



"A Simplified HR experience"



HR2000 i-Payroll

e-Payroll

e-HR

e-Leave

e-Claim

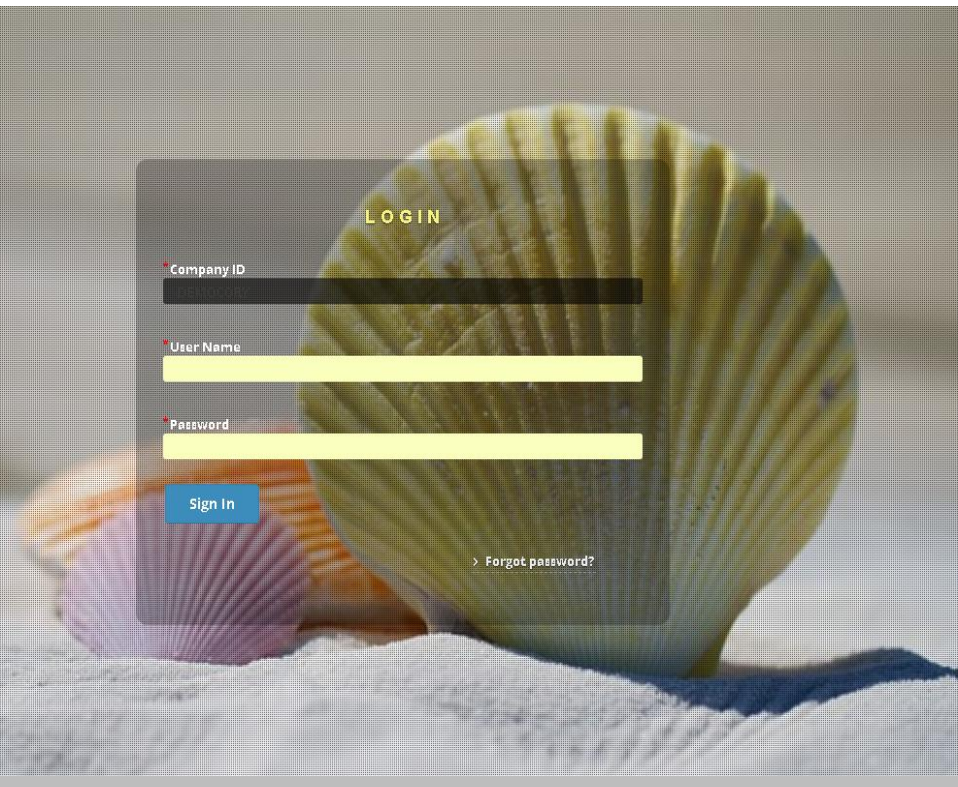
e-TMS

e-Overtime

e-Appraisal

e-Document

e-ESS



With
Mobile
Apps

A simplified web-based
Human Resource & Payroll
Management System



"A Simplified HR experience"



HR2000 i-Payroll Web Version

"A Simplified HR experience"

HR2000 i-Payroll is a web-based Employee Self-Service (ESS) system that simplifies the processes of e-Payroll, e-HR, e-Leave, e-Claim, e-TMS and e-Appraisal.

Employee Self Service (ESS) feature allows employees and department managers to apply and manage leave and claim transactions.

With MVC framework design, i-Payroll delivers high speed & simplified HRMS to manage your corporate human resource needs. i-Payroll delivers a fully integrated HR system allowing both employees and HR users to self-manage HR-related information such as salary, attendance, leave and claims.

Integrated Modules

- Malaysian e-Payroll & e-HR
- e-Leave
- e-Claim
- e-TMS (with e-Overtime)
- e-Appraisal
- e-Document
- e-ESS
- e-Request
- Mobile apps



Integrated HR System

i-Payroll is an integrated web-based Payroll, Human Resource, Leave, Claim and Time management system - allowing access to your payroll & HR securely.



Instant information Retrieval & Updating

Payroll computation, Leave & Claim balances & entitlement info are available within the system. No monthly processing required !



Leave & Claim application & approval anytime & anywhere

Application & approving processes are notified via e-mail on every application status. Supports both *internet* & *intranet* environment.



Multi-Tier & Level Leave Approval

Supports both multi-tier & level approval flow.



E-mail notification

Applicants and approvers are constantly updated on each application status via e-mail



Reduce overhead cost & Reduce HR work load

Employees can self-check leave balances and amend personal information such as Email address, contact number and home address. Managing multiple branches leave is centralized, simplified and up-to-date as leave records are updated instantly upon approval.



No worries about support & maintenance

Securely hosted and maintained by HR2000 technical staffs. Access to the server is made available 24 hours/7Days.

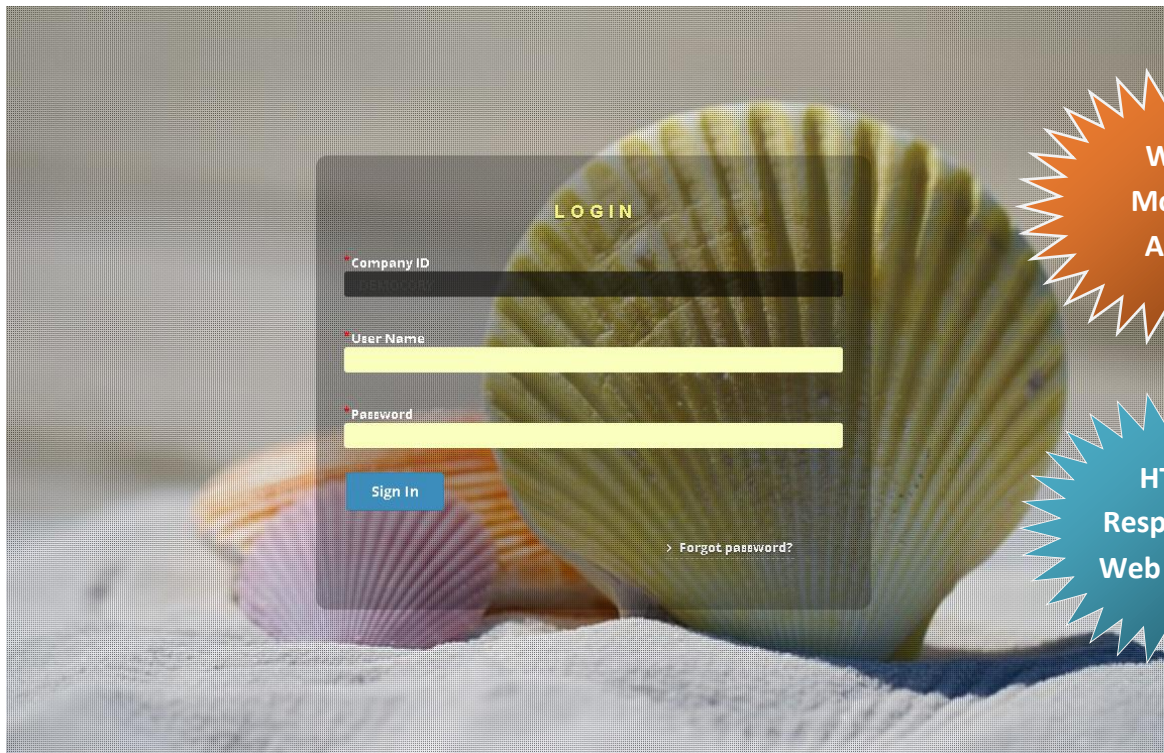
AFTER SALES SERVICES

- Hotline & E-mail Support
- Software Update
- Remote PC support @ **Teamviewer**





"A Simplified HR experience"



With
Mobile
Apps

HTML
Responsive
Web Design

i-Payroll

i-Payroll is an integrated web-based Payroll, Human Resource, Leave, Claim and Time management system - allowing access to your payroll & HR securely.

- **E-Payroll & E-Human Resource** ~ A user-friendly Malaysian payroll & human resource (HRMS) management software designed to suit Malaysia labour law.
- **E-Leave & E-Claim** ~ Employee Self-Service (ESS) e-Leave/e-Claim system simplifies the process flows of planning, applying and approving of leave & claim management. Handling all types of leaves & claims, it empowers your employee and department heads to self manage application and approval flow anytime, anywhere.
- **E-TMS (Time Management)** ~ E-TMS engineered to satisfy both simple attendance monitoring & complex 24-hours rotating shift environment.
- **E-Documents** ~ E-Documents provides easy retrieval of payslips & CP8A forms by employees. Documents are generated and distributed by payroll administrator in PDF password encrypted format.



"A Simplified HR experience"



System Specifications

- Web-based Payroll & Human Resource system
- Developed with Microsoft Visual Studio (MVC framework) & MSSQL database
- Dedicated Server hosted @ Shinjiru [ISO 9001:2008]
 - Dedicated Server: Windows INTEL Xeon Quad Core / 64GB RAM / Bandwidth : 1 Gbps
 - Server Location : Hosting by Shinjiru @ AIMS Kuala Lumpur, Malaysia
 - Windows Server 2019 Standard
 - MSSQL Web Edition 2019
 - **Unmetered** bandwidth & disk space for customer account
 - Secure SSL connection (encrypted data transfer)
 - Security Single **Sign-On SSO** and **2FA** feature supported
 - Protected & monitored with RAID, Firewall, Antivirus, DDOS Protection, Auto Backup, 24/7 monitoring
 - Daily automated database backup to multiple locations
 - Software fully managed by HR2000 technicians
 - Hardware fully managed by SHINJIRU (hosting) technicians

Support & Services

- 3 years Free Maintenance
- Hotline & E-Mail support
- Software Updates
- Remote PC support @ **Teamviewer**

**Unmetered
Bandwidth**

**Unmetered
Disk Space**

**3 Years
Free
Maintenance**



"A Simplified HR experience"



e-Payroll

Edit Salary Entry : END-SEPTEMBER-2019

Update
Option
Recalc
PCB
Close

Employee No. 001
Name JENNIFER WHITE

Salary Entry
TP Section
Information

Basic Pay
4,000.00
Gross Pay : 4,300.00
Nett Pay : 3,732.35

No.	Non Paid Leave	Rate	Unit	Amount
1	NPL Days	153.8500	0.00	0.00
2	NPL Hours	19.2300	0.00	0.00
3	NPL Days (Prev)	153.8500	0.00	0.00
4	NPL Hours (Prev)	19.2300	0.00	0.00
5	NPL Days - Old Rates	153.8500	0.00	0.00
Sum:				0.00

No.	Overtime	Rate	Unit	Amount
1	NORMAL OT	28.8500	0.00	0.00
2	RestDay OT	38.4600	0.00	0.00
3	Public OT	57.6900	0.00	0.00
4		0.0000	0.00	0.00
5		0.0000	0.00	0.00
Sum:				0.00

No.	Code	Allowance/ Deduction	Amount
1	ALLOW	ALLOWANCE	300.00
2	LOAN	HOUSING LOAN DEDUCTION	-100.00
			200.00

No.	Additional Pay	Rate	Unit	Amount
1	Rest Day	153.8500	0.00	0.00
2	2 Day Pay	307.6900	0.00	0.00
3	3 Day Pay	461.5400	0.00	0.00
4	4 Day Pay	615.3800	0.00	0.00
5	5 Day Pay	769.2300	0.00	0.00
Sum:				0.00

No.	Shift	Rate	Unit	Amount
1	Meal Allow	10.0000	0.00	0.00
2	Shift #1	8.0000	0.00	0.00
3	Shift #2	5.0000	0.00	0.00
Sum:				0.00

Summary	Wages	Employee	Employer
EPF	4,000.00	-440.00	480.00
SOCSSO	4,000.00	-19.75	69.05
EIS	4,000.00	-7.90	7.90
PCB	4,000.00	0.00	0.00
VOL	0.00	0.00	0.00
LEVY	4,000.00	0.00	0.00

FEATURES

- One company per database
- Unlimited Employee records
- 5 payroll cycles (with unlimited years of data storage)
- Supports Monthly, Daily and Hourly payment
- Auto EPF, SOCSO, EIS and PCB computation. PCB computation endorsed by LHDN
- Government reports / Management Reports / Free Format reports / Internet banking modules
- Export reports to text, PDF, Ms Excel, Ms Words, images, RTF, HTML, etc
- E-mail and ESS payslip, CP8A and PCB2 forms



"A Simplified HR experience"



e-HR

Employee : 001 - JENNIFER WHITE

Update Delete Close

Personal Setup **HRIS**

Career Development Address Education Family Benefits
Accident Achievement Discipline Event Non Pay Leave

Career Development

search... Create Career Development

No.	Effective Date	Date Type	Description
1	01/01/2019 (0)	Hire Date	Hired
2	01/06/2019 (0)	Confirm Date	Confirm
3	15/06/2019 (0)	Increment Date	Increment

Edit Career Development (Increment)

Update Delete Clone Close

* Effective Date 15/06/2019 00:00

Date Type Increment Date

Description Increment

* NEW Basic 4,000.00

Cost Center PG - PENANG BRANCH Department PROD - PRODUCTION

Section GEN - GENERAL Category A3 - ASSISTANT MGR

Occupation ADMM - ADMINISTRATION MANA... Job Grade --select--

Leave Group --select--

Claim Group --select--

Calendar Group --select--

Report To

Comments

Remark

FEATURES

- Career Development
- Accident
- Achievement
- Address
- Benefit
- Discipline
- Education
- Employment History
- Event
- Family
- Insurance
- Non Pay Leave
- Skill
- Training



"A Simplified HR experience"



e-TMS (Time Management)

Timecard - HR2000 HRMS

Timecard (10113002) [10113002-MUHAMMAD BIN SHARIF]

Save Report SUM Swipe Planner Close

Pay Rate: Monthly
Export Option: DEFAULT - DEFAULT EXPORT
Card No. #1: 10113002

TMS Group: 8-5-FW-MTA100-8-5 (FOREIGN WORKER - MTA100)
Eligible for OT: ☐
Card No. #2:

From: 01/05/2020 To: 31/05/2020

Time In/Out Information

C.W.	Date	DT	Shift	In	>Brk #1	Brk #1<	>Brk #2	Brk #2<	Out	Leave ...	NPL	Act. OT	Ee. OT	App. OT	C...	Date	DT	Shift	In	>Brk #1	Brk #1<	>Brk #2	Brk #2<	Out	Leave ...	NPL	Act. OT	Ee. OT	A
H	01/05 Fri	N	99	07:57	--:--	--:--	--:--	--:--	20:07	--:--	--:--	11:10	--:--	--:--	N	16/05 Sat	N	1	07:52	14:49	15:53	--:--	--:--	19:01	--:--	--:--	--:--	02:01	--:--
N	02/05 Sat	N	1	07:56	13:54	15:05	--:--	--:--	20:03	--:--	--:--	03:03	--:--	--:--	N	17/05 Sun	N	1	07:47	14:58	16:01	--:--	--:--	20:04	--:--	--:--	03:04	--:--	
N	03/05 Sun	N	1	07:56	15:04	--:--	--:--	--:--	20:04	--:--	--:--	03:04	--:--	--:--	N	18/05 Mon	N	1	07:56	14:35	15:35	--:--	--:--	20:07	--:--	--:--	03:07	--:--	
N	04/05 Mon	N	1	07:48	--:--	--:--	--:--	--:--	20:08	--:--	--:--	03:08	--:--	--:--	N	19/05 Tue	N	1	07:56	14:55	16:01	--:--	--:--	20:14	--:--	--:--	03:14	--:--	
N	05/05 Tue	N	1	07:56	14:58	15:58	--:--	--:--	18:11	--:--	--:--	01:11	--:--	--:--	R	20/05 Wed	N	1	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	
R	06/05 Wed	N	1	--:--	--:--	--:--	--:--	--:--	AL	--:--	--:--	--:--	--:--	--:--	N	21/05 Thu	N	1	07:52	14:53	15:57	--:--	--:--	20:10	--:--	--:--	03:10	--:--	
N	07/05 Thu	N	1	07:49	14:28	15:34	--:--	--:--	20:03	--:--	--:--	03:03	--:--	--:--	N	22/05 Fri	N	1	08:02	13:34	14:41	--:--	--:--	20:05	--:--	--:--	03:05	--:--	
N	08/05 Fri	N	1	08:00	13:35	14:36	--:--	--:--	20:02	--:--	--:--	03:02	--:--	--:--	N	23/05 Sat	N	1	07:48	15:15	16:16	--:--	--:--	19:02	--:--	--:--	02:02	--:--	
N	09/05 Sat	N	1	07:56	14:35	15:33	--:--	--:--	20:01	--:--	--:--	03:01	--:--	--:--	H	24/05 Sun	H	99	07:55	--:--	--:--	--:--	--:--	20:02	--:--	--:--	11:07	--:--	
N	10/05 Sun	N	1	07:54	14:22	15:24	--:--	--:--	18:15	--:--	--:--	01:15	--:--	--:--	H	25/05 Mon	H	99	07:55	--:--	--:--	--:--	--:--	20:01	--:--	--:--	11:06	--:--	
N	11/05 Mon	N	1	07:55	14:56	15:57	--:--	--:--	19:59	--:--	--:--	02:59	--:--	--:--	N	26/05 Tue	N	1	08:59	11:49	12:47	--:--	--:--	20:02	--:--	--:--	03:02	--:--	
N	12/05 Tue	N	1	07:55	13:41	14:39	--:--	--:--	20:02	--:--	--:--	03:02	--:--	--:--	R	27/05 Wed	N	1	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	
R	13/05 Wed	N	1	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	--:--	N	28/05 Thu	N	1	07:59	11:41	12:43	--:--	--:--	19:01	--:--	--:--	02:01	--:--	
N	14/05 Thu	N	1	07:51	14:24	15:23	--:--	--:--	20:01	--:--	--:--	03:01	--:--	--:--	N	29/05 Fri	N	1	07:56	13:44	14:45	--:--	--:--	20:05	--:--	--:--	03:05	--:--	
N	15/05 Fri	N	1	08:11	13:36	14:43	--:--	--:--	20:01	--:--	--:--	03:01	--:--	--:--	N	30/05 Sat	N	1	07:57	11:34	12:39	--:--	--:--	20:08	--:--	--:--	03:08	--:--	
															N	31/05 Sun	N	1	07:53	11:33	12:34	--:--	--:--	20:18	--:--	--:--	03:18	--:--	

Day	Shift	Day	Wrk Hr	Act. Wrk	Wrk-Late In	Wrk-Early...	Brk-Early ...	Brk-Late In	Remark 1	Remark 2
01/05/2020	011	07:57 - 07:57 [8-5-FW-MTA10]	H	00:00	12:10	00:00	00:00	00:00		

Summary

Work Hours	215h 1m
Actual Worked	320h 26m
Normal OT	67h 7m
Restday OT	0h 0m
Holiday OT	33h 23m
Offday OT	0h 0m
Total Overtime	100h 30m
Late In(Work)	0h 59m
Early Out(Work)	0h 0m
Early Out(Break)	0h 0m
Late In(Break)	1h 2m
Total Lateness	2h 1m
Total NPL Hours	0h 0m
Total Leave Days	1.0 days

Records

Date	Clk	Btm	Date	Card#

All rights reserved 2018 © HR 2000 Sdn Bhd (475163-M).

(Payroll: 2020-08-14)

FEATURES

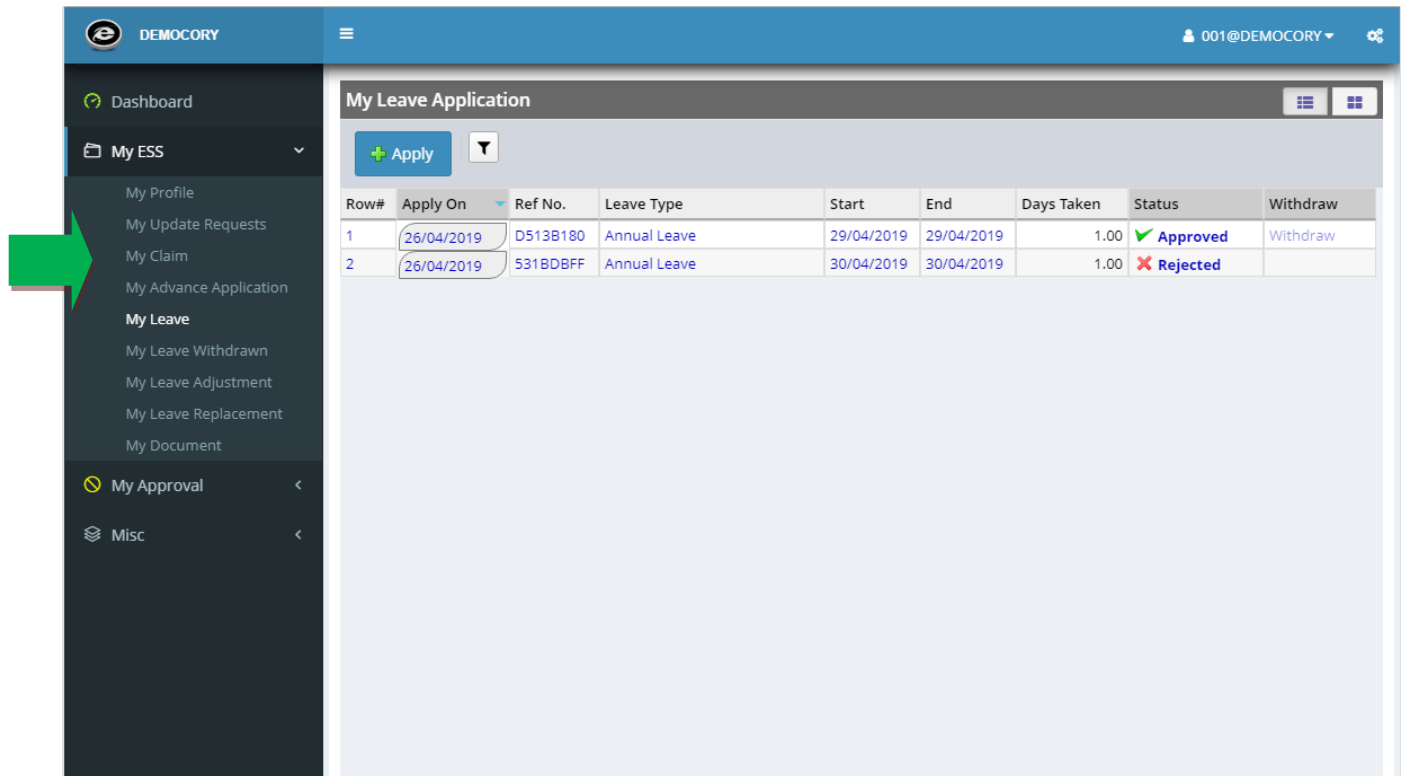
- One company per database
- Unlimited Employee records
- Unlimited TMS Shift pattern settings
- Unlimited Conditional Allowances settings
- Overtime Application module (ie e-Overtime)
- Export reports to text, PDF, Ms Excel, Ms Words, images, RTF, HTML, etc
- Query Settings



"A Simplified HR experience"



e-Leave



My Leave Application

Row#	Apply On	Ref No.	Leave Type	Start	End	Days Taken	Status	Withdraw
1	26/04/2019	D513B180	Annual Leave	29/04/2019	29/04/2019	1.00	Approved	Withdraw
2	26/04/2019	531BDBFF	Annual Leave	30/04/2019	30/04/2019	1.00	Rejected	

FEATURES

- Employee Self Service (ESS) & Manager Self Service (MSS) – Leave Approval
- Leave Entitlement (with Policy) , Leave Replacement (with expiry date), Burn Leave
- Options to Apply Leave, Cancel Application & Withdraw Approved Leave
- Option to apply full or halfday (am/pm), advance leave, maximum days per application, cancel & apply leave with multi-conditions, etc
- Option to attach documents during application
- Multi-Tier (with Multi-Level) approval
- Support various state holiday
- View LEAVE CALENDAR by Employee & Company
- View Employee YEAR PLANNER
- E-mail notification to employee and supervisors on application status



"A Simplified HR experience"



e-Claim

Claim Application

search... Create Filters

All Pending Approved Rejected

Row#	Submit On	From	To	Tran No.	Emp No.	Name	Client Name	Claim Amt	Approve Amt	Status
1	06/05/2019	06/05/2019	06/05/2019	8F036107	002	HARITH OSMAN B. MUSTA...		450.00	450.00	✓ Approved
2	06/05/2019	06/05/2019	06/05/2019	4FBF00A9	001	JENNIFER WHITE	DELL MALAYSIA SDN BHD	6,010.00	6,010.00	✓ Approved

FEATURES

- Employee Self Service (ESS) – Claim Application
- Manager Self Service (MSS) – Claim Approval
- Claim Entitlement (by single value, range, service year)
- Options to Apply Claim, Cancel Application & Withdraw Approved Claim
- Option to apply advance claim, set maximum amount allowed for each approver, etc
- Option to attach documents during application
- Claim reports



"A Simplified HR experience"



e-Overtime

≡

JENNIFER WHITE

← Edit My Overtime Application

Cancel

Close

Overtime Application

Action History

Ref No.

203EF0B5

Submit On

18/10/2024

Status

Pending

* From

18/10/2024

* To

18/10/2024

Row #	TranDate	Apply OT	Comment / Reason	Approve OT	Approver Remark	Timecard Info
1	18/10/2024	05:00		05:00		
		5.00		5.00		

Total Apply OT5.00

RemarkOT app

Attachments

Select File



scales_fbe85c28-2c...

FEATURES

- Employee Self Service (ESS) – Overtime Application
- Manager Self Service (MSS) – Overtime Approval
- Options to Apply Overtime, Cancel Application & Withdraw Approved Overtime
- Option to attach documents during application
- Overtime reports



"A Simplified HR experience"



e-Document

e-Document										
Document										
search... Release Email										
Row#	Doc Tran ...	YYYYMM	Desc	Emp No.	Name	Released	Created On	Created By	Email On	
1	PCB2	201904	002-END-APRIL-2019-PCBII.pdf	002	HARITH OSMAN B. MUSTAFA	☒	20/04/2019	Supervisor		View
2	PCB2	201904	009-END-APRIL-2019-PCBII.pdf	009	LIM KOK SAI	☒	20/04/2019	Supervisor		View
3	PCB2	201904	015-END-APRIL-2019-PCBII.pdf	015	CHENG LEE LEE	☒	20/04/2019	Supervisor		View
4	PCB2	201904	115-END-APRIL-2019-PCBII.pdf	115	MAH SEE SEE	☒	20/04/2019	Supervisor		View
5	Payslip	201905	001-END-MAY-2019-payslip.pdf	001	JENNIFER WHITE	☐	01/05/2019	Supervisor		View
6	Payslip	201905	002-END-MAY-2019-payslip.pdf	002	HARITH OSMAN B. MUSTAFA	☐	01/05/2019	Supervisor		View
7	Payslip	201905	003-END-MAY-2019-payslip.pdf	003	TAN CHENG MEI	☐	01/05/2019	Supervisor		View
8	Payslip	201905	004-END-MAY-2019-payslip.pdf	004	PHANG LEE BENG (TONY)	☐	01/05/2019	Supervisor		View
9	Payslip	201905	005-END-MAY-2019-payslip.pdf	005	ARUMUGAM A/L GUNASEKARAN	☐	01/05/2019	Supervisor		View
10	Payslip	201905	006-END-MAY-2019-payslip.pdf	006	FRANCOIS PIETTE	☐	01/05/2019	Supervisor		View
11	Payslip	201905	007-END-MAY-2019-payslip.pdf	007	SAKURA OSHIN YAMAHA	☐	01/05/2019	Supervisor		View
12	Payslip	201905	008-END-MAY-2019-payslip.pdf	008	TIAN FATT HUAT	☐	01/05/2019	Supervisor		View
13	Payslip	201905	009-END-MAY-2019-payslip.pdf	009	LIM KOK SAI	☐	01/05/2019	Supervisor		View
14	Payslip	201905	014-END-MAY-2019-payslip.pdf	014	ANUAR BIN RAHIM	☐	01/05/2019	Supervisor		View

FEATURES

- Employee Self Service (ESS) – Payslip, CP8A and PCB2 Forms
- Option to add password encryption (128bit) to PDF document
- Option to access documents via website or e-mail document to employees



"A Simplified HR experience"



e-ESS

Employee Self Service



DEMO CORY

JENNIFER WHITE

Employee Self Service Dashboard

Update Request Apply Claim Apply Overtime Time Clock Year Planner

Switch Logged In User

#	Company	ESS Login ID	
1	CORY DEMO SDN BHD	001@DEMO CORY	Logged In

Company News & Events

Event Title	By	Publish Date
Document Password	Supervisor	28/10/2024
Company Annual Dinner 2024	Supervisor	10/10/2024

Event Records

I Need To Review

Application	Total Pending	Today
Leave	3	0

Leave - Current Month

Code	Description	Year Ent.	Bal B/F	Earned	Burned	Adjust	Taken	Future Taken	Bal
AL-TYPE	Annual Leave	22.00	0.00	20.00	0.00	5.00	-3.00	-4.00	18.00
SL-TYPE	Sick Leave	22.00	0.00	22.00	0.00	0.00	0.00	0.00	22.00

Leave Records

Notification

Subject	Posted By	Date
Action Required : Leave Application From [001] - JENNIFER WHITE	System	18/10/2024
Action Required : Leave Application From [001] - JENNIFER WHITE	System	17/10/2024
Your Leave Application Had Been Approved. [001] - JENNIFER WHITE	System	17/10/2024
Your Leave Application Had Been Approved. [001] - JENNIFER WHITE	System	17/10/2024
Action Required : Leave Application From [001] - JENNIFER WHITE	System	17/10/2024
Your Claim Application Had Been Approved. [001] - JENNIFER WHITE	System	12/10/2024
Action Required : Claim Application From [001] - JENNIFER WHITE	System	12/10/2024
Your Leave Application Had Been Rejected. [001] - JENNIFER WHITE	System	12/10/2024
Your Leave Application Had Been Approved. [001] - JENNIFER WHITE	System	12/10/2024
Action Required : Leave Application From [001] - JENNIFER WHITE	System	10/10/2024

FEATURES

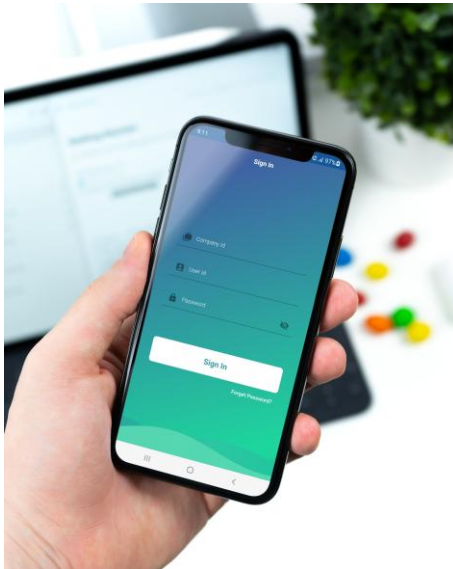
- **WEB login** for Employees and Supervisors
- View personal profile
- Apply Leave, Claim, Overtime
- Apply **On-Behalf** of other employees
- Apply **e-Request** (updating address, family, contact phone, education, training, employment history, etc)
- Supervisors to approve leave, claim, and overtime applications
- Supervisors to view sub-ordinate summary such as Leave, Claim, Attendance
- View **encrypted PDF** documents such as payslip, CP8A form, and PCB2 form
- View **Notifications** and Company **Announcements**



"A Simplified HR experience"



About Mobile Apps



*Download i-Payroll mobile application from either **Google Play Store**, **Apple App Store** or **Huawei AppGallery**.*

Easy access to i-Payroll Employee Self Service (ESS) features is provided by our **mobile application**. Employees and supervisors are free to utilize web browsers as well as **mobile application**.

MOBILE APPS Features:

In comparison to direct HTTPS access to the i-Payroll web system, **mobile apps** are generally considered to be a "simplified" version. Mobile apps offer the majority of crucial features, including application, approval, and notification capabilities.

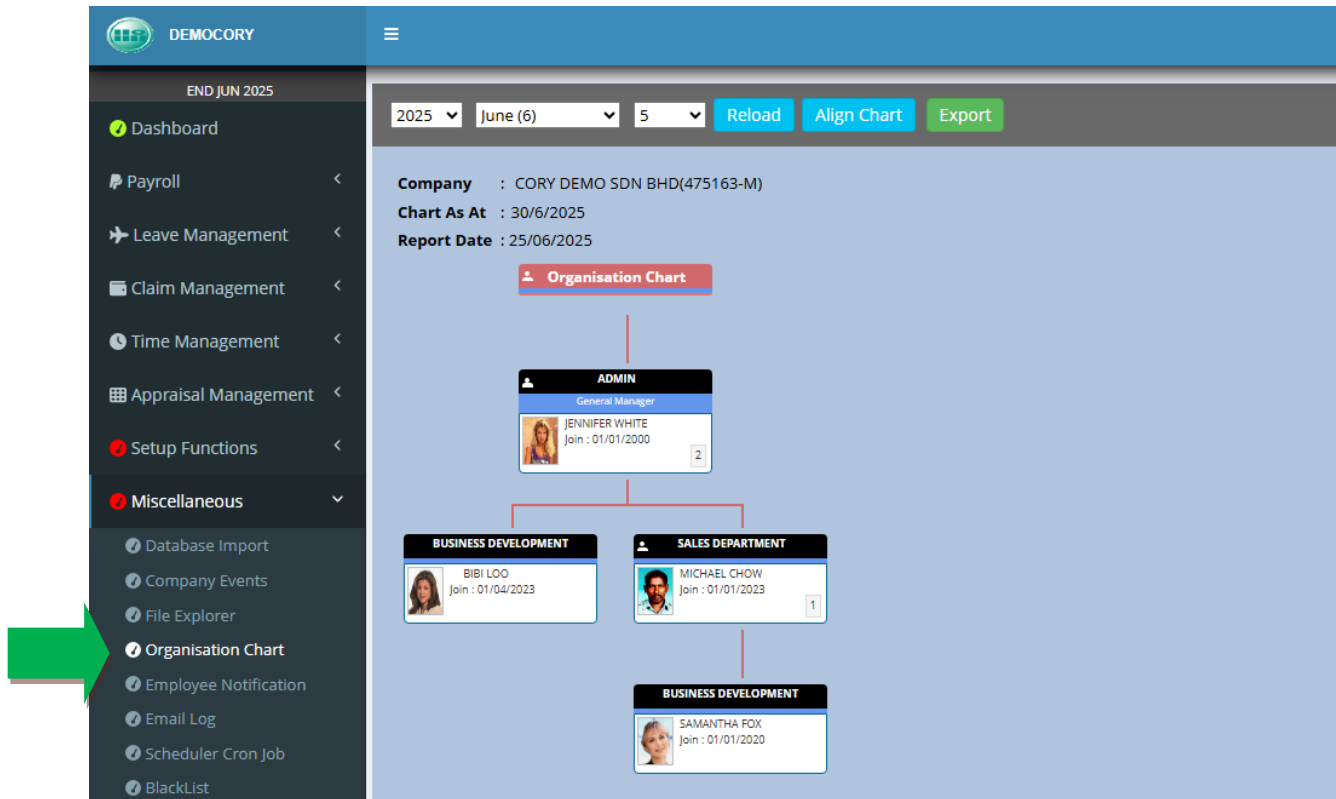
- User Login and stay connected
- Forgot/Reset password
- E-Clock IN & OUT
- Application & Approval process for Leave, Claim and Overtime
- E-Request to apply changes to Personal Detail, addresses, family members, education, etc
- Calendar View for Self & Sub-ordinates
- Receive "notifications"
- Access Documents such as payslips
- View Company Events
- View Own Profile



"A Simplified HR experience"



Organisation Chart



An organization chart visually represents the structure and hierarchy within a company's department or function. This chart helps employees understand the flow of information and tasks within the department.

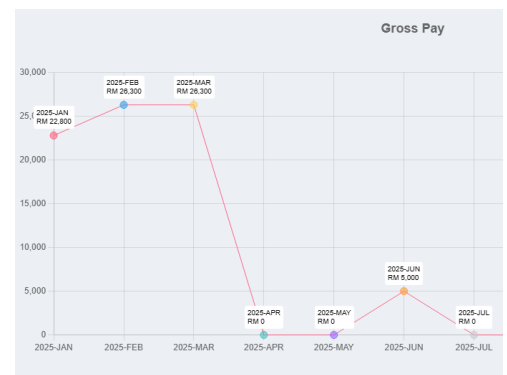
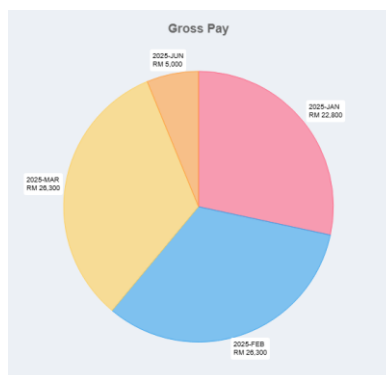
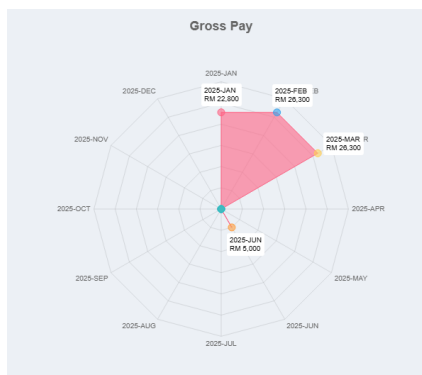
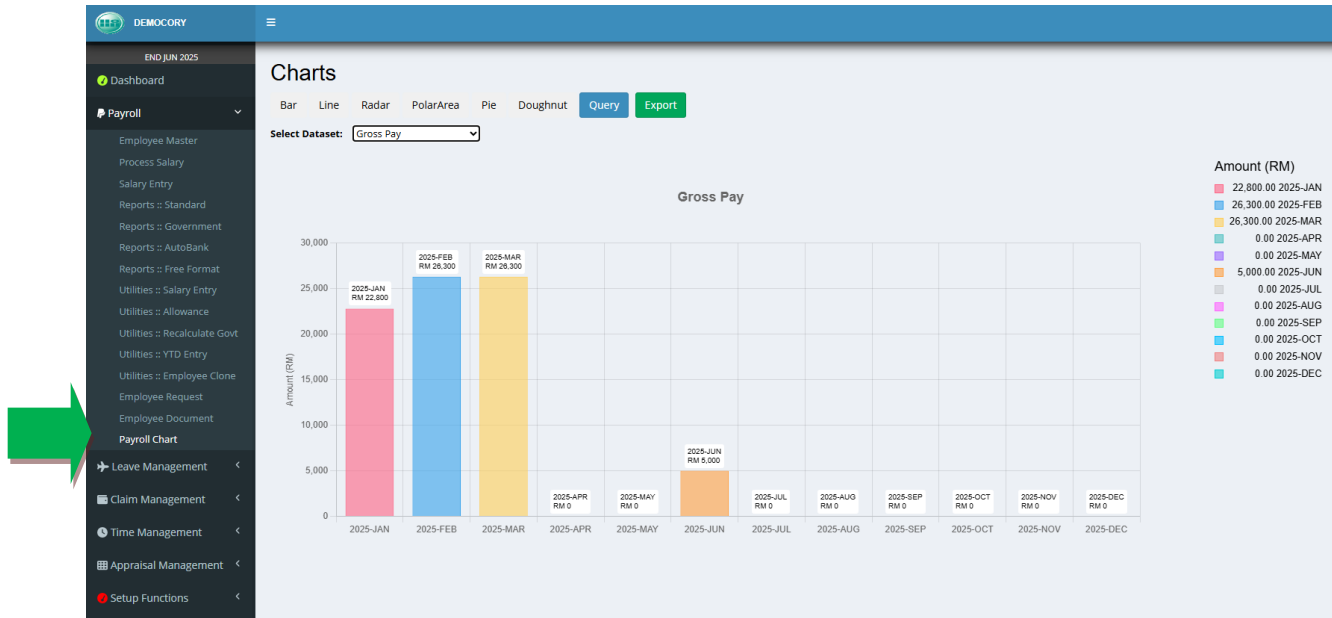
Charts can be exported to PNG image files for use in additional processing.



"A Simplified HR experience"



Payroll Charts



Payroll charts provide valuable insights into workforce costs, enabling businesses to make informed financial decisions. Charts format available are bar, line, radar, polar area, pie and doughnut.

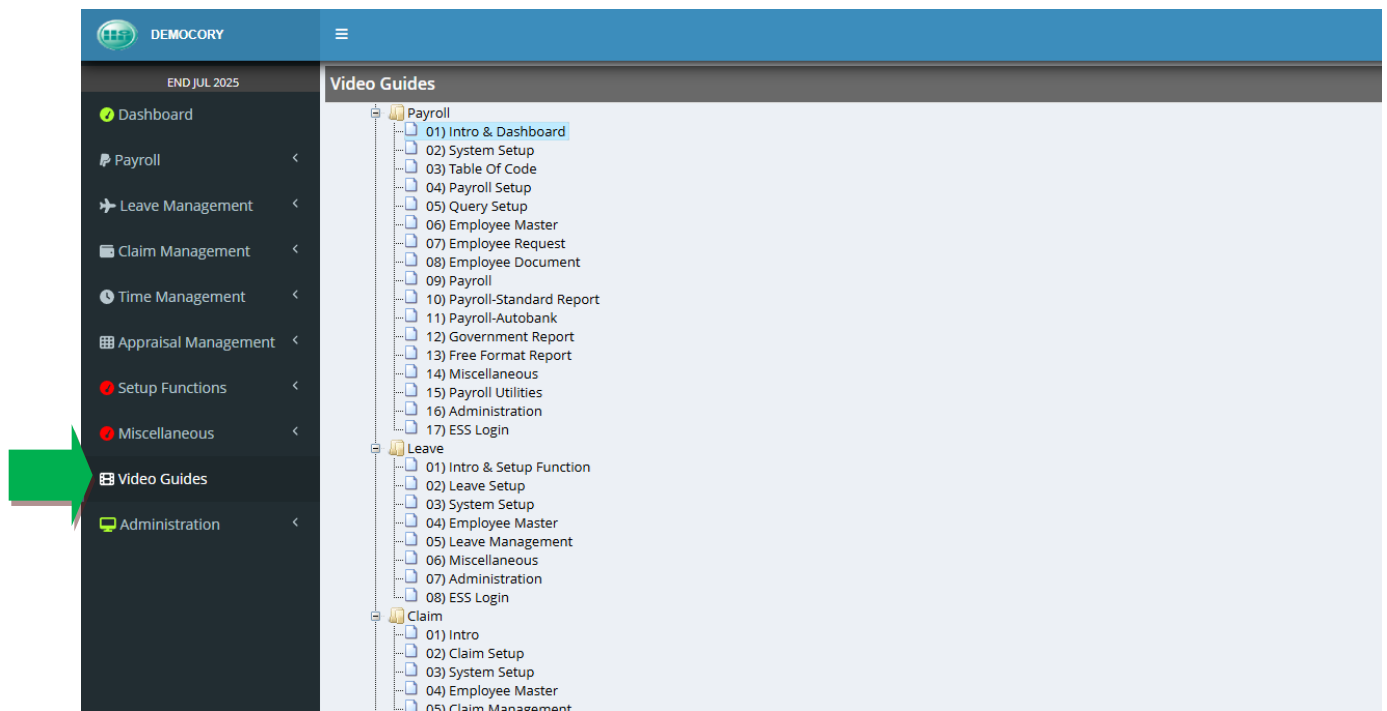
Charts can be exported to PNG image files for use in additional processing.



