     | 09:30 | 09:16 | -  | -   | 08:52 | 09:27 | 08:57 | 09:03 | 08:52 | -     | -     | 09:11 | 09:17 | 09:23 | 09:34 | 09:34 | -     | -     | 10:09 | 10:01 | 10:14 | 09:08  | 187:31 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 17. | MP5001  | HASLINA BT HUSSIN             | MTBS | CLK 1 | Norm | 09:43 | 09:46 | 09:44 | 08:56 | -     | -  | 09:21 | 09:47 | 13:34 | 09:44 | 09:17 | -  | -   | 09:16 | 09:39 | 09:48 | 09:40 | 09:08 | -     | -     | 09:26 | 09:52 | 09:35 | 09:38 | 09:07 | -     | -     | -     | 10:21 | 09:24 | 09:12  | 213:58 |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |
| 18. | MP5002  | SURAYAH BINTI SUJANGI         | MTBS | OFF   | Norm | 10:39 | 10:50 | 10:03 | 09:32 | -     | -  | 11:56 | 11:14 | 11:10 | 10:53 | 10:46 | -  | -   | 09:40 | 09:24 | 09:21 | 09:23 | 09:07 | -     | -     | 10:06 | 09:31 | 09:21 | 09:39 | -     | -     | -     | -     | -     | -     | 182:35 |        |  |  |  |  |     |  |  |  |  |  |  |  |  |  |  |  |

Grand Total 3647:35

Norm : Yes                      Date : 26/05/2014  
Rest : Yes                      Time : 5:39 PM  
Hol : Yes                      Page : 1  
Off : Yes

**Grand Total**                      **316:30**

L\_In : Yes                      Date : 26/05/2014  
E\_Ou : Yes                      Time : 5:55 PM  
B\_EO : Yes                      Page : 1  
B\_LI : Yes

| No. | Emp No. | Employee Name                  | Dept | Occ  | Des  | 16    | 17    | 18    | 19    | 20    | 21 | 22    | 23    | 24    | 25 | 26    | 27 | 28 | 29 | 30    | 31    | 01    | 02    | 03    | 04    | 05 | 06 | 07    | 08    | 09    | 10    | 11    | 12 | 13 | 14    | 15    | Total |       |
|-----|---------|--------------------------------|------|------|------|-------|-------|-------|-------|-------|----|-------|-------|-------|----|-------|----|----|----|-------|-------|-------|-------|-------|-------|----|----|-------|-------|-------|-------|-------|----|----|-------|-------|-------|-------|
|     |         |                                |      |      |      | TUE   |       |       |       |       |    |       |       | TUE   |    |       |    |    |    |       |       | TUE   |       |       |       |    |    |       |       | TUE   |       |       |    |    |       |       |       |       |
| 1.  | AD5001  | KOH AI PONG                    | AOP  | P&C- | E_Ou | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | 03:20 | -     | -  | -  | -     | -     | -     | -     | 01:55 | -  | -  | -     | -     | 05:15 |       |
|     |         |                                |      |      | B_EO | -     | 00:05 | -     | -     | -     | -  | -     | -     | 00:05 | -  | -     | -  | -  | -  | -     | -     | -     | 00:10 | -     | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | 00:20 |       |
|     |         |                                |      |      | B_LI | -     | -     | -     | -     | 00:50 | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | 00:50 |       |
| 2.  | AD5002  | SERIYANTI BINTI AHMAD          | HR   | RECE | E_Ou | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | 01:30 | -     | -     | -     | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | 01:30 |       |
|     |         |                                |      |      | B_EO | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | 00:10 | -     | -     | -     | -     | -  | -  | -     | -     | 00:10 |       |
|     |         |                                |      |      | B_LI | -     | -     | 00:15 | 00:20 | -     | -  | -     | -     | -     | -  | 00:30 | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | 01:05 |       |
| 3.  | AD5003  | NORLI IZHAR BIN ABDULAH        | HR   | DESP | L_In | 00:05 | -     | -     | -     | -     | -  | 00:15 | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | 00:15 | -     | -     | -     | -     | -  | -  | 00:05 | 00:05 | 00:45 |       |
|     |         |                                |      |      | E_Ou | -     | 05:50 | -     | 07:20 | -     | -  | 06:45 | -     | 06:30 | -  | -     | -  | -  | -  | -     | -     | 07:05 | -     | -     | -     | -  | -  | -     | 07:00 | 06:20 | -     | -     | -  | -  | -     | 07:05 | -     | 53:55 |
| 4.  | DS5001  | SHAMSUL BIN MOHAMAD            | EDDL | OPR2 | L_In | -     | -     | -     | -     | 02:00 | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | 01:35 | -     | -  | -  | -     | -     | 03:35 |       |