"A Simplified HR experience"



Video Guide (Training Videos)



Within the system, users may easily learn using the **VIDEO GUIDE** module. It improves users' learning experiences delivered through videos accessible via the internet. Each topic is categorized by modules such as Payroll, Leave, Claim, Time Management, Appraisal Management and Mobile Application.

We have created many training videos on HR2000 software systems posted to YouTube. Click "Watch on Youtube" for full screen mode. Then, choose the highest video quality from settings.



"A Simplified HR experience"



Other e-Modules

OTHER FEATURES

- **Responsive Web Design (Mobile Friendly)** – Web pages render well on a variety of devices (desktop, notebooks, mobile phones, and tablets) and window or screen sizes from minimum to maximum display size to ensure usability and satisfaction. Ensures high compatibility with most desktop & mobile internet browsers.
- **Dashboard**
- **Company Events** (ie. Bulletin Board)
- **Employee e-Clocking** using Mobile Application with GPS and designated location Geo-Fencing
- Link to many popular Time-Clock hardware devices such RFID, Fingerprint, and Face Recognition
- Report save to PDF, TXT, RTF, DOC, XLS, etc
- Concurrent Multi-User access
- **Database Import**
- **E-mail Task** to reset password, remind supervisor on pending approval
- Keep **"Black-Listed"** listing of employees to assist during hiring process
- **Security access rights** (ie. Role settings) for HR Users & Employees
- **Audit Trail** feature
- Payroll period locking



Network & Data Centers



HR2000 web-based platforms are fully hosted in **SHINJIRU Malaysia**.

About Shinjiru Malaysia

Shinjiru has 2 data centers in Malaysia, one in Menara AIMS, Kuala Lumpur and another in CX2, Cyberjaya. SHINJIRU Malaysia is a leading web hosting solutions company in Malaysia (since 1998). SHINJIRU has achieved numerous awards and certifications such as the ISO9001:2015 Certification, APNIC IP Provider, Certified ICANN Registrar, Official MYNIC Partner, MSC Status, Deloitte Technology Fast500 Award, Microsoft 1-Tier Cloud Solutions Provider, Microsoft Silver Certified Partner and many more. Shinjiru is SOC2 certified by DELOITTE PLT

<https://www.shinjiru.com.my/accreditations-awards/>

Anti-DDoS Protection

With the help of our built-in Distributed Denial of Service (DDoS) detection and mitigation services, our premium network is able to absorb the DDoS attack before it reaches your server.

Sophisticated Detection Techniques

Built-in attack profiles, statistical and behavioral analysis methods to quickly identify attacks in progress.

Advanced Monitoring Network System

Scrutinizes network traffic in real-time to identify anomalies, quarantines attack packets and blocks malicious traffic.

Clean Pipe Network

Our premium network cleans all internet traffic, eliminates malware, spam and viruses without you incurring capital expenditure on hardware. Rest assured that your data is clean and secured.

Higher Burstable Level

Our premium network allows you to burst your bandwidth up to 10 times more than a normal network.

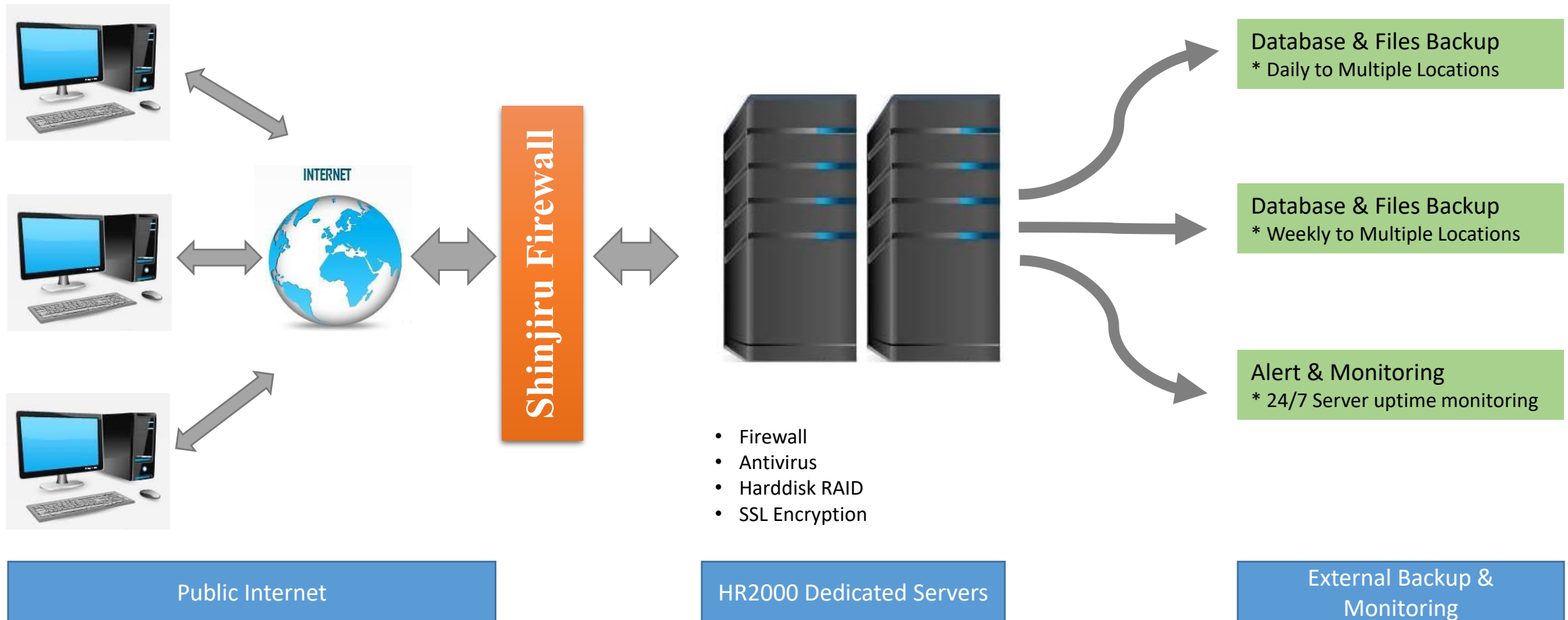
100% Bandwidth Utilization

Our system eliminates threats and ensures clean traffic, which is why you get the optimal utilization of bandwidth you purchased. You get 100% of what you paid for!



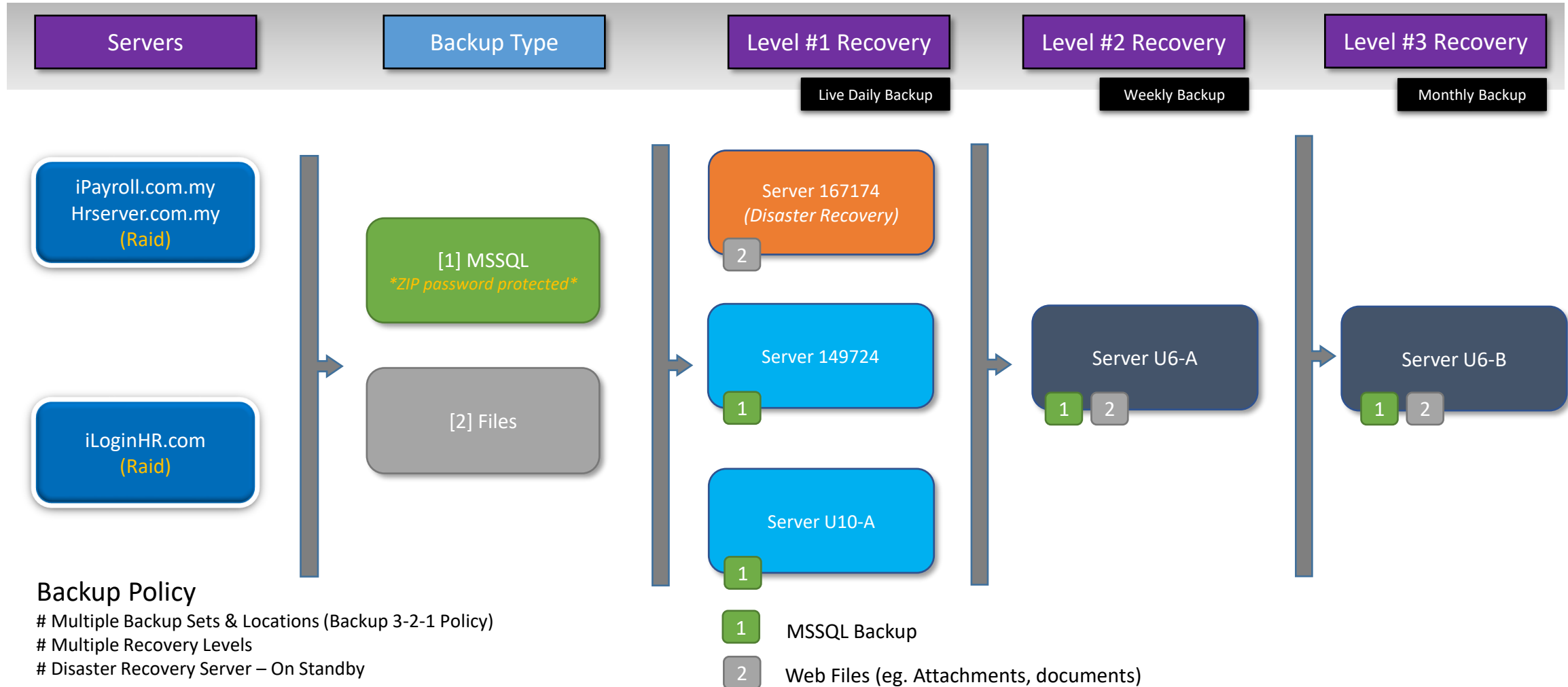


Server Infrastructure Diagram





Backup Diagram



Backup 3-2-1 Policy

The 3-2-1 backup rule is a data protection strategy that recommends creating three copies of your data, storing them on two different media types, and keeping one copy off-site. This method ensures data redundancy and protection against various failure scenarios, including hardware failures, data corruption, and natural disasters. By following this rule, you can significantly reduce the risk of data loss and improve your ability to recover data in case of a disaster.

Disaster Recovery

Disaster recovery (DR) is a process for restoring an organization's IT infrastructure and operations after a disruptive event, whether natural or human-caused. The goal is to minimize the impact of the disaster and restore normal operations as quickly as possible.

Firewall

A firewall is a network security device that acts as a barrier between a trusted internal network and untrusted external networks, like the internet. It monitors, filters, and controls incoming and outgoing network traffic based on predefined security rules. Firewalls help protect networks from unauthorized access, malicious activities, and potential threats.

Antivirus

Antivirus software is a security program designed to protect computers and other devices from malware, such as viruses, worms, trojans, and ransomware. It works by detecting, preventing, and removing these malicious threats, helping to keep devices secure and prevent data loss or damage.

Hard disk RAID

HDD RAID refers to using multiple hard disk drives (HDDs) together in a Redundant Array of Independent Disks (RAID) configuration. RAID is a storage system that combines multiple physical drives into a single logical unit to improve performance, increase storage capacity, or provide data redundancy (protection against drive failures).

SSL Encryption

SSL encryption, or Secure Sockets Layer, is a protocol that secures online communication by encrypting data transmitted between a website and a web browser or between two servers. It's a key part of what makes websites appear secure, represented by a padlock icon in the browser's address bar. Essentially, SSL encryption ensures that sensitive information like passwords, payment details, and personal data remains private and protected from interception during online transmission.

Alert & Monitoring

An alert and monitoring tool is a system used to proactively track the health and performance of systems, applications, or infrastructure, and then automatically notify administrators or operators when specific conditions are met or thresholds are breached. These tools help identify and resolve potential issues before they impact users.

Service Level Agreement (SLA)



Version Date: Sept 25th 2025

Definitions:

HR 2000 SDN BHD (“**HR2000**”, “we”, “our”, or “us”) is committed to carry out our obligations to ensure customers data safety and application reliability and performance.

HR2000 operates a web-based solution available via our website and sub-domains of **iPayroll.com.my / iLoginHR.com / HRserver.com.my** (our “**Website**”), our application software (our “**Platform**”), and our mobile application software for digital tablets and mobile phones (our “**App**”) as well as other products and services that we make available (together, the “**Services**”).

“**Customer**” shall mean the organization (company or other legal entity) that is receiving our Services pursuant to HR2000’s general terms and conditions of services and “**End User**” shall mean any individual who has access to our Website, Platform, and/or App.

1. Purpose

This Service Level Agreement (SLA) describes the standard level of service customers can expect from HR2000. This SLA attempts to quantify the levels of service that customer of HR2000 can expect, and the remedies we offer in case HR2000 fails to provide service at those levels.

2. HR2000 is committed in providing:

- E-mail & phone **support response** time is guaranteed within 60 minutes (exclude peak hours) and available within HR2000 standard business day.
- **Technical assistance** in the event of a glitch; to repair and fully restore in the event data corruption is detected.
- Regular **software updates** included system stability improvements, bug fixes, system security fixes, new and/or enhanced features, and further improvements to performance. HR2000 retains the right to modify the frequency of features release availability at its discretion.
- HR2000 is committed to protecting your privacy. Authorized employees within the company on a need-to-know basis only use any information collected from individual customers.
- The following services are available upon customers' request and subject to additional fees:
 - Re-fresher Software training
 - Re-installing the SERVICES into customers computing environment
 - Poller Installation
 - Payslip Customization
 - Database Conversion
 - Database Clone Setup
 - Database Portability: To obtain your Personal Data that you have provided to us with your consent in a format which enables you to transfer that Personal Data to another organization
 - Plug-In: CEO Login (Group) / Claim Project / MTD Payroll GL Report / Claim GL Report
- A highest possible 99.75% **server uptime** for its paid services, excluding scheduled maintenance.
- **Backup & Redundancy** to multiple different locations in Malaysia, namely
 - (a) Redundancy data protection Using **RAID**
 - (b) Databases & Files backup located to multiple secured remote locations
- In the event of **data disaster**, HR2000 will perform a 24-hour data recovery from the most recent sets of reliable backup data.
- **Data Security Assurance**: SSL/TLS (SHA-256) encrypts data transmitted between the website and the user's browser; Database backup sets are in encrypted ZIP (AES-256) format; Data User login with Two-factor authentication (2FA); PDF password protected with 128-bit AES;
- **Server Security Assurance**: HTTPS secure access; Antivirus; Firewall; DDOS Protection; Harddisk RAID; Backup 3-2-1 policy; Internal Penetration Testing; Server OS updates; Secured administrator access login with NLA and SSL enabled; Disaster Recovery server; Server Alert & Monitoring;

3. This SLA does not cover (without limitation):

Network performance at customer's physical location or internet access point (such as a local DSL/cable modem).

4. Service Availability & Response Time

Telephone and e-mail support (Mon – Fri) 9:00 am to 5:45 pm - excluding State & Public holidays. All reports of Incidents must be made to HR2000 by customer's Authorized Contact(s) either via e-mail or telephone.

HR2000 will respond to service-related incidents and/or requests submitted by the Customer within the following time frames. These levels are used to categorize the impact and urgency of incidents, allowing for more efficient and targeted support:

(a) **Severity Level 1** (S1 - Critical) means the most severe issues, often impacting the entire system or organization. Examples include a complete system outage or a critical security breach.

(b) **Severity Level 2** (S2 - High) means significant problems that affect a large portion of users or applications, but not the entire system. Examples include a major network outage, critical data corruption or server hardware failure (such as hard drive, memory, processor, power supply, NIC and motherboard).

(c) **Severity Level 3** (S3 - Medium) means issues that affect a smaller subset of users or applications, but are still disruptive. Examples include a functional issue or a performance degradation.

(d) **Severity Level 4** (S4 - Low) means issues that have limited impact and are not considered critical. Examples include a cosmetic bug or a minor performance slowdown.

Severity Level	Support Resolution Time	Sample Incidents
S1 (Critical)	5 business days (max)	Complete system outage or a critical security breach <i>eg. affects an entire service, resulting in the inability to perform/provide the functions of the service</i>
S2 (High)	2 business days (max)	Major network outage or a critical data corruption <i>eg. affects user's ability to perform a function that is critical to their role and standard business operations</i>
S3 (Medium)	24 business hours (max)	Functional issue or a performance degradation <i>eg. moderately affects a user's ability to perform functions as a part of their role</i>
S4 (Low)	4 business hours (max)	Cosmetic bug or a minor performance slowdown <i>eg. Does not impede a user's ability to perform a function or a workaround is available</i>

5. HR2000 Dedicated Server hosted @ Shinjiru [ISO 9001:2015]

- Dedicated Server: Quad Core Xeon E3 / 64GB RAM / Bandwidth: 1 Gbps
- Server Location : Hosting by Shinjiru @ AIMS Kuala Lumpur, Malaysia
- Windows Server 2019 Standard
- MSSQL Web Edition 2019
- Average 99.75% server uptime
- **Unmetered** bandwidth & disk space for customer account
- Shinjiru **Anti DDOS Protection** (refer <https://www.shinjiru.com.my/security/ddos-protection/>)
- Shinjiru ISO 9001:2015 Certified (refer <https://www.shinjiru.com.my/accreditations-awards/>)
- Secure **SSL** connection (encrypted data transfer)
- Protected & monitored with RAID, Firewall, Antivirus, DDOS Protection, Auto Backup, 24/7 monitoring
- Daily automated database backup to multiple locations.
- Software fully managed by HR2000 technicians
- Hardware fully managed by SHINJIRU (hosting) technicians

Shinjiru Anti DDOS Protection Feature:

1 Gbps Protection / Unlimited Amount of Attacks / Website Application Firewall (WAF) / Performance Optimization (CDN) / Network (Layer 3/4) DDoS Protection / Http & Https Layer 7 DDoS Protection / High Availability/Load Balancing / Firewall – HTTPS & PCI Compliant / Multiple Caching Level

6. Your Account

If you use the SERVICES, you are responsible for maintaining the confidentiality of your account and password and for restricting access to your computer, and you agree to accept responsibility for all activities that occur under your account or password. You must submit accurate salary/wage and payroll information to Service during the enrollment process. Thereafter, you shall timely and accurately update all wage and payroll information as necessary to reflect changes. It is your responsibility to submit complete and accurate information to the Service and to remit the fees due in connection with the Service. It is your responsibility to check that statutory contributions and banking files are calculated accurately.

During support of your usage, you may need to furnish some information to ease troubleshooting. The data we asked should be relevant to troubleshoot and fix your issue in using the SERVICES.

HR2000 reserves the right to refuse service, terminate accounts or remove or edit content in its sole discretion. You authorize and grant HR2000 the right of processing your data for your usage of the system, include but not limited to reporting and analytics, billing, processing HR procedures, referring new customers and others.

7. Disclaimer of Warranties and Limited Liability

The service is made available "AS IS" and "AS AVAILABLE". Your use of the Service is entirely at your own risk. HR2000 disclaims all other warranties, express or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose, for the service and all accompanying written materials. HR2000 is not liable for damages for loss of business profits, business interruption, loss of business information, or other pecuniary loss arising out of use or inability to use the service.

8. Notification of Changes

HR2000 reserves the right to change the terms of this policy, at our sole discretion, to ensure that it is consistent with our future developments, industry trends, and/or any changes in legal or regulatory requirements. Notices to you regarding any modifications to this policy may be sent to you through email or ordinary mail. Any modifications to our policy will be announced on our website and other important pages. Therefore, it is suggested that you frequently read this declaration.

HR 2000 SDN BHD (475163-M)

Terms & Conditions



Version Date: Sept 25th 2025

Introduction:

These terms and conditions govern your use of these SERVICES; by using the SERVICES, you accept these terms and conditions in full.

1. Privacy Statement

HR2000 is committed to protecting your privacy. Authorized employees within the company on a need-to-know basis only use any information collected from individual customers. We constantly review our systems and data to ensure the best possible service to our customers.

2. Trademarks & Copyright

iPayroll.com.my / iLoginHR.com / HRserver.com.my / Quick Pay / Quick Staff / Quick TMS are trademarks of HR2000. HR2000's trademarks may not be used in connection with any product or service that is not of HR2000 in any manner that is likely to cause confusion among customers. All trademarks not owned by HR2000 that appear on this WEBSITES are the property of their respective owners. All content included on the site, such as text, graphics, logos, button icons, images, audio clips, digital downloads, data compilations, and software, is the property of HR2000. All software used on this site is the property of HR2000 or its software suppliers and is protected by Malaysian and international copyright laws.

3. Confidentiality & Personal Data Protection Act 2010

HR2000 respects the privacy of individuals with regard to personal data and is committed to protecting the privacy of our users, and strives to provide a safe, secure user experience. Client records are regarded as confidential and therefore will not be divulged to any third party. We will not sell, share, or rent your personal information to any third party.

4. Retention of the data

If you're still actively using the SERVICES, the data shall be kept at a minimum of 7 years according to the law. If you're not using the SERVICES anymore or requests us to remove the data totally, we will clean it and not keeping a copy of your data in our website.

5. Prohibitions

You must not misuse this SERVICES. You will not: commit or encourage a criminal offense; transmit or distribute a virus, trojan, worm, logic bomb or any other material which is malicious, technologically harmful, in breach of confidence or in any way offensive or obscene; hack into any aspect of the Service; corrupt data; cause annoyance to other users; infringe upon the rights of any other person's proprietary rights; send any unsolicited advertising or promotional material, commonly referred to as "spam"; or attempt to affect the performance or functionality of any computer facilities of or accessed through this SERVICES.

6. Customer Responsibilities

Customer acknowledges that they are solely responsible for the security of their account, including but not limited to, the protection of their login credentials, access to the service, and any data or information stored or processed within the service. Customer agrees to implement reasonable security measures to prevent unauthorized access to their account and data, including, but not limited to, using strong passwords, regularly updating their systems, and being vigilant against phishing and social engineering attacks. Customer is responsible for all activities that occur under their account.

HR2000 will no longer provide support for obsolete or unsupported Windows operating systems, including Windows XP, Windows Vista, and Windows 7. To ensure security, stability, and full compatibility with our products and services, we recommend upgrading to a currently supported version of Windows.

7. Breaches of these terms and conditions

Without prejudice to HR2000 other rights under these terms and conditions, if you breach these terms and conditions in any way, HR2000 may take such action as HR2000 deems appropriate to deal with the breach, including suspending your access to the SERVICE, prohibiting you from accessing the SERVICES, blocking computers using your IP address from accessing the SERVICES.

8. Force Majeure

Neither party shall be liable to the other for any failure to perform any obligation under any Agreement which is due to an event beyond the control of such party including but not limited to any Act of God, terrorism, war, Political insurgence, insurrection, riot, civil unrest, act of civil or military authority, uprising, earthquake, flood or any other natural or man-made eventuality outside of our control, which causes the termination of an agreement or contract entered into, nor which could have been reasonably foreseen. Any Party affected by such event shall forthwith inform the other Party of the same and shall use all reasonable endeavors to comply with the terms and conditions of any Agreement contained herein.

9. Software License Agreement

Each software license issued by HR2000 grants the customer a limited, non-exclusive, and **non-transferable** right to use the software solely for internal business purposes. The software is licensed, not sold, and all ownership and intellectual property rights remain with HR2000. Licenses may not be transferred, resold, rented, or sublicensed to any third party.

10. Annual Maintenance Contract & Fees

The SERVICES will be updated and maintained by HR2000. HR2000 retains the right to modify the frequency of features release availability at its discretion. Future software additions, such as revisions to the employment act or statutory board, bank format, and year-end reporting, require an annual maintenance contract. This agreement will automatically be renewed annually after the first term ends, provided that one month's notice is given beforehand. Either party may terminate the maintenance contract agreement by providing written notice before the actual contract expiration date.

HR2000 maintains the right to amend maintenance fees with at least one (1) month's written notice. A number of causes, such as rising operational costs, inflation, or shifts in third-party service provider fees, may necessitate such alterations.

11. Redemption of Training Sessions

All Training session must be redeemed within 90 days period starting on the invoice date. Otherwise, the user is deemed to have been trained.

12. Redemption of Plug-In Module

Every supplied PLUG-IN module must be redeemed within the warranty period starting on the invoice date.

The following PLUG-IN services are available upon customers' request and subject to additional fees:

- Poller Installation
- Payslip Customization
- Database Conversion
- Database Clone Setup
- Database Portability: To obtain your Personal Data that you have provided to us with your consent in a format which enables you to transfer that Personal Data to another organization
- Plug-In: CEO Login (Group) / Claim Project / MTD Payroll GL Report / Claim GL Report

13. Indemnity

You agree to indemnify, defend and hold harmless HR2000, its directors, officers, employees, consultants, agents, and affiliates, from any and all third-party claims, liability, damages and/or costs (including, but not limited to, legal fees) arising from your use the SERVICES or your breach of the Terms of Service.

14. Notification of Changes

HR2000 reserves the right to change the terms of this policy, at our sole discretion, to ensure that it is consistent with our future developments, industry trends, and/or any changes in legal or regulatory requirements. Notices to you regarding any modifications to this policy may be sent to you through email or ordinary mail. Any modifications to our policy will be announced on our website and other important pages. Therefore, it is suggested that you frequently read this declaration.

HR 2000 SDN BHD (475163-M)

Personal Data Protection Act (PDPA) 2010



Version Date: Sept 25th 2025

Introduction:

The Personal Data Protection Act 2010 (“**PDPA**”) is an Act that regulates the processing of personal data in regards to commercial transaction. PDPA was enacted on June 2, 2010, and came into effect on November 15, 2013.

References: <https://www.pdp.gov.my>

The Act applies to any person who processes and has control over or authorizes the processing of any “personal data” in respect of commercial transactions (“data user”). The Act even applies to persons not established in Malaysia, if they use equipment in Malaysia for the processing of personal data.

1. How does HR2000 comply with PDPA ?

HR 2000 SDN BHD (“**HR2000**”, “we”, “our”, or “us”) respects the privacy of individuals with regard to personal data and is committed to protecting the privacy of our users, and strives to provide a safe, secure user experience. This privacy policy is formulated in accordance with the Personal Data Protection Act 2010 (“**Act**”), which describes how your information is collected and used and your choices with respect to your Personal Data.

2. Information collected

We collect information about users during the registration process for certain parts of our websites/applications; through their participation in certain activities and through the use of cookies. When you request pages from our websites/applications, it automatically collects some information about your preferences, including your IP address. We use this to help diagnose problems with our server, and to administer our site. The user-supplied information collected is not shared with other organizations for commercial purposes.

3. Purpose of Personal Data collected

Personal Data that you provide to us voluntarily on our website and its other related channels will be processed for the following purposes (“**Purposes**”): to complete transactions with you; to direct market to you; to understand and analyze our sales, and your needs and preferences; to develop, enhance, market and provide products and services to meet your needs; to improve our services; and, to respond to requests or complaints. We may collect the following Personal Data from or in relation to you: Name; Address; Phone number(s); Date of birth; Email address; Gender; Identity card number or passport number; Other personal particulars and salary related information.

4. Use and Disclosure

We will treat your Personal Data as confidential, in accordance with this Privacy Policy and with all applicable Data Protection legislation and will process such Personal Data only for the Purposes and within the terms set out herein. We are responsible for the Personal Data under our control, including Personal Data disclosed by us to a Vendor (often referred to as the data processor). “Vendor” in this Privacy Policy means in relation to Personal Data any person or entity (other than an employee of HR2000) who processes the Personal Data on behalf of us. “Processing”, in relation to Personal Data means for example obtaining, recording, holding or using the Personal Data in carrying out any operation or set of operations on the Personal Data including organization, compilation, retrieval disclosure of the Personal Data for verification Purposes. We take every measure to provide a comparable level of protection for Personal Data should the information be Processed by a Vendor.

5. Storage and Retention of Personal Data

Your Personal Data shall be stored either in hard copies in our offices or stored in servers and operated by us or our service providers. Any Personal Data supplied by you will be retained by our organization as long as necessary for the fulfillment of the purposes stated in (2) above or is required to satisfy legal regulatory, accounting requirements or to protect our interests.

6. Internet Cookies

When you access our websites, we may collect non-personal data (e.g. type of Internet browser and operating system used, domain name of the website from which you came, number of visits, average time spent on the site, pages viewed). When you view our websites, we may store some data on your computer in the form of a “cookie” to automatically recognize your personal computer next time you visit. Cookies can help us in many ways, for example, by allowing us to tailor a website to better match your interests or to store your password to save you having to re-enter it each time. If you do not wish to receive cookies, please configure your Internet browser to erase all cookies from your computer’s hard drive, block all cookies or to receive a warning before a cookie is stored.

7. Third Party Links

We may provide links and references to third party sites (e.g. articles, Malaysian government website links to KWSP, LHDN, PERKESO). We have no control over such third-party sites, and you acknowledge and agree that we are not responsible for the availability of such external sites or resources, and do not endorse and are not responsible or liable for any content, advertising, products, services or materials on or available through such sites or resources, including Third Party Content. You further acknowledge and agree that we shall not be responsible or liable, directly or indirectly, for any damage or loss caused by or in connection with use of or reliance on any content, goods or services on or available through any such site or resource.

8. Confidentiality & Security

Personal Data held by us will be kept confidential in accordance with this Privacy Policy pursuant to any applicable law that may from time to time be in force. The websites/applications have security measures in place to protect the loss, misuse and alteration of the information under our control.

To safeguard your personal data from unauthorized access, collection, use, disclosure, copying, modification, disposal or similar risks, we have introduced appropriate administrative, physical and technical measures such as antivirus protection, encryption, and disclosing personal data both internally and to our authorized third-party service providers and agents only on a need-to-know basis.

For the internet, unfortunately, no data transmission over the internet can be guaranteed as completely secure. While we strive to protect such Personal Data, we cannot ensure or warrant the security of any Personal Data transmitted to us and individuals do so at their own risk. We will take reasonable steps to protect that information from misuse and loss and from unauthorized access, modification or disclosure.

9. Right of Access to Personal Data

Under the Act, you have the right of access to your Personal Data held by us. If you have any questions regarding this Privacy Policy or if you wish to request access to your Personal Data or if you wish to correct your Personal Data or if you wish to withdraw your consent to us for the processing of your Personal Data for the purposes as set out in (2) above or for the transfer of your Personal Data to the parties stated in (3) above, you may send your request in writing to us.

10. Customer Responsibilities

Customer acknowledges that they are solely responsible for the security of their account, including but not limited to, the protection of their login credentials, access to the service, and any data or information stored or processed within the service. Customer agrees to implement reasonable security measures to prevent unauthorized access to their account and data, including, but not limited to, using strong passwords, regularly updating their systems, and being vigilant against phishing and social engineering attacks. Customer is responsible for all activities that occur under their account.

11. Data Protection Officer (DPO)

In Malaysia, the appointment of a Data Protection Officer (DPO) is mandatory for organizations meeting specific criteria under the amended Personal Data Protection Act 2010 (PDPA), effective June 1, 2025.

HR2000 Data Protection Officer can be contacted via e-mail or telephone.

12. Personal Data Breach Guideline

The term “personal data breach” is defined under the Personal Data Protection Act 2010 (the “PDPA”) as “any breach of personal data, loss of personal data, misuse of personal data or unauthorized access of personal data”.

Actions to take in the event of a Personal Data Breach by the HR2000 Data Protection Officer (DPO):

- Containment: Immediately isolate and contain the breach to prevent further data compromise.
- Assessment: Gather facts about the breach, assess the potential harm to affected individuals, and evaluate the risks.
- Notification: Notify the PDPC within 72 hours of becoming aware of the breach. Notify affected data subjects within 7 days of notifying the PDPC, if the breach is likely to cause significant harm.
- Documentation: Maintain a detailed record of the breach, including the incident timeline, actions taken, and any communication with the PDPC or data subjects.
- Remediation: Implement measures to address the breach, prevent future occurrences, and restore affected systems.

13. Malaysian PDPA with EU General Data Protection Regulation (EU-GDPR)

This policy shall be governed in all respects by the laws of Malaysia. We reassure our clients that the Malaysian PDPA, along with our SLA and T&C, complies with many of the requirements of the EU-GDPR.

14. Indemnity

You agree to indemnify, defend and hold harmless HR2000, its directors, officers, employees, consultants, agents, and affiliates, from any and all third-party claims, liability, damages and/or costs (including, but not limited to, legal fees) arising from your use the SERVICES or your breach of the Terms of Service.

15. Notification of Changes

HR2000 reserves the right to change the terms of this policy, at our sole discretion, to ensure that it is consistent with our future developments, industry trends, and/or any changes in legal or regulatory requirements. Notices to you regarding any modifications to this policy may be sent to you through email or ordinary mail. Any modifications to our policy will be announced on our website and other important pages. Therefore, it is suggested that you frequently read this declaration.

Data Protection Officer (DPO):

Mr W.K. CHIN

Tel: 03-56329094 (Hotline) / E-mail: cto@hr2000.com.my

HR 2000 SDN BHD (475163-M)





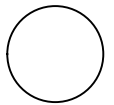
KUMPULAN WANG SIMPANAN PEKERJA

KWSP 6

Peraturan-Peraturan Dan Kaedah-Kaedah KWSP 1991 Kaedah 11(1)

Borang**A**

Mukasurat: 1



Cop Agen Kutipan

Nama Majikan :

DEMONSTRATION COMPANY 180838-D

Tarikh DiCetak : 12/4/2019

Alamat :

8 Jalan USJ 10/1M
UEP Subang Jaya
Selangor
Poskod : 47620

Bil Pekerja : 16

BIL	NO AHLI	N K	NO KAD PENGENALAN	NAMA PEKERJA / AHLI (Seperti yang terdapat di dalam Kad Pengenalan)	UPAH (RM)	CARUMAN (RM)	
						MAJIKAN	PEKERJA
Jumlah yang dibawa dari mukasurat terdahulu (jika ada)						0	0
1	12026856	3	730811-14-5781	ANUAR BIN RAHIM	1800.00	216	198
2	05689335	0	661110105088	ARUMUGAM A/L GUNASEKARAN	1500.00	180	165
3	11450897	2	670119-04-4258	CHENG LEE LEE	4000.00	480	440
4	02105388	0	500109-10-8888	CHONG CHEE HUAT	1500.00	180	165
5	5654572		670101-01-1232	FRANCOIS PIETTE	900.00	108	99
6	12026333	3	730811-14-3333	HANIF BIN BUJONG	1800.00	216	198
7	47243224		540604-01-2345	HARITH OSMAN B. MUSTAFA	3500.00	420	385
8	12955678	1	661110-10-5088	JENNIFER WHITE	4000.00	480	440
9	02105388		A0551966	LIM KOK SAI	5000.00	600	550
10	11450555	2	670119-04-5555	MAH SEE SEE	4000.00	480	440
11	11863666	8	720605-08-6666	MAJID BIN LONGMAN	600.00	72	66
12	11863258	8	720605-08-3259	MOHD ASMAWI BIN KURUS	600.00	72	66
13	07878785		750401-05-5588	PHANG LEE BENG (TONY)	1000.00	120	110
14	11655827	0	661110105077	SAKURA OSHIN YAMAHA	1750.00	212	194
15	12022875	8	710805-10-5858	TAN CHENG MEI	1300.00	156	143
16	02105374	0	500109-10-5483	TIAN FATT HUAT	1500.00	180	165
17		X					
18		X					
19		X					
20		X					
JUMLAH BESAR(RM)						4172	3824
					JUMLAH(RM)	7996	

Tandatangan
Wakil Majikan

Nama

No. Kad Pengenalan

No. Tel /Bimbit

E-Mel

Tarikh

Ms Cheng Lee Lee

661110-10-5088

03-56329094

hrdept@hr2000.com.my

12/04/2019

Cop Rasmi Majikan

Catatan

1. Nombor Majikan mesti ditulis di belakang cek.
2. Jumlah bayaran mesti sama dengan jumlah di Borang A.
3. Potong maklumat ahli yang telah berhenti kerja.
4. Jika ada butir-butir pekerja yang tidak disenaraikan, sila catatkan semua butirnya dan masukkan pekerja baru dalam ruangan kosong (jika ada).
5. Ruang ketiga (NK) hanya diisi oleh KWSP sahaja
6. Bulan caruman bersamaan Bulan Upah + 1
7. Upah termasuklah gaji pokok, komisyen, bonus, elaun dan bayaran yang dikenakan caruman KWSP.
8. Sila rujuk panduan mengisi Borang A di buku Panduan Majikan.

PERINGATAN: Berdasarkan Akta KWSP 1991, kesilapan membekalkan maklumat ahli boleh menyebabkan tuan dikenakan caj atau tindakan undang-undang.



PERTUBUHAN KESELAMATAN SOCIAL
PERATURAN - PERATURAN (AM) KESELAMATAN SOCIAL PEKERJA 1971 AKTA (PER 44A)
CARUMAN GAJI BULAN 0 4 2 0 1 9

bulan tahun

BORANG 8A

No. Kod Majikan A 3 5 1 2 3 0 5 2		No.MyCoID / No.Pendaftaran Perniagaan 1 8 0 8 3 8 - D		Amaun Caruman (RM) 6 5 3 . 4 0			
Amaun caruman di atas hendaklah dibayar kepada PEKESO/EJEN PEMUNGUT tidak terlewat daripada 15/05/2019							
Nama dan Alamat Majikan DEMONSTRATION COMPANY 8 Jalan USJ 10/1M UEP Subang Jaya Selangor 47620				Lembaran 1 / 1		Bil. Pekerja 1 5	
				Kegunaan Ejan Pemungut			
				Cop			
				No. Slip Bayaran 			
TARIKH MULA/BERHENTI KERJA (hhbbtttt) (1)	STATUS (2)	NO. KAD PENGENALAN (3)	NAMA PEKERJA (MENGIKUT KAD PENGENALAN) (4)		CARUMAN (5)		
					RM	SEN	
		730811-14-5781	ANUAR BIN RAHIM		3 9 . 4 0		
		661110105088	ARUMUGAM A/L GUNASEKARAN		3 2 . 6 0		
		670119-04-4258	CHENG LEE LEE		8 8 . 8 0		
		500109-10-8888	CHONG CHEE HUAT		3 2 . 6 0		
		670101-01-1232	FRANCOIS PIETTE		1 9 . 1 0		
		730811-14-3333	HANIF BIN BUJONG		3 9 . 4 0		
		540604-01-2345	HARITH OSMAN B. MUSTAFA		7 7 . 6 0		
		661110-10-5088	JENNIFER WHITE		8 8 . 8 0		
		670119-04-5555	MAH SEE SEE		8 8 . 8 0		
		720605-08-6666	MAJID BIN LONGMAN		1 2 . 4 0		
		720605-08-3259	MOHD ASMAWI BIN KURUS		1 2 . 4 0		
		750401-05-5588	PHANG LEE BENG (TONY)		2 1 . 4 0		
		661110105077	SAKURA OSHIN YAMAHA		3 9 . 4 0		
		710805-10-5858	TAN CHENG MEI		2 8 . 1 0		
		500109-10-5483	TIAN FATT HUAT		3 2 . 6 0		
Jumlah muka surat ini						6 5 3 . 4 0	

Tandatangan : _____
Nama : Ms Cheng Lee Lee
No. Tel : 03-56329094
& Cop Majikan

Kaedah Pembayaran (Sila tandakan (x))

☐ Tunai ☐ Kiriman Wang
☒ Cek ☐ Lain-lain

No. Cek / Kiriman Wang



BORANG PENDAFTARAN PEKERJA ASING / FOREIGN'S WORKER REGISTRATION FORM

BORANG PENDAFTARAN PEKERJA ASING / FOREIGN'S WORKER REGISTRATION FORM

A. BUTIR-BUTIR PEKERJA / DETAILS OF EMPLOYEE

A1. Nama*	S A K U R A O S H I N Y A M A H A																									
Name																										
A2. No. Pasport *	23658972																									
Passport No.																										
A3. Tempoh Sah Laku Pasport :							Hingga																			
Passport Validity Period						until																				
Hari Day						Bulan Month						Tahun Year														
A4. No. Permit Kerja / Pas Masuk :																										
Working Permit / Entry Pass No.																										
A5. Tempoh Sah Laku Permit Kerja / Pas Masuk							Hingga																			
Working Permit / Entry Pass Validity Period						Until																				
Hari Day						Bulan Month						Tahun Year														
A6. Warganegara *	Japan																									
Nationality																										
A7. Tarikh lahir *	0 8 0 9 1 9 6 7																									
Date of Birth																										
Hari Day						Bulan Month						Tahun Year														
A8. Jenis Pekerjaan :	E.D.P. MANAGER																									
Type of Work																										
A9. Jantina	Lelaki																									
Gender																										
						Perempuan																				
						Female																				
A10. Alamat surat menyurat / Correspondence Address:	4 1 J A L A N S T A T I O N V I C T O R I A																									
8 6 0 0 0 K L U A N G , J O H O R E																										
Poskod/Postcode						Negeri/State																				
A11. No. Tel. Rumah :																										
Home Phone No.																										
A12. No. Tel. Bimbit																										
Mobile Phone No.																										
A13. E-mel :																										
Email																										
A14. Tarikh Mula Kerja :	0 1 0 1 2 0 1 9																									
Employment Start Date																										
Hari Day						Bulan Month						Tahun Year														

B. BUTIR-BUTIR MAJIKAN / DETAILS OF EMPLOYER

B1. No. Kod Majikan *	2 9 4 4 2 2 3 3 0																									
Employer Code																										
B2. Nama Perusahaan	D E M O N S T R A T I O N C O M P A N Y																									
Industry / Business Name																										
B3. No. Telefon	0 3 - 5 6 3 2 9 0 9 4																									
Telephone No.																										
B4. No. Faks	0 3 - 5 6 3 1 9 7 3 6																									
Fax No.																										
B5. E-Mel	hrdept@hr2000.com.my																									
Email																										

C. BUTIR-BUTIR ORANG UNTUK DIHUBUNGI BAGI PEKERJA / CONTACT PERSON DETAILS FOR EMPLOYEE'S

C1. Nama	M s C h e n g L e e L e e																									
Name																										
C2. Alamat surat menyurat	8 Jalan USJ 10/1M,UEP Subang Jaya,47620 Selangor																									
Correspondence Address																										
C3. No. Telefon	03-56329094																									
Phone No.																										
C4. Hubungan Dengan Pekerja :	WAKIL MAJIKAN																									
C5. E-mel	hrdept@hr2000.com.my																									
Email																										

D. PENGESAHAN MAJIKAN / EMPLOYER ENDORSEMENT

Saya memperakui bahawa sepanjang pengetahuan dan kepercayaan saya bahawa semua butiran yang dinyatakan adalah benar.
I certify that to the best of my knowledge and belief that all the particulars specified are true.

Tandatangan majikan / wakil majikan yang diberi kuasa : _____
Signature of employer / employer's authorized representative

Nama:
Name

Tarikh :

Jawatan :
Designation

Tandatangan tidak diperlukan sekiranya borang ini dihantar melalui medium elektronik tertakluk kepada pengesahan oleh PERKESO.

Signature is not required if this form is submitted via electronic medium subject to confirmation by SOCOS



PERTUBUHAN KESELAMATAN SOSIAL
JADUAL CARUMAN BAGI SISTEM INSURANS PEKERJAAN (SIP)

LAMPIRAN 1

NAMA MAJIKAN DEMONSTRATION COMPANY
KOD MAJIKAN A35123052

Bil	Kod Majikan	No. Kad Pengenalan	Nama Pekerja	Bulan Carum	Jumlah Caruman
1	A35123052	730811145781	ANUAR BIN RAHIM	122019	7.00
2	A35123052	661110105088	ARUMUGAM A/L GUNASEKARAN	122019	5.80
3	A35123052	670119044258	CHENG LEE LEE	122019	15.80
4	A35123052	500109108888	CHONG CHEE HUAT	122019	5.80
5	A35123052	670101011232	FRANCOIS PIETTE	122019	3.40
6	A35123052	730811143333	HANIF BIN BUJONG	122019	7.00
7	A35123052	540604012345	HARITH OSMAN B. MUSTAFA	122019	13.80
8	A35123052	670119045555	MAH SEE SEE	122019	15.80
9	A35123052	720605086666	MAJID BIN LONGMAN	122019	2.20
10	A35123052	720605083259	MOHD ASMAWI BIN KURUS	122019	2.20
11	A35123052	750401055588	PHANG LEE BENG (TONY)	122019	3.80
12	A35123052	661110105077	SAKURA OSHIN YAMAHA	122019	7.00
13	A35123052	710805105858	TAN CHENG MEI	122019	5.00
14	A35123052	500109105483	TIAN FATT HUAT	122019	5.80
				Jumlah Caruman (RM)	100.40



BORANG PENDAFTARAN PEKERJA

(Peraturan 4)

NOMBOR KOD MAJIKAN / MyCoID[illegible]

BORANG SIP 2- PENDAFTARAN PEKERJA

Jenis KP(1)	No. Kad Pengenalan (2)												Nama Pekerja (seperti dalam Kad Pengenalan) (4)	Jantina (L/P)(5)	Bangsa (6)	TarikhMula Kerja(7)								Pekerjaan (8)	Gaji >RM4000 Sebulan(9)	
B	6	6	1	1	1	0	-	1	0	-	5	0	8	8	P		0	1	0	1	2	0	1	9	ADMINISTRATION MANAGER	
	(3)	Tarikh Lahir					1	0	1	1	1	9	7	1			Hari		Bulan		Tahun					
	Tarikh Lahir																Hari		Bulan		Tahun					
	Tarikh Lahir																Hari		Bulan		Tahun					
	Tarikh Lahir																Hari		Bulan		Tahun					
	Tarikh Lahir																Hari		Bulan		Tahun					
	Tarikh Lahir																Hari		Bulan		Tahun					
	Tarikh Lahir																Hari		Bulan		Tahun					
	Tarikh Lahir																Hari		Bulan		Tahun					
	Tarikh Lahir																Hari		Bulan		Tahun					

B. PENGESAHAN MAJIKAN / WAKIL MAJIKAN

Tandatangan: _____

Tarikh :

1	8	0	4	2	0	1	9
---	---	---	---	---	---	---	---

Nama Perusahaan: DEMONSTRATION COMPANY

Jawatan: Accounts Manager

No. Faks:

E-mel: hrdept@hr2000.com.my

Tandatangan tidak diperlukan sekiranya borang ini dihantar melalui medium elektronik tertakluk kepada pengesahan oleh PERKESO

KETUA PENGARAH HASIL DALAM NEGERI
LEMBAGA HASIL DALAM NEGERI
 CAWANGAN SHAH ALAM
 TKT 9-13, PLAZA PERANGSANG,
 PERSIARAN PERBANDARAN
 40000 SHAH ALAM



CUKAI PENDAPATAN MALAYSIA
 PENYATA POTONGAN CUKAI OLEH MAJIKAN
 [SEKSYEN 107 AKTA CUKAI PENDAPATAN 1967
 KAEDAH CUKAI PENDAPATAN (POTONGAN DARIPADA SARAAN), 1994]

UNTUK KEGUNAAN PEJABAT

No. Kelompok

No. Resit

POTONGAN BAGI BULAN

DISEMBER

TAHUN

2019

BUTIR-BUTIR MAJIKAN		BUTIR-BUTIR PEMBAYARAN		PEGAWAI YANG MENYEDIAKAN MAKLUMAT	
No. MajikanE:	0 2 9 4 4 2 2 3 3 0		PCB	CP38	
No. Pendaftaran Perniagaan :	180838-D	Jumlah Potongan	314.35	60.00	Tandatangan :
Nama Syarikat/ Perniagaan :	DEMONSTRATION COMPANY(180838-D)	Bilangan Pekerja	4	1	Nama Penuh : Ms Cheng Lee Lee
Alamat :	8 Jalan USJ 10/1M	Butir-butir/Cek/ Bank/Deraf/ Kiriman Wang/ Wang Pos	Amaun	374.35	No. Pengenalan : 661110-10-5088
	UEP Subang Jaya		Nombor		Jawatan : Accounts Manager
	Selangor		Cawangan		No. Telefon : 03-56329094
	47620		Tarikh	19/04/2019	

A BORANG CP 39

- Borang ini mesti diisi dengan lengkap dan betul.
- Majikan digalakkan menghantar maklumat potongan melalui e-PCB/e-Data PCB/disket/cakera padat/pemacu flash mengikut format yang ditentukan oleh LHDN bagi menggantikan Borang CP39.
- No. Cukai Pendapatan:
 - Isikan nombor cukai pendapatan dalam ruangan yang telah disediakan.
Contoh: SG 2506203-00(0) boleh diisi sebagai SG 02506203000
 - Bagi pekerja yang layak dikenakan PCB tetapi tiada nombor cukai pendapatan, pendaftaran boleh dibuat melalui :
 - majikan atau pekerja boleh mendaftar secara atas talian melalui e-Daftar di www.hasil.gov.my, atau
 - Borang CP22 atau borang *in lieu of CP39* dikemukakan ke cawangan LHDNM yang berdekatan.
- Nama pekerja :
Isikan nama penuh pekerja seperti di kad pengenalan/pasport (Jangan senaraikan pekerja yang tidak layak dikenakan potongan bagi bulan berkenaan).
- Nombor Pengenalan : Isikan kedua-dua nombor kad pengenalan baru dan lama (sekiranya ada).
Contoh: 720403065235 atau A2172122
- Jumlah Potongan Cukai: PCB - Isikan amaun cukai mengikut Potongan Cukai Bulanan.
CP38 - Isikan amaun potongan cukai mengikut arahan Borang CP38 (jika ada).

B PEMBAYARAN

- Bayaran dan Borang CP39 yang telah lengkap diisi mestilah sampai ke Pusat Bayaran LHDN selewat-lewatnya pada hari kelima belas bulan berikutnya.
Contoh: PCB/CP38 bagi bulan Januari 2015, tarikh akhirnya ialah pada 15 Februari 2015.
- Sediakan borang CP39 beserta cek/bank draf/kiriman wang/wang pos (instrumen bayaran) yang berasingan untuk bulan atau tahun berlainan.
- Pastikan jumlah potongan PCB/CP38 adalah betul dan sama dengan nilai instrumen bayaran.
- Instrumen bayaran hendaklah dibayar kepada Ketua Pengarah Hasil Dalam Negeri. Catatkan no. majikan E, Nama Syarikat/Perniagaan dan alamat majikan di belakang instrumen bayaran.
- Bayaran untuk Cukai Syarikat, Skim Ansurans (CP500), Penyelesaian Cukai (Pemberhentian Kerja) dan Cukai Keuntungan Harta Tanah tidak boleh dibayar bersama dengan bayaran yang menggunakan borang ini.
- Untuk bayaran bagi Negeri Sabah, sila alamatkan ke :
Cawangan Pungutan Kota Kinabalu
Wisma Hasil
Jalan Tunku Abdul Rahman
88600 Kota Kinabalu, Sabah
- Untuk bayaran bagi Negeri Sarawak, sila alamatkan ke :
Cawangan Pungutan Kuching,
Aras 1, Wisma Hasil,
No. 1, Jalan Padungan,
93100 Kuching, Sarawak
- Sila hubungi talian 1-800-88-LHDN (5436) untuk sebarang pertanyaan lanjut.

C PERINGATAN

- Jika jumlah instrumen bayaran tidak sama dengan jumlah potongan, bayaran akan ditolak.
- Sekiranya maklumat tidak lengkap dan tidak betul, majikan akan dikenakan kompaun.

BIL	NO. CUKAI PENDAPATAN	NAMA PENUH PEKERJA (SEPERTI DI KAD PENGENALAN ATAU PASSPORT)	NO. K/P LAMA	NO. K/P BARU	NO. PEKERJA	BAGI PEKERJA ASING		JUMLAH POTONGAN CUKAI	
						NO. PASSPORT	KOD NEGARA	PCB (RM)	CP 38 (RM)
1	OG 3563342589	CHENG LEE LEE	A0594256	670119-04-4258	015			16.65	0.00
2	SG 3258061-01	HARITH OSMAN B. MUSTAFA	A2365877	540604-01-2345	002			151.05	60.00
3	SG 3258088-01	LIM KOK SAI	661110-10-8113	A0551966	009			130.00	0.00
4	OG 3563342555	MAH SEE SEE	A0594555	670119-04-5555	115			16.65	0.00
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
						JUMLAH		314.35	60.00
						JUMLAH BESAR		314.35	60.00

LEMBAGA HASIL DALAM NEGERI**BORANG PENDAFTARAN FAIL CUKAI PENDAPATAN**

(Sila sertakan SALINAN KAD PENGENALAN dan BORANG EA)

In lieu of CP 39 (Pin 1/2007)

MAKLUMAT PEKERJA

(BORANG INI HENDAKLAH DIISI OLEH PEKERJA)

NAMA MAJIKAN

DEMONSTRATION COMPANY

NO. RUJUKAN MAJIKAN

E 294422330

NAMA PEKERJA

ANUAR BIN RAHIM

NO. GAJI/STAFF

014

NO. KP: (LAMA)

A2515684

(BARU)

730811-14-5781

NO. RUJUKAN CUKAI PENDAPATAN

SG/OG*

SG 461234403

TARAF PERKAHWINAN

BUJANG

TARIKH KAHWIN**JANTINA**

LELAKI

TAHUN BILA PCB MULA DIBUAT**TARIKH MULA KERJA**

11/06/1993

GAJI BULANAN

RM 1,800.00

ALAMAT KEDIAMAN / POS*

Poskod

Jika warganegara asing, sila penuhkan butiran dibawah dan sertakan salinan muka surat pertama passport:

TARIKH LAHIR

NO. PASSPORT

JIKA BERKAHWIN, SILA ISI BAHAGIAN INI**MAKLUMAT ISTERI/SUAMI*****NAMA ISTERI/SUAMI*****NO. KP: (LAMA)****(BARU)****NO. RUJUKAN CUKAI PENDAPATAN SUAMI SG/OG***

Jika isteri/suami*warganegara asing, sila penuhkan butiran dibawah dan sertakan salinan muka surat pertama passport:

TARIKH LAHIR

NO. PASSPORT

Saya mengaku bahawa maklumat yang tersebut diatas adalah benar.

Sila kembalikan borang ini ke alamat berikut:

LEMBAGA HASIL DALAM NEGERI
Cawangan Pungutan, KL
Unit 22-2.2 Cawangan Pungutan
Tingkat 15, Blok 8A Kompleks Kerajaan Jalan Duta
Jalan Duta
50600 Kuala Lumpur

TANDATANGAN PEKERJA

TARIKH



LEMBAGA HASIL DALAM NEGERI MALAYSIA
PEMBERITAHUAN OLEH MAJIKAN BAGI PEKERJA YANG HENDAK
MENINGGALKAN MALAYSIA

NOTIFICATION BY EMPLOYER OF EMPLOYEE'S DEPARTURE FROM MALAYSIA

[SUBSEKSYEN 83(4) AKTA CUKAI PENDAPATAN 1967]

[SUBSECTION 83(4) INCOME TAX ACT 1967]

CP21 [Pin.1/2015]

LEAVER

Satu salinan borang pemberitahuan ini hendaklah dikemukakan kepada Lembaga Hasil Dalam Negeri Malaysia:

- sekurang-kurangnya satu (1) bulan sebelum tarikh dijangka meninggalkan Malaysia.

A copy of this notification should be submitted to Inland Revenue Board:

- not less than one (1) month before the expected date of departure.

Nama & Alamat Majikan / Employer's Name & Address

DEMONSTRATION COMPANY

8 Jalan USJ 10/1M

UEP Subang Jaya

Selangor

Poskod :47620

No. Majikan / Employer's No.

E 2 9 4 4 2 2 3 3 0

No. Telefon Majikan / Employer's Telephone No.

03-56329094

A. BUTIR-BUTIR PEKERJA YANG AKAN MENINGGALKAN MALAYSIA

PARTICULARS OF THE EMPLOYEE WHO WILL BE LEAVING MALAYSIA

1. Nama Penuh / Name of Employee

HARITH OSMAN B. MUSTAFA

2. Tarikh Mula Bekerja /
Date of Commencement

0 1 0 1 8 8

3. Tarikh Dijangka Meninggalkan Malaysia /
Expected Date to Leave Malaysia

3 1 1 2 1 9

4. No. Pengenalan (No. Kad Pengenalan / Polis / Tentera / Pasport) /
Identification No. (Identity Card / Police / Army / Passport No.)

5 4 0 6 0 4 0 1 2 3 4 5

5. No. Cukai Pendapatan / Income Tax No.

S G 3 2 5 8 0 6 1 0 1

6. Warganegara / Citizen

7. Tarikh Lahir / Date of Birth

0 4 0 6 5 4

8. Tempat Lahir /
Place of Birth

9. Jenis Pekerjaan /
Nature of Employment

ACCOUNTS MANAGER

10. No. Telefon Pekerja / Employee's Telephone No.

11. Alamat surat-menyurat pekerja yang terkini /
Current address of employee

6 JALAN PERDANA 5/2

PANDAN PERDANA

KUALA LUMPUR

Poskod : 55300

☐

Tandakan 'X' jika alamat surat-menyurat di atas
adalah alamat ejen cukai /
Enter 'X' if the above correspondence address
belongs to a tax agent

12. Alasan meninggalkan negara ini /
Reason for departure

13. Alamat surat-menyurat di luar Malaysia /
Correspondence address outside Malaysia

14. Jika akan kembali ke Malaysia, nyatakan tarikh dijangka kembali
If returning to Malaysia, state the probable date of return

B. BUTIR-BUTIR SARAAN

Jika pekerja tidak kembali, nyatakan di bawah ini emolumen dan caruman kepada mana-mana Kumpulan Wang yang diluluskan bagi tahun beliau meninggalkan negara ini :

If not returning, state the emoluments and any approved Provident Fund contributions for the year of departure below :

	Tahun Semasa / Current Year		
	Tempoh / Period		RM
	Dari / From	Hingga / Until	
1) Gaji, bayaran, upah dan kerja lebih masa <i>Salary, fees, wages, and overtime pay</i>	01/01/2019	31/12/2019	46,038.50
2) Gaji cuti <i>Leave pay</i>			
3) Komisen dan bonus <i>Commission and bonus</i>			
4) Ganjaran <i>Gratuity</i>			
5) Pampasan kerana kehilangan pekerjaan <i>Compensation for loss of employment</i>			
6) Elaun tunai termasuk cukai ditanggung oleh majikan (sebutkan jenis-jenis elaun) <i>Allowance in cash including tax borne by the employer</i> (please state type of allowance)			
7) Pencen daripada majikan <i>Pension from employer</i>			
8) Manfaat berupa barangan yang layak dikenakan cukai <i>Benefit in Kind subject to tax</i>			
9) Nilai tempat kediaman yang disediakan majikan <i>Value of living accommodation provided by the employer</i>			
10) Elaun-elaun selain dari wang seperti makanan, pakaian, lojing atau pembantu rumah yang diperuntukkan atau dibayar oleh majikan <i>Allowances in kind, e.g. value of food, clothing, lodging or servants provided or paid by the employer</i>			
11) Bayaran-bayaran lain (jika ada, nyatakan) <i>Other payments (if any, please specify)</i>			
JUMLAH / TOTAL		RM	46,038.50

C. BUTIR-BUTIR PENDAPATAN YANG BELUM DILAPORKAN / INCOME OF PRECEDING YEARS NOT DECLARED

Bil.	Jenis Pendapatan / Type of Income	Tempoh Diperoleh / Year for Which Paid	Jumlah Pendapatan (RM) / Total Income (RM)	Caruman KWSP Pekerja (RM) / Provident & Pension Fund Contribution (RM)
(i)				
(ii)				
(iii)				

D. BUTIR-BUTIR LAIN / OTHER PARTICULARS

1) Jumlah wang yang ditahan oleh majikan dan akan dibayar kepada pekerja / <i>Amount of money withheld by employer and due to employee</i>	RM 7,215.80 ..
2) Jumlah Potongan Cukai Bulanan yang dibayar ke LHDNM dalam tahun ini / <i>Amount of Monthly Tax Deductions paid for the current year</i>	RM 161.05 ..
3) Jumlah potongan zakat yang dibayar dalam tahun ini / <i>Amount of zakat paid for the current year</i>	RM
4) Caruman pekerja kepada KWSP atau kumpulan wang yang diluluskan / <i>Employee contributions to Employee Provident Fund or any approved fund</i>	RM 5,082.00

E. AKUAN PEGAWAI YANG DIBERI KUASA / DECLARATION BY AUTHORISE OFFICER

Nama / Name :	Ms Cheng Lee Lee
Jawatan / Designation :	Accounts Manager
Tandatangan / Signature	
Tarikh / Date :	1 9 0 4 1 9



LEMBAGA HASIL DALAM NEGERI MALAYSIA
PEMBERITAHUAN PEKERJA BARU
NOTIFICATION OF NEW EMPLOYEE

CP22 [Pin. 1/2011]

[SUBSEKSYEN 83(2) AKTA CUKAI PENDAPATAN 1967]
[SUBSECTION 83(2) OF THE INCOME TAX ACT 1967]

Borang Ini Hendaklah Dikembalikan Ke Mana-Mana Cawangan Lembaga Hasil Dalam Negeri Malaysia Di Mana Pekerja Menjalankan Pekerjaan
This Form Is To Be Sent To Any Branch of Lembaga Hasil Dalam Negeri Malaysia Where The Employee Is Exercising The Employment

Kepada / To
Lembaga Hasil Dalam Negeri Malaysia
CAWANGAN SHAH ALAM
TKT 9-13, PLAZA PERANGSANG,
PERSIARAN PERBANDARAN
40000 SHAH ALAM

No. Majikan
Employer's No. **E** 2 9 4 4 2 2 3 3 0

No. Telefon Majikan
Employer's Telephone No. 0 3 — 5 6 3 2 9 0 9 4

Daripada / From
DEMONSTRATION COMPANY
8 Jalan USJ 10/1M, UEP Subang Jaya
Selangor Poskod : 47620

BUTIR-BUTIR PEKERJA BARU / PARTICULARS OF NEW EMPLOYEE

Nama Penuh
Full Name **SAKURA OSHIN YAMAHA**

Jenis Pekerjaan
Nature of Employment **E.D.P. MANAGER**

Tarikh Permulaan Pekerjaan Sekarang
Commencement Date of Current Employment 0 1 0 1 1 9

Tempoh Pekerjaan Yang Dijangkakan
Expected Duration of Employment

Alamat Kediaman Sekarang / Current Residential Address

Alamat Surat-menyurat Sekarang / Current Correspondence Address

☐ Tandakan "X" jika alamat surat-menyurat di atas adalah alamat ejen cukai
Enter "X" if the above correspondence address belongs to a tax agent

No. Cukai Pendapatan *
Income Tax No. *
S G 4 1 2 3 3 4 2 0 5

No. Kad Pengenalan / Polis / Tentera / Pasport *
Identity Card / Police / Army / Passport No. *
2 3 6 5 8 9 7 2

No. Imigresen / Immigration No.

Tarikh Lahir
Date of Birth 0 8 0 9 6 7

Taraf Perkahwinan
Marital Status **SINGLE**

Bilangan anak-anak di bawah umur 18 tahun
No. of children below 18 years of age 0 0

Jika berkahwin, nyatakan:
If married, state:

- (a) Nama Penuh Suami / Isteri Full Name of Husband / Wife
- (b) No. Kad Pengenalan / Polis / Tentera / Pasport Suami / Isteri *
Husband's / Wife's Identity Card / Police / Army / Passport No. *
- (c) No. Cukai Pendapatan Suami / Isteri *
Husband's / Wife's Income Tax No. *

Nota: * Bagi warganegara Malaysia yang mempunyai Mykad, hanya No. Mykad sahaja perlu diisi. / Note: * For a Malaysian citizen who has Mykad, only the MyKad No. need to be filled.

TERMA-TERMA PENGGAJIAN / TERMS OF EMPLOYMENT

(a) Kadar Saraan Tetap Sebulan / Monthly Rate of Fixed Remuneration **RM 3,500.00**

(b) Kadar elaun tunai seperti cukai ditanggung oleh majikan, elaun sara hidup atau elaun tetap yang lain dan kadar elaun berupa barangan seperti rumah kediaman, pakaian, dsb
Monthly rate of cash allowances e.g. tax borne by the employer, cost of living allowance or other fixed allowances and rate of allowances-in-kind e.g. residence, food, clothing, etc.

(c) Emolumen tidak tetap yang beliau berhak (nyatakan perihalnya) dan tarikh jumlah bayaran akan diketahui
Fluctuating emoluments to which he may be entitled (state the details) and the date when the amount will be known

Nama dan alamat majikan yang dahulu di Malaysia
Name and address of previous employer in Malaysia

Tandatangan Majikan / Employer's Signature

Nama / Name

Jawatan / Designation

Tarikh / Date

Ms Cheng Lee Lee

Accounts Manager

19/04/2019

Borang pemberitahuan ini hendaklah dikemukakan kepada Lembaga Hasil Dalam Negeri Malaysia :

- sekurang-kurangnya satu (1) bulan sebelum tarikh pemberhentian seseorang pekerja; atau
- secepat yang mungkin apabila seseorang pekerja meninggal dunia

Nama & Alamat Majikan

DEMONSTRATION COMPANY

8 Jalan USJ 10/1M

UEP Subang Jaya

Selangor

Poskod :47620

No. Majikan

E

2 9 4 4 2 2 3 3 0

No. Telefon Majikan:

03-56329094

A. BUTIR-BUTIR PEKERJA YANG BERHENTI KERJA / BERSARA / MENINGGAL DUNIA

1. Nama Penuh

HARITH OSMAN B. MUSTAFA

2. Tarikh Mula Bekerja

0 1 0 1 8 8

3. Tarikh Berhenti / Persaraan / Kematian*

3 1 1 2 1 9

[* Potong yang mana tidak berkenaan]

4. Tarikh Lahir

0 4 0 6 5 4

5. Jenis Persaraan

[Sila tandakan 'X']

Wajib

☐

Pilihan

☐

6. No. Rujukan (No. Kad Pengenalan/Polis/Tentera/Pasport)

5 4 0 6 0 4 0 1 2 3 4 5

7. No. Cukai Pendapatan

S G 3 2 5 8 0 6 1 0 1

8. Taraf Perkahwinan

BUJANG

9. Tuntutan Potongan Cukai Bagi Anak :

a) Bilangan anak 0 0 orang

b) Jumlah RM 0.00

10. Jika berkahwin, lengkapkan maklumat suami / isteri :

a) Nama Penuh Suami / isteri :

b) No. Rujukan (No. Kad Pengenalan/Polis/Tentera/Pasport)

c) No. Cukai Pendapatan

11. No. Telefon Pekerja Yang Berhenti Kerja / Bersara

12. Alamat surat-menyurat terkini :

6 JALAN PERDANA 5/2

PANDAN PERDANA

KUALA LUMPUR

Poskod : 55300

☐

Tandakan "X" jika alamat surat-menyurat di atas adalah alamat ejen cukai

13. Maklumat Wakil Sah [Bagi Kes Meninggal Dunia] :

a) Nama Penuh

b) No. Rujukan (No. Kad Pengenalan/Polis/Tentera/Pasport)

c) Alamat surat-menyurat

d) No. Telefon

B. BUTIR-BUTIR SARAAN			
Butir-butir saraan yang diterima dalam tahun semasa untuk tempoh dari hari pertama tahun semasa sehingga tarikh berhenti kerja / bersara / meninggal dunia	Tahun Semasa		
	Tempoh		RM
	dari	hingga	
1) Gaji, bayaran, upah dan kerja lebih masa	01/01/2019	31/12/2019	46,038.50
2) Gaji cuti			
3) Komisen dan bonus			
4) Ganjaran			
5) Pampasan kerana kehilangan pekerjaan			
6) Elaun tunai termasuk cukai ditanggung oleh majikan (sebutkan jenis-jenis elaun)			
7) Pencen daripada majikan			
8) Manfaat berupa barangan yang layak dikenakan cukai			
9) Nilai tahunan tempat kediaman yang disediakan majikan			
10) Elaun-elaun selain dari wang seperti makanan, pakaian, lojing atau pembantu rumah yang diperuntukkan atau dibayar oleh majikan			
11) Kereta dan pemandu			
12) Lain-lain bayaran (jika ada, nyatakan)			
13) Manfaat dari Skim Pemberian Saham daripada majikan kepada pekerja seperti ESOS, ESPP dan lain-lain: Nyatakan: i. Bilangan saham layak: ii. Baki yang belum dilaksanakan:	Tarikh opsyen diberi: Tarikh opsyen boleh laksana Tarikh opsyen dilaksanakan: Jumlah manfaat: RM		
JUMLAH	RM		46,038.50

C. BUTIR-BUTIR PENDAPATAN YANG BELUM DILAPORKAN				
Bil.	Jenis Pendapatan	Tempoh Diperoleh	Jumlah Pendapatan (RM)	Caruman KWSP Pekerja (RM)
(i)				
(ii)				
(iii)				

D. BUTIR-BUTIR LAIN	
1) Jumlah wang yang ditahan oleh majikan dan akan dibayar kepada pekerja	RM 7,215.80
2) Jumlah Potongan Cukai Bulanan yang dibayar ke LHDNM dalam tahun ini	RM 161.05
3) Jumlah potongan zakat dalam tahun ini	RM
4) Caruman pekerja kepada KWSP atau kumpulan wang yang diluluskan	RM 5,082.00

E. AKUAN PEGAWAI YANG DIBERI KUASA	
Nama :	Ms Cheng Lee Lee
Jawatan :	Accounts Manager
Tandatangan :	
Tarikh :	1 9 0 4 1 9

Borang pemberitahuan ini hendaklah dikemukakan kepada Lembaga Hasil Dalam Negeri Malaysia :

- sekurang-kurangnya satu (1) bulan sebelum tarikh pemberhentian seseorang pekerja; atau
- dalam tempoh enam (6) bulan sebelum seseorang pekerja bersara; atau
- secepat yang mungkin apabila seseorang pekerja meninggal dunia

Nama & Alamat Majikan

DEMONSTRATION COMPANY

8 Jalan USJ 10/1M

UEP Subang Jaya

Selangor

Poskod: 47620

No. Majikan

E 2 9 4 4 2 2 3 3 0

No. Telefon Majikan : 03-56329094

A. BUTIR-BUTIR PEKERJA YANG BERHENTI KERJA / BERSARA / MENINGGAL DUNIA

1. Nama Penuh

HARITH OSMAN B. MUSTAFA

2. Tarikh mula bekerja

0 1 0 1 8 8

3. Tarikh berhenti / persaraan / kematian*

[* Potong yang mana tidak berkenaan]

3 1 1 2 1 9

4. Tarikh Lahir

0 4 0 6 5 4

5. Jenis Persaraan

[Sila tandakan 'X']

Wajib

☐

Pilihan

☐

6. No. Rujukan (No. Kad Pengenalan/Polis/Tentera/Pasport)

5 4 0 6 0 4 0 1 2 3 4 5

7. No. Cukai Pendapatan

S G 3 2 5 8 0 6 1 0 1

8. Taraf Perkahwinan

BUJANG

9. Tuntutan Potongan Cukai Bagi Anak :

a) Bilangan Anak 0 0 orang

b) Jumlah RM 0.00

10. Jika berkahwin, lengkapkan maklumat suami / isteri :

a) Nama Penuh Suami / isteri :

b) No. Rujukan (No. Kad Pengenalan/Polis/Tentera/Pasport)

c) No. Cukai Pendapatan

11. No. Telefon Pekerja Yang Berhenti Kerja / Bersara :

12. Alamat surat-menyurat terkini :

6 JALAN PERDANA 5/2

PANDAN PERDANA

KUALA LUMPUR

Poskod : 55300

☐

Tandakan "X" jika alamat surat-menyurat di atas adalah alamat ejen cukai

13. Maklumat Wakil Sah [Bagi Kes Meninggal Dunia] :

a) Nama Penuh

b) No. Rujukan (No. Kad Pengenalan/Polis/Tentera/Pasport)

c) Alamat surat-menyurat

c) No. Telefon

B. BUTIR-BUTIR SARAAN

Butir-butir saraan yang diterima dalam tahun semasa untuk tempoh dari hari pertama tahun semasa sehingga tarikh berhenti kerja / bersara / meninggal dunia	Tahun Semasa		
	Tempoh		RM
	dari	hingga	
1) Gaji, bayaran, upah dan kerja lebih masa	01/01/2019	31/12/2019	46,038.50
2) Gaji cuti			
3) Komisen dan bonus			
4) Ganjaran			
5) Pampasan kerana kehilangan pekerjaan			
6) Elaun tunai termasuk cukai ditanggung oleh majikan (sebutkan jenis-jenis elaun)			
7) Pencen daripada majikan			
8) Manfaat berupa barangan yang layak dikenakan cukai			
9) Elaun-elaun selain dari wang seperti makanan, pakaian, lojing atau pembantu rumah yang diperuntukkan atau dibayar oleh majikan			
10) Kereta dan pemandu			
11) Lain-lain bayaran (jika ada, nyatakan)			
JUMLAH			46,038.50

C. BUTIR-BUTIR PENDAPATAN YANG BELUM DILAPORKAN

Bil.	Jenis Pendapatan	Tempoh Diperoleh	Jumlah Pendapatan (RM)	Caruman KWSP Pekerja (RM)
(i)				
(ii)				
(iii)				

D. BUTIR-BUTIR LAIN

1) Jumlah wang yang ditahan oleh majikan dan akan dibayar kepada pekerja	RM 7,215.80
2) Jumlah Potongan Cukai Bulanan yang dibayar ke LHDNM dalam tahun ini	RM 161.05
3) Jumlah potongan zakat yang dalam tahun ini	RM
4) Caruman pekerja kepada KWSP atau kumpulan wang yang diluluskan	RM 5,082.00

E. AKUAN OLEH PEGAWAI YANG DIBERI KUASA

Nama :	Ms Cheng Lee Lee
Jawatan :	Accounts Manager
Kementerian / Jabatan :	
Tandatangan :	
Tarikh :	1 9 0 4 1 9



PERBADANAN TABUNG PENDIDIKAN TINGGI NASIONAL (PTPTN)
 BAHAGIAN POTONGAN GAJI
 TINGKAT BAWAH, MENARA PTPTN
 BLOK D, MEGAN AVENUE II, NO.12, JALAN YAP KWAN SENG
 50450 KUALA LUMPUR.

Hotline: 03-2080 4455
 Portal Rasmi: www.ptptn.gov.my
 Aduan: http://icare.ptptn.gov.my

PEMBIAYAAN
BORANG POTONGAN GAJI PTPTN OLEH MAJIKAN

PAYROLL DEDUCTION FORM FOR PTPTN

Bulan Potongan :

Month of Deduction

APRIL

Tahun :

Year

2019

MAKLUMAT MAJIKAN

COMPANY DETAILS

Nama Majikan :

Company Name

DEMONSTRATION COMPANY

Alamat Majikan :

Company Address

8 Jalan USJ 10/1M

UEP Subang Jaya

Selangor

No. Pendaftaran Perniagaan :

Business Registration Number

180838-D

Nama Penyelia Data :

Name of Data Provider

Ms Cheng Lee Lee

Nombor Telefon :

Telephone Number

03-56329094

Alamat e-Mel :

e-Mail Address

hrdept@hr2000.com.my

MAKLUMAT BAYARAN

PAYEMENT DETAILS

Pindahan Dana Elektronik

Electronic Funds Transfer (EFT)

atau

or

Cek

Cheque

Tarikh Pindahan:

Date of Transfer

Nombor Cek :

Cheque Number

No. Rujukan Pindahan (jika ada) :

EFT Reference Number (if any)

Bank Pengeluar Cek:

Cheque Issuing Bank

Amaun Pindahan :

Transfer Amount

Tarikh Cek :

Date of Cheque

21/04/2019

Amaun Cek

Cheque Amount

500.00

Tarikh Pos Cek ke PTPTN HQ:

Date of Cheque sent to PTPTN HQ

Tarikh Deposit Cek*:

Date of Depositing Cheque*

Nota Penting:

1. Sila pilih salah satu kaedah bayaran (EFT atau Cek);
2. Sila dapatkan no. akaun bank dengan mengemukakan permohonan kepada potongan_gaji@ptptn.gov.my;
3. Cek bayaran dibuat atas nama **PERBADANAN TABUNG PENDIDIKAN TINGGI NASIONAL** atau **PTPTN**

*jika menggunakan Cheque Deposit Machine Bank Islam
 *if using Bank Islam Cheque Deposit Machine

BIL No	NO KP PEKERJA STAFF IC NUMBER	NAMA PEKERJA STAFF NAME	Amaun (RM) AMOUNT(RM)	NO. PEKERJA STAFF ID (OPTIONAL)
1	661110105088	ARUMUGAM A/L GUNASEKARAN	100.00	005
2	540604-01-2345	HARITH OSMAN B. MUSTAFA	100.00	002

JUMLAH

TOTAL

RM

200.00

m/s1

BIL No	NO KP PEKERJA STAFF IC NUMBER	NAMA PEKERJA STAFF NAME	Amaun (RM) AMOUNT(RM)	NO. PEKERJA STAFF ID (OPTIONAL)
3	661110-10-5088	JENNIFER WHITE	100.00	001
4	750401-05-5588	PHANG LEE BENG (TONY)	100.00	004
5	710805-10-5858	TAN CHENG MEI	100.00	003

m/s2

JUMLAH	
TOTAL	RM 300.00
JUMLAH KESELURUHAN	
GRAND TOTAL	RM 500.00



LEMBAGA HASIL DALAM NEGERI MALAYSIA
PENYATA OLEH MAJIKAN
DI BAWAH SUBSEKSYEN 83(1) AKTA CUKAI PENDAPATAN 1967
Borang ini ditetapkan di bawah seksyen 152 Akta Cukai Pendapatan 1967

Borang

E

SARAAN BAGI TAHUN

2019

CP8 - Pin. 2018

1	Nama Majikan Seperti Didaftarkan	D E M O N S T R A T I O N C O M P A N Y
2	No. Majikan	E 2 9 4 4 2 2 3 3 0
3	Status Majikan	0 1 = Kerajaan 2 = Berkanun 3 = Swasta
4	Status Perniagaan	1 1 = Beroperasi 2 = Dorman 3 = Dalam Proses Penggulangan
5	No. Cukai Pendapatan	01 = SG 03 = D 05 = J 07 = TP 09 = TC 11 = TR 13 = TN 02 = OG 04 = C 06 = F 08 = TA 10 = CS 12 = PT 14 = LE
6	No. Pengenal	
7	No. Pasport	
8	No. Pendaftaran Dengan SSM Atau Lain-Lain	1 8 0 8 3 8 - D
9	Alamat Surat-menyurat	8 J a l a n U S J 1 0 / 1 M
	Poskod	4 7 6 2 0 Bandar U E P S u b a n g J a y a
	Negeri	S e l a n g o r

UNTUK KEGUNAAN PEJABAT

--	--	--

Tarikh terima (1)

Tarikh terima (2)

Tarikh terima (3)

Nama DEMONSTRATION COMPANY

No. Majikan

E		2	9	4	4	2	2	3	3	0
---	--	---	---	---	---	---	---	---	---	---

10 No. Telefon 0 3 - 5 6 3 2 9 0 9 4

11 No. Telefon Bimbit

12 e-Mel s a l e s @ h r 2 0 0 0 . c o m . m y

13 Cara Pengemukaan C.P.8D 1 = Bersama Borang E 2 = Melalui Data Prais 3 = Cakera padat / Pemacu USB / Cakera keras luaran

BAHAGIAN A: MAKLUMAT BILANGAN PEKERJA BAGI TAHUN BERAKHIR 31 DISEMBER 2019

A1 Bilangan pekerja 1 6 A2 Bilangan pekerja tertakluk kepada PCB 7
A3 Bilangan pekerja baru 1 A4 Bilangan pekerja berhenti 1
A5 Bilangan pekerja yang berhenti kerja untuk meninggalkan Malaysia A6 Melaporkan kepada LHDNM (Jika A5 berkaitan) 1 = Ya 2 = Tidak

BAHAGIAN B: AKUAN

Saya M s C h e n g L e e L e e

No. Pengenalan / Pasport * 6 6 1 1 1 0 1 0 5 0 8 8 (* Potong yang tidak berkenaan)

dengan ini mengakui bahawa penyata oleh majikan ini mengandungi maklumat yang benar, lengkap dan betul seperti mana yang dikehendaki di bawah Akta Cukai Pendapatan 1967.

Tandatangan

Tarikh: 2 0 0 4 2 0 1 9
Hari Bulan Tahun

Jawatan A c c o u n t s M a n a g e r

NOTA: Pengakuan ini perlu dibuat oleh majikan mengikut kategori majikan selaras dengan peruntukan Seksyen 66 hingga 76, Akta Cukai Pendapatan 1967.

(C.P.8D-Pin.2019)

Bil	C No. Cukai Pendapatan	D No.Pengenalan/ Passport	E Kategori PeKerja	F Cukai dibayar Majikan	G Bil Anak	H Jumlah Pelepasan	I Jumlah Saraan Kasar	J Manfaat Berupa Barangan	K Nilai Tempat Kediaman	L Manfaat ESOS	M Perkuisit dikecuali- kan Cukai	N TP1 Pelepasan	O TP1 Zakat	P Caruman KWSP Pekerja	Q Potongan Zakat	R Potongan Cukai PCB	S Potongan Cukai CP38
1	ANUAR BIN RAHIM																
	SG461234403	730811145781	1	Tidak	0	0.00	43,200.00	0.00	0.00	0.00	0.00	0.00	0.00	6,350.00	0.00	0.00	0.00
2	ARUMUGAM A/L GUNASEKARAN																
	SG251552808	661110105088	1	Tidak	0	0.00	38,911.83	0.00	0.00	0.00	0.00	0.00	0.00	5,580.00	0.00	0.00	0.00
3	CHENG LEE LEE																
	OG3563342589	670119044258	1	Tidak	0	0.00	96,000.00	0.00	0.00	0.00	0.00	0.00	0.00	14,400.00	0.00	976.00	0.00
4	CHONG CHEE HUAT																
	SG886531606	500109108888	1	Tidak	0	0.00	36,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,296.00	0.00	0.00	0.00
5	FRANCOIS PIETTE																
	SG2207821051	670101011232	1	Tidak	0	0.00	24,130.72	0.00	0.00	0.00	0.00	0.00	0.00	3,368.00	0.00	0.00	0.00
6	HANIF BIN BUJONG																
	SG461234333	730811143333	1	Tidak	0	0.00	43,200.00	0.00	0.00	0.00	0.00	0.00	0.00	6,350.00	0.00	0.00	0.00
7	HARITH OSMAN B. MUSTAFA																
	SG325806101	540604012345	1	Tidak	0	0.00	88,700.50	0.00	0.00	0.00	0.00	0.00	0.00	12,184.00	0.00	377.05	720.00
8	JENNIFER WHITE																
	SG217865609	661110105088	2	Tidak	0	0.00	95,952.37	0.00	0.00	0.00	0.00	0.00	0.00	11,846.00	0.00	1,335.25	0.00
9	LIM KOK SAI																
	SG325808801	A0551966	1	Tidak	0	0.00	120,000.00	0.00	0.00	0.00	0.00	0.00	0.00	13,200.00	0.00	4,460.00	0.00
10	MAH SEE SEE																
	OG3563342555	670119045555	1	Tidak	0	0.00	96,000.00	0.00	0.00	0.00	0.00	0.00	0.00	14,400.00	0.00	976.00	0.00
11	MAJID BIN LONGMAN																
	720605086666		1	Tidak	0	0.00	22,200.00	0.00	0.00	0.00	0.00	0.00	0.00	3,453.00	0.00	0.00	0.00
12	MOHD ASMAWI BIN KURUS																
	720605083259		1	Tidak	0	0.00	22,200.00	0.00	0.00	0.00	0.00	0.00	0.00	3,380.00	0.00	0.00	0.00
13	PHANG LEE BENG (TONY)																
	750401055588		1	Tidak	0	0.00	24,649.19	0.00	0.00	0.00	0.00	0.00	0.00	3,638.00	0.00	0.00	0.00
14	SAKURA OSHIN YAMAHA																
	SG412334205	23658972	1	Tidak	0	0.00	64,750.00	0.00	0.00	0.00	0.00	0.00	0.00	9,240.00	0.00	72.00	0.00
15	TAN CHENG MEI																
	SG609883010	710805105858	1	Tidak	0	0.00	32,510.90	0.00	0.00	0.00	0.00	0.00	0.00	4,786.00	0.00	0.00	0.00
16	TIAN FATT HUAT																
	SG296531606	500109105483	1	Tidak	0	0.00	36,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,296.00	0.00	0.00	0.00
JUMLAH						0.00	884,405.51	0.00	0.00	0.00	0.00	0.00	0.00	122,767.00	0.00	8,196.30	720.00

Kepada:
Ketua Pegawai Eksekutif/Ketua Pengarah Hasil Dalam Negeri
Lembaga Hasil Dalam Negeri Malaysia
Cawangan

Tarikh: 20/04/2019

Tuan,

Potongan Cukai Yang Dibuat Dalam Tahun 2019

Nama Pekerja	LIM KOK SAI
No. Kad Pengenalan/No.Passpot	A0551966
No.Cukai Pendapatan Pekerja	SG 3258088-01
No. Pekerja	009
No. Majikan (E)	294422330

Dengan hormatnya saya merujuk kepada perkara di atas.