|     |         |                                |      |      | E_Ou | -     | -     | -     | -     | 01:05 | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | -     | 01:55 | -  | -  | -     | -     | -     | 03:00 |
| 5.  | DS5002  | ROSHIDI BIN YAACOB             | EDDL | LL   | E_Ou | -     | -     | -     | 00:10 | -     | -  | -     | -     | -     | -  | 00:05 | -  | -  | -  | -     | -     | -     | 00:10 | -     | -     | -  | -  | -     | -     | -     | 00:10 | 01:55 | -  | -  | -     | -     | -     | 02:30 |
| 6.  | DS5005  | GUNAVATHY A/L GUNASEGARAN      | EDDL | OPR3 | E_Ou | -     | -     | -     | 00:10 | -     | -  | -     | -     | -     | -  | 00:10 | -  | -  | -  | -     | -     | -     | 00:10 | -     | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | 00:30 |
| 7.  | DS5006  | CHEA SWEE CHONG                | EDDL | OPR3 | E_Ou | -     | -     | -     | 00:10 | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | 00:05 | -     | -  | -  | -     | -     | 00:15 |       |
| 8.  | DS5012  | NEDRIYANANDAN A/L SAMIVELLU    | EDDL | OPR3 | E_Ou | -     | -     | -     | 00:10 | -     | -  | -     | -     | -     | -  | 00:10 | -  | -  | -  | -     | -     | -     | 00:10 | -     | -     | -  | -  | -     | -     | -     | 00:10 | -     | -  | -  | -     | -     | -     | 00:40 |
| 9.  | DS5013  | THANALECHUMY A/P SHARUKH KHANE | EDDL | OPR3 | E_Ou | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | 03:40 | -     | -  | -  | -     | -     | -     | -     | 01:55 | -  | -  | -     | -     | -     | 05:35 |
| 10. | DS5014  | TAN KING TONG                  | EDDL | OPR3 | L_In | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | 00:15 | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | 00:15 |
|     |         |                                |      |      | E_Ou | -     | -     | -     | -     | 02:20 | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | 04:20 | -  | -  | -     | -     | -     | -     | 00:10 | -  | -  | -     | -     | -     | 06:50 |
| 11. | DS5015  | ZAINAB BTE ALI                 | EDDL | LL   | E_Ou | -     | -     | -     | 00:05 | -     | -  | -     | -     | -     | -  | 00:05 | -  | -  | -  | -     | -     | -     | 00:05 | -     | -     | -  | -  | -     | -     | -     | 00:10 | -     | -  | -  | -     | -     | -     | 00:25 |
| 12. | DS5032  | FADZLIYATON BINTI YUSOF        | EDDL | OPR3 | E_Ou | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | 00:10 | -     | -     | -  | -  | -     | -     | -     | 00:10 | -     | -  | -  | -     | -     | -     | 00:20 |
| 13. | DS5036  | ROSLIZAI BINTI MUSA            | EDDL | OPR3 | E_Ou | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | 00:10 | -     | -  | -  | -     | -     | 00:10 |       |
| 14. | FN5001  | MARIANI BINTI AZIM             | FA   | FC1  | L_In | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | 00:05 | 00:05 | 00:05 | -     | -     | -  | -  | -     | -     | -     | 00:05 | -     | -  | -  | 00:05 | -     | -     | 00:25 |
|     |         |                                |      |      | B_EO | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | 00:10 | -     | -     | 00:10 |
| 15. | FN5002  | YAP CHOR PING                  | FA   | AM   | L_In | -     | -     | -     | -     | -     | -  | -     | 00:25 | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | 00:25 |
|     |         |                                |      |      | B_EO | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | 00:05 | -     | -     | -     | 00:10 | -  | -  | -     | -     | -     | 00:15 |
| 16. | HR5001  | HATIKA BINTI JOHAN             | HR   | OFF  | L_In | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | 00:15 | -     | 00:05 | -     | -     | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | 00:20 |
|     |         |                                |      |      | E_Ou | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | 00:05 | -     | -  | -  | -     | -     | -     | -     | -     | -  | -  | -     | -     | -     | 00:05 |
|     |         |                                |      |      | B_EO | -     | -     | -     | -     | -     | -  | -     | -     | -     | -  | -     | -  | -  | -  | -     | -     | -     | -     | -     | -     | -  | -  | -     | 00:10 | -     | -     | -     | -  | -  | -     | -     | -     | 00:10 |