2. Potongan-potongan yang telah dibuat bagi pekerja di atas dalam tahun semasa adalah seperti berikut:

Bulan	Amaun (RM)		No. Resit/ No. Slip Bank/No. Transaksi		Tarikh Resit/ Tarikh Transaksi	
	PCB	CP 38	PCB	CP 38	PCB	CP 38
JANUARI	130.00		B888200		25/01/2019	
FEBRUARI	130.00		B888201		25/02/2019	
MARCH	130.00		B888203		25/03/2019	
APRIL	130.00		B888204		25/04/2019	
MEI	130.00		B888205		25/05/2019	
JUN	130.00		B888206		25/06/2019	
JULAI	130.00		B888207		25/07/2019	
OGOS	130.00		B888208		25/08/2019	
SEPTEMBER	130.00		B888209		25/09/2019	
OKTOBER	130.00		B888210		25/10/2019	
NOVEMBER	130.00		B888211		25/11/2019	
DISEMBER	130.00		B888212		25/12/2019	
Jumlah	1,560.00	0.00				

3. Potongan-potongan yang telah dibuat bagi pendapatan pekerja untuk tahun terdahulu dalam tahun semasa adalah seperti berikut:

Jenis Pendapatan	Bulan	Tahun	Amaun PCB (RM)	No. Resit/ No. Slip Bank/ No. Transaksi	Tarikh Resit/ Tarikh Transaksi

Sekian. Terima kasih.

Nama pegawai
Jawatan
No. Telefon
Nama Dan Alamat Majikan

Ms Cheng Lee Lee
Accounts Manager
03-56329094
DEMONSTRATION COMPANY
8 Jalan USJ 10/1M
UEP Subang Jaya
Selangor Poskod 47620

AMANAH SAHAM NASIONAL BERHAD
SISTEM SIMPANAN POTONGAN PEKERJA

M/SURAT : 1
TARIKH : 20/04/2019

LAPORAN MENGIKUT SUSUNAN NOMBOR AKAUN
BULAN POTONGAN : 4/2019

KOD MAJIKAN : PM008

NOMBOR CEK :

Bil.	No. Pekerja	Kod Jabatan	No.Akaun	NamaPelabur	No. I/C	Jum. Potongan
1	003		003383760	TAN CHENG MEI	710805-10-5858 A1932537	100.00
2	002		004483722	HARITH OSMAN B. MUSTAFA	540604-01-2345 A2365877	100.00
3	001		004483760	JENNIFER WHITE	661110-10-5088 A0581988	100.00
4	005		004485555	ARUMUGAM A/L GUNASEKARAN	661110105088 1234567	100.00
5	004		444483760	PHANG LEE BENG (TONY)	750401-05-5588 A4532522	100.00
					Jumlah Besar (RM) :	500.00

**** LAPORAN TAMAT ****

PUSAT KUTIPAN ZAKAT
BORANG BAYARAN ZAKAT BULANAN

Nama Majikan	DEMONSTRATION COMPANY
Alamat	8 Jalan USJ 10/1M UEP Subang Jaya Selangor Poskod : 47620

Kod Majikan :	Bulan	Nama Bank	No. CEK	Jumlah (RM)
4333333	APRIL 2019			176.00

Bil	No. Kad Pengenalan Lama	No. Kad Pengenalan Baru	NAMA PEKERJA	Jumlah (RM)	Jenis Zakat
1	A2515684	730811-14-5781	ANUAR BIN RAHIM	55.00	Pendapatan
2	A2365877	540604-01-2345	HARITH OSMAN B. MUSTAFA	88.00	Pendapatan
3	A2154365	720605-08-3259	MOHD ASMAWI BIN KURUS	33.00	Pendapatan
JUMLAH BESAR				176.00	

Maklumat Wakil Majikan :

Tandatangan	:	
Nama Penuh	:	Ms Cheng Lee Lee
No K.P.	:	661110-10-5088
Jawatan	:	Accounts Manager
No Telefon	:	03-56329094
E-mel	:	hrdept@hr2000.com.my

CopRasmiMajikan

CUKAI PENDAPATAN

No. Siri B000001

PENYATA SARAAN DARIPADA PENGGAJIAN

No. Cukai Pendapatan Pekerja

No. Majikan E 294422330

BAGI TAHUN BERAKHIR 31 DISEMBER ...2019

SG 2178656-09

Cawangan LHDNM ..KL

BORANG EA INI PERLU DISEDIKAN UNTUK DISERAHKAN KEPADA PEKERJA BAGI TUJUAN CUKAI PENDAPATAN**A BUTIRAN PEKERJA**

- Nama Penuh Pekerja/Pesara (En./Cik/Puan) JENNIFER WHITE
- Jawatan ADMINISTRATION MANAGER
- No. Kakitangan/No. Gaji 001
- No. K.P. Baru 661110-10-5088
- No. Passport M123456789
- No. KWSP 12955678
- No. PERKESO 661110-10-5088
- Bilangan Anak Yang Layak Untuk Pelepasan Cukai 0
 - Tarikh mula bekerja 01/01/2019
 - Tarikh berhenti kerja

B PENDAPATAN PENGGAJIAN, MANFAAT DAN TEMPAT KEDIAMAN
(Tidak Termasuk Elaun/Perkuisit/Pemberian/Manfaat Yang Dikecualikan Cukai)

RM

- Gaji kasar, upah atau gaji cuti (termasuk gaji lebih masa) 95,952.37
 - Fi (termasuk fi pengarah), komisen atau bonus
 - Tip kasar, perkuisit, penerimaan sagu hati atau elaun-elaun lain (Perihal pembayaran:)
 - Cukai Pendapatan yang dibayar oleh Majikan bagi pihak Pekerja
 - Manfaat Skim Opsyen Saham Pekerja (ESOS)
 - Ganjaran bagi tempoh dari hingga
- Butiran bayaran tunggakan dan lain-lain bagi tahun-tahun terdahulu dalam tahun semasa
 - Jenis pendapatan
 -
- Manfaat berupa barangan (Nyatakan:)
- Nilai tempat kediaman (Alamat:)
- Bayaran balik daripada Kumpulan Wang Simpanan/Pencen yang tidak diluluskan
- Pampasan kerana kehilangan pekerjaan

C PENCEN DAN LAIN-LAIN

- Pencen
- Anuiti atau Bayaran Berkala yang lain

JUMLAH

95,952.37

D JUMLAH POTONGAN

- Potongan Cukai Bulanan (PCB) yang dibayar kepada LHDNM 1,335.25
- Arahan Potongan CP 38 0.00
- Zakat yang dibayar melalui potongan gaji 0.00
- Jumlah tuntutan potongan oleh pekerja melalui Borang TP1 berkaitan:
 - Pelepasan RM 0.00
 - Zakat selain yang dibayar melalui potongan gaji bulanan RM 0.00
- Jumlah pelepasan bagi anak yang layak 0.00

E CARUMAN YANG DIBAYAR OLEH PEKERJA KEPADA KUMPULAN WANG SIMPANAN/PENCEN YANG DILULUSKAN DAN PERKESO

- Nama Kumpulan Wang KUMPULAN WANG SIMPANAN PEKERJA (KWSP)

Amaun caruman yang wajib dibayar (nyatakan bahagian pekerja sahaja) RM 11,846.00
- PERKESO : Amaun caruman yang wajib dibayar (nyatakan bahagian pekerja sahaja) RM 474.00

F JUMLAH ELAUN / PERKUISIT / PEMBERIAN / MANFAAT YANG DIKECUALIKAN CUKAI

RM 0.00

Tarikh 21/04/2019

Nama Pegawai	Ms Cheng Lee Lee
Jawatan	Accounts Manager
Nama dan Alamat Majikan	DEMONSTRATION COMPANY 8 Jalan USJ 10/1M UEP Subang Jaya, Selangor, Poskod 47620
No. Telefon Majikan	03-56329094

INCOME TAX

Serial No. B000001
 Employer's No. E 294422330
 STATEMENT OF REMUNERATION FROM EMPLOYMENT
 FOR THE YEAR ENDED 31 DECEMBER 2019...

Employee's Income Tax No.
 SG 2178656-09
 LHDNM Branch KL

THIS FORM EA MUST BE PREPARED AND PROVIDED TO THE EMPLOYEE FOR INCOME TAX PURPOSE

A PARTICULARS OF EMPLOYEE

- Full Name of Employee/Pensioner (Mr./Miss/Madam) JENNIFER WHITE
- Job Designation ADMINISTRATION MANAGER
- Staff No./Payroll No. 001
- New I.C. No. 661110-10-5088
- Passport No. M123456789
- EPF No. 12955678
- SOCSSO No. 661110-10-5088
- Number Of Children
Qualified For Tax Relief 0
- If the period of employment is less than a year, please state:
 (a) Date of commencement 01/01/2019
 (b) Date of cessation

B EMPLOYMENT INCOME, BENEFITS AND LIVING ACCOMMODATION
(Excluding Tax Exempt Allowances/Perquisites/Gifts/Benefits)

RM

- (a) Gross salary, wages or leave pay (including overtime pay) 95,952.37
- (b) Fees (including director fees), commission or bonus
- (c) Gross tips, perquisites, awards/rewards or other allowances (Details of payment:)
- (d) Income Tax borne by the Employer in respect of his Employee
- (e) Employee Share Option Scheme (ESOS) benefit
- (f) Gratuity for the period from to
- Details of arrears and others for preceding years paid in the current year
 Type of income (a) (b)
- Benefits in kind (Specify:)
- Value of living accommodation provided (Address:)
- Refund from unapproved Provident/Pension Fund
- Compensation for loss of employment

C PENSION AND OTHERS

- Pension
 - Annuities or other Periodical Payments
- TOTAL** 95,952.37

D TOTAL DEDUCTION

- Monthly Tax Deductions (MTD) remitted to LHDNM 1,335.25
- CP 38 Deductions 0.00
- Zakat paid via salary deduction 0.00
- Total claim for deduction by employee via Form TP1 in respect of:
 (a) Relief RM 0.00
 (b) Zakat other than that paid via monthly salary deduction RM 0.00
- Total qualifying child relief 0.00

E CONTRIBUTIONS PAID BY EMPLOYEE TO APPROVED PROVIDENT/PENSION FUND AND SOCSSO

- Name of Provident Fund KUMPULAN WANG SIMPANAN PEKERJA (KWSP)
 Amount of compulsory contribution paid (state the employee's share of contribution only) RM 11,846.00
- SOCSSO : Amount of compulsory contribution paid (state the employee's share of contribution only) RM 474.00

F TOTAL TAX EXEMPT ALLOWANCES / PERQUISITES / GIFTS / BENEFITS

RM 0.00

Name of Officer Ms. Cheng Lee Lee
 Designation Accounts Manager
 Name and Address of Employer DEMONSTRATION COMPANY
 8 Jalan USJ 10/1M
 UEP Subang Jaya,
 Selangor, Poskod 47620
 Employer's Telephone No. 03-56329094

Date 21/04/2019

No. Siri B000001
No. Majikan E 294422330

CUKAI PENDAPATAN
PENYATA SARAAN DARIPADA PENGGAJIAN
BAGI TAHUN BERAKHIR 31 DISEMBER 2019

No. Cukai Pendapatan Pekerja
SG 2178656-09
Cawangan LHDNM KL

BORANG EC INI PERLU DISEDIAKAN UNTUK DISERAHKAN KEPADA PEKERJA BAGI TUJUAN CUKAI PENDAPATAN

A BUTIRAN PEKERJA

- Nama Penuh Pekerja/Pesara (En./Cik/Puan) JENNIFER WHITE
- Jabatan PRODUCTION
- Jawatan ADMINISTRATION MANAGER
- No. Kakitangan / No. Gaji 001
- No. Kad Pengenalan / Polis / Tentera / Pasport 661110-10-5088
- No. KWSP 12955678
- No. PERKESO 661110-10-5088
- Bilangan Anak Yang Layak Untuk Pelepasan Cukai 0
- Jika bekerja tidak genap setahun, nyatakan:
 - Tarikh mula bekerja 01/01/2019
 - Tarikh berhenti kerja

B PENDAPATAN PENGGAJIAN DAN MANFAAT

(Tidak Termasuk Elaun/Perkuisit/Pemberian/Manfaat Yang Dikecualikan Cukai)

RM

- Gaji/Emolumen
 - Gaji, termasuk Gaji Cuti, Bonus, Elaun Kena Cukai dan lain-lain 95,952.37
 - Ganjaran bagi tempoh dari hingga
- Manfaat Berupa Barangan (Nyatakan butiran:)
- Manfaat Tambang Percutian (jika berkenaan)
- Butiran bayaran tunggakan dan lain-lain bagi tahun-tahun terdahulu dalam tahun semasa
 - Jenis pendapatan (a)
 - (b)

PENDAPATAN BOLEH DICUKAI (B1 + B2 + B3 + B4)

95,952.37

C JUMLAH POTONGAN

- Potongan Cukai Bulanan (PCB) yang dibayar kepada LHDNM 1,335.25
- Arahan Potongan CP 38
- Zakat yang dibayar melalui potongan gaji
- Jumlah tuntutan potongan oleh pekerja melalui Borang TP1 berkaitan:
 - Pelepasan RM 0.00
 - Zakat selain yang dibayar melalui potongan gaji bulanan RM 0.00
- Jumlah pelepasan bagi anak yang layak 0.00

D CARUMAN KEPADA KUMPULAN WANG SIMPANAN PEKERJA DAN PERKESO

Amaun caruman yang wajib dibayar (nyatakan bahagian pekerja sahaja)

- KWSP: RM 11,846.00
- PERKESO: RM 474.00

E SENARAI ELAUN / PERKUISIT / PEMBERIAN / MANFAAT YANG DIKECUALIKAN CUKAI SERTA AMAUN MASING-MASING

Jenis Elaun/Perkuisit/Pemberian/Manfaat	Jumlah Dikecualikan (RM)	Jenis Elaun/Perkuisit/Pemberian/Manfaat	Jumlah Dikecualikan (RM)
1.		3.	
2.		4.	

Nama Pegawai	Ms Cheng Lee Lee
Jawatan	Accounts Manager
Nama dan Alamat Majikan	DEMONSTRATION COMPANY 8, Jalan USJ 10/1M UEP Subang Jaya, Selangor, Poskod 47620
No. Telefon Majikan	03-56329094

Tarikh 21/04/2019

INCOME TAX

Serial No. B000001

STATEMENT OF REMUNERATION FROM EMPLOYMENT

Employee's Income Tax No.

SG 2178656-09

Employer's No. E 294422330

FOR THE YEAR ENDED 31 DECEMBER 2019

LHDNM Branch KL

THIS FORM EC MUST BE PREPARED AND PROVIDED TO THE EMPLOYEE FOR INCOME TAX PURPOSE

A PARTICULARS OF EMPLOYEE

- Full Name of Employee/Pensioner (Mr./Miss/Madam) JENNIFER WHITE
- Department PRODUCTION
- Job Designation ADMINISTRATION MANAGER
- Staff No./Payroll No. 001
- Identity Card / Police / Army / Passport No. 661110-10-5088
- EPF No. 12955678
- SOCSCO No. 661110-10-5088
- Number of Children 0
- If the period of employment is less than a year, please state:
 - Date of commencement 01/01/2019
 - Date of cessation

B EMPLOYMENT INCOME AND BENEFITS

(Excluding Tax Exempt Allowances/Perquisites/Gifts/Benefits)

RM

- Salary/Emoluments
 - Salary, including Leave Pay, Bonus, Taxable Allowances and others 95,952.37
 - Gratuity for the period from to
- Benefits In Kind (State details:)
- Benefit of Leave Passage for Travel (if applicable)
- Details of arrears and others for preceding years paid in the current year
 - Type of income (a)
 - (b)

TAXABLE INCOME (B1 + B2 + B3 + B4)

95,952.37

C TOTAL DEDUCTION

- Monthly Tax Deductions (MTD) remitted to LHDNM 1,335.25
- CP 38 Deductions
- Zakat paid via salary deduction
- Total claim for deduction by employee via Form TP1 in respect of:
 - Relief RM 0.00
 - Zakat other than that paid via monthly salary deduction RM 0.00
- Total qualifying child relief 0.00

D CONTRIBUTION TO EMPLOYEES PROVIDENT FUND AND SOCSCO

Amount of compulsory contribution paid (state the employee's share of contribution only)

1. EPF: RM 11,846.00

2. SOCSCO: RM 474.00

E LIST OF TAX EXEMPT ALLOWANCES / PERQUISITES / GIFTS / BENEFITS WITH RESPECTIVE AMOUNT

Type of Allowance/Perquisite/Gift/Benefit	Exempted Amount (RM)	Type of Allowance/Perquisite/Gift/Benefit	Exempted Amount (RM)
1.		3.	
2.		4.	

Name of Officer	Ms Cheng Lee Lee
Designation	Accounts Manager
Name and Address of Employer	DEMONSTRATION COMPANY 8 Jalan USJ 10/1M UEP Subang Jaya, Selangor, Poskod 47620
Employer's Telephone No.	03-56329094

Date 21/04/2019



Management Reports



COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE PAYROLL DETAIL
SORTED BY : DEPARTMENT
PERIOD : END-DECEMBER-2019

Date : 15-Apr-2019 (Mon) 02:00 PM

Page : 1

EMP NO.	EMPLOYEE NAME	BASIC	NPL ADDPAY	OT SHIFT	BONUS	OTHERS	GROSS PAY	E'EPF E'VOL	E'SOC E'EIS	E'TAX	OTHERS	NETTPAY	R'EPF R'VOL	R'SOC R'EIS	R'LEVY
GROUP : ACCOUNTS DEPARTMENT(ACCT)															
005	ARUMUGAM A/L GUNASEKARAN	1500.00	0.00 0.00	0.00 0.00	0.00	0.00	1500.00	165.00 0.00	7.25 2.90	0.00	0.00	1324.85	180.00 0.00	25.35 2.90	15.00
015	CHENG LEE LEE	4000.00	0.00 0.00	0.00 0.00	0.00	350.00	4350.00	440.00 0.00	19.75 7.90	16.65	0.00	3865.70	480.00 0.00	69.05 7.90	0.00
					ALLOW	350.00									
006	FRANCOIS PIETTE	900.00	0.00 0.00	0.00 0.00	0.00	0.00	900.00	99.00 0.00	4.25 1.70	0.00	0.00	795.05	108.00 0.00	14.85 1.70	9.00
002	HARITH OSMAN B. MUSTAFA	3500.00	0.00 0.00	0.00 0.00	0.00	100.00	3600.00	385.00 0.00	17.25 6.90	10.00	60.00	3120.85	420.00 0.00	60.35 6.90	35.00
					ML	100.00				CP38	-60.00				
115	MAH SEE SEE	4000.00	0.00 0.00	0.00 0.00	0.00	0.00	4000.00	440.00 0.00	19.75 7.90	16.65	0.00	3515.70	480.00 0.00	69.05 7.90	0.00
003	TAN CHENG MEI	1300.00	0.00 0.00	0.00 0.00	0.00	0.00	1300.00	143.00 0.00	6.25 2.50	0.00	0.00	1148.25	156.00 0.00	21.85 2.50	0.00
Total Employee : 6															
SubTotal		15200.00	0.00	0.00	0.00	450.00	15650.00	1672.00	74.50	43.30	60.00	13770.40	1824.00	260.50	59.00
			0.00	0.00				0.00	29.80				0.00	29.80	

ALLOW.....350.00 CP38.....-60.00 ML.....100.00

GROUP : ADMINISTRATION DEPARTMENT(ADMN)

014	ANUAR BIN RAHIM	1800.00	0.00 0.00	0.00 0.00	0.00	0.00	1800.00	198.00 0.00	8.75 3.50	0.00	0.00	1589.75	216.00 0.00	30.65 3.50	0.00
114	HANIF BIN BUJONG	1800.00	0.00 0.00	0.00 0.00	0.00	0.00	1800.00	198.00 0.00	8.75 3.50	0.00	0.00	1589.75	216.00 0.00	30.65 3.50	0.00
009	LIM KOK SAI	5000.00	0.00 0.00	0.00 0.00	0.00	0.00	5000.00	550.00 0.00	0.00 0.00	130.00	0.00	4320.00	600.00 0.00	0.00 0.00	0.00

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE PAYROLL SUMMARY
SORTED BY : DEPARTMENT
PERIOD : END-DECEMBER-2019

Date : 17-Apr-2019 (Wed) 12:19 PM

Page : 1

EMP NO.	EMPLOYEE NAME	BASIC	NPL ADDPAY	OT SHIFT	BONUS	OTHERS	GROSS PAY	E'EPF E'VOL	E'SOC E'EIS	E'TAX	OTHERS	NETTPAY	R'EPF R'VOL	R'SOC R'EIS	R'LEVY
GROUP : ACCOUNTS DEPARTMENT(ACCT)															
Total Employee : 6															
SubTotal		15200.00	0.00	0.00	0.00	450.00	15650.00	1672.00	74.50	43.30	60.00	13770.40	1824.00	260.50	59.00
			0.00	0.00				0.00	29.80				0.00	29.80	
ALLOW.....350.00		CP38.....-60.00		ML.....100.00											
GROUP : ADMINISTRATION DEPARTMENT(ADMN)															
Total Employee : 4															
SubTotal		9600.00	0.00	0.00	0.00	0.00	9600.00	1056.00	22.25	130.00	0.00	8382.85	1152.00	77.95	10.00
			0.00	0.00				0.00	8.90				0.00	8.90	
GROUP : E.D.P. DEPARTMENT(EDP)															
Total Employee : 1															
SubTotal		1750.00	0.00	0.00	0.00	0.00	1750.00	194.00	8.75	0.00	0.00	1543.75	212.00	30.65	0.00
			0.00	0.00				0.00	3.50				0.00	3.50	
GROUP : MARKETING/SALES DEPARTMENT(MKTG)															
Total Employee : 2															
SubTotal		3000.00	0.00	0.00	0.00	0.00	3000.00	330.00	14.50	0.00	0.00	2649.70	360.00	50.70	0.00
			0.00	0.00				0.00	5.80				0.00	5.80	

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE OVERTIME DETAIL
SORTED BY : EMPLOYEE NAME
PERIOD : END-DECEMBER-2019

Date : 17-Apr-2019 (Wed) 12:36 PM

Page : 1

EMP NO.	EMPLOYEE NAME	OT01Hrs Amt(RM)	OT02Hrs Amt(RM)	OT03Hrs Amt(RM)	OT04Hrs Amt(RM)	OT05Hrs Amt(RM)	OT06Hrs Amt(RM)	OT07Hrs Amt(RM)	OT08Hrs Amt(RM)	OT09Hrs Amt(RM)	OT10Hrs Amt(RM)	Total Hrs Amount(RM)
005	ARUMUGAM A/L GUNASEKARAN	15.50	-	-	-	-	-	-	-	-	-	15.50
		167.71	-	-	-	-	-	-	-	-	-	167.71
006	FRANCOIS PIETTE	8.80	9.90	10.10	-	-	-	-	-	-	-	28.80
		57.20	85.73	131.19	-	-	-	-	-	-	-	274.12
002	HARITH OSMAN B. MUSTAFA	5.00	5.00	5.00	-	-	-	-	-	-	-	15.00
		126.25	168.30	252.45	-	-	-	-	-	-	-	547.00
001	JENNIFER WHITE	30.00	20.00	10.00	-	-	-	-	-	-	-	60.00
		865.50	769.20	576.90	-	-	-	-	-	-	-	2211.60
004	PHANG LEE BENG (TONY)	1.00	2.00	3.00	-	-	-	-	-	-	-	6.00
		7.22	19.24	43.29	-	-	-	-	-	-	-	69.75
003	TAN CHENG MEI	5.00	8.00	-	-	-	-	-	-	-	-	13.00
		-	-	-	-	-	-	-	-	-	-	-
Total Employee : 6												
Grand Total		65.30	44.90	28.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	138.30
		1223.88	1042.47	1003.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3270.18

OT 1 =NORMAL OT OT 2 =RestDay OT OT 3 =Public OT

Page : 1

SH 1 =Meal Allow SH 2 =Shift #1 SH 3 =Shift #2

Date : 17-Apr-2019 (Wed) 01:07 PM Page : 1

EMP NO.	EMPLOYEE NAME	AP1 Day Amt(RM)	AP2 Day Amt(RM)	AP3 Day Amt(RM)	AP4 Day Amt(RM)	AP5 Day Amt(RM)	AP6 Day Amt(RM)	AP7 Day Amt(RM)	AP8 Day Amt(RM)	AP9 Day Amt(RM)	AP10 Day Amt(RM)	Total Days Amount(RM)
005	ARUMUGAM A/L GUNASEKARAN	15.50	12.30	-	-	-	-	-	-	-	-	27.80
		894.19	1419.17	-	-	-	-	-	-	-	-	2313.36
006	FRANCOIS PIETTE	8.80	9.90	10.10	-	-	-	-	-	-	-	28.80
		304.65	685.37	1048.88	-	-	-	-	-	-	-	2038.90
002	HARITH OSMAN B. MUSTAFA	5.00	5.00	5.00	-	-	-	-	-	-	-	15.00
		673.10	1346.15	2019.25	-	-	-	-	-	-	-	4038.50
001	JENNIFER WHITE	3.00	2.00	1.00	-	-	-	-	-	-	-	6.00
		461.55	615.38	461.54	-	-	-	-	-	-	-	1538.47
004	PHANG LEE BENG (TONY)	1.00	2.00	3.00	-	-	-	-	-	-	-	6.00
		38.46	153.84	346.14	-	-	-	-	-	-	-	538.44
003	TAN CHENG MEI	5.00	8.00	-	-	-	-	-	-	-	-	13.00
		250.00	800.00	-	-	-	-	-	-	-	-	1050.00
Total Employee : 6												
Grand Total		38.30	39.20	19.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.60
		2621.95	5019.91	3875.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11517.67
AP 1 =Rest Day	AP 2 =2 Day Pay	AP 3 =3 Day Pay	AP 4 =4 Day Pay	AP 5 =5 Day Pay								

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE LEVY CONTRIBUTION
SORTED BY : EMPLOYEE NAME
PERIOD : END-DECEMBER-2019

Date : 17-Apr-2019 (Wed) 01:08 PM

Page : 1

EMP NO.	EMPLOYEE NAME	LEVY WAGES (RM)	LEVY AMOUNT (RM)
005	ARUMUGAM A/L GUNASEKARAN	1,500.00	15.00
006	FRANCOIS PIETTE	900.00	9.00
002	HARITH OSMAN B. MUSTAFA	3,500.00	35.00
004	PHANG LEE BENG (TONY)	1,000.00	10.00
Total Employee : 4			
Grand Total		6,900.00	69.00
Levy Contribution (1.00 % of RM 6,900.00)		69.00	

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE-EPF/SOCSSO/PCB/LEVY DETAIL
SORTED BY : EMPLOYEE NAME
PERIOD : END-DECEMBER-2019

Date : 17-Apr-2019 (Wed) 02:24 PM

Page : 1

EMP NO.	EMPLOYEE NAME	Ee EPF Er EPF	TOT EPF WAGES	Ee SOCSSO Er SOCSSO	TOT SOCSSO WAGES	Ee EIS Er EIS	TOT EIS WAGES	Ee PCB Er PCB	TOT PCB WAGES	CP38	ErLEVY WAGES
014	ANUAR BIN RAHIM	198.00	414.00	8.75	39.40	3.50	7.00	-	-	-	-
		216.00	1800.00	30.65	1800.00	3.50	1800.00	-	1800.00	-	1800.00
005	ARUMUGAM A/L GUNASEKARAN	449.00	939.00	19.75	88.80	2.90	5.80	-	-	-	15.00
		490.00	4066.76	69.05	4411.83	2.90	1500.00	-	4411.83	-	1500.00
015	CHENG LEE LEE	440.00	920.00	19.75	88.80	7.90	15.80	16.65	16.65	-	-
		480.00	4000.00	69.05	4000.00	7.90	4000.00	-	4000.00	-	4000.00
108	CHONG CHEE HUAT	165.00	345.00	7.25	32.60	2.90	5.80	-	-	-	-
		180.00	1500.00	25.35	1500.00	2.90	1500.00	-	1500.00	-	1500.00
006	FRANCOIS PIETTE	348.00	728.00	17.25	77.60	1.70	3.40	-	-	-	9.00
		380.00	3156.60	60.35	3430.72	1.70	900.00	-	3430.72	-	900.00
114	HANIF BIN BUJONG	198.00	414.00	8.75	39.40	3.50	7.00	-	-	-	-
		216.00	1800.00	30.65	1800.00	3.50	1800.00	-	1800.00	-	1800.00
002	HARITH OSMAN B. MUSTAFA	847.00	1771.00	19.75	88.80	6.90	13.80	151.05	151.05	60.00	35.00
		924.00	7653.50	69.05	8200.50	6.90	3500.00	-	8200.50	-	3500.00
001	JENNIFER WHITE	227.00	475.00	19.75	88.80	-	-	-	-	-	-
		248.00	2048.47	69.05	4260.07	-	-	-	4260.07	-	-
009	LIM KOK SAI	550.00	1150.00	-	-	-	-	130.00	130.00	-	-
		600.00	5000.00	-	5000.00	-	5000.00	-	5000.00	-	5000.00
115	MAH SEE SEE	440.00	920.00	19.75	88.80	7.90	15.80	16.65	16.65	-	-
		480.00	4000.00	69.05	4000.00	7.90	4000.00	-	4000.00	-	4000.00
119	MAJID BIN LONGMAN	66.00	138.00	2.75	12.40	1.10	2.20	-	-	-	-
		72.00	600.00	9.65	600.00	1.10	600.00	-	600.00	-	600.00
019	MOHD ASMAWI BIN KURUS	66.00	138.00	2.75	12.40	1.10	2.20	-	-	-	-
		72.00	600.00	9.65	600.00	1.10	600.00	-	600.00	-	600.00
004	PHANG LEE BENG (TONY)	174.00	364.00	8.25	37.10	1.90	3.80	-	-	-	10.00
		190.00	1579.44	28.85	1649.19	1.90	1000.00	-	1649.19	-	1000.00
007	SAKURA OSHIN YAMAHA	194.00	406.00	8.75	39.40	3.50	7.00	-	-	-	-
		212.00	1750.00	30.65	1750.00	3.50	1750.00	-	1750.00	-	1750.00

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : BANK CREDITING REPORT
SORTED BY : BANK CODE + BRANCH
PERIOD : END-DECEMBER-2019

Date : 17-Apr-2019 (Wed) 02:26 PM Page : 1

EMP NO.	EMPLOYEE NAME	OLD I/C NO	NEW I/C NO	PASSPORT NO	BANK A/C #	NETT PAY (RM)
BANK : BANK BUMIPUTRA BHD Branch(KL)						
002	HARITH OSMAN B. MUSTAFA	A2365877	540604-01-2345		01220112345	7,215.80
009	LIM KOK SAI	661110-10-8113	A0551966		222333444555	4,320.00
Total Employee : 2						Sub Total 11,535.80
BANK : MAYBANK BERHAD Branch()						
001	JENNIFER WHITE	A0581988	661110-10-5088	M123456789	123456789012	4,213.32
004	PHANG LEE BENG (TONY)	A4532522	750401-05-5588		885632556622	1,465.04
006	FRANCOIS PIETTE	5643533	670101-01-1232		325987562587	3,063.77
007	SAKURA OSHIN YAMAHA		661110105077	23658972	223366889956	1,543.75
008	TIAN FATT HUAT	3000084	500109-10-5483		335897558662	1,324.85
014	ANUAR BIN RAHIM	A2515684	730811-14-5781		332558996584	1,589.75
015	CHENG LEE LEE	A0594256	670119-04-4258		365889996655	3,865.70
019	MOHD ASMAWI BIN KURUS	A2154365	720605-08-3259		556698752366	530.15
Total Employee : 8						Sub Total 17,596.33
Total Employee : 10						GRAND TOTAL 29,132.13

Name & Signature of
Authorising Signatories: _____

PREPARE BY : _____

Company Chop: _____

CHECKED BY : _____

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : BANK CREDITING SUMMARY REPORT
SORTED BY : BANK CODE + BRANCH
PERIOD : END-DECEMBER-2019

Date : 17-Apr-2019 (Wed) 02:26 PM Page : 1

BANK	DESCRIPTION	NETT PAY (RM)
BANK : BANK BUMIPUTRA BHD Branch(KL)		
Total Employee	: 2	Sub Total 11,535.80
BANK : MAYBANK BERHAD Branch()		
Total Employee	: 8	Sub Total 17,596.33
Total Employee	: 10	
GRAND TOTAL		29,132.13

Date : 17-Apr-2019 (Wed) 02:27 PM Page : 1

*** DENOMINATION SUMMARY ***

RM 1000	X	0	=	<u>RM 0.00</u>	50 cents	X	0	=	<u>RM 0.00</u>
RM 500	X	0	=	<u>RM 0.00</u>	20 cents	X	0	=	<u>RM 0.00</u>
RM 100	X	62	=	<u>RM 6,200.00</u>	10 cents	X	2	=	<u>RM 0.20</u>
RM 50	X	0	=	<u>RM 0.00</u>	5 cents	X	2	=	<u>RM 0.10</u>
RM 20	X	3	=	<u>RM 60.00</u>	1 cents	X	0	=	<u>RM 0.00</u>
RM 10	X	0	=	<u>RM 0.00</u>					
RM 5	X	0	=	<u>RM 0.00</u>					
RM 2	X	1	=	<u>RM 0.00</u>					
RM 1	X	2	=	<u>RM 2.00</u>					
					TOTAL AMOUNT	=	RM	<u>6,262.33</u>	

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : PAYMENT BY CHEQUE REPORT
SORTED BY : EMPLOYEE NAME
PERIOD : END-DECEMBER-2019

Date : 18-Apr-2019 (Thu) 09:23 AM Page : 1

EMP NO.	EMPLOYEE NAME	OLD IC NO	NEW IC NO	CHEQUE #	NETT PAY	SIGNATURE
108	CHONG CHEE HUAT		500109-10-8888	MBB-668822	1,324.85	_____
114	HANIF BIN BUJONG	A2515633	730811-14-3333	PBB-007732	1,589.75	_____
115	MAH SEE SEE	A0594555	670119-04-5555	MBB-3658899	3,515.70	_____
119	MAJID BIN LONGMAN	A2154666	720605-08-6666	PBB-002278	530.15	_____
Total Employee : 4						
Grand Total					6,960.45	

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE COMPANY STATISTIC
PERIOD : JANUARY UNTIL APRIL - YEAR 2019

Date : 20-Apr-2019 (Sat) 05:03 PM Page : 1

DESCRIPTION		APR	YTD
	BASIC PAY	34,750.00	141,950.00
	MEAL ALLOWANCE	100.00	400.00
	ALLOWANCE	650.00	2,600.00
	** GROSS TOTAL **	35,500.00	144,950.00
	EMPLOYEE EPF	-3,824.00	-15,619.00
	EMPLOYEE SOCSO	-145.25	-595.50
	EMPLOYEE EIS	-58.10	-238.20
	EMPLOYEE INCOME TAX (PCB)	0.00	-490.20
	AMANAH SAHAM NASIONAL	-500.00	-500.00
	CP38 DEDUCTION	-60.00	-240.00
	HOUSING LOAN DEDUCTION	-100.00	-400.00
	ZAKAT.P	-176.00	-176.00
	** TOTAL DEDUCTIONS **	-4,863.35	-18,258.90
NETT PAY		30,636.65	126,691.10

MISC		APR	YTD
	EMPLOYER EPF	4,172.00	17,040.00
	EMPLOYER SOCSO	508.15	2,083.30
	EMPLOYER EIS	58.10	238.20
	EMPLOYER LEVY	69.00	276.00
	TOTAL EPF CONTRIBUTION	7,996.00	32,659.00
	TOTAL SOCSO CONTRIBUTION	653.40	2,678.80
	TOTAL EIS CONTRIBUTION	116.20	476.40
	EPF WAGES	34,750.00	141,950.00
	SOCSO WAGES	34,750.00	141,950.00
	EIS WAGES	34,750.00	141,950.00
	TAX WAGES	34,750.00	141,950.00
	LEVY WAGES	34,750.00	141,950.00

Payment Summary	NO. OF EMPL	NETT PAY
BANK	9	20,889.30
CASH	2	2,273.10
CHEQUE	2	2,914.60
WITHHELD	3	4,559.65
TOTAL	16	30,636.65

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE COMPANY Variance
PERIOD : JANUARY UNTIL APRIL - YEAR 2019

Date : 20-Apr-2019 (Sat) 05:04 PM Page : 1

DESCRIPTION	(A) MARCH	(B) APRIL	(B)-(A) Variance	YTD
BASIC PAY	34,750.00	34,750.00	0.00	141,950.00
MEAL ALLOWANCE	100.00	100.00	0.00	400.00
ALLOWANCE	650.00	650.00	0.00	2,600.00
*** GROSS PAY ***	35,500.00	35,500.00	0.00	144,950.00
EMPLOYEE EPF	3,824.00	3,824.00	0.00	15,619.00
EMPLOYEE SOC SO	145.25	145.25	0.00	595.50
EMPLOYEE EIS	58.10	58.10	0.00	238.20
EMPLOYEE INCOME TAX (PCB)	163.40	0.00	-163.40	490.20
CP38 DEDUCTION	60.00	60.00	0.00	240.00
HOUSING LOAN DEDUCTION	100.00	100.00	0.00	400.00
AMANAH SAHAM NASIONAL	0.00	500.00	500.00	500.00
ZAKAT.P	0.00	176.00	176.00	176.00
*** NETT PAY ***	31,149.25	30,636.65	-512.60	126,691.10
EMPLOYER EPF	4,172.00	4,172.00	0.00	17,040.00
EMPLOYER SOC SO	508.15	508.15	0.00	2,083.30
EMPLOYER EIS	58.10	58.10	0.00	238.20
EMPLOYER LEVY	69.00	69.00	0.00	276.00
TOTAL EPF CONTRIBUTION	7,996.00	7,996.00	0.00	32,659.00
TOTAL SOC SO CONTRIBUTION	653.40	653.40	0.00	2,678.80
TOTAL EIS CONTRIBUTION	116.20	116.20	0.00	476.40
EPF WAGES	34,750.00	34,750.00	0.00	141,950.00
SOC SO WAGES	34,750.00	34,750.00	0.00	141,950.00
EIS WAGES	34,750.00	34,750.00	0.00	141,950.00
TAX WAGES	34,750.00	34,750.00	0.00	141,950.00
LEVY WAGES	34,750.00	34,750.00	0.00	141,950.00

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE EMPLOYEE Variance
PERIOD : JANUARY UNTIL APRIL

Date : 20-Apr-2019 (Sat) 05:04 PM Page : 1

Name : ANUAR BIN RAHIM Emp# : 014 Sex : MALE Hire : 11/06/1993
 Cctr : KUALA LUMPUR (HQ) IC New : 730811-14-5781 Race : MALAY Confirm : 11/09/1993
 Dept : ADMINISTRATION DEPARTMENT IC Old : A2515684 Marital : SINGLE Incr : 01/01/1997
 Catg : EXECUTIVE 1 Passport : Nation : MALAYSIAN Resign : / /
 Occu : ADMINISTRATION ASSISTANT Immigr' : Country : Retire : / /

EPF# : 12026856 EPF : E1
 SOCSO# : 730811-14-5781 SOC : S1
 Tax# : SG 461234403 PCB : 01
 Bank# : 332558996584 OT : 01
 Luth# : WORK : N1

LHDN : 01-Single person/married woman

DESCRIPTION	(A) MARCH	(B) APRIL	(B)-(A) Variance	YTD
BASIC PAY	1,800.00	1,800.00	0.00	7,200.00
*** GROSS PAY ***	1,800.00	1,800.00	0.00	7,200.00
EMPLOYEE EPF	198.00	198.00	0.00	792.00
EMPLOYEE SOCSO	8.75	8.75	0.00	35.00
EMPLOYEE EIS	3.50	3.50	0.00	14.00
ZAKAT.P	0.00	55.00	55.00	55.00
*** NETT PAY ***	1,589.75	1,534.75	-55.00	6,304.00
EMPLOYER EPF	216.00	216.00	0.00	864.00
EMPLOYER SOCSO	30.65	30.65	0.00	122.60
EMPLOYER EIS	3.50	3.50	0.00	14.00
TOTAL EPF CONTRIBUTION	414.00	414.00	0.00	1,656.00
TOTAL SOCSO CONTRIBUTION	39.40	39.40	0.00	157.60
TOTAL EIS CONTRIBUTION	7.00	7.00	0.00	28.00
EPF WAGES	1,800.00	1,800.00	0.00	7,200.00
SOCSSO WAGES	1,800.00	1,800.00	0.00	7,200.00
EIS WAGES	1,800.00	1,800.00	0.00	7,200.00
TAX WAGES	1,800.00	1,800.00	0.00	7,200.00
LEVY WAGES	1,800.00	1,800.00	0.00	7,200.00

COMPANY : DEMONSTRATION COMPANY
REPORT TITLE : PAYROLL RECONCILIATION REPORT
SORTED BY : EMPLOYEE NAME
PERIOD : MARCH - VS- APRIL - YEAR 2019