Leave Type : AL      Date : 26/05/2014  
Time : 5:56 PM  
Page : 1

| No. | Emp No. | Employee Name                 | Dept | Occ  | Des | 16  | 17 | 18 | 19  | 20 | 21 | 22 | 23 | 24  | 25  | 26 | 27 | 28 | 29 | 30 | 31 | 01  | 02 | 03 | 04 | 05 | 06 | 07  | 08 | 09  | 10 | 11 | 12 | 13 | 14 | 15 | Total |  |             |       |
|-----|---------|-------------------------------|------|------|-----|-----|----|----|-----|----|----|----|----|-----|-----|----|----|----|----|----|----|-----|----|----|----|----|----|-----|----|-----|----|----|----|----|----|----|-------|--|-------------|-------|
|     |         |                               |      |      |     | TUE |    |    |     |    |    |    |    | TUE |     |    |    |    |    |    |    | TUE |    |    |    |    |    |     |    | TUE |    |    |    |    |    |    |       |  |             |       |
| 1.  | AD5001  | KOH AI PONG                   | AOP  | P&C- |     | -   | -  | -  | 0.5 | -  | -  | -  | -  | -   | -   | -  | -  | -  | -  | -  | -  | -   | 1  | -  | -  | -  | -  | -   | -  | -   | -  | -  | -  | -  | -  | -  | 1.50  |  |             |       |
| 2.  | AD5002  | SERIYANTI BINTI AHMAD         | HR   | RECE |     | -   | -  | -  | -   | -  | -  | -  | -  | -   | -   | -  | -  | -  | -  | -  | -  | -   | -  | -  | -  | -  | -  | -   | 1  | 1   | -  | -  | -  | -  | -  | -  | 2.00  |  |             |       |
| 3.  | DS5001  | SHAMSUL BIN MOHAMAD           | EDDL | OPR2 |     | -   | -  | -  | -   | -  | -  | -  | -  | -   | -   | -  | -  | -  | -  | -  | -  | -   | 1  | -  | -  | -  | -  | -   | -  | -   | -  | -  | -  | -  | -  | -  | 1.00  |  |             |       |
| 4.  | DS5002  | ROSHIDI BIN YAACOB            | EDDL | LL   |     | -   | -  | -  | -   | -  | -  | -  | -  | -   | -   | -  | -  | -  | -  | -  | -  | -   | -  | -  | -  | -  | -  | 0.5 | -  | -   | -  | -  | -  | -  | -  | -  | 0.50  |  |             |       |
| 5.  | DS5005  | GUNAVATHY A/L GUNASEGARAN     | EDDL | OPR3 |     | -   | -  | -  | -   | -  | -  | -  | -  | -   | -   | -  | -  | -  | -  | -  | -  | -   | -  | -  | -  | -  | -  | -   | -  | 1   | -  | -  | 1  | 1  | 1  | 1  | 5.00  |  |             |       |
| 6.  | DS5012  | NEDRIYANANDAN A/L SAMIVELLU   | EDDL | OPR3 |     | -   | 1  | -  | -   | -  | -  | -  | -  | -   | -   | -  | -  | -  | -  | -  | -  | -   | -  | -  | -  | -  | -  | -   | -  | -   | -  | -  | -  | -  | -  | -  | 1.00  |  |             |       |
| 7.  | DS5013  | THANALECHUMY A/P SHARUKH KHAN | EDDL | OPR3 |     | -   | -  | -  | -   | -  | -  | 1  | -  | -   | -   | -  | -  | -  | -  | -  | -  | -   | -  | -  | -  | -  | -  | -   | -  | -   | -  | -  | -  | -  | -  | -  | 1.00  |  |             |       |
| 8.  | FN5001  | MARIANI BINTI AZIM            | FA   | FC1  |     | -   | -  | -  | 1   | -  | -  | -  | -  | -   | -   | -  | -  | -  | -  | -  | -  | -   | -  | -  | -  | -  | -  | -   | -  | -   | -  | -  | -  | -  | -  | -  | 1.00  |  |             |       |
| 9.  | FN5002  | YAP CHOR PING                 | FA   | AM   |     | -   | -  | -  | -   | -  | -  | -  | -  | -   | 0.5 | 1  | -  | -  | -  | -  | -  | -   | -  | -  | -  | -  | -  | -   | -  | -   | -  | -  | -  | -  | -  | -  | 1.50  |  |             |       |
| 10. | HR5001  | HATIKA BINTI JOHAN            | HR   | OFF  |     | -   | -  | -  | 1   | -  | -  | 1  | -  | -   | -   | -  | -  | -  | -  | -  | -  | -   | -  | -  | -  | -  | -  | -   | -  | -   | -  | -  | -  | -  | -  | -  | 2.00  |  |             |       |
|     |         |                               |      |      |     |     |    |    |     |    |    |    |    |     |     |    |    |    |    |    |    |     |    |    |    |    |    |     |    |     |    |    |    |    |    |    |       |  | Grand Total | 16.50 |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : CrossTab - TimeCard Shift  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