Date : 22-Apr-2019 (Mon) 01:45 AM

Page : 1

TITLE	EMPL#	EMPLOYEE NAME	DATE HIRE	DATE RESIGN	DATE INCREMENT	(A) MARCH	(B) APRIL	(B)- (A) VARIANCE
EMPLOYEE INCOME TAX (PCE	009	LIM KOK SAI	01/03/2009	//	//	-130.00	0.00	130.00
EMPLOYEE INCOME TAX (PCE	015	CHENG LEE LEE	01/05/1997	//	01/06/1999	-16.70	0.00	16.70
EMPLOYEE INCOME TAX (PCE	115	MAH SEE SEE	01/05/1997	//	01/06/1999	-16.70	0.00	16.70
ZAKAT	002	HARITH OSMAN B. MUSTAFA	01/01/1988	31/12/2019	01/01/1999	0.00	-88.00	-88.00
ZAKAT	014	ANUAR BIN RAHIM	11/06/1993	//	01/01/1997	0.00	-55.00	-55.00
ZAKAT	019	MOHD ASMAWI BIN KURUS	01/04/1995	//	01/03/1999	0.00	-33.00	-33.00
ASN	001	JENNIFER WHITE	01/01/2019	//	15/06/2019	0.00	-100.00	-100.00
ASN	002	HARITH OSMAN B. MUSTAFA	01/01/1988	31/12/2019	01/01/1999	0.00	-100.00	-100.00
ASN	003	TAN CHENG MEI	17/06/1992	//	01/01/1999	0.00	-100.00	-100.00
ASN	004	PHANG LEE BENG (TONY)	01/01/1993	//	15/04/1998	0.00	-100.00	-100.00
ASN	005	ARUMUGAM A/L GUNASEKARAN	31/12/1990	//	01/01/1999	0.00	-100.00	-100.00
							TOTAL	-512.60

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE ALLOWANCE & DEDUCTION SUMMARY
SORTED BY : DEPARTMENT
PERIOD : END-APRIL-2019

Date : 22-Apr-2019 (Mon) 01:46 AM Page : 1

Code	Allowances	Amount
GROUP : ACCOUNTS DEPARTMENT(ACCT)		
ALLOW	ALLOWANCE	350.00
ML	MEAL ALLOWANCE	100.00
Sub Total		450.00
GROUP : ADMINISTRATION DEPARTMENT(ADMN)		
Sub Total		0.00
GROUP : PRODUCTION(PROD)		
ALLOW	ALLOWANCE	300.00
Sub Total		300.00
GROUP : STORE DEPARTMENT(STR)		
Sub Total		0.00
Grand Total		750.00

Code	Deductions	Amount
PTPTN	PTPTN Payment	-300.00
ZAKAT	ZAKAT.P	-88.00
ASN	AMANAH SAHAM NASIONAL	-300.00
CP38	CP38 DEDUCTION	-60.00
Sub Total		-748.00
ASN	AMANAH SAHAM NASIONAL	-100.00
PTPTN	PTPTN Payment	-100.00
ZAKAT	ZAKAT.P	-55.00
Sub Total		-255.00
LOAN	HOUSING LOAN DEDUCTION	-100.00
PTPTN	PTPTN Payment	-100.00
ASN	AMANAH SAHAM NASIONAL	-100.00
Sub Total		-300.00
ZAKAT	ZAKAT.P	-33.00
Sub Total		-33.00
Grand Total		-1,336.00

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : MONTH-TO-DATE ADHOC ITEM LISTING
SORTED BY : EMPLOYEE NAME
PERIOD : END-APRIL-2019

Date : 22-Apr-2019 (Mon) 01:48 AM Page : 1

EMP NO.	EMPLOYEE NAME	ALLOW
015	CHENG LEE LEE	350.00
001	JENNIFER WHITE	300.00
Total Employee : 2		
Grand Total		650.00

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : YEAR-TO-DATE PAYROLL DETAIL
SORTED BY : EMPLOYEE NUMBER
PERIOD : JAN2019 UNTIL APR2019

[illegible]

Date : 22-Apr-2019 (Mon) 01:52 AM Page : 2

Total Employee : 16															
Grand Total		141950.00	0.00	0.00	0.00	3000.00	144950.00	15619.00	595.50	490.20	1816.00	126191.10	17040.00	2083.30	276.00
			0.00	0.00				0.00	238.20				0.00	238.20	
ALLOW.....2,600.00	ASN.....-500.00			CP38.....-240.00		LOAN.....-400.00				ML.....400.00			PTPTN.....-500.00		
ZAKAT.....-176.00															

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : YEAR-TO-DATE EPF CONTRIBUTION
SORTED BY : EMPLOYEE NAME
PERIOD : JAN/2019 UNTIL APR/2019

EMP NO.	EMPLOYEE NAME	JAN Ee/Er	FEB Ee/Er	MAR Ee/Er	APR Ee/Er	MAY Ee/Er	JUN Ee/Er	JUL Ee/Er	AUG Ee/Er	SEP Ee/Er	OCT Ee/Er	NOV Ee/Er	DEC Ee/Er	TOTAL Ee/Er	GRAND TOTAL
014	ANUAR BIN RAHIM	198.00	198.00	198.00	198.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	792.00	1656.00
		216.00	216.00	216.00	216.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	864.00	
005	ARUMUGAM A/L GUNASEKARAN	165.00	165.00	165.00	165.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	660.00	1380.00
		180.00	180.00	180.00	180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	720.00	
015	CHENG LEE LEE	440.00	440.00	440.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1760.00	3680.00
		480.00	480.00	480.00	480.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1920.00	
006	FRANCOIS PIETTE	99.00	99.00	99.00	99.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	396.00	828.00
		108.00	108.00	108.00	108.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	432.00	
002	HARITH OSMAN B. MUSTAFA	385.00	385.00	385.00	385.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1540.00	3220.00
		420.00	420.00	420.00	420.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1680.00	
001	JENNIFER WHITE	440.00	440.00	440.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1760.00	3680.00
		480.00	480.00	480.00	480.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1920.00	
009	LIM KOK SAI	550.00	550.00	550.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2200.00	4600.00
		600.00	600.00	600.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2400.00	
019	MOHD ASMAWI BIN KURUS	132.00	66.00	66.00	66.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	330.00	690.00
		144.00	72.00	72.00	72.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	360.00	
004	PHANG LEE BENG (TONY)	110.00	110.00	110.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	440.00	920.00
		120.00	120.00	120.00	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00	
007	SAKURA OSHIN YAMAHA	385.00	194.00	194.00	194.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	967.00	2023.00
		420.00	212.00	212.00	212.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1056.00	
003	TAN CHENG MEI	143.00	143.00	143.00	143.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	572.00	1196.00
		156.00	156.00	156.00	156.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	624.00	
008	TIAN FATT HUAT	165.00	165.00	165.00	165.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	660.00	1380.00
		180.00	180.00	180.00	180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	720.00	
Total Employee : 12															
Grand Total		3212.00	2955.00	2955.00	2955.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12077.00	25253.00
		3504.00	3224.00	3224.00	3224.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13176.00	

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : YEAR-TO-DATE SOCSO CONTRIBUTION
SORTED BY : EMPLOYEE NAME
PERIOD : JAN/2019 UNTIL APR/2019

[illegible]

Date : 22-Apr-2019 (Mon) 01:55 AM Page : 1

[illegible]

Date : 22-Apr-2019 (Mon) 01:57 AM Page : 1

[illegible]

Date : 22-Apr-2019 (Mon) 02:01 AM Page : 1

[illegible]

Date : 22-Apr-2019 (Mon) 01:57 AM Page : 1

[illegible]

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : YEAR-TO-DATE-EPF/SOCSSO/EIS/PCB/LEVY DETAIL
SORTED BY : EMPLOYEE NAME
PERIOD : JAN/2019 UNTIL APR/2019

Date : 22-Apr-2019 (Mon) 02:02 AM

Page : 1

EMP NO.	EMPLOYEE NAME	Ee EPF Er EPF	TOT EPF WAGES	Ee SOCSO Er SOCSO	TOT SOCSO WAGES	Ee EIS Er EIS	TOT EIS WAGES	Ee PCB Er PCB	TOT PCB WAGES	CP38	ErLEVY WAGES
014	ANUAR BIN RAHIM	792.00	1,656.00	35.00	157.60	14.00	28.00	0.00	0.00	0.00	0.00
		864.00	7,200.00	122.60	7,200.00	14.00	7,200.00	0.00	7,200.00	-	7200.00
005	ARUMUGAM A/L GUNASEKARAN	660.00	1,380.00	29.00	130.40	11.60	23.20	0.00	0.00	0.00	60.00
		720.00	6,000.00	101.40	6,000.00	11.60	6,000.00	0.00	6,000.00	-	6000.00
015	CHENG LEE LEE	1,760.00	3,680.00	79.00	355.20	31.60	63.20	50.10	50.10	0.00	0.00
		1,920.00	16,000.00	276.20	16,000.00	31.60	16,000.00	0.00	16,000.00	-	16000.00
006	FRANCOIS PIETTE	396.00	828.00	17.00	76.40	6.80	13.60	0.00	0.00	0.00	36.00
		432.00	3,600.00	59.40	3,600.00	6.80	3,600.00	0.00	3,600.00	-	3600.00
002	HARITH OSMAN B. MUSTAFA	1,540.00	3,220.00	69.00	310.40	27.60	55.20	0.00	0.00	720.00	140.00
		1,680.00	14,000.00	241.40	14,000.00	27.60	14,000.00	0.00	14,000.00	-	14000.00
001	JENNIFER WHITE	1,760.00	3,680.00	79.00	355.20	31.60	63.20	0.00	0.00	0.00	0.00
		1,920.00	16,000.00	276.20	16,000.00	31.60	16,000.00	0.00	16,000.00	-	16000.00
009	LIM KOK SAI	2,200.00	4,600.00	0.00	0.00	0.00	0.00	390.00	390.00	0.00	0.00
		2,400.00	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00	20,000.00	-	20000.00
019	MOHD ASMAWI BIN KURUS	330.00	690.00	14.00	63.10	5.60	11.20	0.00	0.00	0.00	0.00
		360.00	3,000.00	49.10	3,000.00	5.60	3,000.00	0.00	3,000.00	-	3000.00
004	PHANG LEE BENG (TONY)	440.00	920.00	19.00	85.60	7.60	15.20	0.00	0.00	0.00	40.00
		480.00	4,000.00	66.60	4,000.00	7.60	4,000.00	0.00	4,000.00	-	4000.00
007	SAKURA OSHIN YAMAHA	967.00	2,023.00	43.50	195.80	17.40	34.80	0.00	0.00	0.00	0.00
		1,056.00	8,750.00	152.30	8,750.00	17.40	8,750.00	0.00	8,750.00	-	8750.00
003	TAN CHENG MEI	572.00	1,196.00	25.00	112.40	10.00	20.00	0.00	0.00	0.00	0.00
		624.00	5,200.00	87.40	5,200.00	10.00	5,200.00	0.00	5,200.00	-	5200.00
008	TIAN FATT HUAT	660.00	1,380.00	29.00	130.40	11.60	23.20	0.00	0.00	0.00	0.00
		720.00	6,000.00	101.40	6,000.00	11.60	6,000.00	0.00	6,000.00	-	6000.00
Total Employee : 12											
Grand Total		12,077.00	25,253.00	438.50	1,972.50	175.40	350.80	440.10	440.10	720.00	276.00
		13,176.00	109,750.00	1,534.00	109,750.00	175.40	109,750.00	0.00	109,750.00	-	109750.00

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : YEAR-TO-DATE OVERTIME DETAIL
SORTED BY : EMPLOYEE NAME
PERIOD : Jan/2019 until Dec/2019

Date : 22-Apr-2019 (Mon) 02:04 AM Page : 1

EMP NO.	EMPLOYEE NAME	OT01Hrs Amt(RM)	OT02Hrs Amt(RM)	OT03Hrs Amt(RM)	OT04Hrs Amt(RM)	OT05Hrs Amt(RM)	OT06Hrs Amt(RM)	OT07Hrs Amt(RM)	OT08Hrs Amt(RM)	OT09Hrs Amt(RM)	OT10Hrs Amt(RM)	Total Hrs Amount(RM)
005	ARUMUGAM A/L GUNASEKARAN	15.50	12.30	-	-	-	-	-	-	-	-	27.80
		167.71	177.36	-	-	-	-	-	-	-	-	345.07
006	FRANCOIS PIETTE	8.80	9.90	10.10	-	-	-	-	-	-	-	28.80
		57.20	85.73	131.19	-	-	-	-	-	-	-	274.12
002	HARITH OSMAN B. MUSTAFA	5.00	5.00	5.00	-	-	-	-	-	-	-	15.00
		126.25	168.30	252.45	-	-	-	-	-	-	-	547.00
001	JENNIFER WHITE	30.00	20.00	10.00	-	-	-	-	-	-	-	60.00
		865.50	769.20	576.90	-	-	-	-	-	-	-	2,211.60
004	PHANG LEE BENG (TONY)	1.00	2.00	3.00	-	-	-	-	-	-	-	6.00
		7.22	19.24	43.29	-	-	-	-	-	-	-	69.75
003	TAN CHENG MEI	5.00	8.00	-	-	-	-	-	-	-	-	13.00
		46.90	100.00	-	-	-	-	-	-	-	-	146.90
Total Employee : 6												
Grand Total		65.30	57.20	28.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.60
		1,270.78	1,319.83	1,003.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,594.44

OT 1 =NORMAL OT OT 2 =RestDay OT OT 3 =Public OT

REPORT TITLE : YEAR-TO-DATE SHIFT DETAIL

SORTED BY : EMPLOYEE NAME

PERIOD : Jan/2019 until Dec/2019

EMP NO.	EMPLOYEE NAME	SH1 Hrs Amt(RM)	SH2 Hrs Amt(RM)	SH3 Hrs Amt(RM)	SH4 Hrs Amt(RM)	SH5 Hrs Amt(RM)	SH6 Hrs Amt(RM)	SH7 Hrs Amt(RM)	SH8 Hrs Amt(RM)	SH9 Hrs Amt(RM)	SH10 Hrs Amt(RM)	TOTAL Amount(RM)
005	ARUMUGAM A/L	15.50	12.30	-	-	-	-	-	-	-	-	27.80
	GUNASEKARAN	155.00	98.40	-	-	-	-	-	-	-	-	253.40
006	FRANCOIS PIETTE	8.80	9.90	10.10	-	-	-	-	-	-	-	28.80
		88.00	79.20	50.50	-	-	-	-	-	-	-	217.70
002	HARITH OSMAN B. MUSTAFA	5.00	5.00	5.00	-	-	-	-	-	-	-	15.00
		50.00	40.00	25.00	-	-	-	-	-	-	-	115.00
001	JENNIFER WHITE	30.00	20.00	10.00	-	-	-	-	-	-	-	60.00
		300.00	160.00	50.00	-	-	-	-	-	-	-	510.00
004	PHANG LEE BENG (TONY)	1.00	2.00	3.00	-	-	-	-	-	-	-	6.00
		10.00	16.00	15.00	-	-	-	-	-	-	-	41.00
003	TAN CHENG MEI	5.00	8.00	-	-	-	-	-	-	-	-	13.00
		50.00	64.00	-	-	-	-	-	-	-	-	114.00
Total Employee : 6												
Grand Total		65.30	57.20	28.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.60
		653.00	457.60	140.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,251.10
SH 1 =Meal Allow	SH 2 =Shift #1	SH 3 =Shift #2										

Page : 1

AP 1 =Rest Day	AP 2 =2 Day Pay	AP 3 =3 Day Pay	AP 4 =4 Day Pay	AP 5 =5 Day Pay
----------------	-----------------	-----------------	-----------------	-----------------

REPORT TITLE : YEAR-TO-DATE EMPLOYEE STATISTIC

PERIOD : January UNTIL December

Name	: ANUAR BIN RAHIM	Emp#	: 014	Sex	: MALE	Hire	: 11/06/1993	EPF#	: 12026856	EPF	: E1
CCTR	: KUALA LUMPUR (HQ)	IC New	: 730811-14-5781	Race	: MALAY	Confirm	: 11/09/1993	SOC#	: 730811-14-5781	SOC	: S1
Dept	: ADMINISTRATION DEPARTMENT	IC Old	: A2515684	Marital	: SINGLE	Incr	: 01/01/1997	Tax#	: SG 461234403	PCB	: 01
Catg	: EXECUTIVE 1	Passport	:	Nation	: MALAYSIAN	Resign	: /	Bank#	: 332558996584	OT	: 01
Occu	: ADMINISTRATION ASSISTANT	Immigr'	:	Country	:	Retire	: /	Luth#	:	WORK	: N1

LHDN : 01-Single person/married woman

[illegible]

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
BASIC PAY	37,700.00	34,750.00	34,750.00	34,750.00	36,500.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	30,750.00	417,700.00
OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,594.44	3,594.44
ADDITIONAL PAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,517.67	11,517.67
SHIFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,251.10	1,251.10
MEAL ALLOWANCE	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
ALLOWANCE	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	7,800.00
** GROSS TOTAL **	38,450.00	35,500.00	35,500.00	35,500.00	37,250.00	35,500.00	35,500.00	35,500.00	35,500.00	35,500.00	35,500.00	47,863.21	443,063.21
EMPLOYEE EPF	-4,147.00	-3,824.00	-3,824.00	-3,824.00	-4,015.00	-3,824.00	-3,824.00	-3,824.00	-3,824.00	-3,824.00	-3,824.00	-4,800.00	-47,378.00
EMPLOYEE SOCSO	-159.75	-145.25	-145.25	-145.25	-153.75	-145.25	-145.25	-145.25	-145.25	-145.25	-145.25	-183.75	-1,804.50
EMPLOYEE EIS	-63.90	-58.10	-58.10	-58.10	-61.50	-58.10	-58.10	-58.10	-58.10	-58.10	-58.10	-50.20	-698.50
EMPLOYEE INCOME TAX (PCB)	-163.40	-163.40	-163.40	0.00	-183.75	-163.30	-163.30	-163.40	-163.30	-163.30	-173.30	-314.35	-1,978.20
EMPLOYEE VOL	0.00	0.00	0.00	-55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-55.00
AMANAH SAHAM NASIONAL	0.00	0.00	0.00	-500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-500.00
CP38 DEDUCTION	-60.00	-60.00	-60.00	-60.00	-60.00	-60.00	-60.00	-60.00	-60.00	-60.00	-60.00	-60.00	-720.00
HOUSING LOAN DEDUCTION	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-1,200.00
PTPTN Payment	0.00	0.00	0.00	-500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-500.00
ZAKAT.P	0.00	0.00	0.00	-176.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-176.00
** TOTAL DEDUCTIONS **	-4,694.05	-4,350.75	-4,350.75	-5,418.35	-4,574.00	-4,350.65	-4,350.65	-4,350.75	-4,350.65	-4,350.65	-4,360.65	-5,508.30	-55,010.20
NETT PAY	33,755.95	31,149.25	31,149.25	30,081.65	32,676.00	31,149.35	31,149.35	31,149.25	31,149.35	31,149.35	31,139.35	42,354.91	388,053.01

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
EMPLOYER EPF	4,524.00	4,172.00	4,172.00	4,172.00	4,380.00	4,172.00	4,172.00	4,172.00	4,172.00	4,172.00	4,172.00	5,238.00	51,690.00
EMPLOYER SOCSO	558.85	508.15	508.15	508.15	537.85	508.15	508.15	508.15	508.15	508.15	508.15	642.75	6,312.80
EMPLOYER EIS	63.90	58.10	58.10	58.10	61.50	58.10	58.10	58.10	58.10	58.10	58.10	50.20	698.50
EMPLOYER VOL	0.00	0.00	0.00	220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220.00
EMPLOYER LEVY	69.00	69.00	69.00	69.00	69.00	69.00	69.00	69.00	69.00	69.00	69.00	69.00	828.00
TOTAL EPF CONTRIBUTION	8,671.00	7,996.00	7,996.00	7,996.00	8,395.00	7,996.00	7,996.00	7,996.00	7,996.00	7,996.00	7,996.00	10,038.00	99,068.00
TOTAL SOCSO CONTRIBUTION	718.60	653.40	653.40	653.40	691.60	653.40	653.40	653.40	653.40	653.40	653.40	826.50	8,117.30
TOTAL EIS CONTRIBUTION	127.80	116.20	116.20	116.20	123.00	116.20	116.20	116.20	116.20	116.20	116.20	100.40	1,397.00
TOTAL VOL CONTRIBUTION	0.00	0.00	0.00	385.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	385.00
EPF WAGES	37,700.00	34,750.00	34,750.00	34,750.00	36,500.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	43,518.77	430,468.77

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
SOC SO WAGES	37,700.00	34,750.00	34,750.00	34,750.00	36,500.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	47,113.21	434,063.21
EIS WAGES	37,700.00	34,750.00	34,750.00	34,750.00	36,500.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	30,750.00	417,700.00
TAX WAGES	37,700.00	34,750.00	34,750.00	34,750.00	36,500.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	47,113.21	434,063.21
LEVY WAGES	37,700.00	34,750.00	34,750.00	34,750.00	36,500.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	34,750.00	30,750.00	417,700.00
TOTAL OVERTIME HOURS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.60	150.60
TOTAL ADDITIONAL PAY DAYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.60	96.60
TOTAL SHIFT DAYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.60	150.60

Total Employee : 16

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : YEAR-TO-DATE GROUP STATISTIC
SORTED BY : DEPARTMENT
PERIOD : JAN/2019 UNTIL DEC/2019

Date : 22-Apr-2019 (Mon) 02:06 AM Page : 1

Department	*NONE*	ACCT	ADMN	EDP	MKTG	PROD	STR	Total
BASIC PAY	0.00	182,400.00	115,200.00	24,500.00	36,000.00	44,000.00	15,600.00	417,700.00
OVERTIME	0.00	1,313.09	69.75	0.00	0.00	2,211.60	0.00	3,594.44
ADDITIONAL PAY	0.00	9,440.76	538.44	0.00	0.00	1,538.47	0.00	11,517.67
SHIFT	0.00	700.10	41.00	0.00	0.00	510.00	0.00	1,251.10
MEAL ALLOWANCE	0.00	1,200.00	0.00	0.00	0.00	0.00	0.00	1,200.00
ALLOWANCE	0.00	4,200.00	0.00	0.00	0.00	3,600.00	0.00	7,800.00
** GROSS TOTAL **	0.00	199,253.95	115,849.19	24,500.00	36,000.00	51,860.07	15,600.00	443,063.21
EMPLOYEE EPF	0.00	-21,189.00	-12,736.00	-2,710.00	-3,960.00	-5,067.00	-1,716.00	-47,378.00
EMPLOYEE SOCSO	0.00	-929.00	-270.50	-122.00	-174.00	-237.00	-72.00	-1,804.50
EMPLOYEE EIS	0.00	-357.60	-106.80	-48.80	-69.60	-86.90	-28.80	-698.50
EMPLOYEE INCOME TAX (PCB)	0.00	-531.95	-1,446.25	0.00	0.00	0.00	0.00	-1,978.20
EMPLOYEE VOL	0.00	33.00	0.00	0.00	0.00	-88.00	0.00	-55.00
AMANAH SAHAM NASIONAL	0.00	-300.00	-100.00	0.00	0.00	-100.00	0.00	-500.00
CP38 DEDUCTION	0.00	-720.00	0.00	0.00	0.00	0.00	0.00	-720.00
HOUSING LOAN DEDUCTION	0.00	0.00	0.00	0.00	0.00	-1,200.00	0.00	-1,200.00
PTPTN Payment	0.00	-300.00	-100.00	0.00	0.00	-100.00	0.00	-500.00
ZAKAT.P	0.00	-88.00	-55.00	0.00	0.00	0.00	-33.00	-176.00
** TOTAL DEDUCTIONS **	0.00	-24,382.55	-14,814.55	-2,880.80	-4,203.60	-6,878.90	-1,849.80	-55,010.20
NETT PAY	0.00	174,871.40	101,034.64	21,619.20	31,796.40	44,981.17	13,750.20	388,053.01

Department	*NONE*	ACCT	ADMN	EDP	MKTG	PROD	STR	Total
EMPLOYER EPF	0.00	23,116.00	13,894.00	2,960.00	4,320.00	5,528.00	1,872.00	51,690.00
EMPLOYER SOCSO	0.00	3,248.40	947.60	427.20	608.40	828.60	252.60	6,312.80
EMPLOYER EIS	0.00	357.60	106.80	48.80	69.60	86.90	28.80	698.50
EMPLOYER VOL	0.00	121.00	0.00	0.00	0.00	99.00	0.00	220.00
EMPLOYER LEVY	0.00	708.00	120.00	0.00	0.00	0.00	0.00	828.00
TOTAL EPF CONTRIBUTION	0.00	44,305.00	26,630.00	5,670.00	8,280.00	10,595.00	3,588.00	99,068.00
TOTAL SOCSO CONTRIBUTION	0.00	4,177.40	1,218.10	549.20	782.40	1,065.60	324.60	8,117.30
TOTAL EIS CONTRIBUTION	0.00	715.20	213.60	97.60	139.20	173.80	57.60	1,397.00

Department		*NONE*	ACCT	ADMN	EDP	MKTG	PROD	STR	Total
	TOTAL VOL CONTRIBUTION	0.00	198.00	0.00	0.00	0.00	187.00	0.00	385.00
	EPF WAGES	0.00	192,540.86	115,779.44	24,500.00	36,000.00	46,048.47	15,600.00	430,468.77
	SOC SO WAGES	0.00	193,853.95	115,849.19	24,500.00	36,000.00	48,260.07	15,600.00	434,063.21
	EIS WAGES	0.00	182,400.00	115,200.00	24,500.00	36,000.00	44,000.00	15,600.00	417,700.00
	TAX WAGES	0.00	193,853.95	115,849.19	24,500.00	36,000.00	48,260.07	15,600.00	434,063.21
	LEVY WAGES	0.00	182,400.00	115,200.00	24,500.00	36,000.00	44,000.00	15,600.00	417,700.00
	TOTAL OVERTIME HOURS	0.00	84.60	6.00	0.00	0.00	60.00	0.00	150.60
	TOTAL ADDITIONAL PAY DAYS	0.00	84.60	6.00	0.00	0.00	6.00	0.00	96.60
	TOTAL SHIFT DAYS	0.00	84.60	6.00	0.00	0.00	60.00	0.00	150.60

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : YEAR-TO-DATE ADHOC ITEM LISTING
SORTED BY : EMPLOYEE NAME
PERIOD : JAN/2019 UNTIL DEC/2019

ALLOW	Entitled	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TAKEN	BALANCE	REMARK
EMP : 015		Name :CHENG LEE LEE														
ALLOW	0.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,200.00	-4,200.00	Exceeded
EMP : 001		Name :JENNIFER WHITE														
ALLOW	0.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	3,600.00	-3,600.00	Exceeded
Total Employee : 2																
Grand Total																
ALLOW	0.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	7,800.00	-7,800.00	

Payroll Code	Payroll Description	Cost Center	GL Code	GL Description	Amount	Debit	Credit
OVERTIME	OVERTIME	HQ			216.65	216.65	
SHIFT	SHIFT	HQ			155.00	155.00	
BASIC	BASIC PAY	HQ			15,650.00	15,650.00	
EPF	EMPLOYEE EPF	HQ			-1,917.00		-1,917.00
PCB	EMPLOYEE INCOME	HQ			-130.00		-130.00
ADDPAY	ADDITIONAL PAY	HQ			1,588.44	1,588.44	
SOC SO	EMPLOYEE SOC SO	HQ			-62.25		-62.25
NETTPAY	NETT PAY	HQ			-15,480.14		-15,480.14
EIS	EMPLOYEE EIS	HQ			-20.70		-20.70

Total Employee : 8

Sub Total :

	0.00	17,610.09	-17,610.09
--	------	-----------	------------

CP38	CP38 DEDUCTION	IPOH			-60.00		-60.00
SHIFT	SHIFT	IPOH			586.10	586.10	
PCB	EMPLOYEE INCOME	IPOH			-151.05		-151.05
ADDPAY	ADDITIONAL PAY	IPOH			8,390.76	8,390.76	
ML	MEAL ALLOWANCE	IPOH			100.00	100.00	
OVERTIME	OVERTIME	IPOH			1,166.19	1,166.19	
SOC SO	EMPLOYEE SOC SO	IPOH			-62.25		-62.25
NETTPAY	NETT PAY	IPOH			-15,280.05		-15,280.05
EPF	EMPLOYEE EPF	IPOH			-1,776.00		-1,776.00
BASIC	BASIC PAY	IPOH			7,100.00	7,100.00	
EIS	EMPLOYEE EIS	IPOH			-13.70		-13.70

Total Employee : 5

Sub Total :

	0.00	17,343.05	-17,343.05
--	------	-----------	------------

ALLOW	ALLOWANCE	JB			350.00	350.00	
EIS	EMPLOYEE EIS	JB			-15.80		-15.80
SOC SO	EMPLOYEE SOC SO	JB			-39.50		-39.50
EPF	EMPLOYEE EPF	JB			-880.00		-880.00
PCB	EMPLOYEE INCOME	JB			-33.30		-33.30
BASIC	BASIC PAY	JB			8,000.00	8,000.00	
NETTPAY	NETT PAY	JB			-7,381.40		-7,381.40

Total Employee : 2

Sub Total :

	0.00	8,350.00	-8,350.00
--	------	----------	-----------

NETTPAY	NETT PAY	PG			-4,213.32		-4,213.32
ALLOW	ALLOWANCE	PG			300.00	300.00	
ADDPAY	ADDITIONAL PAY	PG			1,538.47	1,538.47	
SHIFT	SHIFT	PG			510.00	510.00	
OVERTIME	OVERTIME	PG			2,211.60	2,211.60	
SOC SO	EMPLOYEE SOC SO	PG			-19.75		-19.75
LOAN	HOUSING LOAN DED	PG			-100.00		-100.00

Payroll Code	Payroll Description	Cost Center	GL Code	GL Description	Amount	Debit	Credit
EPF	EMPLOYEE EPF	PG			-227.00		-227.00
Total Employee : 1							
Sub Total :					0.00	4,560.07	-4,560.07
Total Employee : 16 , Nett Pay Total :							-42,354.91
Grand Total :					0.00	47,863.21	-47,863.21

COMPANY : DEMONSTRATION COMPANY
REPORT TITLE : EMPLOYEE TURN OVER ANALYSIS
SORTED BY : DEPARTMENT
PERIOD : 2019

[illegible]

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : ANALYSIS BY AGE RANGE
SORTED BY : DEPARTMENT
PERIOD : END-DECEMBER-2019

Date : 22-Apr-2019 (Mon) 10:45 AM

Page : 1

Department	EMPLOYEE AGE RANGE										
	<=18	<=20	<=25	<=30	<=35	<=40	<=45	<=50	<=55	<=60	>60
1. ACCOUNTS DEPARTMENT	0	0	0	0	0	0	0	1	3	0	1
2. ADMINISTRATION DEPARTMENT	0	0	0	0	0	0	1	2	0	0	0
3. E.D.P. DEPARTMENT	0	0	0	0	0	0	0	0	1	0	0
4. MARKETING/SALES DEPARTMENT	0	0	0	0	0	0	0	0	0	0	2
5. PRODUCTION	0	0	0	0	0	0	0	1	0	0	0
6. STORE DEPARTMENT	0	0	0	0	0	0	0	2	0	0	0
GRAND TOTAL	0	0	0	0	0	0	1	6	4	0	3
PERCENTAGE (%)	0.00	0.00	0.00	0.00	0.00	0.00	7.14	42.86	28.57	0.00	21.43

[illegible]

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : ANALYSIS BY SERVICE YEAR RANGE
SORTED BY : DEPARTMENT
PERIOD : END-DECEMBER-2019

Date : 22-Apr-2019 (Mon) 10:48 AM

Page : 1

Department	EMPLOYEE SERVICE YEAR RANGE									
	<=0.5	<=1	<=3	<=5	<=10	<=15	<=20	<=25	<=30	>30
1. ACCOUNTS DEPARTMENT	0	0	0	0	0	0	0	3	2	1
2. ADMINISTRATION DEPARTMENT	0	0	0	0	1	0	0	0	3	0
3. E.D.P. DEPARTMENT	0	1	0	0	0	0	0	0	0	0
4. MARKETING/SALES DEPARTMENT	0	0	0	0	0	0	0	0	0	2
5. PRODUCTION	0	1	0	0	0	0	0	0	0	0
6. STORE DEPARTMENT	0	0	0	0	0	0	0	2	0	0
GRAND TOTAL	0	2	0	0	1	0	0	5	5	3
PERCENTAGE (%)	0.00	12.50	0.00	0.00	6.25	0.00	0.00	31.25	31.25	18.75

[illegible]

DEMONSTRATION COMPANY (EMPLOYEE PERSONAL DETAIL)

Date : 22-Apr-2019 (Mon) 01:40 PM

Employee No.	001		
Name	JENNIFER WHITE		
I/C No. (New)	661110-10-5088	Nationality	AMERICAN
I/C No. (OLD)	A0581988	Race	CHINESE
I/C Color	RED	Religion	OTHERS
Passport No.	M123456789	Sex	FEMALE
Immigration No.		Marital Status	SINGLE
Immigration Expire	//	No. of Children	0
Birth Date	10/11/1971 (48 yrs)	Region	WEST MALAYSIAN

Current Basic	RM 4,000.00	HireDate	01/01/2019(01 yr 00 Mth)
Mid Basic	RM 0.00	Resign Date	//
Previous Basic	RM 3,500.00	Confirm Date	01/06/2019
Payment Type	MONTHLY	Increment Date	15/06/2019
Payment Frequency	ONCE PER MONTH	Retire Date	//

Payment Via	BANK	Cost Center	PENANG BRANCH
Bank Code/ Branch	MBB/	Department	PRODUCTION
Bank Account No	123456789012	Section	GENERAL
Cheque No		Category	ASSISTANT MGR
Country		Occupation	ADMINISTRATION MANAGER
Annual Leave Entitled		Job Grade	
Sick Leave Entitled		Qualification	

Epf No	12955678	EPF Group	E1-Standard 11% and 12%
EPF Nk / Disk Initial		SOCSSO Group	S1-Socso Group 1
SOCSSO No	T1235897Y	PCB /Tax Group	02-Spouse not working (0 child)
Income Tax No	SG 2178656-09	Overtime Group	O1-Office Employees OT
Income Tax Branch	KL	Work/NPL Group	N1-Monthly Rated
Asn No	004483760	Security Group	S3-Clericals
Tabung Haji No		EIS	S1-Eis Group 1
PTPTN No	02122169	Deduct Levy	No
Union No		ESOS	
Contract No			

Home Address	29-2 KAMPUNG BATU BATU 5, JALAN IPOH		
	KUALA LUMPUR		
Postal	51200		
E-Mail	sales@hr2000.com.my		
Previous Employer	GENETICS SYSTEMS (M) SDN BHD		
Home Telephone	03-6228962	Mobile	
Next of Kin		Kin's Telephone	
Grade	GRADE A	Remark 5	
Free Remark 2	EXTRA ANNUAL LEAVE 10 DAYS DUE	Remark 6	
Free Remark 3	PROJECT KL	Remark 7	
Free Remark 4		Remark 8	
User Value 1	200.00	User Value 2	0.00

SPOUSE DETAIL

Name		I/C No (Old/ New)	
Income Tax No		Income Tax Branch	

No.	Code	Fixed Allowance / Deduction	Amount (RM)	Period	From (MM/YYYY)	To(MM/YYYY)
1	LOAN	HOUSING LOAN DEDUCTION	-100.00	END	01/2000	12/2025
2	ALLOW	ALLOWANCE	300.00	END	01/2000	12/2025

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : EMPLOYEE FIXED ALLOW/DEDU LISTING
SORTED BY : EMPLOYEE NUMBER

Date : 22-Apr-2019 (Mon) 01:42 PM

Page : 1

CODE	DESCRIPTION	PERIOD	AMOUNT	FROM	TO
001	JENNIFER WHITE				
LOAN	HOUSING LOAN DEDUCTION	END	-100.00	1/1/2000	12/1/2025
ALLOW	ALLOWANCE	END	300.00	1/1/2000	12/1/2025
002	HARITH OSMAN B. MUSTAFA				
ML	MEAL ALLOWANCE	END	100.00	1/1/2000	12/1/2025
CP38	CP38 DEDUCTION	END	-60.00	1/1/2000	6/1/2025
ASN	AMANAH SAHAM NASIONAL	END	-100.00	4/1/2019	4/1/2019
003	TAN CHENG MEI				
ASN	AMANAH SAHAM NASIONAL	END	-100.00	4/1/2019	4/1/2019
004	PHANG LEE BENG (TONY)				
ASN	AMANAH SAHAM NASIONAL	END	-100.00	4/1/2019	4/1/2019
015	CHENG LEE LEE				
ALLOW	ALLOWANCE	END	350.00	1/1/1998	1/1/2025
115	MAH SEE SEE				
ALLOW	ALLOWANCE	END	350.00	1/1/1998	1/1/2010

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : NEWLY JOINED LISTING (JOINED 01/01/2019 - 31/12/2019)
SORTED BY : EMPLOYEE NAME
PERIOD : DECEMBER-2019

Date : 22-Apr-2019 (Mon) 01:43 PM

Page : 1

EMP NO.	EMPLOYEE NAME	DEPARTMENT	I/C NEW	PASSPORT	HIRE-DATE	CONFIRM	BASIC (RM)
001	JENNIFER WHITE	PROD	661110-10-5088	M123456789	01/01/2019	06/01/2019	4,000.00
007	SAKURA OSHIN YAMAHA	EDP	661110105077	23658972	01/01/2019	03/01/2019	3,500.00

Grand Total Employee : 2

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : NEWLY RESIGNED LISTING (RESIGNED 01/01/2019 - 31/12/2019)
SORTED BY : EMPLOYEE NAME
PERIOD : DECEMBER-2019

Date : 22-Apr-2019 (Mon) 01:45 PM

Page : 1

EMP NO.	EMPLOYEE NAME	DEPARTMENT	I/C NEW	PASSPORT	HIRE-DATE	RESIGN	SERVICE (YMD)
002	HARITH OSMAN B. MUSTAFA	ACCT	540604-01-2345		01/01/1988	31/12/2019	32Y 00M 00D

Grand Total Employee : 1

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : NEWLY CONFIRMED LISTING (CONFIRMED 01/01/2019 - 31/12/2019)
SORTED BY : EMPLOYEE NAME
PERIOD : DECEMBER-2019

Date : 22-Apr-2019 (Mon) 01:45 PM

Page : 1

EMP NO.	EMPLOYEE NAME	DEPARTMENT	I/C NEW	PASSPORT	HIRE-DATE	CONFIRM	BASIC (RM)
001	JENNIFER WHITE	PROD	661110-10-5088	M123456789	01/01/2019	06/01/2019	4,000.00
007	SAKURA OSHIN YAMAHA	EDP	661110105077	23658972	01/01/2019	03/01/2019	3,500.00

Grand Total Employee : 2

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : NEWLY RETIRED LISTING
SORTED BY : EMPLOYEE NAME
PERIOD : DECEMBER-2019

Date : 22-Apr-2019 (Mon) 01:48 PM

Page : 1

EMP NO.	EMPLOYEE NAME	SEX	DEPARTMENT	I/C NEW	BIRTH	RETIRE	AGE (YMD)
015	CHENG LEE LEE	FEMALE	ACCT	670119-04-4258	19/01/1967	31/12/2019	52Y 11M 13D
019	MOHD ASMAWI BIN KURUS	MALE	STR	720605-08-3259	06/05/1972	31/12/2019	47Y 06M 27D

Grand Total Employee : 2

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : NEWLY EXPIRED IMMIGRATION LISTING (EXPIRED 01/01/2019 - 31/12/2019)
SORTED BY : EMPLOYEE NAME
PERIOD : DECEMBER-2019

Date : 22-Apr-2019 (Mon) 01:56 PM

Page : 1

EMPL NO.	EMPLOYEE NAME	SEX	PASSPORT	IMMIGRATION	EXPIRE	DEPARTMENT
006	FRANCOIS PIETTE	MALE			31/12/2019	ACCOUNTS DEPARTMENT
007	SAKURA OSHIN YAMAHA	FEMALE	23658972		31/12/2019	E.D.P. DEPARTMENT

Grand Total Employee : 2

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : AGE LISTING (AGE 0 TO 99)
SORTED BY : EMPLOYEE NAME

Date : 22-Apr-2019 (Mon) 01:57 PM

Page : 1

EMP NO.	EMPLOYEE NAME	SEX	DEPARTMENT	I/C NEW	BIRTH	AGE (YMD)
014	ANUAR BIN RAHIM	MALE	ADMN	730811-14-5781	08/11/1973	45Y 08M 12D
015	CHENG LEE LEE	FEMALE	ACCT	670119-04-4258	19/01/1967	52Y 03M 04D
006	FRANCOIS PIETTE	MALE	ACCT	670101-01-1232	01/01/1967	52Y 03M 22D
002	HARITH OSMAN B. MUSTAFA	MALE	ACCT	540604-01-2345	06/04/1954	64Y 10M 19D
016	HISHAM BIN DJOHARNIS	MALE	STR	661123-10-5217	23/11/1966	52Y 05M 00D
001	JENNIFER WHITE	FEMALE	PROD	661110-10-5088	11/10/1971	47Y 05M 13D
019	MOHD ASMAWI BIN KURUS	MALE	STR	720605-08-3259	06/05/1972	46Y 10M 18D
004	PHANG LEE BENG (TONY)	MALE	ADMN	750401-05-5588	04/01/1975	44Y 00M 22D
007	SAKURA OSHIN YAMAHA	FEMALE	EDP	661110105077	09/08/1967	51Y 07M 15D
003	TAN CHENG MEI	FEMALE	ACCT	710805-10-5858	08/05/1971	47Y 08M 18D
008	TIAN FATT HUAT	MALE	MKTG	500109-10-5483	01/09/1950	69Y 03M 14D

Grand Total Employee : 11

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : BIRTH LISTING
SORTED BY : EMPLOYEE NAME

Date : 22-Apr-2019 (Mon) 01:59 PM

Page : 1

EMP NO.	EMPLOYEE NAME	SEX	DEPARTMENT	I/C NEW	HIRE-DATE	BIRTH	AGE (YMD)
014	ANUAR BIN RAHIM	MALE	ADMN	730811-14-5781	11/06/1993	08/11/1973	45Y 08M 12D
015	CHENG LEE LEE	FEMALE	ACCT	670119-04-4258	01/05/1997	19/01/1967	52Y 03M 04D
006	FRANCOIS PIETTE	MALE	ACCT	670101-01-1232	03/01/1995	01/01/1967	52Y 03M 22D
002	HARITH OSMAN B. MUSTAFA	MALE	ACCT	540604-01-2345	01/01/1988	06/04/1954	64Y 10M 19D
016	HISHAM BIN DJOHARNIS	MALE	STR	661123-10-5217	03/08/1998	23/11/1966	52Y 05M 00D
001	JENNIFER WHITE	FEMALE	PROD	661110-10-5088	01/01/2019	11/10/1971	47Y 05M 13D
019	MOHD ASMAWI BIN KURUS	MALE	STR	720605-08-3259	01/04/1995	06/05/1972	46Y 10M 18D
004	PHANG LEE BENG (TONY)	MALE	ADMN	750401-05-5588	01/01/1993	04/01/1975	44Y 00M 22D
007	SAKURA OSHIN YAMAHA	FEMALE	EDP	661110105077	01/01/2019	09/08/1967	51Y 07M 15D
003	TAN CHENG MEI	FEMALE	ACCT	710805-10-5858	17/06/1992	08/05/1971	47Y 08M 18D
008	TIAN FATT HUAT	MALE	MKTG	500109-10-5483	16/07/1983	01/09/1950	69Y 03M 14D