N: Normal Day  
 R: Rest Day  
 O: Off Day  
 H: Holiday

Date : 26/05/2014  
 Time : 5:59 PM  
 Page : 1

| No. | Emp No. | Employee Name                 | Dept | Occ   | Des | 16<br>TUE | 17 | 18 | 19 | 20 | 21 | 22 | 23<br>TUE | 24 | 25 | 26 | 27 | 28 | 29  | 30<br>TUE | 31 | 01 | 02  | 03 | 04 | 05 | 06<br>TUE | 07 | 08 | 09 | 10 | 11 | 12 | 13<br>TUE | 14 | 15    | Total |
|-----|---------|-------------------------------|------|-------|-----|-----------|----|----|----|----|----|----|-----------|----|----|----|----|----|-----|-----------|----|----|-----|----|----|----|-----------|----|----|----|----|----|----|-----------|----|-------|-------|
| 1.  | AD5001  | KOH AI PONG                   | AOP  | P&C-  |     | N1        | N1 | N1 | N2 | N3 | -  | N1 | N1        | N1 | N2 | -  | -  | N1 | N1  | N1        | N1 | N2 | N3  | -  | N1 | N1 | N1        | N1 | N2 | N3 | -  | N1 | N1 | N1        | N1 | 26.00 |       |
| 2.  | AD5002  | SERIYANTI BINTI AHMAD         | HR   | RECE  |     | N2        | N2 | N2 | N3 | -  | -  | N1 | N2        | N2 | N2 | N3 | -  | -  | N1  | N2        | N2 | N2 | N3  | -  | -  | N1 | N2        | N2 | AL | AL | -  | -  | N1 | N2        | N2 | N2    | 23.00 |
| 3.  | AD5003  | NORLI IZHAR BIN ABDULAH       | HR   | DESP  |     | N2        | N2 | N2 | N3 | -  | -  | N1 | EL        | N2 | N2 | N3 | -  | -  | EL  | -         | -  | N2 | N3  | -  | -  | N1 | N2        | N2 | N2 | N3 | -  | -  | N1 | N2        | N2 | N2    | 21.00 |
| 4.  | DS5001  | SHAMSUL BIN MOHAMAD           | EDDL | OPR2  |     | N1        | N1 | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1 | N1 | -  | -  | N1  | N1        | N1 | N1 | N1  | -  | -  | N1 | N1        | N1 | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1    | 25.00 |
| 5.  | DS5002  | ROSHIDI BIN YAACOB            | EDDL | LL    |     | N1        | N1 | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1 | N1 | -  | -  | N1  | N1        | N1 | N1 | N1  | -  | -  | N1 | N1        | N1 | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1    | 25.00 |
| 6.  | DS5005  | GUNAVATHY A/L GUNASEGARAN     | EDDL | OPR3  |     | N1        | N1 | N1 | N1 | -  | -  | N1 | N1        | N1 | N1 | N1 | -  | -  | N1  | N1        | N1 | N1 | N1  | -  | -  | N1 | SL        | ML | ML | AL | -  | -  | AL | AL        | AL | AL    | 23.00 |
| 7.  | DS5006  | CHEA SWEE CHONG               | EDDL | OPR3  |     | N1        | N1 | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1 | N1 | O1 | -  | N1  | N1        | N1 | N1 | N1  | -  | -  | N1 | N1        | N1 | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1    | 26.00 |
| 8.  | DS5012  | NEDRIYANANDAN A/L SAMIVELLU   | EDDL | OPR3  |     | N1        | AL | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1 | N1 | O1 | -  | N1  | N1        | N1 | N1 | N1  | -  | -  | N1 | N1        | N1 | N1 | N1 | -  | -  | N1 | N1        | N1 | N1    | 25.00 |
| 9.  | DS5013  | THANALECHUMY A/P SHARUKH KHAN | EDDL | OPR3  |     | N1        | N1 | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1 | N1 | O2 | -  | N1  | N1        | N1 | N1 | N1  | O2 | -  | N1 | N1        | N1 | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1    | 27.00 |
| 10. | DS5014  | TAN KING TONG                 | EDDL | OPR3  |     | N1        | N1 | N1 | N1 | O2 | -  | N1 | N1        | N1 | N1 | N2 | -  | -  | HOS | N1        | N1 | N1 | N1  | O2 | -  | N1 | N1        | N1 | N1 | N1 | -  | -  | N1 | N1        | N1 | N1    | 25.00 |
| 11. | DS5015  | ZAINAB BTE ALI                | EDDL | LL    |     | N1        | N1 | N1 | N1 | O1 | -  | N1 | N1        | N1 | N1 | N1 | -  | -  | N1  | N1        | N1 | N1 | N1  | -  | -  | N1 | N1        | N1 | N1 | N1 | -  | -  | N1 | N1        | N1 | N1    | 24.00 |
| 12. | DS5032  | FADZLIYATON BINTI YUSOF       | EDDL | OPR3  |     | -         | -  | -  | -  | -  | -  | -  | -         | -  | -  | -  | -  | -  | -   | -         | -  | -  | N1  | -  | -  | N1 | N1        | N1 | N1 | N1 | -  | -  | N1 | N1        | N1 | N1    | 10.00 |
| 13. | DS5036  | ROSLIZAI BINTI MUSA           | EDDL | OPR3  |     | -         | -  | -  | -  | -  | -  | -  | -         | -  | -  | -  | -  | -  | -   | -         | -  | -  | -   | -  | -  | -  | -         | N1 | N1 | N1 | -  | -  | N1 | N1        | N1 | N1    | 7.00  |
| 14. | FN5001  | MARIANI BINTI AZIM            | FA   | FC1   |     | N2        | N2 | N2 | AL | -  | -  | N1 | N2        | N2 | N2 | N3 | -  | -  | N1  | N2        | N2 | N2 | N3  | -  | -  | N1 | N2        | N2 | N2 | N3 | -  | -  | N1 | N2        | N2 | N2    | 23.00 |
| 15. | FN5002  | YAP CHOR PING                 | FA   | AM    |     | N2        | N2 | N2 | N3 | -  | -  | N1 | N2        | N2 | N2 | AL | -  | -  | N1  | N2        | N2 | N2 | OUT | -  | -  | N1 | N2        | N2 | N2 | N3 | -  | -  | -  | -         | N2 | N2    | 21.00 |
| 16. | HR5001  | HATIKA BINTI JOHAN            | HR   | OFF   |     | N2        | N2 | N2 | AL | -  | -  | AL | N2        | SL | N2 | N3 | -  | -  | N1  | N2        | N2 | N2 | N3  | -  | -  | N1 | N2        | N2 | N2 | N3 | -  | -  | N1 | N2        | N2 | N2    | 23.00 |
| 17. | MP5001  | HASLINA BT HUSSIN             | MTBS | CLK 1 |     | N2        | N2 | N2 | N3 | -  | -  | N1 | N2        | N2 | N2 | N3 | -  | -  | N1  | N2        | N2 | N2 | N3  | -  | -  | N1 | N2        | N2 | N2 | N3 | -  | -  | -  | N2        | N2 | N2    | 22.00 |
| 18. | MP5002  | SURAYAH BINTI SUJANGI         | MTBS | OFF   |     | N2        | N2 | N2 | N3 | -  | -  | N1 | N2        | N2 | N2 | N3 | -  | -  | N1  | N2        | N2 | N2 | N3  | -  | -  | N1 | N2        | N2 | N2 | -  | -  | -  | -  | -         | -  | -     | 18.00 |

Grand Total 394:00

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Attendance Statistic Report [by Frequency]  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 6:13 PM  
 Page : 1