Grand Total Employee : 11

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : SERVICE YEAR LISTING (SERVICE YEAR 0 - 99)
SORTED BY : EMPLOYEE NAME
PERIOD : DECEMBER-2019

Date : 22-Apr-2019 (Mon) 01:59 PM

Page : 1

EMP NO.	EMPLOYEE NAME	SEX	DEPARTMENT	HIRE-DATE	RESIGN	SERVICE (YMD)
014	ANUAR BIN RAHIM	MALE	ADMN	06/11/1993	//	26Y 06M 21D
005	ARUMUGAM A/L GUNASEKARAN	MALE	ACCT	31/12/1990	//	29Y 00M 01D
015	CHENG LEE LEE	FEMALE	ACCT	05/01/1997	//	22Y 08M 00D
006	FRANCOIS PIETTE	MALE	ACCT	01/03/1995	//	24Y 11M 29D
002	HARITH OSMAN B. MUSTAFA	MALE	ACCT	01/01/1988	31/12/2019	32Y 00M 00D
016	HISHAM BIN DJOHARNIS	MALE	STR	08/03/1998	31/12/2009	11Y 04M 29D
001	JENNIFER WHITE	FEMALE	PROD	01/01/2019	//	01Y 00M 00D
009	LIM KOK SAI	MALE	ADMN	03/01/2009	//	10Y 10M 00D
019	MOHD ASMAWI BIN KURUS	MALE	STR	04/01/1995	//	24Y 09M 00D
004	PHANG LEE BENG (TONY)	MALE	ADMN	01/01/1993	//	27Y 00M 00D
007	SAKURA OSHIN YAMAHA	FEMALE	EDP	01/01/2019	//	01Y 00M 00D
003	TAN CHENG MEI	FEMALE	ACCT	17/06/1992	//	27Y 06M 15D
008	TIAN FATT HUAT	MALE	MKTG	16/07/1983	//	36Y 05M 16D

Grand Total Employee : 13

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : SALARY REVISION LISTING (Year 2019)
SORTED BY : EMPLOYEE NAME
PERIOD : DECEMBER-2019

Date : 22-Apr-2019 (Mon) 02:00 PM

Page : 1

EMP NO.	EMPLOYEE NAME	DEPT	I/C NEW	HIRE-DATE	INCR-DATE	OLD BASIC	NEW BASIC	INCREMENT	PERCENT
014	ANUAR BIN RAHIM	ADMN	730811-14-5781	11/06/1993	01/01/1997	0.00	1,800.00	1,800.00	0.00%
005	ARUMUGAM A/L GUNASEKARAN	ACCT	661110105088	31/12/1990	01/01/1999	0.00	1,500.00	1,500.00	0.00%
015	CHENG LEE LEE	ACCT	670119-04-4258	01/05/1997	06/01/1999	0.00	4,000.00	4,000.00	0.00%
006	FRANCOIS PIETTE	ACCT	670101-01-1232	03/01/1995	06/01/1999	0.00	900.00	900.00	0.00%
002	HARITH OSMAN B. MUSTAFA	ACCT	540604-01-2345	01/01/1988	01/01/1999	0.00	3,500.00	3,500.00	0.00%
016	HISHAM BIN DJOHARNIS	STR	661123-10-5217	03/08/1998	01/01/2009	0.00	900.00	900.00	0.00%
001	JENNIFER WHITE	PROD	661110-10-5088	01/01/2019	15/06/2019	0.00	4,000.00	4,000.00	0.00%
009	LIM KOK SAI	ADMN	A0551966	01/03/2009	//	0.00	5,000.00	5,000.00	0.00%
019	MOHD ASMAWI BIN KURUS	STR	720605-08-3259	01/04/1995	03/01/1999	0.00	1,200.00	1,200.00	0.00%
004	PHANG LEE BENG (TONY)	ADMN	750401-05-5588	01/01/1993	15/04/1998	0.00	1,000.00	1,000.00	0.00%
007	SAKURA OSHIN YAMAHA	EDP	661110105077	01/01/2019	05/01/2019	0.00	3,500.00	3,500.00	0.00%
003	TAN CHENG MEI	ACCT	710805-10-5858	17/06/1992	01/01/1999	1,200.00	1,300.00	100.00	8.33%
008	TIAN FATT HUAT	MKTG	500109-10-5483	16/07/1983	16/05/1993	0.00	1,500.00	1,500.00	0.00%
Total Employee		: 13							
Grand Total								28,900.00	

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : ACCIDENT DETAIL
SORTED BY : EMPLOYEE NAME
DATE RANGE : 01/01/2019 - 31/12/2019

Date : 22-Apr-2019 (Mon) 02:54 PM

Page : 1

DATE	ACCIDENT DESCRIPTION	LOCATION TIME	CAUSED BY PERSON IN CHARGE	INSURED BY RE-ACTION	COST (RM)	
Name : HARITH OSMAN B. MUSTAFA		I/C New : 540604-01-2345	Sex : MALE	Marital : SINGLE	Dept : ACCT	Hire : 01/01/1988
Emol# : 002		I/C OLD : A2365877	Race : MALAY	Cata : A2	Occu : ACMN	Term : 31/12/2019
01/01/2019	MINOR ACCIDENT	Ipoh Site Office 10:30am	Car Accident	AIA Sent car for repair		800.00
01/02/2019	MINOR ACCIDENT	Ipoh Site Office 16:00pm	Car Accident	AIA Sent car for repair		400.00
Total Records : 2						1 200.00
Name : JENNIFER WHITE		I/C New : 661110-10-5088	Sex : FEMALE	Marital : SINGLE	Dept : PROD	Hire : 01/01/2019
Emol# : 001		I/C OLD : A0581988	Race : CHINESE	Cata : A3	Occu : ADMM	Term : / /
21/03/2019	MINOR ACCIDENT	Warehouse 10:00am	Moulding Machine Mohd Sepawi	AIA		1 200.00
20/06/2019	MAJOR ACCIDENT Pending Investigation	Warehouse 14:00pm	Self-Inflicted George Kent	AIA		200.00
26/11/2019	MINOR ACCIDENT	Office 10:00am	Self-Inflicted George Kent	SOC SO		50.00
Total Records : 3						1 450.00
Grand Total Records : 5 Total Employee : 2						2 650.00

Page : 1

DATE		ACHIEVEMENT DESCRIPTION		ITEM AWARDED				VALUE (RM)	
Name : HARITH OSMAN B. MUSTAFA		I/C New : 540604-01-2345		Sex : MALE	Marital : SINGLE	Dept : ACCT	Hire : 01/01/1988		
Empl# : 002		I/C OLD : A2365877		Race : MALAY	Cata : A2	Occu : ACMN	Term : 31/12/2019		
20/01/2019	10th ANNIVERSARY			Rolex Silver Watch				8,000.00	
30/09/2019	TOP EMPLOYEE OF THE MONTH			Cash				500.00	
Total Records : 2								8,500.00	
Name : JENNIFER WHITE		I/C New : 661110-10-5088		Sex : FEMALE	Marital : SINGLE	Dept : PROD	Hire : 01/01/2019		
Empl# : 001		I/C OLD : A0581988		Race : CHINESE	Cata : A3	Occu : ADMM	Term : / /		
01/10/2019	TOP ATTENDANCE OF THE YEAR			Cash				500.00	
31/12/2019	10th ANNIVERSARY			Overseas Vacation for 2 Person				2,000.00	
Total Records : 2								2,500.00	
Grand Total Records : 4								11,000.00	
Total Employee : 2									

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : BENEFIT DETAIL
SORTED BY : EMPLOYEE NAME
PERIOD : 01/01/2019 - 31/12/2019

Date : 22-Apr-2019 (Mon) 07:54 PM

Page : 1

DATE	BENEFIT DESCRIPTION ASSETCODE	SERIAL/VEHICLE NO. MODEL/YEAR	QUANTITY	VALUE (RM)	RETURN DATE	RETURNED
Name : JENNIFER WHITE		I/C New : 661110-10-5088	Sex : FEMALE	Marital : SINGLE	Dept : PROD	Hire : 01/01/2019
Empl# : 001		I/C OLD : A0581988	Race : CHINESE	Catg : A3	Occu : ADMM	Term : / /
01/01/2019	HANDPHONE	NOKIA 5210 (Tel: 012-2686526)	1.00	1,200.00	/ /	NO
14/03/2019	COMPANY CAR	WHA 7183	1.00	20,000.00	/ /	NO
18/04/2019	UNIFORM		5.00	200.00	/ /	NO
11/06/2019	SAFETY SHOES		2.00	480.00	/ /	NO
Total Records : 4						
				21,880.00		
Grand Total Records : 4						
Total Employee : 1						
				21,880.00		

EFFECTIVE DATE		DATE TYPE	DESCRIPTION COMMENTS REMARK	COST CENTER DEPARTMENT SECTION		CATEGORY JOBGRADE OCCUPATION		LEAVE GROUP CLAIM GROUP		NEW BASIC					
Name	:	CHENG LEE LEE	I/C New : 670119-04-4258	Sex	:	FEMALE	Marital	:	MARRIED	Dept	:	ACCT	Hire	:	01/05/1997
Emp#	:	015	I/C OLD : A0594256	Race	:	CHINESE	Catg	:	A2	Occu	:	ACMN	Term	:	/ /
31/12/2019			Retirement	JOHOR BAHRU BRANCH ACCOUNTS DEPARTMENT GENERAL		MGR ACCOUNTS MANAGER								4,000.00	
Total Records		:	1												
Name	:	HARITH OSMAN B. MUSTAFA	I/C New : 540604-01-2345	Sex	:	MALE	Marital	:	SINGLE	Dept	:	ACCT	Hire	:	01/01/1988
Emp#	:	002	I/C OLD : A2365877	Race	:	MALAY	Catg	:	A2	Occu	:	ACMN	Term	:	31/12/2019
31/12/2019		Resign Date	RESIGN	IPOH BRANCH ACCOUNTS DEPARTMENT GENERAL		MGR ACCOUNTS MANAGER								3,500.00	
Total Records		:	1												
Name	:	JENNIFER WHITE	I/C New : 661110-10-5088	Sex	:	FEMALE	Marital	:	SINGLE	Dept	:	PROD	Hire	:	01/01/2019
Emp#	:	001	I/C OLD : A0581988	Race	:	CHINESE	Catg	:	A3	Occu	:	ADMM	Term	:	/ /
01/01/2019		Hire Date	Hired	PENANG BRANCH PRODUCTION GENERAL		ASSISTANT MGR ADMINISTRATION MANAGER								3,500.00	
01/06/2019		Confirm Date	Confirm	PENANG BRANCH PRODUCTION GENERAL		ASSISTANT MGR ADMINISTRATION MANAGER								4,000.00	
15/06/2019		Increment Date	Increment	PENANG BRANCH PRODUCTION GENERAL		ASSISTANT MGR ADMINISTRATION MANAGER								4,000.00	
Total Records		:	1												

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : EMPLOYEE STATUS REPORT
SORTED BY : EMPLOYEE NUMBER
PERIOD : As At 22/04/2019

Date : 22-Apr-2019 (Mon) 10:51 PM

Page : 1

EMPL NO.	EMPLOYEE NAME	CCTR CATG	DEPT OCCU	SECT JOBGRADE	HIRE RESIGN	CONFIRM INCREMENT	BASIC (RM)
001	JENNIFER WHITE	PG A3	PROD ADMM	GEN	01/01/2019 //	01/06/2019 15/06/2019	3,500.00
002	HARITH OSMAN B. MUSTAFA	IPOH A2	ACCT ACMN	GEN	01/01/1988 31/12/2019	01/04/1988 01/01/1999	3,500.00
003	TAN CHENG MEI	HQ C1	ACCT ACC CLERK	GEN	17/06/1992 //	// 01/01/1999	1,300.00
004	PHANG LEE BENG (TONY)	HQ C2	ADMN ADMC	GEN	01/01/1993 //	01/04/1993 15/04/1998	1,000.00
005	ARUMUGAM A/L GUNASEKARAN	IPOH B3	ACCT ACC EXEC	GEN	31/12/1990 //	31/01/1991 01/01/1999	1,500.00
006	FRANCOIS PIETTE	IPOH C3	ACCT CLER	GEN	03/01/1995 //	03/04/1995 01/06/1999	900.00
007	SAKURA OSHIN YAMAHA	HQ A2	EDP EDPM	GEN	01/01/2019 //	01/03/2019 01/05/2019	3,500.00
008	TIAN FATT HUAT	HQ B1	MKTG S.SA.EXEC	GEN	16/07/1983 //	14/03/1986 16/05/1993	1,500.00
009	LIM KOK SAI	HQ	ADMN MGR		01/03/2009 //	// //	5,000.00
014	ANUAR BIN RAHIM	HQ B2	ADMN AST-ADMIN	GEN	11/06/1993 //	11/09/1993 01/01/1997	1,800.00
015	CHENG LEE LEE	JB A2	ACCT ACMN	GEN	01/05/1997 //	01/09/1997 01/06/1999	4,000.00

Date : 22-Apr-2019 (Mon) 11:00 PM Page: 1

DATE	DISCIPLINE DESCRIPTION	REASON GIVEN SUGGESTION	ACTION TAKEN INVESTIGATEDBY		COMMENT	
Name : JENNIFER WHITE		I/C New : 661110-10-5088	Sex : FEMALE	Marital : SINGLE	Dept : PROD	Hire : 01/01/2019
Empl# : 001		I/C OLD : A0581988	Race : CHINESE	Catg : A3	Occu : ADMM	Term : / /
15/02/2019	ABSENT WITHOUT OFFICIAL LEAVE (	Personal	Verbal Warning James Wong			
22/03/2019	SPEEDING	None	Warning Letter #1 George Kent			
29/07/2019	LATENESS ON JOB	Car Breakdown	Warning Letter #1 James Wong			
11/08/2019	LATENESS ON JOB	Personal Reason	Warning Letter #2 James Wong			
12/12/2019	LATENESS ON JOB	Personal Reason	Warning Letter #3 James Wong		Employee Terminated	
Total Records : 5						

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : EDUCATION DETAIL
SORTED BY : EMPLOYEE NAME
PERIOD : 01/01/2019 - 31/12/2019

Date : 22-Apr-2019 (Mon) 11:09 PM

Page : 1

DATE	EDUCATION DESCRIPTION INSTITUTE/SCHOOL	YEARS	GRADES	GRADUATE	QUALIFICATION
Name : HARITH OSMAN B. MUSTAFA I/C New : 540604-01-2345 Sex : MALE Marital : SINGLE Dept : ACCT Hire : 01/01/1988 Empl# : 002 I/C OLD : A2365877 Race : MALAY Catg : A2 Occu : ACMN Term : 31/12/2019					
01/01/2019	DEGREE IN COMMUNICATIONS UNIVERSITY MICHIGAN	4.00	4.0	//	DEGREE

Total Records : 1

Name : JENNIFER WHITE I/C New : 661110-10-5088 Sex : FEMALE Marital : SINGLE Dept : PROD Hire : 01/01/2019 Empl# : 001 I/C OLD : A0581988 Race : CHINESE Catg : A3 Occu : ADMM Term : //					
08/05/2019	HIGHER DIPLOMA IN COMPUTER STI INTERNATIONAL COMPUTER LEARN	2.00	PASSED	08/05/2019	DIPLOMA

Total Records : 1

Grand Total Records : 2
Total Employee : 2

Date : 22-Apr-2019 (Mon) 11:38 PM Page: 1

DATE	EVENT DESCRIPTION	AUTHOR	COMMENTS				FOLLOW-UP		ALERT
Name : HARITH OSMAN B. MUSTAFA		I/C New : 540604-01-2345	Sex : MALE	Marital : SINGLE	Dept : ACCT	Hire : 01/01/1988			
Empl# : 002		I/C OLD : A2365877	Race : MALAY	Catg : A2	Occu : ACMN	Term : 31/12/2019			
02/01/2019	Chair Annual Sports Club Meeting					//		YES	
01/05/2019	Replace Siti Kasidah (Warehouse Ma		Siti on Maternity Leave until 01.03.2019			//		YES	
Total Records : 2									
Name : JENNIFER WHITE		I/C New : 661110-10-5088	Sex : FEMALE	Marital : SINGLE	Dept : PROD	Hire : 01/01/2019			
Empl# : 001		I/C OLD : A0581988	Race : CHINESE	Catg : A3	Occu : ADMM	Term : //			
01/02/2019	Conduct Management Training to Stai					//		YES	
01/05/2019	Send for Management Training					//		YES	
03/05/2019	Salary Revision	Mr. Robert	Arrange meeting date for appraisal.			01/12/2019		YES	
08/05/2019	Annual Meeting	Ms. Cynthia	Prepare all companies annual reports.			01/12/2019		YES	
Total Records : 4									
Grand Total Records : 6									
Total Employee : 2									

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : FAMILY DETAIL (ALLMEMBERS)
SORTED BY : EMPLOYEE NAME
PERIOD : 01/01/2019 - 31/12/2019

Date : 23-Apr-2019 (Tue) 02:41 PM

Page : 1

MEMBERS NAME	RELATIONSHIP	SEX	BIRTH(AGE)	TEL/MOBILE	I/C NUMBER	OCCUPATION
Name : HARITH OSMAN B. MUSTAFA	I/C New : 540604-01-2345	Sex : MALE	Marital : SINGLE	Dept : ACCT	Hire : 01/01/1988	
Empl# : 002	I/C OLD : A2365877	Race : MALAY	Catg : A2	Occu : ACMN	Term : 31/12/2019	
MOHAMMAD B. ISMAIL	Father	MALE	03/03/1925 (94)		250303-05-5942	Retired
JULAIDAH BT. KAMARUZAMAN	Spouse	FEMALE	30/12/1935 (83)		351230-05-1649	House Wife

Total Records : 2

Name : JENNIFER WHITE	I/C New : 661110-10-5088	Sex : FEMALE	Marital : SINGLE	Dept : PROD	Hire : 01/01/2019	
Empl# : 001	I/C OLD : A0581988	Race : CHINESE	Catg : A3	Occu : ADMM	Term : / /	
CHRISTOPHER JAMES	Father	MALE	01/03/1935 (84)			Retired
JAMES THOMPSON	Daughter	MALE	29/11/1969 (49)			Civil Engineer
JENNY WHITE	Daughter	FEMALE	17/12/1975 (43)			Interior Designer
MARRY ANN	Spouse	FEMALE	09/07/1974 (44)			House Wife

Total Records : 4

Grand Total Records : 6

Total Employee : 2

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : INSURANCE DETAIL
SORTED BY : EMPLOYEE NAME
PERIOD : 01/01/2019 - 31/12/2019

Date : 23-Apr-2019 (Tue) 06:26 PM

Page : 1

DATE	INSURANCE DESCRIPTION TYPE	INSURANCE CO. DOCUMENT REF	PLAN DURATION	COVERAGE(RM) PREMIUM(RM)	CLAIM(RM) RECV (RM)	SUBMITTED RECEIVED	ADMITTED RENEWAL
Name : HARITH OSMAN B. MUSTAFA		I/C New : 540604-01-2345	Sex : MALE	Marital : SINGLE	Dept : ACCT	Hire : 01/01/1988	
Empl# : 002		I/C OLD : A2365877	Race : MALAY	Catg : A2	Occu : ACMN	Term : 31/12/2019	
01/01/2019	Insurance Policy - AIA POLICY	AIA AIA/LIFE/001	Life Group Insurance 1.00	100,000.00 10,000.00	0.00 0.00	// //	// 01/01/2019
01/01/2019	Insurance Policy - ING POLICY	ING ING/PA-003	PA 1.00	50,000.00 1,000.00	0.00 0.00	// //	// //

Total Records : 2

Name : JENNIFER WHITE		I/C New : 661110-10-5088	Sex : FEMALE	Marital : SINGLE	Dept : PROD	Hire : 01/01/2019	
Empl# : 001		I/C OLD : A0581988	Race : CHINESE	Catg : A3	Occu : ADMM	Term : //	
05/02/2019	Insurance Claims CLAIM	AIA AIA/MP-01	Medical Plan 0.00	0.00 0.00	1,000.00 0.00	05/02/2019 //	15/01/2019 //
08/05/2019	Insurance Claims CLAIM	ING Medical Reports from SJM	Accident Plan A 0.00	0.00 0.00	3,600.00 3,600.00	08/05/2019 08/08/2019	08/06/2019 //
15/06/2019	Insurance Claims CLAIM	AIA AIA/MP-002	Medical Plan 0.00	0.00 0.00	500.00 0.00	15/06/2019 //	// //

Total Records : 3

Grand Total Records : 5

Total Employee : 2

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : NPL RECORD DETAIL
SORTED BY : EMPLOYEE NAME
PERIOD : 01/01/2019 - 31/12/2019

Date : 24-Apr-2019 (Wed) 02:39 PM

Page : 1

DATE	UNTIL	NPL DESCRIPTION	REASON	NPL DAYS	NPL HOURS
Name : HARITH OSMAN B. MUSTAFA I/C New : 540604-01-2345 Sex : MALE Marital : SINGLE Dept : ACCT Hire : 01/01/1988 Empl# : 002 I/C OLD : A2365877 Race : MALAY Catg : A2 Occu : ACMN Term : / /					
30/01/2019	31/01/2019	ABENT WITHOUT OFFICIAL LEAVE (AWOL)		2.00	0.00
31/03/2019	31/03/2019	ABENT WITHOUT OFFICIAL LEAVE (AWOL)		1.00	0.00

Total Records : 2

Name : JENNIFER WHITE I/C New : 661110-10-5088 Sex : FEMALE Marital : SINGLE Dept : PROD Hire : 01/01/2019 Empl# : 001 I/C OLD : A0581988 Race : CHINESE Catg : A3 Occu : ADMM Term : / /					
03/03/2019	03/03/2019	NON PAID LEAVE (NPL)	PERSONAL	1.00	0.00
08/03/2019	08/03/2019	NON PAID LEAVE (NPL)	CHILDREN SICK	1.00	0.00
28/08/2019	30/08/2019	NON PAID LEAVE (NPL)	BALIK KAMPUNG	3.00	0.00

Total Records : 3

Grand Total Records : 5

Total Employee : 2

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : SKILL DETAIL
SORTED BY : EMPLOYEE NAME
PERIOD : 01/01/2019 - 31/12/2019

Date : 24-Apr-2019 (Wed) 02:54 PM

Page : 1

DATE	SKILL DESCRIPTION	PROFICIENCY	ACQUIRED FROM	COST(RM)
Name : HARITH OSMAN B. MUSTAFA I/C New : 540604-01-2345 Sex : MALE Marital : SINGLE Dept : ACCT Hire : 01/01/1988 Empl# : 002 I/C OLD : A2365877 Race : MALAY Catg : A2 Occu : ACMN Term : 31/12/2019				
01/01/2019	BASIC COMPUTER KNOWLEDGE	AVERAGE	COMPUTER LEARNING CENTER (KL)	500.00
01/01/2019	BOOK KEEPING	AVERAGE	INSTITUTE ACCOUNTANT MALAYSIA	3,000.00
Total Records : 2				3,500.00
Name : JENNIFER WHITE I/C New : 661110-10-5088 Sex : FEMALE Marital : SINGLE Dept : PROD Hire : 01/01/2019 Empl# : 001 I/C OLD : A0581988 Race : CHINESE Catg : A3 Occu : ADMM Term : / /				
23/05/2019	SHORT HAND	GOOD	Short Hand Course	560.00
29/08/2019	MICROSOFT EXCEL	GOOD	Computer Course	150.00
08/12/2019	MICROSOFT OFFICE	AVERAGE	Computer Course	320.00
Total Records : 3				1,030.00
Grand Total Records : 5				
Total Employee : 2				4,530.00

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : TRAINING DETAIL - BY EMPLOYEE
SORTED BY : EMPLOYEE NAME
PERIOD : 01/01/2019 - 31/12/2019

Date : 24-Apr-2019 (Wed) 03:55 PM

Page : 1

FROM	UNTIL	COURSE TITLE TRAINER ORGANISOR	HOURS POINTS SCORE	FEES (RM) TRAV(RM) HRDF(RM)	MISC (RM) TOTAL (RM)	LEVY (RM) SUBSIDY (RM)	VENUE BONDED COURSE CODE	CERTIFICATE
Name : HARITH OSMAN B. MUSTAFA		I/C New : 540604-01-2345	Sex : MALE	Marital : SINGLE	Dept : ACCT	Hire : 01/01/1988		
Empl# : 002		I/C OLD : A2365877	Race : MALAY	Catg : A2	Occu : ACMN	Term : 31/12/2019		
01/03/2019	10/03/2019	ACCOUNTING COURSE PART I	5.00	1,500.00	0.00	0.00		
		APES SDN BHD	0.00	0.00	1,500.00	0.00		
		APES SDN BHD	GOOD	0.00				
Total Records : 1			5.00	1,500.00	0.00	0.00		
			0.00	0.00	1,500.00	0.00		
				0.00				
15/05/2019	20/05/2019	ACCOUNTING COURSE PART II	5.00	1,500.00	0.00	0.00		
		APES SDN BHD	0.00	0.00	1,500.00	0.00		
		APES SDN BHD	GOOD	0.00				
Total Records : 1			5.00	1,500.00	0.00	0.00		
			0.00	0.00	1,500.00	0.00		
				0.00				

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : EMPLOYMENT HISTORY DETAIL
SORTED BY : EMPLOYEE NAME
DATE RANGE : 01/01/1900 - 31/12/2019

Date : 24-Apr-2019 (Wed) 09:22 PM

Page : 1

JOINED	RESIGNED SERV YR	COMPANY NAME INCOME TAX NO CONTACTPERSON/TEL INDUSTRY	ADDRESS	OCCUPATION SALARY (RM) REASON LEFT	Show ?
Name : JENNIFER WHITE					
Empl# : 001					
I/C New : 661110-10-5088					
Sex : FEMALE					
Marital : SINGLE					
Dept : PROD					
Hire : 01/01/2019					
I/C OLD : A0581988					
Race : CHINESE					
Catg : A3					
Occu : ADMM					
Term : / /					
08/05/1992	01/01/1993 00yr 07mth	International Communication Sdn Bhd Ms. Joanne / ()		Communication Consultant. 1,600.00	NO
08/05/1994	31/12/1994 00yr 07mth	Satachi Corporation Michael David / (03-5666-8888)		Marketing Consultant 1,800.00 Better Career Opportunity	NO
01/01/1999	31/03/1999 00yr 03mth	Star City Corporation Bhd Sally Liew / (05-555-7183)		Senior Marketing Consultant 2,200.00	NO
Total Records : 3					
Grand Total Records : 3					
Total Employee : 1					

NO.	LEAVE TYPE	DESC.	LAST B/F	EARNED	BURNED	ADJUST.	TAKEN	BAL	FUTURE	YR C/F	YR ENT.
GROUP : 001 (JENNIFER WHITE)											
1.	AL	Annual Leave	5.00	10.00	0.00	0.00	-1.00	14.00	0.00	0.00	10.00
2.	MC	Medical Leave	0.00	14.00	0.00	0.00	0.00	14.00	0.00	0.00	14.00
GROUP : 002 (HARITH OSMAN B. MUSTAFA)											
1.	AL	Annual Leave	10.00	30.00	0.00	0.00	0.00	40.00	0.00	0.00	30.00
2.	MC	Medical Leave	0.00	22.00	0.00	0.00	0.00	22.00	0.00	0.00	22.00
GROUP : 003 (TAN CHENG MEI)											
1.	AL	Annual Leave	0.00	30.00	0.00	0.00	0.00	30.00	0.00	0.00	30.00
2.	MC	Medical Leave	0.00	22.00	0.00	0.00	0.00	22.00	0.00	0.00	22.00
GROUP : 004 (PHANG LEE BENG (TONY))											
1.	AL	Annual Leave	0.00	30.00	0.00	0.00	0.00	30.00	0.00	0.00	30.00
2.	MC	Medical Leave	0.00	22.00	0.00	0.00	0.00	22.00	0.00	0.00	22.00
TOTAL EMPLOYEE : 4											

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : LEAVE APPLICATION REPORT
SORTED BY : EMPLOYEE NUMBER
PERIOD : 01/01/2019 until 31/12/2019

Date : 03-May-2019 (Fri) 03:18 PM

Page : 1

DATE APPLY	REF NO	LEAVE TYPE	START ON	END ON	DAYS	STATUS	REASON
GROUP : 001 (JENNIFER WHITE)							
26/04/2019	531BDBFF	Annual Leave	30/04/2019	30/04/2019	1.00	Reject	Holiday
26/04/2019	D513B180	Annual Leave	29/04/2019	29/04/2019	1.00	Approved	Holiday
29/04/2019	61DF10BC	Annual Leave	02/05/2019	02/05/2019	1.00	Cancelled	Holiday
29/04/2019	9EA5CC10	Annual Leave	02/05/2019	02/05/2019	1.00	Cancelled	Holiday
29/04/2019	21BA3406	Medical Leave	03/05/2019	03/05/2019	1.00	Pending	Bad Headache
Sub Total :					5.00		
TOTAL EMPLOYEE :		1					
GRAND TOTAL :					5.00		

DATE APPLY	REF NO	LEAVE TYPE	NO. DAYS	STATUS	REASON
GROUP : 001 (JENNIFER WHITE)					
03/05/2019	2E1474CE	Annual Leave	0.00	Approved	Special approval by Managing Director
			0.00		
GROUP : 002 (HARITH OSMAN B. MUSTAFA)					
03/05/2019	A5279EE2	Annual Leave	0.00	Approved	Requested by Immediate Supervisor
			0.00		
TOTAL EMPLOYEE :		2			
GRAND TOTAL :			0.00		

NO.	APPLY DATE	REF NO.	DAYS (+/-)	STATUS	REASON		
GROUP : HARITH OSMAN B. MUSTAFA (002)							
002	HARITH OSMAN B. MUSTAFA						
1.	03/05/2019	4350274A	Approved		Replacement Leave		
			DAYS(+/-)	EXPIRED DATE	Year 2019	USED ON	TAKEN REF NO.
			0.5	03/05/2019	BURNED		
			0.5	03/05/2019	BURNED		
Sum			1.0				

APPLICATION FROM	YEAR	BURNED	USED	UNUSED	TOTAL
PREVIOUS YEAR	2018	0	0	0	0
CURRENT YEAR	2019	1.0	0	0	1.0

GROUP : JENNIFER WHITE (001)

001 JENNIFER WHITE

1.	03/05/2019	3AB28F29	Approved		Replacement Leave		
			DAYS(+/-)	EXPIRED DATE	Year 2019	USED ON	TAKEN REF NO.
			0.5	03/05/2019	BURNED		
			0.5	03/05/2019	BURNED		
Sum			1.0				

APPLICATION FROM	YEAR	BURNED	USED	UNUSED	TOTAL
PREVIOUS YEAR	2018	0	0	0	0
CURRENT YEAR	2019	1.0	0	0	1.0

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : LEAVE YEAR TAKEN SUMMARY REPORT
SORT BY : EMPLOYEE NUMBER
PERIOD : 01/01/2019 until 31/12/2019

Date : 03-May-2019 (Fri) 03:36 PM

Page : 1

LEAVE TYPE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Annual Leave	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Medical Leave	0.00	0.00	0.00	0.00	1.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00
Maternity Leave	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	60.00
Paternity Leave	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00
TOTAL EMPLOYEE :													
GRAND TOTAL :	0.00	0.00	0.00	1.00	1.00	8.00	60.00	0.00	0.00	0.00	0.00	0.00	70.00

COMPANY : DEMONSTRATION COMPANY(180838-D)
REPORT TITLE : LEAVE TAKEN HISTORY DETAIL
SORTED BY : EMPLOYEE NUMBER
PERIOD : 01/01/2019 until 31/12/2019

Date : 03-May-2019 (Fri) 03:37 PM Page : 1

LEAVE	LEAVE APP.NO.	FROM	TO	DAY(S)	STATUS	REASON
GROUP : 001 (JENNIFER WHITE)						
Annual Leave	D513B180	29/04/2019	29/04/2019	1.00	Approved	Holiday
NO. of RECORD : 1				1.00		
Medical Leave	21BA3406	03/05/2019	03/05/2019	1.00	Approved	Bad Headache
	6970FBBF	24/06/2019	28/06/2019	5.00	Approved	Accident
NO. of RECORD : 2				6.00		
Maternity Leave	00F23BB8	01/07/2019	29/08/2019	60.00	Approved	Maternity Leave
NO. of RECORD : 1				60.00		
TOTAL RECORD : 4				67.00		
GROUP : 002 (HARITH OSMAN B. MUSTAFA)						
Paternity Leave	173C4551	03/06/2019	05/06/2019	3.00	Approved	First child born
NO. of RECORD : 1				3.00		
TOTAL RECORD : 1				3.00		
TOTAL EMPLOYEE : 2						
GRAND TOTAL :				70.00		

COMPANY : DEMO(DEMO)
REPORT TITLE : MONTH-TO-DATE CLAIM ENTITLEMENT REPORT (JULY - 2019)
SORTED BY : EMPLOYEE NUMBER
PERIOD : JANUARY UNTIL JULY - YEAR 2019

Date : 11-Jul-2019 (Thu) 12:15 PM Page : 1

EMPLOYEE NAME /		JULY - YEAR 2019						JANUARY UNTIL JULY - YEAR 2019					
EMP NO.	CLAIM ITEM TYPE	APPROVED AMT	PENDING AMT	TOTAL	MONTHLY LIMIT	AVAILABLE BAL	STATUS	YR APP AMT	YR PEND AMT	TOTAL	YR LIMIT	AVAL BAL	STATUS
GROUP : 001 (JENNIFER WHITE DEMO)													
001 JENNIFER WHITE DEMO													
999-HR Claim Via Human Resources													
Combine Limit Group :1													
(1)	999-MEDI-1 Medical Fee (For Self)	80.00	0.00	80.00	1,200.00	1,120.00		80.00	0.00	80.00	3,000.00	2,920.00	
		80.00	0.00	80.00	1,200.00**	1,120.00		80.00	0.00	80.00	3,000.00***	2,920.00	
Combine Limit Group :2													
(1)	999-BF Breakfast	50.00	0.00	50.00	-	-	N/A	50.00	0.00	50.00	-	-	N/A
(2)	999-Lunch Lunch	20.00	0.00	20.00	300.00	280.00		43.00	206.90	249.90	1,000.00	750.10	
(3)	999-Dinner Dinner	110.00	0.00	110.00	99,999.99	99,889.99		110.00	0.00	110.00	99,999.99	99,889.99	
		180.00	0.00	180.00	100,299.99**	100,119.99		203.00	206.90	409.90	00,999.99***	100,590.09	
Combine Limit Group :10													
(1)	999-ML Mileage - Motorcar	74.20	0.00	74.20	150.00	75.80		74.20	56.89	131.09	300.00	168.91	
(2)	999-TAXI Taxi Fee	0.00	0.00	0.00	-	-	N/A	0.00	65.00	65.00	-	-	N/A
(3)	ACC Accomodation	0.00	0.00	0.00	-	-	N/A	150.00	250.00	400.00	-	-	N/A
		74.20	0.00	74.20	150.00**	75.80		224.20	371.89	596.09	300.00***	-	N/A

COMPANY : DEMO(DEMO)
REPORT TITLE : MONTH-TO-DATE CLAIM ENTITLEMENT REPORT (JULY - 2019)
SORTED BY : EMPLOYEE NUMBER
PERIOD : JANUARY UNTIL JULY - YEAR 2019

Date : 11-Jul-2019 (Thu) 12:15 PM Page : 2

EMPLOYEE NAME /		JULY - YEAR 2019						JANUARY UNTIL JULY - YEAR 2019						
EMP NO.	CLAIM ITEM TYPE	APPROVED AMT	PENDING AMT	TOTAL	MONTHLY LIMIT	AVAILABLE BAL	STATUS	YR APP AMT	YR PEND AMT	TOTAL	YR LIMIT	AVAL BAL	STATUS	
GROUP	: 002 (HARITH OSMAN B. MUSTAFA)													
002	HARITH OSMAN B. MUSTAFA													
	999-HR	Claim Via Human Resources												
	Combine Limit Group :10													
(1)	999-ML	Mileage - Motorcar	34.70	0.00	34.70	150.00	115.30		34.70	0.00	34.70	300.00	265.30	
(2)	999-PARK	Parking	15.00	0.00	15.00	-	-	N/A	15.00	0.00	15.00	-	-	N/A
(3)	999-TOLL	Toll Fee	20.00	0.00	20.00	-	-	N/A	20.00	0.00	20.00	-	-	N/A
			69.70	0.00	69.70	150.00**	80.30		69.70	0.00	69.70	300.00***	-	N/A
GROUP	: 003 (TAN CHENG MEI)													
003	TAN CHENG MEI													
	999-HR	Claim Via Human Resources												
	Combine Limit Group :2													
(1)	999-BF	Breakfast	20.00	0.00	20.00	-	-	N/A	20.00	0.00	20.00	-	-	N/A
			20.00	0.00	20.00	0.00**	-20.00	Exceed	20.00	0.00	20.00	0.00***	-	N/A
	Combine Limit Group :10													
(1)	999-ML	Mileage - Motorcar	91.00	0.00	91.00	150.00	59.00		91.00	0.00	91.00	300.00	209.00	
(2)	999-PARK	Parking	5.00	0.00	5.00	-	-	N/A	5.00	0.00	5.00	-	-	N/A
(3)	999-TOLL	Toll Fee	20.00	0.00	20.00	-	-	N/A	20.00	0.00	20.00	-	-	N/A
			116.00	0.00	116.00	150.00**	34.00		116.00	0.00	116.00	300.00***	-	N/A
Grand Total			539.90	0.00	539.90	101,949.99**	101,410.09		712.90	578.79	1,291.69	04,899.99***	-	

Note : **Combine Limit, ***Year Combine Limit

COMPANY : DEMO(DEMO)
REPORT TITLE : CLAIM APPLICATION REPORT
SORTED BY : EMPLOYEE NUMBER
PERIOD : JAN until JUL 2019

Date : 11-Jul-2019 (Thu) 12:16 PM

Page : 1

SUBMIT ON	FROM	TO	DAY	TRAN NO.	REF NO	CLAIM AMT	APP AMT	HOLD ?	PERIOD	STATUS	CLIENT NAME
GROUP : 001 (JENNIFER WHITE DEMO)											
16/01/2019	16/01/2019	16/01/2019	1.00	DDFA46AA		245.79	245.79	No		Pending	
	999-ML	Mileage - Motorcar			1.00 56.89	56.89	56.89				
	999-TAXI	Taxi Fee			1.00 65.00	65.00	65.00				
	999-Lunch	Lunch			1.00 123.90	123.90	123.90				
ITEM TOTAL :						245.79	245.79				
11/07/2019	11/07/2019	11/07/2019	1.00	5E9970E7		58.30	58.30	No	2019-Jul-END	Approved	
	999-Lunch	Lunch			1.00 20.00	20.00	20.00				
	999-ML	Mileage - Motorcar			87.00 0.44	38.30	38.30				
ITEM TOTAL :						58.30	58.30				
11/07/2019	11/07/2019	11/07/2019	1.00	F48CD3FE		35.90	35.90	No	2019-Jul-END	Approved	
	999-ML	Mileage - Motorcar			81.00 0.44	35.90	35.90				
ITEM TOTAL :						35.90	35.90				
11/07/2019	11/07/2019	11/07/2019	1.00	9952F7C4		160.00	160.00	No	2019-Jul-END	Approved	
	999-BF	Breakfast			1.00 50.00	50.00	50.00				
	999-Dinner	Dinner			1.00 110.00	110.00	110.00				
ITEM TOTAL :						160.00	160.00				

COMPANY : DEMO(DEMO)
REPORT TITLE : CLAIM PAYMENT REPORT
SORTED BY : EMPLOYEE NUMBER
PERIOD : JUL 2019

Date : 11-Jul-2019 (Thu) 12:19 PM Page : 1

DATE	REF NO	VOUCHER NO	CLAIM AMT
GROUP : 001 (JENNIFER WHITE DEMO)			
001	JENNIFER WHITE DEMO		
01/07/2019	77FACA8C	PV19/06005	600.00
11/07/2019	3905C121	222	500.00
TOTAL EMPLOYEE : 1			
GRAND TOTAL :			1,100.00
GROUP : 002 (HARITH OSMAN B. MUSTAFA)			
002	HARITH OSMAN B. MUSTAFA		
01/07/2019	5776A96C	PV000000020000	500.00
TOTAL EMPLOYEE : 1			
GRAND TOTAL :			500.00
GROUP : 003 (TAN CHENG MEI)			
003	TAN CHENG MEI		
01/07/2019	5D53EED7	PV19/05600	500.00
TOTAL EMPLOYEE : 1			
GRAND TOTAL :			500.00

COMPANY : DEMO(DEMO)
REPORT TITLE : CLAIM ADVANCE REPORT
SORTED BY : EMPLOYEE NUMBER
PERIOD : JUL 2019

Date : 11-Jul-2019 (Thu) 12:18 PM

Page : 1

DATE	TRAN NO	VOUCHER NO	CLAIM AMT	REMARK
GROUP : 001 (JENNIFER WHITE DEMO)				
001	JENNIFER WHITE DEMO			
11/07/2019	BA717FF3		5,000.00	Payment Upfront
TOTAL EMPLOYEE :			1	
GRAND TOTAL :			5,000.00	
GROUP : 002 (HARITH OSMAN B. MUSTAFA)				
002	HARITH OSMAN B. MUSTAFA			
11/07/2019	E1979411		800.00	Claim Advance to buy material
TOTAL EMPLOYEE :			1	
GRAND TOTAL :			800.00	
GROUP : 003 (TAN CHENG MEI)				
003	TAN CHENG MEI			
11/07/2019	13045C30		500.00	Project miscellaneous
TOTAL EMPLOYEE :			1	
GRAND TOTAL :			500.00	