| No. | Emp No. | Employee Name           | Leave Type |     |    |    |     |     |     |    |     |     |    |  |  | Total | Late<br>In | Early<br>Out | Work<br>OT | Remark |
|-----|---------|-------------------------|------------|-----|----|----|-----|-----|-----|----|-----|-----|----|--|--|-------|------------|--------------|------------|--------|
|     |         |                         | AL         | BRE | CL | EL | HOS | MAT | MEE | ML | NPL | OUT | SL |  |  |       |            |              |            |        |
| 1.  | AD5001  | KOH AI PONG             | 2          |     |    |    |     | 2   |     |    |     |     |    |  |  | 4     |            | 2            | 19         |        |
| 2.  | AD5002  | SERIYANTI BINTI AHMAD   | 2          |     |    |    |     |     |     |    |     |     |    |  |  | 2     |            | 1            | 4          |        |
| 3.  | AD5003  | NORLI IZHAR BIN ABDULAH |            | 1   |    | 2  |     |     |     |    |     |     |    |  |  | 3     | 5          | 8            | 8          |        |
| 4.  | DS5001  | SHAMSUL BIN MOHAMAD     | 1          |     |    |    |     |     |     |    |     |     |    |  |  | 1     | 2          | 2            | 20         |        |
| 5.  | DS5002  | ROSHIDI BIN YAACOB      | 1          |     |    |    |     |     |     |    |     |     |    |  |  | 1     |            | 5            | 4          |        |
| 6.  | DS5005  | GUNAVATHY A/L           | 5          |     |    |    |     |     | 2   |    |     | 1   |    |  |  | 8     |            | 3            | 3          |        |
| 7.  | DS5012  | NEDRIYANANDAN A/L       | 1          |     |    |    |     |     |     |    |     |     |    |  |  | 1     |            | 4            | 6          |        |
| 8.  | DS5013  | THANALECHUMY A/P        | 1          |     |    |    |     |     |     |    |     |     |    |  |  | 1     |            | 2            | 25         |        |
| 9.  | DS5014  | TAN KING TONG           |            |     |    | 12 |     |     |     |    |     |     |    |  |  | 12    | 1          | 3            | 16         |        |
| 10. | FN5001  | MARIANI BINTI AZIM      | 1          |     |    |    |     |     |     |    |     |     |    |  |  | 1     | 5          |              |            |        |
| 11. | FN5002  | YAP CHOR PING           | 2          |     |    |    |     |     |     |    |     | 1   |    |  |  | 3     | 1          |              |            |        |
| 12. | HR5001  | HATIKA BINTI JOHAN      | 2          | 1   |    |    |     |     |     |    |     |     | 1  |  |  | 4     | 2          | 1            |            |        |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Employee Master Detail  
**Sorted By** : Employee Code

Date : 26/05/2014  
 Time : 6:26 PM  
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| No. | Emp No. | Employee Name                 | Cost Center<br>Department<br>Section | Occupation<br>Security<br>Export | Join<br>Resign<br>Increment  | Pay Rate<br>Pay Freq<br>Eligible OT | Card #1<br>Card #2 |
|-----|---------|-------------------------------|--------------------------------------|----------------------------------|------------------------------|-------------------------------------|--------------------|
| 1.  | AD5001  | KOH AI PONG                   | KL<br>AOP<br>FLOOR1                  | P&C-SEC<br>MGMT                  | 06/08/2001                   | HOURLY<br>ONCE PER MONTH<br>True    | 061395<br>061385   |
| 2.  | AD5002  | SERIYANTI BINTI AHMAD         | KL<br>HR<br>OFF-2                    | RECEP.<br>CLERK                  | 19/03/2002                   | HOURLY<br>ONCE PER MONTH<br>True    | 061391<br>061749   |
| 3.  | AD5003  | NORLI IZHAR BIN ABDULAH       | KL<br>HR<br>OFF-2                    | DESP.<br>CLERK                   | 24/06/2002                   | DAILY<br>ONCE PER MONTH<br>True     | 061384<br>061710   |
| 4.  | DS5001  | SHAMSUL BIN MOHAMAD           | KL<br>EDDL<br>FLOOR3                 | OPR2<br>EXEC                     | 12/06/1991<br><br>01/01/1997 | MONTHLY<br>ONCE PER MONTH<br>True   | 061300<br>061396   |
| 5.  | DS5002  | ROSHIDI BIN YAACOB            | IPOH<br>EDDL<br>FLOOR3               | LL<br>MGMT                       | 01/10/1991<br><br>01/01/1997 | MONTHLY<br>ONCE PER MONTH<br>True   | 061388<br>061386   |
| 6.  | DS5005  | GUNAVATHY A/L GUNASEGARAN     | JB<br>EDDL<br>FLOOR3                 | OPR3<br>EXEC                     | 15/02/1995                   | MONTHLY<br>Once Per Month<br>True   | 061522<br>028256   |
| 7.  | DS5006  | CHEA SWEE CHONG               | JB<br>EDDL<br>FLOOR3                 | OPR3<br>CLERK                    | 11/01/1999                   | MONTHLY<br>Once Per Month<br>True   | 061528<br>061406   |
| 8.  | DS5012  | NEDRIYANANDAN A/L SAMIVELLU   | PENANG<br>EDDL<br>FLOOR3             | OPR3<br>CLERK                    | 15/01/2001                   | MONTHLY<br>Once Per Month<br>True   | 061579<br>061370   |
| 9.  | DS5013  | THANALECHUMY A/P SHARUKH KHAN | PENANG<br>EDDL<br>FLOOR3             | OPR3<br>CLERK                    | 02/05/2001                   | MONTHLY<br>Once Per Month<br>True   | 061586<br>061739   |
| 10. | DS5014  | TAN KING TONG                 | PJ<br>EDDL<br>FLOOR3                 | OPR3<br>CLERK                    | 01/03/2000                   | MONTHLY<br>Once Per Month<br>True   | 061611<br>061408   |

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Duplicated Card # Detail  
**Sorted By** : Card #, Employee Code

Date : 14/09/2007

Time : 10:54 PM

Page : 1

| No. | Card # | Emp No. | Employee Name           | Department | Join Date  | Resign Date |
|-----|--------|---------|-------------------------|------------|------------|-------------|
| 1   | 061395 | AD5001  | KOH AI PONG             | AOP        | 06/08/2001 |             |
| 2   | 061395 | AD5002  | SERIYANTI BINTI AHMAD   | HR         | 19/03/2002 |             |
| 3   | 061395 | AD5003  | NORLI IZHAR BIN ABDULAH | HR         | 24/06/2002 |             |