COMPANY : DEMO(DEMO)
REPORT TITLE : Claim Ledger Statement
SORTED BY : EMPLOYEE NAME
PERIOD : 01/01/2019 - 31/12/2019

Date : 11-Jul-2019 (Thu) 12:21 PM

Page : 1

Date	DESC	REF NO.	DEBIT	CREDIT	BALANCE
002	HARITH OSMAN B. MUSTAFA				
25/07/2019	Paid via Salary Entry	Salary Slip	69.70	0.00	6,480.00
11/07/2019	Claim		0.00	20.00	6,410.30
11/07/2019	Claim		0.00	69.70	6,430.30
01/07/2019	Payment	PV000000020000	500.00	0.00	6,500.00
01/01/2019	Balance Brought Forward		0.00	0.00	6,000.00
Sub Total :			569.70	89.70	31,820.60

COMPANY : DEMO(DEMO)
REPORT TITLE : CLAIM YEAR END REPORT
SORTED BY : EMPLOYEE NAME
PERIOD : JUL 2019

EMP NO.	EMPLOYEE NAME	YEAR	CREATED DATE	BAL AMT
002	HARITH OSMAN B. MUSTAFA	2018	11/07/2019	6,000.00
001	JENNIFER WHITE DEMO	2018	11/07/2019	5,000.00
003	TAN CHENG MEI	2018	11/07/2019	7,000.00
TOTAL EMPLOYEE : 3				
GRAND TOTAL :				18,000.00

Date : 04-Aug-2020 (Tue)
Time : 02:07 PM
Page : 1

Legend: A1=ATTENDANCE A2=OT-MEAL A3=TRANSPORT

Legend: A1=ATTENDANCE A2=OT-MEAL A3=TRANSPORT

Date	Day	Sh#	IN	Break #1		Break #2		OUT	Leave Code	Actual Hour Worked	NPL	Lates	Overtime				
				Start	End	Start	End						Norm	Rest	Hol	Off	
10113002	MUHAMMAD BIN SHARIF							Dept:RET		TMSGGroup:8-5-FW-MTA100							
01/05/2020	H	F	07:57					20:07		12:10						11:10	
02/05/2020	SAT	1	07:56	13:54	15:05			20:03		12:07		00:11	03:03				
03/05/2020	SUN	1	07:56	15:04				20:04		12:08			03:04				
04/05/2020	MON	1	07:48					20:08		12:20			03:08				
05/05/2020	TUE	1	07:56	14:58	15:58			18:11		10:15			01:11				
06/05/2020	WED								AL								
07/05/2020	THU	1	07:49	14:28	15:34			20:03		12:14		00:06	03:03				
08/05/2020	FRI	1	08:00	13:35	14:36			20:02		12:02		00:01	03:02				
09/05/2020	SAT	1	07:56	14:35	15:33			20:01		12:05			03:01				
10/05/2020	SUN	1	07:54	14:22	15:24			18:15		10:21		00:02	01:15				
11/05/2020	MON	1	07:55	14:56	15:57			19:59		12:04		00:01	02:59				
12/05/2020	TUE	1	07:55	13:41	14:39			20:02		12:07			03:02				
13/05/2020	WED																
14/05/2020	THU	1	07:51	14:24	15:23			20:01		12:10			03:01				
15/05/2020	FRI	1	08:11	13:36	14:43			20:01		11:50		00:07	03:01				
16/05/2020	SAT	1	07:52	14:49	15:53			19:01		11:09		00:04	02:01				
17/05/2020	SUN	1	07:47	14:58	16:01			20:04		12:17		00:03	03:04				
18/05/2020	MON	1	07:56	14:35	15:35			20:07		12:11			03:07				
19/05/2020	TUE	1	07:56	14:55	16:01			20:14		12:18		00:06	03:14				
20/05/2020	WED																
21/05/2020	THU	1	07:52	14:53	15:57			20:10		12:18		00:04	03:10				
22/05/2020	FRI	1	08:02	13:34	14:41			20:05		12:03		00:07	03:05				
23/05/2020	SAT	1	07:48	15:15	16:16			19:02		11:14		00:01	02:02				
24/05/2020	H	F	07:55					20:02		12:07					11:07		
25/05/2020	H	F	07:55					20:01		12:06					11:06		
26/05/2020	TUE	1	08:59	11:49	12:47			20:02		11:03		00:59	03:02				
27/05/2020	WED																
28/05/2020	THU	1	07:59	11:41	12:43			19:01		11:02		00:02	02:01				
29/05/2020	FRI	1	07:56	13:44	14:45			20:05		12:09		00:01	03:05				
30/05/2020	SAT	1	07:57	11:34	12:39			20:08		12:11		00:05	03:08				
31/05/2020	SUN	1	07:53	11:33	12:34			20:18		12:25		00:01	03:18				
Attendance :		27								320:26		02:01		67:07		33:23	

Date	Day	Sh#	IN	Break #1		Break #2		OUT	Leave Code	Actual Hour Worked	NPL	Lates	Overtime			
				Start	End	Start	End						Norm	Rest	Hol	Off
10114002	RATEJU BIN ABDULLAH							Dept:RET		TMSGGroup:8-5-FW-MTA100						
01/05/2020	H	F	09:55					20:13		10:18						09:18
02/05/2020	SAT	1	09:53	13:55	14:53			20:17		10:24		01:53	03:17			
03/05/2020	SUN	1	10:01	13:37	14:38			20:14		10:13		02:02	03:14			
04/05/2020	MON	1	09:53	14:27	15:28			20:20		10:27		01:54	03:20			
05/05/2020	TUE	1	09:57	14:30				15:29		05:32		03:28				
06/05/2020	WED	1	09:58	14:29	15:29			20:20		10:22		01:58	03:20			
07/05/2020	THU															
08/05/2020	R	F	09:57					20:11		10:14				09:14		
09/05/2020	SAT	1	09:56	14:37	15:39			20:18		10:22		01:58	03:18			
10/05/2020	SUN	1	09:55	14:43	15:39			20:04		10:09		01:55	03:04			
11/05/2020	MON	1	09:49	14:34	15:31			20:14		10:25		01:49	03:14			
12/05/2020	TUE	1	09:56	13:48	14:48			20:10		10:14		01:56	03:10			
13/05/2020	WED	1	10:01	13:32	14:32			20:09		10:08		02:01	03:09			
14/05/2020	THU	1	09:56	14:42	15:47			20:19		10:23		02:01	03:19			
15/05/2020	FRI															
16/05/2020	SAT	1	09:58	13:46	14:49			20:31		10:33		02:01	03:31			
17/05/2020	SUN	1	09:57	13:37	14:37			20:02		10:05		01:57	03:02			
18/05/2020	MON	1	08:02	11:34	12:38			18:05		10:03		00:04	01:05			
19/05/2020	TUE	1	07:59	12:39	13:37			18:08		10:09			01:08			
20/05/2020	WED	1	10:00	13:52	14:53			20:03		10:03		02:01	03:03			
21/05/2020	THU	1	09:58	13:37	14:37			20:11		10:13		01:58	03:11			
22/05/2020	R	F	14:58					20:12		05:14				05:14		
23/05/2020	SAT	1	10:01	14:36	15:36			20:35		10:34		02:01	03:35			
24/05/2020	H	F	09:58					20:07		10:09					09:09	
25/05/2020	H	F	09:57					20:15		10:18					09:18	
26/05/2020	TUE	1	09:56	13:51	14:52			20:06		10:10		01:57	03:06			
27/05/2020	WED	1	09:56	13:36	14:37			20:18		10:22		01:57	03:18			
28/05/2020	THU	1	09:56	14:33	15:34			20:07		10:11		01:57	03:07			
29/05/2020	FRI															
30/05/2020	SAT	1	09:56	13:41	14:45			20:04		10:08		02:00	03:04			
31/05/2020	SUN	1	09:58	13:43	14:44			20:07		10:09		01:59	03:07			
Attendance :		28									277:32	42:47		66:42	14:28	27:45

Date : 04-Aug-2020 (Tue)

Time : 02:11 PM

Page : 1

[illegible][illegible]

Legend : A1=AI IENDANCE A2=OI-MEAL A3=TRANSPORT

Date : 04-Aug-2020 (Tue)

Time : 02:13 PM

Page : 1

Date	Day	Type	Sh#	Time Zone		Time IN	Time OUT	Late IN	Leave	Remarks
				IN	OUT					
10113002	MUHAMMAD BIN SHARIF									
01/05/2020	FRI	H	F			07:57	20:07			
02/05/2020	SAT	N	1	08:00	17:00	07:56	20:03			
03/05/2020	SUN	N	1	08:00	17:00	07:56	20:04			
04/05/2020	MON	N	1	08:00	17:00	07:48	20:08			
05/05/2020	TUE	N	1	08:00	17:00	07:56	18:11			
07/05/2020	THU	N	1	08:00	17:00	07:49	20:03			
08/05/2020	FRI	N	1	08:00	17:00	08:00	20:02			
09/05/2020	SAT	N	1	08:00	17:00	07:56	20:01			
10/05/2020	SUN	N	1	08:00	17:00	07:54	18:15			
11/05/2020	MON	N	1	08:00	17:00	07:55	19:59			
12/05/2020	TUE	N	1	08:00	17:00	07:55	20:02			
14/05/2020	THU	N	1	08:00	17:00	07:51	20:01			
15/05/2020	FRI	N	1	08:00	17:00	08:11	20:01			
16/05/2020	SAT	N	1	08:00	17:00	07:52	19:01			
17/05/2020	SUN	N	1	08:00	17:00	07:47	20:04			
18/05/2020	MON	N	1	08:00	17:00	07:56	20:07			
19/05/2020	TUE	N	1	08:00	17:00	07:56	20:14			
21/05/2020	THU	N	1	08:00	17:00	07:52	20:10			
22/05/2020	FRI	N	1	08:00	17:00	08:02	20:05			
23/05/2020	SAT	N	1	08:00	17:00	07:48	19:02			
24/05/2020	SUN	H	F			07:55	20:02			
25/05/2020	MON	H	F			07:55	20:01			
26/05/2020	TUE	N	1	08:00	17:00	08:59	20:02	00:59		
28/05/2020	THU	N	1	08:00	17:00	07:59	19:01			
29/05/2020	FRI	N	1	08:00	17:00	07:56	20:05			
30/05/2020	SAT	N	1	08:00	17:00	07:57	20:08			
31/05/2020	SUN	N	1	08:00	17:00	07:53	20:18			
Record :	27									
Total Lateness :									00:59	

10114002	RATEJU BIN ABDULLAH						Dept:RET	TMSGGroup:8-5-FW-MTA100	
01/05/2020	FRI	H	F				09:55	20:13	
02/05/2020	SAT	N	1	08:00	17:00		09:53	20:17	01:53
03/05/2020	SUN	N	1	08:00	17:00		10:01	20:14	02:01
04/05/2020	MON	N	1	08:00	17:00		09:53	20:20	01:53
05/05/2020	TUE	N	1	08:00	17:00		09:57	15:29	01:57
06/05/2020	WED	N	1	08:00	17:00		09:58	20:20	01:58
08/05/2020	FRI	R	F				09:57	20:11	
09/05/2020	SAT	N	1	08:00	17:00		09:56	20:18	01:56
10/05/2020	SUN	N	1	08:00	17:00		09:55	20:04	01:55
11/05/2020	MON	N	1	08:00	17:00		09:49	20:14	01:49
12/05/2020	TUE	N	1	08:00	17:00		09:56	20:10	01:56
13/05/2020	WED	N	1	08:00	17:00		10:01	20:09	02:01
14/05/2020	THU	N	1	08:00	17:00		09:56	20:19	01:56
16/05/2020	SAT	N	1	08:00	17:00		09:58	20:31	01:58
17/05/2020	SUN	N	1	08:00	17:00		09:57	20:02	01:57
18/05/2020	MON	N	1	08:00	17:00		08:02	18:05	
19/05/2020	TUE	N	1	08:00	17:00		07:59	18:08	
20/05/2020	WED	N	1	08:00	17:00		10:00	20:03	02:00
21/05/2020	THU	N	1	08:00	17:00		09:58	20:11	01:58
22/05/2020	FRI	R	F				14:58	20:12	
23/05/2020	SAT	N	1	08:00	17:00		10:01	20:35	02:01
24/05/2020	SUN	H	F				09:58	20:07	
25/05/2020	MON	H	F				09:57	20:15	
26/05/2020	TUE	N	1	08:00	17:00		09:56	20:06	01:56
27/05/2020	WED	N	1	08:00	17:00		09:56	20:18	01:56
28/05/2020	THU	N	1	08:00	17:00		09:56	20:07	01:56
30/05/2020	SAT	N	1	08:00	17:00		09:56	20:04	01:56
31/05/2020	SUN	N	1	08:00	17:00		09:58	20:07	01:58
Record : 28									
								Total Lateness :	40:51

10114003	ARYAL A/L DILLIRAM						<u>Dept:RET</u>	<u>TMSGGroup:8-5-FW-MTA100</u>
01/05/2020	FRI	H	F				07:53	20:03
02/05/2020	SAT	N	1	08:00	17:00		07:53	20:02
03/05/2020	SUN	N	1	08:00	17:00		07:53	20:03
04/05/2020	MON	N	1	08:00	17:00		07:53	20:03
05/05/2020	TUE	N	1	08:00	17:00		07:52	20:07
06/05/2020	WED	R	F				07:52	20:12
07/05/2020	THU	N	1	08:00	17:00		07:52	20:09
08/05/2020	FRI	N	1	08:00	17:00		07:50	20:05
09/05/2020	SAT	N	1	08:00	17:00		07:50	20:02
10/05/2020	SUN	N	1	08:00	17:00		07:52	20:10
11/05/2020	MON	N	1	08:00	17:00		07:57	20:28
12/05/2020	TUE	N	1	08:00	17:00		07:52	20:03
14/05/2020	THU	N	1	08:00	17:00		07:51	20:04
15/05/2020	FRI	N	1	08:00	17:00		07:58	20:06
16/05/2020	SAT	N	1	08:00	17:00		07:50	20:07
17/05/2020	SUN	N	1	08:00	17:00		07:52	20:05
18/05/2020	MON	N	1	08:00	17:00		08:13	20:24
19/05/2020	TUE	N	1	08:00	17:00		07:55	20:04
21/05/2020	THU	N	1	08:00	17:00		07:49	20:08
22/05/2020	FRI	N	1	08:00	17:00		08:06	20:01
23/05/2020	SAT	N	1	08:00	17:00		11:37	20:09
24/05/2020	SUN	H	F				08:05	20:00
25/05/2020	MON	H	F				08:01	20:08
26/05/2020	TUE	N	1	08:00	17:00		07:53	20:27
28/05/2020	THU	N	1	08:00	17:00		07:51	20:22
29/05/2020	FRI	N	1	08:00	17:00		08:02	20:12
30/05/2020	SAT	N	1	08:00	17:00		07:51	20:02
31/05/2020	SUN	N	1	08:00	17:00		07:52	20:23
Record : 28								Total Lateness : 03:37

Date	Day	Type	Sh#	Time		Actual Hour Worked	Actual OT	Ee OT	Approve OT	Work Hour				Total
				IN	OUT					Norm	Rest	Hol	Off	
1.	10113002	MUHAMMAD BIN SHARIF						Dept:RET		TMSGGroup:8-5-FW-MTA100				
	02/05/2020	SAT	N	1	07:56	20:03	12:07	03:03			09:00			
	03/05/2020	SUN	N	1	07:56	20:04	12:08	03:04			09:00			
	04/05/2020	MON	N	1	07:48	20:08	12:20	03:08			09:00			
	05/05/2020	TUE	N	1	07:56	18:11	10:15	01:11			09:00			
	07/05/2020	THU	N	1	07:49	20:03	12:14	03:03			09:00			
	08/05/2020	FRI	N	1	08:00	20:02	12:02	03:02			09:00			
	09/05/2020	SAT	N	1	07:56	20:01	12:05	03:01			09:00			
	10/05/2020	SUN	N	1	07:54	18:15	10:21	01:15			09:00			
	11/05/2020	MON	N	1	07:55	19:59	12:04	02:59			09:00			
	12/05/2020	TUE	N	1	07:55	20:02	12:07	03:02			09:00			
	14/05/2020	THU	N	1	07:51	20:01	12:10	03:01			09:00			
	15/05/2020	FRI	N	1	08:11	20:01	11:50	03:01			09:00			
	16/05/2020	SAT	N	1	07:52	19:01	11:09	02:01			09:00			
	17/05/2020	SUN	N	1	07:47	20:04	12:17	03:04			09:00			
	18/05/2020	MON	N	1	07:56	20:07	12:11	03:07			09:00			
	19/05/2020	TUE	N	1	07:56	20:14	12:18	03:14			09:00			
	21/05/2020	THU	N	1	07:52	20:10	12:18	03:10			09:00			
	22/05/2020	FRI	N	1	08:02	20:05	12:03	03:05			09:00			
	23/05/2020	SAT	N	1	07:48	19:02	11:14	02:02			09:00			
	26/05/2020	TUE	N	1	08:59	20:02	11:03	03:02			08:01			
	28/05/2020	THU	N	1	07:59	19:01	11:02	02:01			09:00			
	29/05/2020	FRI	N	1	07:56	20:05	12:09	03:05			09:00			
	30/05/2020	SAT	N	1	07:57	20:08	12:11	03:08			09:00			
	31/05/2020	SUN	N	1	07:53	20:18	12:25	03:18			09:00			
Record : 24							284:03	67:07			215:01	215:01		
											24	0	0	0
														24

Z.	10114002	RATEJU BIN ABDULLAH						Dept:RET	TMSGGroup:8-5-FW-MTA100				
	02/05/2020	SAT	N	1	09:53	20:17	10:24	03:17	07:07				
	03/05/2020	SUN	N	1	10:01	20:14	10:13	03:14	06:59				
	04/05/2020	MON	N	1	09:53	20:20	10:27	03:20	07:07				
	05/05/2020	TUE	N	1	09:57	15:29	05:32		05:32				
	06/05/2020	WED	N	1	09:58	20:20	10:22	03:20	07:02				
	09/05/2020	SAT	N	1	09:56	20:18	10:22	03:18	07:04				
	10/05/2020	SUN	N	1	09:55	20:04	10:09	03:04	07:05				
	11/05/2020	MON	N	1	09:49	20:14	10:25	03:14	07:11				
	12/05/2020	TUE	N	1	09:56	20:10	10:14	03:10	07:04				
	13/05/2020	WED	N	1	10:01	20:09	10:08	03:09	06:59				
	14/05/2020	THU	N	1	09:56	20:19	10:23	03:19	07:04				
	16/05/2020	SAT	N	1	09:58	20:31	10:33	03:31	07:02				
	17/05/2020	SUN	N	1	09:57	20:02	10:05	03:02	07:03				
	18/05/2020	MON	N	1	08:02	18:05	10:03	01:05	09:00				
	19/05/2020	TUE	N	1	07:59	18:08	10:09	01:08	09:00				
	20/05/2020	WED	N	1	10:00	20:03	10:03	03:03	07:00				
	21/05/2020	THU	N	1	09:58	20:11	10:13	03:11	07:02				
	23/05/2020	SAT	N	1	10:01	20:35	10:34	03:35	06:59				
	26/05/2020	TUE	N	1	09:56	20:06	10:10	03:06	07:04				
	27/05/2020	WED	N	1	09:56	20:18	10:22	03:18	07:04				
	28/05/2020	THU	N	1	09:56	20:07	10:11	03:07	07:04				
	30/05/2020	SAT	N	1	09:56	20:04	10:08	03:04	07:04				
	31/05/2020	SUN	N	1	09:58	20:07	10:09	03:07	07:02				
Record : 23		231:19						66:42	164:38				
									23	0	0	0	23

COMPANY : DEMO COMPANY SDN BHD(990172-W)
REPORT TITLE : DAILY ACTUAL HOUR WORKED REPORT
PERIOD : 01/05/2020 To 31/05/2020

Date : 04-Aug-2020 (Tue)
 Time : 03:14 PM
 Page : 1

SORTED BY : EMPLOYEE NUMBER

Date	Day	Type	Sh#	Time		Work Hour	Actual OT	Ee OT	Approve OT	Actual Hour Worked				Total	
				IN	OUT					Norm	Rest	Hol	Off		
10113002	MUHAMMAD BIN SHARIF						Dept:RET		TMSGroup:8-5-FW-MTA100						
01/05/2020	FRI	H	F	07:57	20:07		11:10					12:10			
02/05/2020	SAT	N	1	07:56	20:03	09:00	03:03				12:07				
03/05/2020	SUN	N	1	07:56	20:04	09:00	03:04				12:08				
04/05/2020	MON	N	1	07:48	20:08	09:00	03:08				12:20				
05/05/2020	TUE	N	1	07:56	18:11	09:00	01:11				10:15				
07/05/2020	THU	N	1	07:49	20:03	09:00	03:03				12:14				
08/05/2020	FRI	N	1	08:00	20:02	09:00	03:02				12:02				
09/05/2020	SAT	N	1	07:56	20:01	09:00	03:01				12:05				
10/05/2020	SUN	N	1	07:54	18:15	09:00	01:15				10:21				
11/05/2020	MON	N	1	07:55	19:59	09:00	02:59				12:04				
12/05/2020	TUE	N	1	07:55	20:02	09:00	03:02				12:07				
14/05/2020	THU	N	1	07:51	20:01	09:00	03:01				12:10				
15/05/2020	FRI	N	1	08:11	20:01	09:00	03:01				11:50				
16/05/2020	SAT	N	1	07:52	19:01	09:00	02:01				11:09				
17/05/2020	SUN	N	1	07:47	20:04	09:00	03:04				12:17				
18/05/2020	MON	N	1	07:56	20:07	09:00	03:07				12:11				
19/05/2020	TUE	N	1	07:56	20:14	09:00	03:14				12:18				
21/05/2020	THU	N	1	07:52	20:10	09:00	03:10				12:18				
22/05/2020	FRI	N	1	08:02	20:05	09:00	03:05				12:03				
23/05/2020	SAT	N	1	07:48	19:02	09:00	02:02				11:14				
24/05/2020	SUN	H	F	07:55	20:02		11:07					12:07			
25/05/2020	MON	H	F	07:55	20:01		11:06					12:06			
26/05/2020	TUE	N	1	08:59	20:02	08:01	03:02				11:03				
28/05/2020	THU	N	1	07:59	19:01	09:00	02:01				11:02				
29/05/2020	FRI	N	1	07:56	20:05	09:00	03:05				12:09				
30/05/2020	SAT	N	1	07:57	20:08	09:00	03:08				12:11				
31/05/2020	SUN	N	1	07:53	20:18	09:00	03:18				12:25				
Record : 27						215:01	100:30				284:03	36:23	320:26		
											24	0	3	0	27

10114002	RATEJU BIN ABDULLAH						Dept:RET		TMSGroup:8-5-FW-MTA100						
01/05/2020	FRI	H	F	09:55	20:13		09:18						10:18		
02/05/2020	SAT	N	1	09:53	20:17	07:07	03:17				10:24				
03/05/2020	SUN	N	1	10:01	20:14	06:59	03:14				10:13				
04/05/2020	MON	N	1	09:53	20:20	07:07	03:20				10:27				
05/05/2020	TUE	N	1	09:57	15:29	05:32					05:32				
06/05/2020	WED	N	1	09:58	20:20	07:02	03:20				10:22				
08/05/2020	FRI	R	F	09:57	20:11		09:14						10:14		
09/05/2020	SAT	N	1	09:56	20:18	07:04	03:18				10:22				
10/05/2020	SUN	N	1	09:55	20:04	07:05	03:04				10:09				
11/05/2020	MON	N	1	09:49	20:14	07:11	03:14				10:25				
12/05/2020	TUE	N	1	09:56	20:10	07:04	03:10				10:14				
13/05/2020	WED	N	1	10:01	20:09	06:59	03:09				10:08				
14/05/2020	THU	N	1	09:56	20:19	07:04	03:19				10:23				
16/05/2020	SAT	N	1	09:58	20:31	07:02	03:31				10:33				
17/05/2020	SUN	N	1	09:57	20:02	07:03	03:02				10:05				
18/05/2020	MON	N	1	08:02	18:05	09:00	01:05				10:03				
19/05/2020	TUE	N	1	07:59	18:08	09:00	01:08				10:09				
20/05/2020	WED	N	1	10:00	20:03	07:00	03:03				10:03				
21/05/2020	THU	N	1	09:58	20:11	07:02	03:11				10:13				
22/05/2020	FRI	R	F	14:58	20:12		05:14						05:14		
23/05/2020	SAT	N	1	10:01	20:35	06:59	03:35				10:34				
24/05/2020	SUN	H	F	09:58	20:07		09:09						10:09		
25/05/2020	MON	H	F	09:57	20:15		09:18						10:18		
26/05/2020	TUE	N	1	09:56	20:06	07:04	03:06				10:10				
27/05/2020	WED	N	1	09:56	20:18	07:04	03:18				10:22				
28/05/2020	THU	N	1	09:56	20:07	07:04	03:07				10:11				
30/05/2020	SAT	N	1	09:56	20:04	07:04	03:04				10:08				
31/05/2020	SUN	N	1	09:58	20:07	07:02	03:07				10:09				
Record : 28						164:38	108:55				231:19	15:28	30:45		277:32
											23	2	3	0	28

Date	Day	Type	Sh#	Time		Work Hour	Actual OT	EE OT	Approve OT	Overtime				Total
				IN	OUT					Norm	Rest	Hol	Off	
10113002	MUHAMMAD BIN SHARIF						Dept:RET		TMSGroup:8-5-FW-MTA100					
01/05/2020	FRI	H	F	07:57	20:07		11:10					11:10		
02/05/2020	SAT	N	1	07:56	20:03	09:00	03:03			03:03				
03/05/2020	SUN	N	1	07:56	20:04	09:00	03:04			03:04				
04/05/2020	MON	N	1	07:48	20:08	09:00	03:08			03:08				
05/05/2020	TUE	N	1	07:56	18:11	09:00	01:11			01:11				
07/05/2020	THU	N	1	07:49	20:03	09:00	03:03			03:03				
08/05/2020	FRI	N	1	08:00	20:02	09:00	03:02			03:02				
09/05/2020	SAT	N	1	07:56	20:01	09:00	03:01			03:01				
10/05/2020	SUN	N	1	07:54	18:15	09:00	01:15			01:15				
11/05/2020	MON	N	1	07:55	19:59	09:00	02:59			02:59				
12/05/2020	TUE	N	1	07:55	20:02	09:00	03:02			03:02				
14/05/2020	THU	N	1	07:51	20:01	09:00	03:01			03:01				
15/05/2020	FRI	N	1	08:11	20:01	09:00	03:01			03:01				
16/05/2020	SAT	N	1	07:52	19:01	09:00	02:01			02:01				
17/05/2020	SUN	N	1	07:47	20:04	09:00	03:04			03:04				
18/05/2020	MON	N	1	07:56	20:07	09:00	03:07			03:07				
19/05/2020	TUE	N	1	07:56	20:14	09:00	03:14			03:14				
21/05/2020	THU	N	1	07:52	20:10	09:00	03:10			03:10				
22/05/2020	FRI	N	1	08:02	20:05	09:00	03:05			03:05				
23/05/2020	SAT	N	1	07:48	19:02	09:00	02:02			02:02				
24/05/2020	SUN	H	F	07:55	20:02		11:07					11:07		
25/05/2020	MON	H	F	07:55	20:01		11:06					11:06		
26/05/2020	TUE	N	1	08:59	20:02	08:01	03:02			03:02				
28/05/2020	THU	N	1	07:59	19:01	09:00	02:01			02:01				
29/05/2020	FRI	N	1	07:56	20:05	09:00	03:05			03:05				
30/05/2020	SAT	N	1	07:57	20:08	09:00	03:08			03:08				
31/05/2020	SUN	N	1	07:53	20:18	09:00	03:18			03:18				
Record : 27						215:01	100:30			67:07	33:23		100:30	
										24	0	3	0	
										27				

10114002	RATEJU BIN ABDULLAH						Dept:RET		TMSGroup:8-5-FW-MTA100						
01/05/2020	FRI	H	F	09:55	20:13		09:18						09:18		
02/05/2020	SAT	N	1	09:53	20:17	07:07	03:17				03:17				
03/05/2020	SUN	N	1	10:01	20:14	06:59	03:14				03:14				
04/05/2020	MON	N	1	09:53	20:20	07:07	03:20				03:20				
06/05/2020	WED	N	1	09:58	20:20	07:02	03:20				03:20				
08/05/2020	FRI	R	F	09:57	20:11		09:14					09:14			
09/05/2020	SAT	N	1	09:56	20:18	07:04	03:18				03:18				
10/05/2020	SUN	N	1	09:55	20:04	07:05	03:04				03:04				
11/05/2020	MON	N	1	09:49	20:14	07:11	03:14				03:14				
12/05/2020	TUE	N	1	09:56	20:10	07:04	03:10				03:10				
13/05/2020	WED	N	1	10:01	20:09	06:59	03:09				03:09				
14/05/2020	THU	N	1	09:56	20:19	07:04	03:19				03:19				
16/05/2020	SAT	N	1	09:58	20:31	07:02	03:31				03:31				
17/05/2020	SUN	N	1	09:57	20:02	07:03	03:02				03:02				
18/05/2020	MON	N	1	08:02	18:05	09:00	01:05				01:05				
19/05/2020	TUE	N	1	07:59	18:08	09:00	01:08				01:08				
20/05/2020	WED	N	1	10:00	20:03	07:00	03:03				03:03				
21/05/2020	THU	N	1	09:58	20:11	07:02	03:11				03:11				
22/05/2020	FRI	R	F	14:58	20:12		05:14					05:14			
23/05/2020	SAT	N	1	10:01	20:35	06:59	03:35				03:35				
24/05/2020	SUN	H	F	09:58	20:07		09:09						09:09		
25/05/2020	MON	H	F	09:57	20:15		09:18						09:18		
26/05/2020	TUE	N	1	09:56	20:06	07:04	03:06				03:06				
27/05/2020	WED	N	1	09:56	20:18	07:04	03:18				03:18				
28/05/2020	THU	N	1	09:56	20:07	07:04	03:07				03:07				
30/05/2020	SAT	N	1	09:56	20:04	07:04	03:04				03:04				
31/05/2020	SUN	N	1	09:58	20:07	07:02	03:07				03:07				
Record : 27						159:06	108:55				66:42	14:28	27:45	108:55	
											22	2	3	0	27

Date	Day	Type	Sh#	Time		Break #1		Break #2		Late In	Early Out	Break 1 & 2		Total	
				IN	OUT	IN	OUT	IN	OUT			Ea Out	Late In		
10113002	MUHAMMAD BIN SHARIF					Dept:RET				TMSGGroup:8-5-FW-MTA100					
02/05/2020	SAT	N	1	07:56	20:03	13:54	15:05	13:54	15:05				00:11	00:11	
07/05/2020	THU	N	1	07:49	20:03	14:28	15:34	14:28	15:34				00:06	00:06	
08/05/2020	FRI	N	1	08:00	20:02	13:35	14:36	13:35	14:36				00:01	00:01	
10/05/2020	SUN	N	1	07:54	18:15	14:22	15:24	14:22	15:24				00:02	00:02	
11/05/2020	MON	N	1	07:55	19:59	14:56	15:57	14:56	15:57				00:01	00:01	
15/05/2020	FRI	N	1	08:11	20:01	13:36	14:43	13:36	14:43				00:07	00:07	
16/05/2020	SAT	N	1	07:52	19:01	14:49	15:53	14:49	15:53				00:04	00:04	
17/05/2020	SUN	N	1	07:47	20:04	14:58	16:01	14:58	16:01				00:03	00:03	
19/05/2020	TUE	N	1	07:56	20:14	14:55	16:01	14:55	16:01				00:06	00:06	
21/05/2020	THU	N	1	07:52	20:10	14:53	15:57	14:53	15:57				00:04	00:04	
22/05/2020	FRI	N	1	08:02	20:05	13:34	14:41	13:34	14:41				00:07	00:07	
23/05/2020	SAT	N	1	07:48	19:02	15:15	16:16	15:15	16:16				00:01	00:01	
26/05/2020	TUE	N	1	08:59	20:02	11:49	12:47	11:49	12:47	00:59				00:59	
28/05/2020	THU	N	1	07:59	19:01	11:41	12:43	11:41	12:43				00:02	00:02	
29/05/2020	FRI	N	1	07:56	20:05	13:44	14:45	13:44	14:45				00:01	00:01	
30/05/2020	SAT	N	1	07:57	20:08	11:34	12:39	11:34	12:39				00:05	00:05	
31/05/2020	SUN	N	1	07:53	20:18	11:33	12:34	11:33	12:34				00:01	00:01	
Record : 17										Total	00:59		01:02	02:01	
										Freq	1	0	0	16	17
10114002	RATEJU BIN ABDULLAH					Dept:RET				TMSGGroup:8-5-FW-MTA100					
02/05/2020	SAT	N	1	09:53	20:17	13:55	14:53	13:55	14:53	01:53				01:53	
03/05/2020	SUN	N	1	10:01	20:14	13:37	14:38	13:37	14:38	02:01			00:01	02:02	
04/05/2020	MON	N	1	09:53	20:20	14:27	15:28	14:27	15:28	01:53			00:01	01:54	
05/05/2020	TUE	N	1	09:57	15:29	14:30		14:30		01:57	01:31			03:28	
06/05/2020	WED	N	1	09:58	20:20	14:29	15:29	14:29	15:29	01:58				01:58	
09/05/2020	SAT	N	1	09:56	20:18	14:37	15:39	14:37	15:39	01:56			00:02	01:58	
10/05/2020	SUN	N	1	09:55	20:04	14:43	15:39	14:43	15:39	01:55				01:55	
11/05/2020	MON	N	1	09:49	20:14	14:34	15:31	14:34	15:31	01:49				01:49	
12/05/2020	TUE	N	1	09:56	20:10	13:48	14:48	13:48	14:48	01:56				01:56	
13/05/2020	WED	N	1	10:01	20:09	13:32	14:32	13:32	14:32	02:01				02:01	
14/05/2020	THU	N	1	09:56	20:19	14:42	15:47	14:42	15:47	01:56			00:05	02:01	
16/05/2020	SAT	N	1	09:58	20:31	13:46	14:49	13:46	14:49	01:58			00:03	02:01	
17/05/2020	SUN	N	1	09:57	20:02	13:37	14:37	13:37	14:37	01:57				01:57	
18/05/2020	MON	N	1	08:02	18:05	11:34	12:38	11:34	12:38				00:04	00:04	
20/05/2020	WED	N	1	10:00	20:03	13:52	14:53	13:52	14:53	02:00			00:01	02:01	
21/05/2020	THU	N	1	09:58	20:11	13:37	14:37	13:37	14:37	01:58				01:58	
23/05/2020	SAT	N	1	10:01	20:35	14:36	15:36	14:36	15:36	02:01				02:01	
26/05/2020	TUE	N	1	09:56	20:06	13:51	14:52	13:51	14:52	01:56			00:01	01:57	
27/05/2020	WED	N	1	09:56	20:18	13:36	14:37	13:36	14:37	01:56			00:01	01:57	
28/05/2020	THU	N	1	09:56	20:07	14:33	15:34	14:33	15:34	01:56			00:01	01:57	
30/05/2020	SAT	N	1	09:56	20:04	13:41	14:45	13:41	14:45	01:56			00:04	02:00	
31/05/2020	SUN	N	1	09:58	20:07	13:43	14:44	13:43	14:44	01:58			00:01	01:59	
Record : 22										Total	40:51	01:31	00:25	42:47	
										Freq	21	1	0	12	22
10114003	ARYAL A/L DILLIRAM					Dept:RET				TMSGGroup:8-5-FW-MTA100					
23/05/2020	SAT	N	1	11:37	20:09	12:19		12:19		03:37				03:37	
Record : 1										Total	03:37			03:37	
										Freq	1	0	0	0	1
10116001	PAN MENG YAM					Dept:RET				TMSGGroup:10-8-NM					
16/05/2020	SAT	N	1	09:58	18:54						01:06			01:06	
20/05/2020	WED	N	1	09:22	18:56						01:04			01:04	
26/05/2020	TUE	N	1	11:40	20:27					01:40				01:40	
Record : 3										Total	01:40	02:10		03:50	
										Freq	1	2	0	0	3
10117003	BHARAT RAJ PANDEY					Dept:RET				TMSGGroup:8-5-FW					
09/05/2020	SAT	N	1	07:51	20:03	12:35	13:36	12:35	13:36				00:01	00:01	
19/05/2020	TUE	N	1	07:55	20:10	12:32	13:34	12:32	13:34				00:02	00:02	
22/05/2020	FRI	N	1	08:06	20:02	12:29	13:32	12:29	13:32				00:03	00:03	
23/05/2020	SAT	N	1	07:50	20:09	12:22	13:23	12:22	13:23				00:01	00:01	
Record : 4										Total			00:07	00:07	
										Freq	0	0	0	4	4

Date	Sh#	Day	Type	IN	OUT	Work Hour	Leave Code	Paid Hour	Lateness				A) Export Late	B) TimeOff	C) NPL	D) A/B/C Final	E) OT	F) Knock-Off Result			
									Late	In	Brk	Early						Brk	Late	In	Early
10114002 RATEJU BIN ABDULLAH									(Monthly)				Dept:RET TMSGroup:8-5-FW-MTA100								
									(LATE/OT Knock-Off)												
01/05/2020	F	FRI	H	09:55	20:13											09:18		09:18			
02/05/2020	1	SAT	N	09:53	20:17	07:07		09:00	-01:53				-01:53			-01:53	03:17		01:24		
03/05/2020	1	SUN	N	10:01	20:14	06:59		09:00	-02:01				-02:02			-02:02	03:14		01:12		
04/05/2020	1	MON	N	09:53	20:20	07:07		09:00	-01:53				-01:54			-01:54	03:20		01:26		
05/05/2020	1	TUE	N	09:57	15:29	05:32		09:00	-01:57			-01:31	-03:28			-03:28		-03:28			
06/05/2020	1	WED	N	09:58	20:20	07:02		09:00	-01:58				-01:58			-01:58	03:20		01:22		
07/05/2020		THU																			
08/05/2020	F	FRI	R	09:57	20:11											09:14		09:14			
09/05/2020	1	SAT	N	09:56	20:18	07:04		09:00	-01:56		-00:02		-01:58			-01:58	03:18		01:20		
10/05/2020	1	SUN	N	09:55	20:04	07:05		09:00	-01:55				-01:55			-01:55	03:04		01:09		
11/05/2020	1	MON	N	09:49	20:14	07:11		09:00	-01:49				-01:49			-01:49	03:14		01:25		
12/05/2020	1	TUE	N	09:56	20:10	07:04		09:00	-01:56				-01:56			-01:56	03:10		01:14		
13/05/2020	1	WED	N	10:01	20:09	06:59		09:00	-02:01				-02:01			-02:01	03:09		01:08		
14/05/2020	1	THU	N	09:56	20:19	07:04		09:00	-01:56		-00:05		-02:01			-02:01	03:19		01:18		
15/05/2020		FRI																			
16/05/2020	1	SAT	N	09:58	20:31	07:02		09:00	-01:58		-00:03		-02:01			-02:01	03:31		01:30		
17/05/2020	1	SUN	N	09:57	20:02	07:03		09:00	-01:57				-01:57			-01:57	03:02		01:05		
18/05/2020	1	MON	N	08:02	18:05	09:00		09:00			-00:04		-00:04			-00:04	01:05		01:01		
19/05/2020	1	TUE	N	07:59	18:08	09:00		09:00									01:08		01:08		
20/05/2020	1	WED	N	10:00	20:03	07:00		09:00	-02:00		-00:01		-02:01			-02:01	03:03		01:02		
21/05/2020	1	THU	N	09:58	20:11	07:02		09:00	-01:58				-01:58			-01:58	03:11		01:13		
22/05/2020	F	FRI	R	14:58	20:12												05:14		05:14		
23/05/2020	1	SAT	N	10:01	20:35	06:59		09:00	-02:01				-02:01			-02:01	03:35		01:34		
24/05/2020	F	SUN	H	09:58	20:07												09:09		09:09		
25/05/2020	F	MON	H	09:57	20:15												09:18		09:18		
26/05/2020	1	TUE	N	09:56	20:06	07:04		09:00	-01:56		-00:01		-01:57			-01:57	03:06		01:09		
27/05/2020	1	WED	N	09:56	20:18	07:04		09:00	-01:56		-00:01		-01:57			-01:57	03:18		01:21		
28/05/2020	1	THU	N	09:56	20:07	07:04		09:00	-01:56		-00:01		-01:57			-01:57	03:07		01:10		
29/05/2020		FRI																			
30/05/2020	1	SAT	N	09:56	20:04	07:04		09:00	-01:56		-00:04		-02:00			-02:00	03:04		01:04		
31/05/2020	1	SUN	N	09:58	20:07	07:02		09:00	-01:58		-00:01		-01:59			-01:59	03:07		01:08		
Record : 31						164:38		207:00	-40:51		-00:25	-01:31	-42:47			-42:47	108:55	-03:28	69:36		

Unit : Npl Hour = 3.47, OT4=27.38,OT5=14.47,OT6=27.75

Date : 04-Aug-2020 (Tue)

Time : 04:00 PM

Page : 1

Record : 23	01:02	01:02
-------------	-------	-------

Record : 23	00:25	00:25
-------------	-------	-------

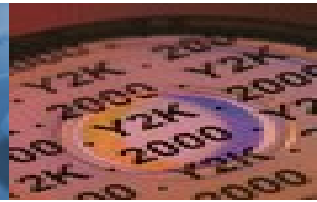
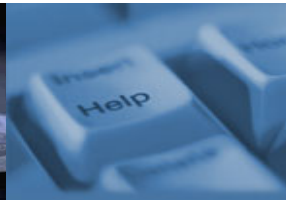
Record : 25	00:07	00:07
-------------	-------	-------