**Total Records: 3**

**Company** : DEMO COMPANY SDN BHD  
**Report Title** : Exception Report  
**Sorted By** : Employee Code  
**Period From** : 16/03/2004 To 15/04/2004

Date : 26/05/2014  
 Time : 6:41 PM  
 Page : 1

|    | Date          | Day                            | Type | Shift | Clocking |       | Break 1           |                     | Break 2 |     | Leave               | Remark                   |                         |                |
|----|---------------|--------------------------------|------|-------|----------|-------|-------------------|---------------------|---------|-----|---------------------|--------------------------|-------------------------|----------------|
|    |               |                                |      |       | IN       | OUT   | Start             | End                 | Start   | End |                     |                          |                         |                |
| 1. | <b>AD5001</b> | <b>KOH AI PONG</b>             |      |       |          |       | <b>Dept: AOP</b>  | <b>Sect: FLOOR1</b> |         |     | <b>CCtr: KL</b>     | <b>Occu: P&amp;C-SEC</b> | <b>Join: 06/08/2001</b> | <b>Resign:</b> |
|    | 19/03/2004    | FRI                            | N    | 2     | 07:29    | 17:21 | 12:48             | **.**. .            |         |     | AL                  | No Break#1-OUT.          |                         |                |
|    | 26/03/2004    | FRI                            | N    | 2     | 07:40    | 18:08 | 12:48             | **.**. .            |         |     |                     | No Break#1-OUT.          |                         |                |
|    | 27/03/2004    | SAT                            | N    |       |          |       |                   |                     |         |     |                     | ** ABSENT.               |                         |                |
|    | 29/03/2004    | MON                            | N    | 1     | 07:22    | 17:23 | 12:34             | **.**. .            |         |     |                     | No Break#1-OUT.          |                         |                |
|    | 02/04/2004    | FRI                            | N    | 2     | 07:24    | 16:48 | 12:49             | **.**. .            |         |     | AL                  | No Break#1-OUT.          |                         |                |
|    | 03/04/2004    | SAT                            | N    | 3     | 07:28    | 13:40 | 13:01             | **.**. .            |         |     |                     | No Break#1-OUT.          |                         |                |
| 2. | <b>AD5002</b> | <b>SERIYANTI BINTI AHMAD</b>   |      |       |          |       | <b>Dept: HR</b>   | <b>Sect: OFF-2</b>  |         |     | <b>CCtr: KL</b>     | <b>Occu: RECEP.</b>      | <b>Join: 19/03/2002</b> | <b>Resign:</b> |
|    | 24/03/2004    | WED                            | N    | 2     | 07:53    | 17:42 | 13:43             | **.**. .            |         |     |                     | No Break#1-OUT.          |                         |                |
|    | 25/03/2004    | THU                            | N    | 2     | 07:52    | 17:35 | 13:41             | **.**. .            |         |     |                     | No Break#1-OUT.          |                         |                |
|    | 30/03/2004    | TUE                            | N    | 2     | 07:58    | 18:01 | 13:40             | **.**. .            |         |     |                     | No Break#1-OUT.          |                         |                |
|    | 02/04/2004    | FRI                            | N    | 3     | 07:57    | 17:11 | 12:48             | **.**. .            |         |     |                     | No Break#1-OUT.          |                         |                |
|    | 12/04/2004    | MON                            | N    | 1     | 07:52    | 17:39 | 13:43             | **.**. .            |         |     |                     | No Break#1-OUT.          |                         |                |
| 3. | <b>AD5003</b> | <b>NORLI IZHAR BIN ABDULAH</b> |      |       |          |       | <b>Dept: HR</b>   | <b>Sect: OFF-2</b>  |         |     | <b>CCtr: KL</b>     | <b>Occu: DESP.</b>       | <b>Join: 24/06/2002</b> | <b>Resign:</b> |
|    | 30/03/2004    | TUE                            | N    |       |          |       |                   |                     |         |     |                     | ** ABSENT.               |                         |                |
|    | 31/03/2004    | WED                            | N    |       |          |       |                   |                     |         |     |                     | ** ABSENT.               |                         |                |
| 4. | <b>DS5001</b> | <b>SHAMSUL BIN MOHAMAD</b>     |      |       |          |       | <b>Dept: EDDL</b> | <b>Sect: FLOOR3</b> |         |     | <b>CCtr: KL</b>     | <b>Occu: OPR2</b>        | <b>Join: 12/06/1991</b> | <b>Resign:</b> |
|    | 20/03/2004    | SAT                            | O    | 1     | 10:01    | 15:54 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
|    | 10/04/2004    | SAT                            | O    | 1     | 09:35    | 15:02 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
| 5. | <b>DS5002</b> | <b>ROSHIDI BIN YAACOB</b>      |      |       |          |       | <b>Dept: EDDL</b> | <b>Sect: FLOOR3</b> |         |     | <b>CCtr: IPOH</b>   | <b>Occu: LL</b>          | <b>Join: 01/10/1991</b> | <b>Resign:</b> |
|    | 20/03/2004    | SAT                            | O    | 1     | 07:37    | 17:02 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
|    | 10/04/2004    | SAT                            | O    | 1     | 07:42    | 15:02 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
| 6. | <b>DS5006</b> | <b>CHEA SWEE CHONG</b>         |      |       |          |       | <b>Dept: EDDL</b> | <b>Sect: FLOOR3</b> |         |     | <b>CCtr: JB</b>     | <b>Occu: OPR3</b>        | <b>Join: 11/01/1999</b> | <b>Resign:</b> |
|    | 20/03/2004    | SAT                            | O    | 1     | 07:46    | 17:02 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
|    | 27/03/2004    | SAT                            | O    | 1     | 07:53    | 17:02 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
|    | 10/04/2004    | SAT                            | O    | 1     | 06:50    | 19:51 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
| 7. | <b>DS5012</b> | <b>NEDRIYANANDAN A/L</b>       |      |       |          |       | <b>Dept: EDDL</b> | <b>Sect: FLOOR3</b> |         |     | <b>CCtr: PENANG</b> | <b>Occu: OPR3</b>        | <b>Join: 15/01/2001</b> | <b>Resign:</b> |
|    | 20/03/2004    | SAT                            | O    | 1     | 07:55    | 17:02 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
|    | 27/03/2004    | SAT                            | O    | 1     | 07:49    | 17:03 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
| 8. | <b>DS5013</b> | <b>THANALECHUMY A/P</b>        |      |       |          |       | <b>Dept: EDDL</b> | <b>Sect: FLOOR3</b> |         |     | <b>CCtr: PENANG</b> | <b>Occu: OPR3</b>        | <b>Join: 02/05/2001</b> | <b>Resign:</b> |
|    | 20/03/2004    | SAT                            | O    | 1     | 07:57    | 17:03 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |
|    | 27/03/2004    | SAT                            | O    | 2     | 08:01    | 17:03 |                   |                     |         |     |                     | Worked on OFF-DAY.       |                         |                |

DEMO COMPANY SDN BHD  
KOH AI PONG  
BS - CEO  
061395



DEMO COMPANY SDN BHD  
SERIYANTI BINTI AHMAD  
BS - HR & ADMIN.  
061391



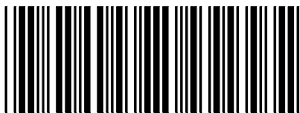
DEMO COMPANY SDN BHD  
NORLI IZHAR BIN ABDULAH  
BS - HR & ADMIN.  
061384



DEMO COMPANY SDN BHD  
SHAMSUL BIN MOHAMAD  
DL - PROD & ENG  
061300



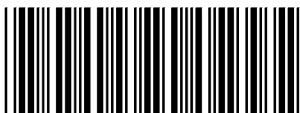
DEMO COMPANY SDN BHD  
ROSHIDI BIN YAACOB  
DL - PROD & ENG  
061388



DEMO COMPANY SDN BHD  
GUNAVATHY A/L GUNASEGARAN  
DL - PROD & ENG  
061522



DEMO COMPANY SDN BHD  
CHEA SWEE CHONG  
DL - PROD & ENG  
061528



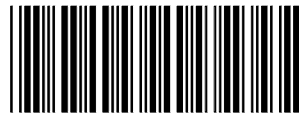
DEMO COMPANY SDN BHD  
NEDRIYANANDAN A/L SAMIVELLU  
DL - PROD & ENG  
061579



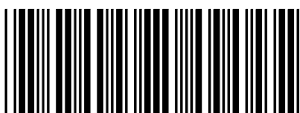
DEMO COMPANY SDN BHD  
THANALECHUMY A/P SHARUKH KHAN  
DL - PROD & ENG  
061586