Total Employees : 3		01:34	01:34
---------------------	--	-------	-------

Date	Day	Card Swipe Record			
10113002		MUHAMMAD BIN SHARIF		Card#1:10113002 Card#2: Dept:RET TMSGroup:8-5-FW-MTA100	
01/05/2020	Fri	07:57	14:07	15:12	20:07
02/05/2020	Sat	07:56	13:54	15:05	20:03
03/05/2020	Sun	07:56	15:04	20:04	
04/05/2020	Mon	07:48	20:08		
05/05/2020	Tue	07:56	14:58	15:58	18:11
07/05/2020	Thu	07:49	14:28	15:34	20:03
08/05/2020	Fri	08:00	13:35	14:36	20:02
09/05/2020	Sat	07:56	14:35	15:33	20:01
10/05/2020	Sun	07:54	14:22	15:24	18:15
11/05/2020	Mon	07:55	14:56	15:57	19:59
12/05/2020	Tue	07:55	13:41	14:39	20:02
14/05/2020	Thu	07:51	14:24	15:23	20:01
15/05/2020	Fri	08:11	13:36	14:43	20:01
16/05/2020	Sat	07:52	14:49	15:53	19:01
17/05/2020	Sun	07:47	14:58	16:01	20:04
18/05/2020	Mon	07:56	14:35	15:35	20:07
19/05/2020	Tue	07:56	14:55	16:01	20:14
21/05/2020	Thu	07:52	14:53	15:57	20:10
22/05/2020	Fri	08:02	13:34	14:41	20:05
23/05/2020	Sat	07:48	15:15	16:16	19:02
24/05/2020	Sun	07:55	13:40	14:47	20:02
25/05/2020	Mon	07:55	12:33	13:38	20:01
26/05/2020	Tue	08:59	11:49	12:47	20:02
28/05/2020	Thu	07:59	11:41	12:43	19:01
29/05/2020	Fri	07:56	13:44	14:45	20:05
30/05/2020	Sat	07:57	11:34	12:39	20:08
31/05/2020	Sun	07:53	11:33	12:34	20:18
Sub Employee :		1	Record : 27		

10114002		RATEJU BIN ABDULLAH		Card#1:10114002 Card#2: Dept:RET TMSGroup:8-5-FW-MTA100	
01/05/2020	Fri	09:55	13:44	14:37	20:13
02/05/2020	Sat	09:53	13:55	14:53	20:17
03/05/2020	Sun	10:01	13:37	14:38	20:14
04/05/2020	Mon	09:53	14:27	15:28	20:20
05/05/2020	Tue	09:57	14:30	15:29	
06/05/2020	Wed	09:58	14:29	15:29	20:20
08/05/2020	Fri	09:57	13:05	14:06	20:11
09/05/2020	Sat	09:56	14:37	15:39	20:18
10/05/2020	Sun	09:55	14:43	15:39	20:04
11/05/2020	Mon	09:49	14:34	15:31	20:14
12/05/2020	Tue	09:56	13:48	14:48	20:10
13/05/2020	Wed	10:01	13:32	14:32	20:09
14/05/2020	Thu	09:56	14:42	15:47	20:19
16/05/2020	Sat	09:58	13:46	14:49	20:31
17/05/2020	Sun	09:57	13:37	14:37	20:02
18/05/2020	Mon	08:02	11:34	12:38	18:05
19/05/2020	Tue	07:59	12:39	13:37	18:08
20/05/2020	Wed	10:00	13:52	14:53	20:03
21/05/2020	Thu	09:58	13:37	14:37	20:11
22/05/2020	Fri	14:58	20:12		
23/05/2020	Sat	10:01	14:36	15:36	20:35

Sample Payslips



S001.RPT

DEMONSTRATION COMPANY				PAY PERIOD : END-DEC-2017			
NAME : JENNIFER WHITE				STAFF# : 001			
DEPT : PRODUCTION				I/C# : 661110-10-5088			
--- EARNINGS ---				--- RM ---			
BASIC PAY				4,000.00			
Normal OT 10.00Hr x28.8500				288.50			
RestDay OT 5.00Hr x38.4600				192.30			
Public OT 5.00Hr x57.6900				288.45			
Meal Allow 20.00Days x10.0000				200.00			
Shif #1 20.00Days x8.0000				160.00			
Shif #2 20.00Days x5.0000				100.00			
ALLOWANCE				300.00			
MEDICAL CLAIM				50.00			
TOTAL :				5,579.25			
ANML LEAVE TAKEN : 0.00				BALANCE : 20.00			
SICK LEAVE TAKEN : 0.00				BALANCE : 18.00			
CURRENT-MONTH				YEAR-TO-DATE			
E.P.F. SOCSO EIS TAX				E.P.F. SOCSO EIS TAX			
EMP'EE: 524.00 19.75 7.90 0.00				EMP'EE: 6,779.00 237.00 94.40 1,819.05			
EMP'ER: 572.00 69.05 7.90				EMP'ER: 7,396.00 828.60 94.40			
TOTAL : 1,096.00 88.80 15.80				TOTAL : 14,175.00 1,065.60 188.80			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			
---				---			

S002.RPT

COMP : DEMONSTRATION COMPANY			PERIOD : END-DEC-2017		
NAME : JENNIFER WHITE			STAFF# : 001		
--- EARNINGS ---			---		
BASIC PAY		4,000.00	--- DEDUCTIONS ---		---
Normal OT 10.00Hr x28.8500		288.50	EMPLOYEE EPF (KWSP)		524.00
RestDay OT 5.00Hr x38.4600		192.30	EMPLOYEE SOCSO (PERKESO)		19.75
Public OT 5.00Hr x57.6900		288.45	EMPLOYEE EIS		7.90
Meal Allow 20.00Days x10.0000		200.00	HOUSING LOAN DEDUCTION		100.00
Shif #1 20.00Days x8.0000		160.00	PTPTN Payment		250.00
Shif #2 20.00Days x5.0000		100.00			
ALLOWANCE		300.00			
MEDICAL CLAIM		50.00			
TOTAL EARNING :		5,579.25	TOTAL DEDUCTION :		901.65
ANNUAL LEAVE TAKEN : 0.00 BALANCE :20.00			NETT PAY : 4,677.60		
SICK LEAVE TAKEN : 0.00 BALANCE :18.00					

S003.RPT

1 2 3 4 5 6 7 8 9

COMP : DEMONSTRATION COMPANY				END-DEC-2017					
NAME : JENNIFER WHITE				EMPL# : 001					
I/C # : 661110-10-5088				DEPT# : PROD					
SEX : FEMALE									
EARNINGS DESCRIPTION		RM	DEDUCTIONS DESCRIPTION		RM				
BASIC PAY		4,000.00	EMPLOYEE EPF (KWSP)		524.00				
Normal OT 10.00Hr x28.8500		288.50	EMPLOYEE SOCSO (PERKESO)		19.75				
RestDay OT 5.00Hr x38.4600		192.30	EMPLOYEE EIS		7.90				
Public OT 5.00Hr x57.6900		288.45	HOUSING LOAN DEDUCTION		100.00				
Meal Allow 20.00Days x10.0000		200.00	PTPTN Payment		250.00				
Shif #1 20.00Days x8.0000		160.00							
Shif #2 20.00Days x5.0000		100.00							
ALLOWANCE		300.00							
MEDICAL CLAIM		50.00							
TOTAL :		5,579.25	TOTAL :		901.65				
EMPLOYER EPF# : 002814012				NETT PAY : 4,677.60					
EMPLOYER SOCSO# : A 35123052									
				EPF# : 12955678					
				SOCSO# : T1235897Y					
				TAX# : SG 2178656-09					
				BANK A/C : HLBB 123456789012					
Current Month				Year-to-Date					
E.P.F.		SOCSO	EIS	TAX	E.P.F.		SOCSO	EIS	TAX
EMP'EE :	524.00	19.75	7.90	0.00	EMP'EE :	6,779.00	237.00	94.40	1,819.05
EMP'ER :	572.00	69.05	7.90		EMP'ER :	7,396.00	828.60	94.40	
Total :	1,096.00	88.80	15.80		Total :	14,175.00	1,065.60	188.80	

APPROVED By : _____

RECEIVED By : _____

S004.RPT

COMP : DEMONSTRATION COMPANY				PERIOD : END-DEC-2017	
NAME : JENNIFER WHITE				EMPL # : 001	
EARNINGS		RM	DEDUCTIONS		RM
BASIC PAY		4,000.00	EMPLOYEE EPF (KWSP)		524.00
Normal OT 10.00Hr x28.8500		288.50	EMPLOYEE SOCSO (PERKESO)		19.75
RestDay OT 5.00Hr x38.4600		192.30	EMPLOYEE EIS		7.90
Public OT 5.00Hr x57.6900		288.45	HOUSING LOAN DEDUCTION		100.00
Meal Allow 20.00Days x10.0000		200.00	PTPIN Payment		250.00
Shif #1 20.00Days x8.0000		160.00			
Shif #2 20.00Days x5.0000		100.00			
ALLOWANCE		300.00			
MEDICAL CLAIM		50.00			
TOTAL :		5,579.25	TOTAL :		901.65
				NETT PAY : 4,677.60	

S005.RPT

DEMONSTRATION COMPANY				PAY PERIOD : END-DEC-2017	
NAME	JENNIFER WHITE			EMPL NO. :	001
CCTR	WENANG BRANCH			I/C NO :	661110-10-5088
DEPT	PRODUCTION			EPF NO :	12955678
				SOC/EIS NO :	T1235897Y
EARNING DESCRIPTION		RM	DEDUCTION DESCRIPTION		RM
BASIC PAY		4,000.00	EMPLOYEE EPF (KWSP)		524.00
Normal OT 10.00Hr x28.8500		288.50	EMPLOYEE SOCSO (PERKESO)		19.75
RestDay OT 5.00Hr x38.4600		192.30	EMPLOYEE EIS		7.90
Public OT 5.00Hr x57.6900		288.45	HOUSING LOAN DEDUCTION		100.00
Meal Allow 20.00Days x10.0000		200.00	PTPTN Payment		250.00
Shif #1 20.00Days x8.0000		160.00			
Shif #2 20.00Days x5.0000		100.00			
ALLOWANCE		300.00			
MEDICAL CLAIM		50.00			
TOTAL :		5,579.25	TOTAL :		901.65
Inc. Tax No. : SG 2178656-09				NETT PAY :	4,677.60
Bank A/C No. : HLBB 123456789012					
Empl'r EPF RM : 572.00					
Empl'r SOCSO RM : 69.05					
Empl'r EIS RM : 7.90					
Annl Leave Taken : 0.00 Balance : 20.00					
Sick Leave Taken : 0.00 Balance : 18.00					
				RECEIVED By : _____	

S006.RPT

DEMONSTRATION COMPANY		DEPT# : PRODUCTION	END-DEC-2017	
NAME : JENNIFER WHITE		EMPL# : 001	SEX: FEMALE	
I/C# : 661110-10-5088		EPF# : 12955678	SOC/EIS#: T1235897Y	
--- EARNINGS ---		-- RM --	---	
BASIC PAY		4,000.00	EMPLOYEE EPF (KWSP)	524.00
Normal OT 10.00Hr x28.8500		288.50	EMPLOYEE SOCSO (PERKESO)	19.75
RestDay OT 5.00Hr x38.4600		192.30	EMPLOYEE EIS	7.90
Public OT 5.00Hr x57.6900		288.45	HOUSING LOAN DEDUCTION	100.00
Meal Allow 20.00Days x10.0000		200.00	PTPTN Payment	250.00
Shif #1 20.00Days x8.0000		160.00		
Shif #2 20.00Days x5.0000		100.00		
ALLOWANCE		300.00		
MEDICAL CLAIM		50.00		
TOTAL :		5,579.25	TOTAL :	901.65
BANK : HLBB / HLBB		A/C : 123456789012	NETT PAY :	4,677.60
CURRENT-MONTH		YEAR-TO-DATE		
EMP'ER EPF [002814012]	RM	572.00	GROSS PAY	RM 64,307.05
EMP'ER SOC [A 35123052]	RM	69.05	NETT PAY	RM 54,027.60
EMP'ER EIS [A 35123052]	RM	7.90	E'E / E'R EPF	RM 6,779.00/ 7,396.00
ENTL	TAKEN	BAL'	E'E / E'R SOCSO	RM 237.00/ 828.60
ANNUAL LEAVE: 20.00	0.00	20.00	E'E / E'R EIS	RM 94.40/ 94.40
SICK LEAVE: 18.00	0.00	18.00	E'E INC. TAX	RM 1,819.05

S007.RPT

DEMONSTRATION COMPANY		PERIOD : END-DEC-2017		
JENNIFER WHITE		EMPL # : 001		
DEPARTMENT : PRODUCTION		EPF # : 12955678		
BANK : HONG LEONG BANK BHD		SOCSCO/EIS# : T1235897Y		
BANK A/C# : 123456789012		INC TAX# : SG 2178656-09		
INCOME :		RM	DEDUCTION :	RM
BASIC PAY		4,000.00	EMPLOYEE EPF (KWSP)	524.00
Normal OT 10.00Hr x28.8500		288.50	EMPLOYEE SOCSCO (PERKESO)	19.75
RestDay OT 5.00Hr x38.4600		192.30	EMPLOYEE EIS	7.90
Public OT 5.00Hr x57.6900		288.45	HOUSING LOAN DEDUCTION	100.00
Meal Allow 20.00Days x10.0000		200.00	PTPTN Payment	250.00
Shif #1 20.00Days x8.0000		160.00		
Shif #2 20.00Days x5.0000		100.00		
ALLOWANCE		300.00		
MEDICAL CLAIM		50.00		
TOTAL :		5,579.25	TOTAL :	901.65
NETT PAY				4,677.60
EMP'ER EPF [002814012]		[RM 572.00]		
EMP'ER SOC [A 35123052]		[RM 69.05]	AL ENTL: 20.00 TAKEN: 0.00 BALANCE: 20.00	
EMP'ER EIS [A 35123052]		[RM 7.90]	SL ENTL: 18.00 TAKEN: 0.00 BALANCE: 18.00	

S008.RPT

DEMONSTRATION COMPANY				PAY PERIOD :END-DEC-2017			
NAME :JENNIFER WHITE				STAFF NO. :001			
DEPT : PRODUCTION				I/C NO. : 661110-10-5088			
--- EARNINGS ---		--- RM ---		--- DEDUCTIONS ---		--- RM ---	
BASIC PAY		4,000.00		EMPLOYEE EPF (KWSP)		524.00	
Normal OT 10.00Hr x28.8500		288.50		EMPLOYEE SOCSCO (PERKESO)		19.75	
RestDay OT 5.00Hr x38.4600		192.30		EMPLOYEE EIS		7.90	
Public OT 5.00Hr x57.6900		288.45		HOUSING LOAN DEDUCTION		100.00	
Meal Allow 20.00Days x10.0000		200.00		PTPTN Payment		250.00	
Shif #1 20.00Days x8.0000		160.00					
Shif #2 20.00Days x5.0000		100.00					
ALLOWANCE		300.00					
MEDICAL CLAIM		50.00					
TOTAL :		5,579.25		TOTAL :		901.65	
ANNUAL LEAVE		SICK LEAVE		NETT PAY :		4,677.60	
ENTITLEMENT : 20.00		18.00		EPF# : 12955678		TAX# : SG 2178656-09	
YTD TAKEN : 0.00		0.00		SOCSCO/EIS#: T1235897Y		BANK#: 123456789012	
BALANCE : 20.00		18.00					
CURRENT-MONTH				YEAR-TO-DATE			
-E.P.F.-		-SOCSCO-		-E.P.F.-		-SOCSCO-	
EMP'EE: 524.00 19.75 7.90		0.00		EMP'EE: 6,779.00 237.00 94.40		1,819.05	
EMP'ER: 572.00 69.05 7.90				EMP'ER: 7,396.00 828.60 94.40			
TOTAL : 1,096.00 88.80 15.80				TOTAL : 14,175.00 1,065.60 188.80			

S009.RPT

COMP : DEMONSTRATION COMPANY NAME : JENNIFER WHITE I/C # : 661110-10-5088				END-DEC-2017 EMPL# : 001 DEPT# : PROD			
SEX : FEMALE							
EARNINGS DESCRIPTION		RM		DEDUCTIONS DESCRIPTION		RM	
BASIC PAY		4,000.00		EMPLOYEE EPF (KWSP)		524.00	
Normal OT 10.00Hr x28.8500		288.50		EMPLOYEE SOCSO (PERKESO)		19.75	
RestDay OT 5.00Hr x38.4600		192.30		EMPLOYEE EIS		7.90	
Public OT 5.00Hr x57.6900		288.45		HOUSING LOAN DEDUCTION		100.00	
Meal Allow 20.00Days x10.0000		200.00		PTPTN Payment		250.00	
Shif #1 20.00Days x8.0000		160.00					
Shif #2 20.00Days x5.0000		100.00					
ALLOWANCE		300.00					
MEDICAL CLAIM		50.00					
TOTAL :		5,579.25		TOTAL :		901.65	
ANNL LEAVE TAKEN : 0.00		BALANCE : 20.00		NETT PAY :		4,677.60	
SICK LEAVE TAKEN : 0.00		BALANCE : 18.00					
				EPF# : 12955678			
				SOC/SO/EIS# : T1235897Y			
				TAX# : SG 2178656-09			
				BANK A/C# : HLBB 123456789012			
Current Month				Year-to-Date			
E.P.F.		SOC/SO		E.P.F.		SOC/SO	
EIS		TAX		EIS		TAX	
EMP'EE :	524.00	19.75	7.90	0.00	EMP'EE :	6,779.00	237.00
EMP'ER :	572.00	69.05	7.90		EMP'ER :	7,396.00	828.60
Total :	1,096.00	88.80	15.80		Total :	14,175.00	1,065.60
APPROVED By : _____				RECEIVED By : _____			

S010.RPT

COMP : DEMONSTRATION COMPANY NAME : JENNIFER WHITE I/C # : 661110-10-5088				END-DEC-2017 EMPL# : 001 DEPT# : PROD			
SEX : FEMALE							
EARNINGS DESCRIPTION		RM		DEDUCTIONS DESCRIPTION		RM	
BASIC PAY		4,000.00		EMPLOYEE EPF (KWSP)		524.00	
Normal OT 10.00Hr x28.8500		288.50		EMPLOYEE SOCSO (PERKESO)		19.75	
RestDay OT 5.00Hr x38.4600		192.30		EMPLOYEE EIS		7.90	
Public OT 5.00Hr x57.6900		288.45		HOUSING LOAN DEDUCTION		100.00	
Meal Allow 20.00Days x10.0000		200.00		PTPTN Payment		250.00	
Shif #1 20.00Days x8.0000		160.00					
Shif #2 20.00Days x5.0000		100.00					
ALLOWANCE		300.00					
MEDICAL CLAIM		50.00					
TOTAL :		5,579.25		TOTAL :		901.65	
EMPLOYER EPF# : 002814012				NETT PAY :		4,677.60	
EMPLOYER SOCSO# : A 35123052							
EMPLOYER EIS# : A 35123052				EPF# : 12955678			
				SOC/EIS# : T1235897Y			
				TAX# : SG 2178656-09			
				BANK A/C : HLBB 123456789012			
Current Month				Year-to-Date			
E.P.F.		SOC/SO		E.P.F.		SOC/SO	
EIS		TAX		EIS		TAX	
Emp'ee :	524.00	19.75	7.90	0.00	Emp'ee :	6,779.00	237.00
Emp'er :	572.00	69.05	7.90		Emp'er :	7,396.00	828.60
Total :	1,096.00	88.80	15.80		Total :	14,175.00	1,065.60
APPROVED By : _____				RECEIVED By : _____			

S011.RPT

DEMONSTRATION COMPANY				PAY PERIOD : END-DEC-2017			
NAME : JENNIFER WHITE				STAFF# : 001			
DEPT : PRODUCTION				I/C# : 661110-10-5088			
--- EARNINGS ---				--- RM ---			
BASIC PAY				4,000.00			
Normal OT 10.00Hr x28.8500				288.50			
RestDay OT 5.00Hr x38.4600				192.30			
Public OT 5.00Hr x57.6900				288.45			
Meal Allow 20.00Days x10.0000				200.00			
Shif #1 20.00Days x8.0000				160.00			
Shif #2 20.00Days x5.0000				100.00			
ALLOWANCE				300.00			
MEDICAL CLAIM				50.00			
TOTAL :				5,579.25			
ANNL LEAVE TAKEN : 0.00				BALANCE : 20.00			
SICK LEAVE TAKEN : 0.00				BALANCE : 18.00			
CURRENT-MONTH				YEAR-TO-DATE			
E.P.F. SOCSO EIS TAX				E.P.F. SOCSO EIS TAX			
EMP'EE: 524.00 19.75 7.90 0.00				EMP'EE: 6,779.00 237.00 94.40 1,819.05			
EMP'ER: 572.00 69.05 7.90				EMP'ER: 7,396.00 828.60 94.40			
TOTAL : 1,096.00 88.80 15.80				TOTAL : 14,175.00 1,065.60 188.80			
TOTAL :				901.65			
NETT PAY :				4,677.60			
EFF# : 12955678				TAX# : SG 2178656-09			
SOCSE/EIS# : T1235897Y				BANK# : 123456789012			

S012.RPT

1

2

3

4

5

6

7

8

COMP : DEMONSTRATION COMPANY		PERIOD : END-DEC-2017		
NAME : JENNIFER WHITE		EMPL # : 001		
DEPT: PROD				
EARNINGS		RM	DEDUCTIONS	RM
BASIC PAY		4,000.00	EMPLOYEE EPF (KWSP)	524.00
Normal OT 10.00Hrs x28.8500		288.50	EMPLOYEE SOCSO (PERKESO)	19.75
RestDay OT 5.00Hrs x38.4600		192.30	EMPLOYEE EIS	7.90
Public OT 5.00Hrs x57.6900		288.45	HOUSING LOAN DEDUCTION	100.00
Meal Allow 20.00Unit x10.0000		200.00	PTPTN Payment	250.00
Shif #1 20.00Unit x8.0000		160.00		
Shif #2 20.00Unit x5.0000		100.00		
ALLOWANCE		300.00		
MEDICAL CLAIM		50.00		
TOTAL :		5,579.25	TOTAL :	901.65
NETT PAY :				<u>4,677.60</u>
EMPLOYER CONTRIBUTION : EPF [RM		572.00]		
SOCSO/EIS [RM		69.05] / [RM	7.90]	

S013.RPT

12345678

COMP : DEMONSTRATION COMPANY				DEPT# : PROD		END-DEC-2017	
NAME : JENNIFER WHITE				NUMBER# : 001			
I/C # : 661110-10-5088				EPF# : 12955678		SOC/EIS# : T1235897Y TAX# : SG 2178656-09	
EARNINGS DESCRIPTION		RM		DEDUCTIONS DESCRIPTION		RM	
BASIC PAY		4,000.00		EMPLOYEE EPF (KWSP)		524.00	
Normal OT 10.00Hr x28.8500		288.50		EMPLOYEE SOCSO (PERKESO)		19.75	
RestDay OT 5.00Hr x38.4600		192.30		EMPLOYEE EIS		7.90	
Public OT 5.00Hr x57.6900		288.45		HOUSING LOAN DEDUCTION		100.00	
Meal Allow 20.00Days x10.0000		200.00		PTPTN Payment		250.00	
Shif #1 20.00Days x8.0000		160.00					
Shif #2 20.00Days x5.0000		100.00					
ALLOWANCE		300.00					
MEDICAL CLAIM		50.00					
TOTAL :		5,579.25		TOTAL :		901.65	
EMPLOYER EPF# : 002814012				NETT PAY :		4,677.60	
EMPLOYER SOC/EIS# : A 35123052							
EMPLOYER TAX# : 294422330							
BANK :HLBB /HLBB A/C : 123456789012							

Current-Month				Year-to-Date			
E.P.F.		SOCSO	EIS	E.P.F.		SOCSO	EIS
TAX				TAX			
Emp'ee : 524.00		19.75	7.90	Emp'ee : 6,779.00		237.00	94.40
Emp'er : 572.00		69.05	7.90	Emp'er : 7,396.00		828.60	94.40
Total : 1,096.00		88.80	15.80	Total : 14,175.00		1,065.60	188.80

APPROVED By : _____

RECEIVED By : _____

S014.RPT

DEMONSTRATION COMPANY		PAY PERIOD : END-DEC-2017	
NAME : JENNIFER WHITE		EMPL NO. : 001	
DEPT : PRODUCTION		I/C NO. : 661110-10-5088	
--- EARNINGS ---		--- RM ---	
BASIC PAY		4,000.00	
Normal OT 10.00Hr x28.8500		288.50	
RestDay OT 5.00Hr x38.4600		192.30	
Public OT 5.00Hr x57.6900		288.45	
Meal Allow 20.00Days x10.0000		200.00	
Shif #1 20.00Days x8.0000		160.00	
Shif #2 20.00Days x5.0000		100.00	
ALLOWANCE		300.00	
MEDICAL CLAIM		50.00	
TOTAL :		5,579.25	
ANNL LEAVE TAKEN : 0.00		BALANCE : 20.00	
		NETT PAY :	
		4,677.60	
SOC/EIS: T1235897Y		EPF: 12955678	
BANK : 123456789012		TAX: SG 2178656-09	

S015.RPT

DEMONSTRATION COMPANY		PAY PERIOD : END-DEC-2017	
NAME	JENNIFER WHITE	EMPL NO. : 001	
CCTR	PENANG BRANCH	I/C NO : 661110-10-5088	
DEPT	PRODUCTION	EPF NO : 12955678	
		SOC/EIS NO : T1235897Y	

EARNING DESCRIPTION		RM	DEDUCTION DESCRIPTION		RM
BASIC PAY		4,000.00	EMPLOYEE EPF (KWSP)		524.00
Normal OT	10.00Hr x28.8500	288.50	EMPLOYEE SOCSO (PERKESO)		19.75
RestDay OT	5.00Hr x38.4600	192.30	EMPLOYEE EIS		7.90
Public OT	5.00Hr x57.6900	288.45	HOUSING LOAN DEDUCTION		100.00
Meal Allow	20.00Days x10.0000	200.00	PTPTN Payment		250.00
Shif #1	20.00Days x8.0000	160.00			
Shif #2	20.00Days x5.0000	100.00			
ALLOWANCE		300.00			
MEDICAL CLAIM		50.00			
TOTAL :		5,579.25	TOTAL :		901.65

NETT PAY :		4,677.60
------------	--	----------

YEAR-TO-DATE		Empl'e Tax# : SG 2178656-09	
GROSS PAY : RM 64,307.05		Bank A/C# : HLBB 123456789012	
NETT PAY : RM 54,027.60		CURRENT-PERIOD	
E'E / E'R EPF	: RM 6,779.00/ 7,396.00	Empl'r EPF [002814012]	RM 572.00
E'E / E'R SOCSO	: RM 237.00/ 828.60	Empl'r SOC [A 35123052]	RM 69.05
E'E / E'R EIS	: RM 94.40/ 94.40	Empl'r EIS [A 35123052]	RM 7.90
E'E INC. TAX	: RM 1,819.05	Empl'r TAX [294422330]	

S016.RPT

DEMONSTRATION COMPANY				PAY PERIOD : END-DEC-2017					
NAME : JENNIFER WHITE				STAFF NO. : 001					
DEPT : PRODUCTION				I/C NO. : 661110-10-5088					
--- EARNINGS ---				--- RM ---		--- DEDUCTIONS ---		--- RM ---	
BASIC PAY				4,000.00		EMPLOYEE EPF (KWSP)		524.00	
Normal OT 10.00Hr x28.8500				288.50		EMPLOYEE SOCSO (PERKESO)		19.75	
RestDay OT 5.00Hr x38.4600				192.30		EMPLOYEE EIS		7.90	
Public OT 5.00Hr x57.6900				288.45		HOUSING LOAN DEDUCTION		100.00	
Meal Allow 20.00Days x10.0000				200.00		PTPTN Payment		250.00	
Shif #1 20.00Days x8.0000				160.00					
Shif #2 20.00Days x5.0000				100.00					
ALLOWANCE				300.00					
MEDICAL CLAIM				50.00					
TOTAL :				5,579.25		TOTAL :		901.65	
Empl'e EPF# : 12955678				NETT PAY :				4,677.60	
Empl'e SOCSO# : T1235897Y									
Empl'e EIS# : T1235897Y									
Empl'e TAX# : SG 2178656-09									
Empl'e BANK A/C# : HLBB 123456789012									
				YEAR-TO-DATE					
Empl'r EPF [002814012] RM 572.00				E.P.F.				SOC	
Empl'r SOC [A 35123052] RM 69.05				SOC				EIS	
Empl'r EIS [A 35123052] RM 7.90				EIS				TAX	
Empl'r TAX [294422330]				Emp'ee : 6,779.00 237.00 94.40 1,819.05					
				Emp'er : 7,396.00 828.60 94.40					
				Total : 14,175.00 1,065.60 188.80					

S017.RPT

DEMONSTRATION COMPANY NAME : JENNIFER WHITE DEPT : PRODUCTION				PAY PERIOD : END-DEC-2017 EMPL NO. : 001 I/C NO. : 661110-10-5088			
--- EARNINGS ---				--- DEDUCTIONS ---			
BASIC PAY Normal OT 10.00Hr x28.8500 RestDay OT 5.00Hr x38.4600 Public OT 5.00Hr x57.6900 Meal Allow 20.00Days x10.0000 Shif #1 20.00Days x8.0000 Shif #2 20.00Days x5.0000 ALLOWANCE MEDICAL CLAIM				EMPLOYEE EPF (KWSP) EMPLOYEE SOCSO (PERKESO) EMPLOYEE EIS HOUSING LOAN DEDUCTION PTPTN Payment			
TOTAL :				TOTAL :			
ANNL LEAVE TAKEN : 0.00 SICK LEAVE TAKEN : 0.00				NETT PAY :			
CURRENT MONTH E.P.F. SOCSO EIS TAX Emp'ee : 524.00 19.75 7.90 0.00 Emp'ee : 572.00 69.05 7.90 Total : 1,096.00 88.80 15.80				SOC/EIS: T1235897Y EPF: 12955678 BANK : 123456789012 TAX: SG 2178656-09 APPROVED BY: _____ RECEIVED BY: _____			

S018.RPT

COMP : DEMONSTRATION COMPANY NAME : JENNIFER WHITE				PERIOD : END-DEC-2017 NRIC NO: 661110-10-5088			
EARNINGS				DEDUCTIONS			
BASIC PAY Normal OT 10.00Hr x28.8500 RestDay OT 5.00Hr x38.4600 Public OT 5.00Hr x57.6900 Meal Allow 20.00Days x10.0000 Shif #1 20.00Days x8.0000 OTHERS...				EMPLOYEE EPF (KWSP) EMPLOYEE SOCSO (PERKESO) EMPLOYEE EIS HOUSING LOAN DEDUCTION PTPTN Payment			
TOTAL				TOTAL			
[Year-To-Date]				NETT PAY			
Employee RM :6,779.00				4,677.60			
Employer RM :7,396.00							

S019.RPT

COMPANY : DEMONSTRATION COMPANY		MONTH : END-DEC-2017	
NAME : JENNIFER WHITE		EMPL# : 001	
I/C# : 661110-10-5088	EPF# : 12955678	SOC/EIS# : T1235897Y	I/TAX# : SG 2178656-09
EARNINGS		DEDUCTIONS	
BASIC PAY	4,000.00	EMPLOYEE EPF (KWSP)	524.00
Normal OT	288.50	EMPLOYEE SOCSO (PERKESO)	19.75
RestDay OT	192.30	EMPLOYEE EIS	7.90
Public OT	288.45	HOUSING LOAN DEDUCTION	100.00
Meal Allow	200.00	PTPTN Payment	250.00
Shif #1	160.00		
Shif #2	100.00		
ALLOWANCE	300.00		
MEDICAL CLAIM	50.00		
TOTAL :		TOTAL :	
5,579.25		901.65	
EMP'R EPF RM : 572.00 [YTD] RM : 7,396.00		NETT PAY : 4,677.60	
EMP'R SOC RM : 69.05 [YTD] RM : 828.60		YTD EMP'E EPF RM : 6,779.00	
EMP'R EIS RM : 7.90 [YTD] RM : 94.40		YTD EMP'E SOC/EIS RM : 237.00 / 94.40	
EMP'R EPF# : 002814012		EMP'R SOC/EIS# : A 35123052	

S020.RPT

DEMONSTRATION COMPANY		PAY PERIOD : END-DEC-2017	
NAME : JENNIFER WHITE		EMPL NO. : 001	
DEPT : PRODUCTION		I/C NO. : 661110-10-5088	
--- EARNINGS ---		--- DEDUCTIONS ---	
BASIC PAY	4,000.00	EMPLOYEE EPF (KWSP)	524.00
Normal OT 10.00Hr x28.8500	288.50	EMPLOYEE SOCSO (PERKESO)	19.75
RestDay OT 5.00Hr x38.4600	192.30	EMPLOYEE EIS	7.90
Public OT 5.00Hr x57.6900	288.45	HOUSING LOAN DEDUCTION	100.00
Meal Allow 20.00Days x10.0000	200.00	PTPTN Payment	250.00
Shif #1 20.00Days x8.0000	160.00		
Shif #2 20.00Days x5.0000	100.00		
ALLOWANCE	300.00		
MEDICAL CLAIM	50.00		
TOTAL EARNINGS :		TOTAL DEDUCTIONS :	
5,579.25		901.65	
		NETT SALARY :	
		4,677.60	
ENTITLEMENT		YTD TAKEN	
ANNL LEAVE : 20.00		BALANCE	
SICK LEAVE : 18.00		20.00	
		18.00	
MONTH-TO-DATE		YEAR-TO-DATE	
E.P.F.	SOCSO / EIS	TAX	E.P.F. SOCSO EIS TAX
File # : 12955678	T1235897Y	SG 2178656-09	
Emp'ee : 524.00	19.75 7.90	0.00	6,779.00 237.00 94.40 1,819.05
Emp'er : 572.00	69.05 7.90		7,396.00 828.60 94.40
Nett salary credited to :- BANK CODE : HLBB / BRANCH : HLBB ACC# :123456789012			

S021.RPT

DEMONSTRATION COMPANY Pay Period : END-DEC-2017		EARNINGS: - RM - BASIC PAY 4,000.00 Normal OT 10.00Hr x28.8500 288.50 RestDay OT 5.00Hr x38.4600 192.30 Public OT 5.00Hr x57.6900 288.45 Meal Allow 20.00Days x10.0000 200.00 Shif #1 20.00Days x8.0000 160.00 Shif #2 20.00Days x5.0000 100.00 ALLOWANCE 300.00 MEDICAL CLAIM 50.00 TOTAL: 5,579.25
JENNIFER WHITE 29-2 KAMPUNG BATU BATU 5, JALAN IPOH KUALA LUMPUR 51200 PENANG BRANCH		DEDUCTIONS: - RM - EMPLOYEE EPF (KWSP) 524.00 EMPLOYEE SOCSO (PERKESO) 19.75 EMPLOYEE EIS 7.90 HOUSING LOAN DEDUCTION 100.00 PTPTN Payment 250.00 TOTAL: 901.65
E'yer EPF [RM]: 572.00 E'yer SOCSO [RM]: 69.05 E'yer EIS [RM]: 7.90 ANNUAL LEAVE TAKEN : 0.00 ANNUAL LEAVE BALANCE: 20.00		NET PAY 4,677.60
GENERAL		

S022.RPT

DEMONSTRATION COMPANY NAME JENNIFER WHITE CCTR PENANG BRANCH DEPT PRODUCTION		PAY PERIOD : END-DEC-2017 EMPL NO. : 001 I/C NO : 661110-10-5088 EPF NO : 12955678 SOC/EIS NO : T1235897Y
EARNING DESCRIPTION RM BASIC PAY 4,000.00 Normal OT 10.00Hr x28.8500 288.50 RestDay OT 5.00Hr x38.4600 192.30 Public OT 5.00Hr x57.6900 288.45 Meal Allow 20.00Days x10.0000 200.00 Shif #1 20.00Days x8.0000 160.00 Shif #2 20.00Days x5.0000 100.00 ALLOWANCE 300.00 MEDICAL CLAIM 50.00 TOTAL : 5,579.25	DEDUCTION DESCRIPTION RM EMPLOYEE EPF (KWSP) 524.00 EMPLOYEE SOCSO (PERKESO) 19.75 EMPLOYEE EIS 7.90 HOUSING LOAN DEDUCTION 100.00 PTPTN Payment 250.00 TOTAL : 901.65	NETT PAY : 4,677.60
EMPL'R EPF RM : 572.00 SOC SO RM : 69.05 EIS RM : 7.90 OTHERS RM : 0.00 EPF# : 002814012 SOC SO/EIS# : A 35123052	Bank : HLBB A/C : 123456789012	
APPROVED By :	RECEIVED By :	

S023.RPT

DEMONSTRATION COMPANY		180838-D	PAY PERIOD : END-DEC-2017		
NAME	JENNIFER WHITE		EMPL NO. :	001	
SECT	GENERAL		I/C NO :	661110-10-5088	
DEPT	PRODUCTION		EPF NO :	12955678	
SEX	FEMALE		SOC/EIS NO :	T1235897Y	
EARNING DESCRIPTION		RM	DEDUCTION DESCRIPTION		RM
BASIC PAY		4,000.00	EMPLOYEE EPF (KWSP)		524.00
Normal OT 10.00Hr		288.50	EMPLOYEE SOCSO (PERKESO)		19.75
RestDay OT 5.00Hr		192.30	EMPLOYEE EIS		7.90
Public OT 5.00Hr		288.45	HOUSING LOAN DEDUCTION		100.00
Meal Allow 20.00Days		200.00	PTPTN Payment		250.00
Shif #1 20.00Days		160.00			
Shif #2 20.00Days		100.00			
ALLOWANCE		300.00			
MEDICAL CLAIM		50.00			
TOTAL :		5,579.25	TOTAL :		901.65
Inc. Tax No. : SG 2178656-09			NETT PAY :		4,677.60
Bank A/C No. : HLBB 123456789012					
Empl'r EPF RM : 572.00					
Empl'r SOCSO RM : 69.05					
Empl'r EIS RM : 7.90					
Annl Leave Taken : 0.00 Balance : 20.00					
Sick Leave Taken : 0.00 Balance : 18.00					
APPROVED By : Accounts & Admin Manager			RECEIVED By :		

S024.RPT

DEMONSTRATION COMPANY		EMPL No.: 001	
NAME : JENNIFER WHITE		END-DEC-2017	
Dept.: PRODUCTION			
EARNINGS		DEDUCTIONS	
RM		RM	
BASIC PAY		4,000.00	
Normal OT 10.00Hr x28.8500		288.50	
RestDay OT 5.00Hr x38.4600		192.30	
Public OT 5.00Hr x57.6900		288.45	
Meal Allow 20.00Days x10.0000		200.00	
Shif #1 20.00Days x8.0000		160.00	
Shif #2 20.00Days x5.0000		100.00	
ALLOWANCE		300.00	
MEDICAL CLAIM		50.00	
		CURRENT / YTD	
Annual Leave Entitled : 20.00 Taken : 0.00		Nett Wages : 4,677.60 / 54,027.60	
Sick Leave Entitled : 18.00 Taken : 0.00		Gross Wage : 5,579.25 / 64,307.05	
Bank : HLBB 123456789012		Total EPF : 524.00 / 6,779.00	
		Total TAX : 0.00 / 1,819.05	
		Total SOCSO : 19.75 / 237.00	
		Total EIS : 7.90 / 94.40	

SZAKAT01.RPT

DEMONSTRATION COMPANY				PAY PERIOD : END-DEC-2017											
NAME : JENNIFER WHITE				STAFF# : 001											
DEPT : PRODUCTION				I/C# : 661110-10-5088											
--- EARNINGS ---				--- RM ---				--- DEDUCTIONS ---				--- RM ---			
BASIC PAY				4,000.00				EMPLOYEE EPF (KWSP)				524.00			
Normal OT 10.00Hr x28.8500				288.50				EMPLOYEE SOCSO (PERKESO)				19.75			
RestDay OT 5.00Hr x38.4600				192.30				EMPLOYEE EIS				7.90			
Public OT 5.00Hr x57.6900				288.45				HOUSING LOAN DEDUCTION				100.00			
Meal Allow 20.00Days x10.0000				200.00				PTPTN Payment				250.00			
Shif #1 20.00Days x8.0000				160.00											
Shif #2 20.00Days x5.0000				100.00											
ALLOWANCE				300.00											
MEDICAL CLAIM				50.00											
TOTAL :				5,579.25				TOTAL :				901.65			
EMP'EE EPF# : 12955678								NETT PAY : 4,677.60							
EMP'EE SOCSO/EIS# : T1235897Y															
EMP'EE TAX# : SG 2178656-09															
EMP'EE BANK A/C# : HLBB 123456789012															
								YEAR-TO-DATE							
				EMPLOYEE				EMPLOYER				TOTAL			
EMP'ER EPF [002814012] RM				572.00				EPF : 6,779.00				7,396.00 14,175.00			
EMP'ER SOC [A 35123052] RM				69.05				SOCSCO : 237.00				828.60 1,065.60			
EMP'ER EIS [A 35123052] RM				7.90				EIS : 94.40				94.40 188.80			
EMP'ER TAX [294422330]								TAX : 1,819.05							
								ZAKAT : 0.00							

SZAKAT02.RPT

DEMONSTRATION COMPANY				PAY PERIOD : END-DEC-2017					
NAME : JENNIFER WHITE				STAFF NO. : 001					
DEPT : PRODUCTION				I/C NO. : 661110-10-5088					
--- EARNINGS ---				--- RM ---		--- DEDUCTIONS ---		--- RM ---	
BASIC PAY				4,000.00		EMPLOYEE EPF (KWSP)		524.00	
Normal OT 10.00Hr x28.8500				288.50		EMPLOYEE SOCSO (PERKESO)		19.75	
RestDay OT 5.00Hr x38.4600				192.30		EMPLOYEE EIS		7.90	
Public OT 5.00Hr x57.6900				288.45		HOUSING LOAN DEDUCTION		100.00	
Meal Allow 20.00Days x10.0000				200.00		PTPTN Payment		250.00	
Shif #1 20.00Days x8.0000				160.00					
Shif #2 20.00Days x5.0000				100.00					
ALLOWANCE				300.00					
MEDICAL CLAIM				50.00					
TOTAL :				5,579.25		TOTAL :		901.65	
ANNL LEAVE TAKEN : 0.00 BALANCE : 20.00				NETT PAY :				4,677.60	
SICK LEAVE TAKEN : 0.00 BALANCE : 18.00									
				EPF# : 12955678 TAX# : SG 2178656-09					
				SOC/EIS# : T1235897Y BANK# : 123456789012					
CURRENT-MONTH				YEAR-TO-DATE					
E.P.F. SOCSO EIS TAX				Emp'ee Emp'er Total					
Emp'ee: 524.00 19.75 7.90 0.00				EPF : 6,779.00 7,396.00 14,175.00					
Emp'er: 572.00 69.05 7.90				Socso : 237.00 828.60 1,065.60					
Total : 1,096.00 88.80 15.80				EIS : 94.40 94.40 188.80					
				Tax : 1,819.05					
				Zakat : 0.00					