DEMO COMPANY SDN BHD  
TAN KING TONG  
DL - PROD & ENG  
061611



DEMO COMPANY SDN BHD  
ZAINAB BTE ALI  
DL - PROD & ENG  
061392



DEMO COMPANY SDN BHD  
FADZLIYATON BINTI YUSOF  
DL - PROD & ENG  
061320



| No. | Date       | Time     | User Name  | Description                                    |
|-----|------------|----------|------------|------------------------------------------------|
| 1   | 14/09/2007 | 22:59:26 | SUPERVISOR | User LOGIN                                     |
| 2   | 14/09/2007 | 22:59:31 | SUPERVISOR | EDIT Employee Master: AD5001                   |
| 3   | 14/09/2007 | 22:59:38 | SUPERVISOR | EDIT Employee Master: MP5001                   |
| 4   | 14/09/2007 | 23:00:00 | SUPERVISOR | PROCESS DATA from 16/02/2004 to 15/03/2004     |
| 5   | 14/09/2007 | 23:00:05 | SUPERVISOR | EDIT Time Entry : Empl:AD5001 Mth:03 Year:2004 |
| 6   | 14/09/2007 | 23:00:09 | SUPERVISOR | EDIT Time Entry : Empl:AD5002 Mth:03 Year:2004 |
| 7   | 14/09/2007 | 23:00:11 | SUPERVISOR | EDIT Time Entry : Empl:AD5003 Mth:03 Year:2004 |
| 8   | 14/09/2007 | 23:00:13 | SUPERVISOR | EDIT Time Entry : Empl:DS5001 Mth:03 Year:2004 |
| 9   | 14/09/2007 | 23:00:48 | SUPERVISOR | TimeCard Detail (Allowance) Report             |
| 10  | 14/09/2007 | 23:01:11 | SUPERVISOR | Daily Attendance Report - PRESENT ALL          |
| 11  | 14/09/2007 | 23:01:18 | SUPERVISOR | Print Bar Codes and Labels                     |
| 12  | 14/09/2007 | 23:02:19 | SUPERVISOR | CALENDAR of EVENTS                             |
| 13  | 14/09/2007 | 23:02:21 | SUPERVISOR | User LOGOUT                                    |
| 14  | 14/09/2007 | 23:02:28 | SUPERVISOR | User LOGIN                                     |
| 15  | 14/09/2007 | 23:02:45 | SUPERVISOR | SUPERVISOR Changed Password                    |
| 16  | 14/09/2007 | 23:03:54 | SUPERVISOR | User LOGIN                                     |
| 17  | 14/09/2007 | 23:04:06 | SUPERVISOR | SUPERVISOR Changed Password                    |
| 18  | 14/09/2007 | 23:04:49 | SUPERVISOR | User LOGOUT                                    |
| 19  | 24/09/2007 | 20:33:25 | SUPERVISOR | User LOGIN                                     |
| 20  | 24/09/2007 | 20:33:38 | SUPERVISOR | User LOGOUT                                    |
| 21  | 27/09/2007 | 13:51:56 | SUPERVISOR | User LOGIN                                     |
| 22  | 27/09/2007 | 13:53:24 | SUPERVISOR | User LOGOUT                                    |
| 23  | 28/09/2007 | 18:29:45 | SUPERVISOR | User LOGIN                                     |
| 24  | 28/09/2007 | 18:34:25 | SUPERVISOR | User LOGOUT                                    |
| 25  | 28/09/2007 | 18:35:12 | SUPERVISOR | User LOGIN                                     |
| 26  | 28/09/2007 | 18:35:25 | SUPERVISOR | User LOGOUT                                    |
| 27  | 28/09/2007 | 18:35:49 | SUPERVISOR | User LOGIN                                     |
| 28  | 28/09/2007 | 18:37:52 | SUPERVISOR | UNDO Processed Data: 16/02/04 - 15/03/04       |
| 29  | 28/09/2007 | 18:40:33 | SUPERVISOR | User LOGIN                                     |
| 30  | 28/09/2007 | 18:40:44 | SUPERVISOR | UNDO Processed Data: 16/02/04 - 15/03/04       |
| 31  | 28/09/2007 | 18:42:22 | SUPERVISOR | PROCESS DATA from 16/02/2004 to 15/03/2004     |
| 32  | 28/09/2007 | 18:43:23 | SUPERVISOR | User LOGOUT                                    |
| 33  | 28/09/2007 | 18:45:22 | SUPERVISOR | User LOGIN                                     |
| 34  | 28/09/2007 | 18:46:07 | SUPERVISOR | TimeCard Detail (Allowance) Report             |
| 35  | 28/09/2007 | 18:46:16 | SUPERVISOR | User LOGOUT                                    |
| 36  | 01/10/2007 | 19:21:05 | SUPERVISOR | User LOGIN                                     |
| 37  | 01/10/2007 | 19:27:43 | SUPERVISOR | EDIT Time Entry : Empl:AD5001 Mth:03 Year:2004 |
| 38  | 01/10/2007 | 19:28:16 | SUPERVISOR | UNDO Processed Data: 16/02/04 - 15/03/04       |
| 39  | 01/10/2007 | 19:30:05 | SUPERVISOR | PROCESS DATA from 16/02/2004 to 15/03/2004     |
| 40  | 01/10/2007 | 19:31:22 | SUPERVISOR | EDIT Time Entry : Empl:AD5001 Mth:03 Year:2004 |
| 41  | 01/10/2007 | 19:31:24 | SUPERVISOR | User LOGOUT                                    |
| 42  | 03/10/2007 | 14:04:06 | SUPERVISOR | User LOGIN                                     |
| 43  | 03/10/2007 | 14:04:17 | SUPERVISOR | User LOGOUT                                    |
| 44  | 03/10/2007 | 14:04:42 | SUPERVISOR | User LOGIN                                     |
| 45  | 03/10/2007 | 14:06:04 | SUPERVISOR | User LOGOUT                                    |
| 46  | 21/10/2008 | 16:41:35 | SUPERVISOR | User LOGIN                                     |
| 47  | 21/10/2008 | 16:42:06 | SUPERVISOR | SELECT PERIOD: Jan - 2004                      |
| 48  | 21/10/2008 | 16:42:16 | SUPERVISOR | YTD Work Hour Report                           |
| 49  | 21/10/2008 | 16:43:36 | SUPERVISOR | PROCESS DATA from 16/12/2003 to 15/01/2004     |
| 50  | 21/10/2008 | 16:43:40 | SUPERVISOR | SELECT PERIOD: Feb - 2004                      |
| 51  | 21/10/2008 | 16:44:57 | SUPERVISOR | PROCESS DATA from 16/01/2004 to 15/02/2004     |
| 52  | 21/10/2008 | 16:45:05 | SUPERVISOR | SELECT PERIOD: Mar - 2004                      |
| 53  | 21/10/2008 | 16:46:23 | SUPERVISOR | PROCESS DATA from 16/02/2004 to 15/03/2004     |
| 54  | 21/10/2008 | 16:46:30 | SUPERVISOR | SELECT PERIOD: Apr - 2004                      |
| 55  | 21/10/2008 | 16:48:33 | SUPERVISOR | PROCESS DATA from 16/03/2004 to 15/04/2004     |
| 56  | 21/10/2008 | 16:48:50 | SUPERVISOR | SELECT PERIOD: May - 2004                      |
| 57  | 21/10/2008 | 16:49:32 | SUPERVISOR | PROCESS DATA from 16/04/2004 to 15/05/2004     |
| 58  | 21/10/2008 | 16:49:39 | SUPERVISOR | SELECT PERIOD: Jun - 2004                      |
| 59  | 21/10/2008 | 16:50:18 | SUPERVISOR | PROCESS DATA from 16/05/2004 to 15/06/2004     |
| 60  | 21/10/2008 | 16:50:25 | SUPERVISOR | SELECT PERIOD: Jul - 2004                      |
| 61  | 21/10/2008 | 16:51:02 | SUPERVISOR | PROCESS DATA from 16/06/2004 to 15/07/2004     |
| 62  | 21/10/2008 | 16:51:08 | SUPERVISOR | SELECT PERIOD: Aug - 2004                      |